

# Municipality of Anchorage



Anchorage  
Health  
Department

## Housing and Community Development 2023 Action Plan

DRAFT

July 7, 2023



Municipality of Anchorage

# Housing and Community Development 2023 Action Plan

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## PUBLIC NOTICE



### Municipality of Anchorage

#### 2023-2027 Housing and Community Development Consolidated Plan 2023 Annual Action Plan

#### Notice of One Public Hearing and 30-Day Public Comment Period

The Municipality of Anchorage (MOA) announces that the Housing and Community Development Consolidated Plan and Action Plan noted above are available for review and public comment. The 5-year Consolidated Plan and Annual Action Plans propose how HUD funds will be used to meet the national objectives of decent affordable-housing, suitable living-environments and expanded economic opportunities for low-income households and neighborhoods. The 2023 Action Plan outlines programming and budget priorities for the Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), Emergency Shelter Grant (ESG) and National Housing Trust Fund (HTF) HUD programs. This funding must be used in accordance with the overarching priorities outlined in the MOA Housing and Community Development 2018-2022 Consolidated Plan.

The 2023 Action Plan outlines programming and budget priorities for the HUD CDBG, HOME, and ESG programs and the National Housing Trust Fund for the year 2023 and must be in accordance with the priorities outlined in the Municipality's 2023-2027 Housing and Community Development Consolidated Plan. All HOME activities are subject to 24 CFR Part 92, all CDBG activities are subject to 24 CFR Part 570, and all ESG funding is authorized under Subtitle B of Title IV, McKinney-Vento Homeless Assistance Act, 24 CFR Part 576, and National Housing Trust Fund 24 CFR Part 93. The 2023 Action Plan includes programming CDBG \$1,872,494; HOME \$773,536; and ESG \$166,518 funds for a total of \$2,812,548.

The draft Plans are available at: <https://tinyurl.com/AHD-CSD>.

A Public Hearing will be held on July 18, 2023 in the Anchorage Health Department Conference Room #423, 825 L Street, Anchorage, starting at 2:00 PM. This is the second of three Public Hearings for the **2023-2027 Housing and Community Development Consolidated Plan and 2023 Action Plan**. Written comments will also be accepted via email at the address listed below.

The 30-day public comment period for the above plans starts July 7, 2023 and ends at 5:00 PM August 7, 2023. Comments will be accepted by mail, email, or delivery to the following location:

Mail: Municipality of Anchorage  
Anchorage Health Department  
Community Safety and Development



PO Box 196650  
Anchorage, AK 99519-6650

Fax: 907-343-4107

Email: [ahdcsdplans@anchorageak.gov](mailto:ahdcsdplans@anchorageak.gov)

Information on how to participate in the public hearing is posted on the website: <https://tinyurl.com/AHD-CSD>. The hearing will be conducted both in person and virtually via Microsoft Teams. The hearing can also be accessed by phone. The call-in number is (907) 519-0237 Conference ID 253 082 336 748.

All public comments received at the public meeting or through other acceptable methods during the public comment period will be considered by the Municipality.

Individuals in need of a language interpreter or with disabilities who need auxiliary aids, services, special accommodations or modifications to participate should contact Valerie Madison at least three days before the public hearing by telephone at (907) 343-4822 or e-mail Valerie.Madison@anchorageak.gov.

Published: July 7, 2023



## AP-05 Executive Summary

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### 1. Introduction

This document is the first of five annual action plans under the Municipality of Anchorage (Municipality) Housing and Community Development Consolidated Plan for 2023-2027 (Con Plan). The Municipality is a participating jurisdiction and is eligible to receive U.S. Department of Housing and Urban Development (HUD) funding for three federal entitlement programs that focus on the housing and community development needs of low- and moderate-income persons. These programs are:

1. Community Development Block Grants (CDBG),
2. HOME Investment Partnerships Program (HOME), and
3. Emergency Solutions Grant (ESG).

The Municipality is required to submit a Con Plan that covers a five-year period that outlines the intended distribution of these HUD dollars. To meet this requirement, the Municipality submitted the 2023-2027 Con Plan for the local HUD office to review and approve. In addition to the submission of a five-year plan, the Municipality is required to submit an Annual Action Plan (AP) that reflects funding for specific activities and projects that meet Con Plan goals for each year thereafter.

