



Municipality of Anchorage

Vehicle Inspection and Maintenance Program
OUTSIDE USE WAIVER APPLICATION



The legal boundaries of the Municipality of Anchorage extend from approximately Eklutna to Portage. Vehicles which are registered in, but not used or located within the Municipality of Anchorage may be eligible for a waiver. To apply, complete this form, have it notarized and submit it with evidence that the vehicle is currently located outside the legal boundaries of the Municipality of Anchorage. Examples of acceptable evidence must be specifically related to the location of the vehicle, be less than six-months old and may include: emission certificates; notarized law enforcement agency statements; recent shipping or storage receipts; parking permits and/or credible vehicle repair orders. Any handwritten documents shall be notarized. Completed applications may be submitted Monday through Friday to the Environmental Services counter at 825 L Street Suite 510 or mailed to:

Municipality of Anchorage
Department of Health and Human Services
Vehicle Inspection Program
P.O. Box 196650
Anchorage, Alaska 99519-6650

Waivers will be sent to the mailing address provided below unless otherwise specified. The cost of the waiver is \$18. There is no charge if a copy of a current I/M test from state vehicle located is included with the application. Make the check payable to the MOA. If you include your Alaska DMV registration and a separate check or money order made payable to DMV, the renewal packet will be forwarded to DMV once the application is approved. Questions can be directed to (907) 343-4200.

Type or print only please:

Vehicle owner's name\*: (last) (first) (M.I.) Date:

Mailing address: (street/P.O. box) (city) (state) (zip)

Anchorage Residence: (street) (city) (state) (zip)

Home phone:( ) Work phone:( )

Vehicle Make: Model: Year:

VIN./serial number: License #: State:

Reason for outside use:

Anticipated date of vehicle return:

Place where vehicle is currently located: (street) (city) (state) (zip)

I agree that if this vehicle returns to the Municipality of Anchorage, I will have it inspected according to the I/M Program requirements within 30 days of returning. I understand if the vehicle is currently located in an I/M area which requires my vehicle to be inspected, I will obtain an emission inspection to comply with the emission requirements for that area.

I swear the above statements are true and realize that otherwise I will be committing an act of perjury.

\*Name(s) on waiver application(s) will be made available to the Alaska Department of Revenue, Permanent Fund Dividend Enforcement Branch.

Note: Do not sign this application until you are in the presence of a notary. Notaries may be available at the Environmental Services counter.

Signature of person attesting to above Alaska driver's license # Exp.

On this day of , (year) personally appeared before me, who is personally known to me whose identity I proved on the basis of whose identity I proved on the oath/affirmation of a credible witness to the signer of the above document, and he/she acknowledged that he/she signed it.

Notary Public Commission Expires

OFFICIAL USE ONLY
Affidavit required? Yes No Affidavit and/or evidence attached? Yes No
Inspector Approval required? Yes No If yes, Inspector # and initial here
Certification No. Issue Date: Issued By: Payment Type

## INSTRUCTIONS FOR THE OUTSIDE USE WAIVER APPLICATION

The application must be filled out completely.

The charge for the Outside Use Waiver is \$18.00. If the vehicle has a current I/M test from the area in which it is located, the \$18.00 fee is waived. Please make this check payable to the Municipality of Anchorage.

The vehicle must comply with all I/M regulations in the area in which it is located.

Please provide proof of location of the vehicle. Examples of acceptable evidence must be specifically related to the location of the vehicle, be less than six-months old and may include: emission certificates; notarized law enforcement agency statements; recent shipping or storage receipts; parking permits and/or credible vehicle repair orders. Any handwritten documents shall be notarized.

The application must be signed in front of a Notary Public. The office associates at the customer service counter of the Department of Health and Human Services, can notarize an Outside Use Waiver application free of charge if you sign it in front of them. If you choose to mail the application, be sure to have it notarized before mailing.

The I/M office can renew your registration and process your waiver application if you enclose a check made out to the Municipality of Anchorage for the waiver fee (\$18), the Registration fee, and a \$10 processing fee.

If you prefer, enclose the vehicle registration renewal paperwork, along with a check made out to DMV, with your Outside Use Waiver Application, the I/M office will forward your registration and Outside Use Waiver to DMV for processing.

Please mail your application and other paperwork to:

Municipality of Anchorage  
Vehicle Inspection and Maintenance Program  
Department of Health and Human Services  
P. O. Box 196650  
Anchorage, Alaska 99519-6650

Please call (907) 343-4200 if you have any questions.