



**MUNICIPALITY OF ANCHORAGE
Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission
SUMMARY MEETING MINUTES**

August 1, 2018

FINAL



Call to Order

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission was called to order at 4:00 pm at the Department of Health and Human Services, 825 L Street Room 423, Anchorage, Alaska. The meeting was staffed by the Department of Health and Human Services (DHHS), Housing & Community Services Division (HCSD), Community Safety and Development (CSD).

I. Roll Call

Commissioners Present	Commissioners Absent	Guests
Doug Lamkin Chair Claire Waddoup, 1 st Co-Chair Niki Burrows Noel Rea <u>DHHS Staff</u> James Boehm, CSD Senior Neighborhood Planner	Nikole Nelson, Co-Chair (E) S J Klein (E)	Mackenzie Pope, MOA AmeriCorps Dick Mandsager, Rasmuson Foundation,

There was not a quorum

II. Approval of August 1, 2018 HHAND Agenda

<u>MOTION:</u>
<u>SECOND:</u>
<u>DISCUSSION:</u>
<u>VOTE:</u> No Quorum

III. Approval of HHAND May 16, 2018, June 06, 2018 and July 11, 2018 Minutes

<u>MOTION:</u>
<u>SECOND:</u>
<u>DISCUSSION:</u>
<u>VOTE:</u> No Quorum

IV. Conflict of Interest Declarations & Annual Disclosure of Present Economic Interest

There were none.

V. Public Comment

There were no public comments.

Guests Dr. Mandsager and Ms. Pope introduced themselves. Dr. Mandsager explained that he is now working for the Rasmuson Foundation and is trying to accelerate the work around homelessness reduction and will be attending future HHAND Commission meetings.

Mr. Boehm informed the commission that the assembly appointed two new commissioners, John Kim from the Downtown Soup Kitchen and Celise Owens from Cook Inlet Housing. Chair Lamkin stated that there is an individual from Habitat for Humanity submitting an application.

VI. OLD Business

A. None

VII. NEW Business

A. Discussion of the role of the Commission

Chair Lamkin suggested that now the commission is growing it can re-align itself and become more relevant. Commissioner Rea stated that having more bodies coming in to speak to us could make it more confusing. Who do we want to invite to the next meeting and how do they want to use us and how have they used us. The two or three opportunities since I've been here it's been after the fact that they've told us about something. Chair Lamkin reiterated the structure of the commission by pointing out the 10 bullets on the side of the agenda, and the commission can operate within that. The commissioners discussed what their part is in the Action Plan.

Commissioner Rea informed everyone that he had sent an e-mail to Nancy Burke a couple months ago but has not had a response from her, he also left a phone call and has not had a call back. Commissioner Burrows talked to Ms. Burke earlier and she knows we need information from her. We need to contact Ms. Burke again as she said she will have some free time soon. Commissioner Rea said for the record the point I am trying to make is I communicated with people and never got any response back from either one of them ever. Ms. Pope informed the commission that Ms. Burke has been away but did facilitate the new commissioner for the HHAND. Commissioner Rea added that it would be appreciated if an acknowledgement was made on the process.

Chair Lamkin related that it is going to take strong actions from the commissioners and good goals to get things back on track. We did have some traction and passed resolutions which made some small differences which had not been done for many years and there is no reason that it can't be done again. We can choose a couple of good goals from both housing and homelessness and work hard to produce resolutions to make a difference. It is also part of our responsibility to go the assembly meetings and give reports.

The commissioners agreed that they will have additional meetings during the month for further discussions regarding issues and resolutions. Commissioner Waddoup addressed the issue of learning about things in advance and the commission then following through on them. Commissioner Waddoup also expressed a concern of how the commission finds out about these projects in advance.

Commissioner Burrows asked what happened with the Impediments to Housing. Mr. Boehm responded that HUD threw the whole process out, they wouldn't accept the Fair Housing Plan that submitted by DHHS. As of now HUD is what you might call in limbo on that topic.

Mr. Boehm spoke about the next RFP that will probably be going out is the Housing Trust Fund for the 2016 and 2017 funds and maybe the 2018 funds. HUD has to review the application, review the allocation plan and they have to approve it before we can put the RFP out; once HUD approves it we are on a tight time line to put the RFP out. It is posted on CSD's WEB page. The regulations is 24CFR part 93, you can go in there and see all of the requirements for that program.

Mr. Boehm stated there have been times in the past the HHAND commission has requested that we bring in Non-Profits to talk about their projects, which was quite informative. Chair Lamkin suggested that one of their goals would be to have a commission meeting dedicated to that prior to funds being allocated so if the commission needs to make recommendations to the Assembly, Department of Health & Human Services or the Mayor's office, that would be the time to do so. Commissioner Waddoup spoke about the ways to make recommendations but just as important is the follow up afterwards on the resolutions. Chair Lamkin suggested to have the new Executive Director of Anchorage Coalition to End Homelessness come and talk about how the commission can align with them and also how the commission can help with their objectives.

Commissioner Waddoup suggested that the commission put together a schedule to perhaps anticipate ahead of time, before the notices come out of what will be happening by going over past history.

The subject came up regarding the non-profits that do not request funding for projects, that maybe a focus group should be formed to find out why these organizations are not applying.

VIII. Reports

- A. Subcommittee Reports
No Reports.
- B. Commissioners Comments
No Comments
- C. MOA Representative's Report
No Reports

IX. Adjourn

Meeting adjourned at 5:10 pm.

Next meeting Wednesday September 5, 2018 at DHHS, 825 L Street Room 423 from 4:00 to 5:30 pm.