The 2023 AP projected allocations for the Municipality include the following federal programs: CDBG \$1,872,494; HOME \$773,536; and ESG \$166,518 for a total of \$2,812,548. The 2023 AP details the distribution of HUD funding as guided by the Municipal Mayor and Assembly and three public comment hearings. It is anticipated that the Municipality will receive the 2023 HUD funding late in 2023 and will begin the proposed projects in late 2023 and 2024.

### 2. Summary of the objectives and outcomes identified in the Plan.

**This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.**

The objectives and outcomes of the plan focus on the Municipality's efforts to address homelessness and increase the supply and affordability of decent housing. Each activity in the 2023 AP corresponds to one of the following two HUD-designated objectives:

1. Suitable Living Environment
2. Decent Affordable Housing

In addition, each activity in the 2023 AP corresponds to one of the following three HUD-designated outcome categories:

1. Availability/Accessibility
2. Affordability
3. Sustainability: Promoting Livable or Viable Communities

The AP-35 Projects section of the 2023 AP details respective objectives and outcomes for each of the activities proposed.

### **3. Evaluation of past performance**

**This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.**

The relatively flat HUD funding allocations to the Municipality in the face of increasing needs and rising costs makes the process of setting goals a challenge. Because of relatively flat budgets for CDBG and HOME programs, the goals laid out in the 2023-2027 Con Plan have been set to reflect the level of available funding, recognizing that there will still be unmet need.

In 2018, the Municipality, the Anchorage Coalition to End Homelessness, the United Way, the Rasmuson Foundation, other stake holders, and their partners released Anchored Home: 2018-2021, an update of the 2015 Anchorage Community Plan to End Homelessness. The four pillars of the plan are:

- Prevention and Diversion led by the United Way of Anchorage,
- Housing and Support Systems led the Anchorage Coalition to End Homelessness,
- Public Health and Safety led by the Housing and Homelessness Coordinator from, the Municipality of Anchorage; and
- Advocacy and Funding led by the Rasmuson Foundation.

Link to Anchored Home 2020 plan: <https://aceh.org/anchored-home/>

Link to Anchorage Coalition to End Homelessness: <https://aceh.org/>

This 2023 AP represents the first year of implementation of the objectives set forth in the 2023-2027 Con Plan. The Anchorage Health Department (AHD) staff met multiple times and conducted additional research to determine the appropriate mix of projects for the 2023 AP. In addition, we continue to support funding of a Community Housing Development Organization (CHDO) homebuyer development project. In recent years, we have had difficulty in identifying viable CHDO projects. By combining 2022 HOME funds with projected proceeds from past CHDO projects, we anticipate there will be funding sufficient for acquisition and rehabilitation of additional low/moderate income housing units in the future.

In recent years, the Municipality has provided recurring annual funding to a small number of agencies with CDBG public service funds. For the sake of continuity, we will continue to fund those agencies through FY2023 while also informing them of our intent to broaden the use of public service funding in the future.

### **4. Summary of Citizen Participation and Consultation Process**

**Summary from citizen participation section of plan.**

Pursuant to federal regulations (24 CFR 91.115), the Municipality developed and adopted a Citizen Participation Plan included as Appendix A. The key annual activities designed to

encourage citizen participation are to hold at least three public hearings during the program year and offer public comment periods for the draft version of the 2022 AP for various groups such as non-profit organizations and the general public.

An advertisement was placed in the Anchorage Daily News (ADN), a newspaper based in Anchorage with statewide distribution, on July 7, 2023 to announce the availability of the 2023 AP for review, 30-day public comment period and the July 18, 2023 public hearing. The public hearing will be held from 2:00 PM to 3:00 PM with a virtual meeting on Microsoft Teams.

The comment period for the above public notice is from July 7, 2023 to August 7, 2023. Copies of the draft 2023 AP are available at the Municipality AHD, at 825 L Street, Room 506, and through the AHD web site at: <https://tinyurl.com/AHD-CSD>.

The Municipality continually reviews its public participation efforts and makes adjustments to broaden public participation. To help the Municipality broaden public participation in the development of the draft 2023 AP, the AP was posted on the Municipality's website, emailed to over 350 addresses on the citizens participation list maintained by the AHD, emailed to the 40 community councils, emailed to the news media, emailed to the ACEH membership list, and emailed to partner agencies that participated in drafting the plan.

#### **5. Summary of public comments**

**This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.**

**TBD**

#### **6. Summary of comments or views not accepted and the reasons for not accepting them.**

**TBD**

#### **7. Summary**

As evidenced by the Con Plan, there are many housing, homelessness, and community development needs in the Municipality. The Municipality has identified projects to fund in the 2023 AP to help maintain and develop affordable housing and for homeless prevention. The 2023 AP reflects the CDBG, HOME, and ESG funding for projects that are intended to serve low-income and the homeless residents living in the Municipality.



## PR-05 Lead & Responsible Agencies

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### 1. Agency/entity responsible for preparing/administering the Consolidated Plan.

**Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.**

The Anchorage Health Department through its Human Services Division's Community Safety and Development Program is the agency responsible for preparing the Consolidated Plan and administering the CDBG, HOME, and ESG programs and the projects they fund. A list of specific staff and contact information is given below.

**Table PR-05.1. - Responsible Agencies**

Agency Role	Name	Department/Agency
Lead Agency	Municipality of Anchorage	Anchorage Health Department/Community Safety and Development

### Contact Information

#### Staff

Jed Drolet, Community Systems Program Manager  
Gina Riggs-Kaiser, Senior Staff Accountant  
Lawrence M. Stokes, Housing Programs Specialist  
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## AP-10 Consultation

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### 1. Introduction

This section provides a summary of the activities the Municipality of Anchorage (Municipality) conducted during development and review of the 2023 Action Plan (AP) to collect input from other public and private agencies that provide housing, health services, and social services.

An advertisement was placed in the Anchorage Daily News (ADN), a newspaper based in Anchorage with statewide distribution, on July 7, 2023 to announce the availability of the 2023 AP for review, 30-day public comment period and the July 18, 2023 public hearing. The public hearing will be held from 2:00 PM to 3:00 PM with a virtual meeting on Microsoft Teams.

The comment period for the above public notice is from July 7, 2023 to August 7, 2023. Copies of the draft 2023 AP are available at the Municipality AHD, at 825 L Street, Room 506, and through the AHD web site at: <https://tinyurl.com/AHD-CSD>.

To help the Municipality broaden public participation in the development of the draft 2023 AP, the AP was posted on the Municipality's website, emailed to over 350 addresses on the citizens participation list maintained by the AHD, emailed to the 40 community councils, emailed to the news media, emailed to the ACEH membership list, and emailed to partner agencies that participated in drafting the plan.

#### **Summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies.**

The Municipality made efforts to consult with adjacent units of the Municipal government and regional government (state and federal) agencies, particularly agencies with planning and transportation. Emails were sent and phone calls made to these agencies. In addition, the Municipality communicated with the Community Development Department (Municipality Planning Department), the AHD, Chugach Electric Association (CEA), Enstar, State Historic Preservation Office, Solid Waste Services, Anchorage Water and Wastewater Utility, Anchorage Police Department, Anchorage Fire Department, Parks and Recreation Department, Municipality Traffic Division of Public Works Department and other agencies when preparing Environmental Assessments for projects funded in past Action Plans.

The Municipality collaborates with its constituents in several ways. Staff from the Municipality AHD supports and participates in various local committees and commissions including the ACEH, Housing, Homeless and Neighborhood Development (HHAND) Commission, Senior Citizens Advisory Commission, Americans with Disabilities Act Advisory Commission, The Committee on Housing and Homelessness, and the Health and Human Services Commission.

The AHD coordinates with past AP subrecipients that include Rural Alaska Community Action Program (RurAL CAP), NeighborWorks Alaska (NWA), Covenant House Alaska (CHA),

Habitat for Humanity Anchorage, Cook Inlet Housing Authority, Anchorage Community Mental Health Services, Alaska Legal Services Corporation (ALSC), Catholic Social Services (CSS), Challenge Alaska, Alaska Literacy Program, Anchorage Senior Activity Center, United Nonprofits, Cook Inlet Housing Authority and Volunteers of American Alaska. Also, the Municipality partners with Abused Women's Aid in Crisis, Standing Together Against Rape and Victims for Justice through the Alaska Domestic Violence and Sexual Assault Intervention Program.

The AHD continues to collaborate with the Alaska Housing Finance Corporation, the Alaska Mental Health Trust Authority, the State of Alaska's Department of Health and Social Services, United Way and other entities to enhance financing opportunities for additional housing, rental assistance and supportive services within the Municipality. Community, Safety, and Development (CSD) has an extensive email lists that include the general public, agencies, the HHAND Commission, the Municipal Assembly, Community Councils, and the news media. Emails are sent out to provide public notice for public hearings and public comment periods. Emails are sent out to provide notice of funding availability. CSD also works with the housing providers to fund new projects. CSD staff also attend the HHAND Commission meetings to provide support and information on the funding, projects, programs, and reports.

**Coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Municipality, and in particular the AHD, actively participates with the ACEH, which serves as the Continuum of Care for Anchorage.

Homelessness is a high priority issue for the Anchorage Mayor, Assembly, and AHD. The AHD collaborates with multiple social services agencies – including Rural CAP, Catholic Social Services, and Alaska Legal Services – to support homeless individuals and families as well as those at risk of homelessness. The AHD also houses the Aging and Disability Resource Center (ADRC) which operates an Emergency Solutions grant (ESG) funded homeless prevention program.

ACEH implements Coordinated Entry with housing and supportive service providers. Coordinated Entry is designed to coordinate and prioritize access to housing and homeless programs for households experiencing homelessness and to ensure that clients - regardless of race, color, national origin, religion, sex, age, familial status, disability, actual or perceived sexual orientation, gender identity, or marital status - have an opportunity to be referred to a housing provider. ACEH is currently in the process of re-envisioning their Coordinated Entry system to provide enhanced support for homeless prevention and diversion. AHD staff have met with ACEH to understand their plans and provide input related to program needs.

The Municipality funds the following programs to support individuals and families who are homeless or at risk of becoming homeless:

- At Risk of Homelessness Individuals and Families Program – ALSA provides direct legal assistance to households at risk of becoming homeless. This legal assistance is aimed at immediately increasing an at-risk individual’s or family’s safety and stability by keeping or securing housing, obtaining orders of protection and assisting with income maintenance issues such as securing child support and public benefits.
- Tenant Based Rental Assistance – Through this program, NWA administers rental assistance to very low-income households who experience homelessness and include at least one individual with a physical or mental disability, substance abuse or chronic health condition. The families assisted by this program live in scattered sites across Anchorage
- Permanent Supportive Housing Case Management –RurAL CAP provides 55 units of single-occupancy affordable Permanent Supportive Housing (PSH) at Safe Harbor Sitka Place. Sitka Place tenants are chronically homeless individuals, and many with co-occurring disorders (mental health and substance use disorder as diagnosed in the Diagnostic and Statistical Manual of Mental Disorders (DSM-V). MOA funds case management services for this project in order to increase the ability of these extremely low-income, hard to serve individuals to remain housed.
- Homelessness Prevention - The ADRC, housed in the AHD, provides housing relocation and stabilization services through the Homeless Prevention Program funded by ESG. To be eligible for this program, individuals or families must be at risk of homelessness with income at or below 30% of the area median income (AMI) and lack immediately available resources or support networks to prevent them from needing to move into an emergency shelter. Match derived for the ESG Homelessness Prevention grant provides utility assistance to very low-income households.
- Rapid Rehousing – CSS administers the ESG Rapid Rehousing Program for the Municipality. Rapid Rehousing is designed to move people experiencing homelessness to permanent housing through housing relocation and stabilization services and short and/or medium-term rental assistance. CSS uses the Coordinated Entry System to identify families who match the program criteria.

**Consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

AHD staff meet regularly with ACEH to consult on priorities for the allocation of funds, including ESG and CDBG-PS, developing performance standards, and evaluating outcomes of projects and activities. ACEH is the lead agency for the Homeless Management Information System (HMIS) in the Municipality, and AHD staff coordinate closely with ACEH on reporting requirements for HUD-funded projects addressing homelessness. AHD allocated ESG funding for HMIS operations in the 2021 Action Plan. See Appendix F for detailed policies and procedures for ESG funding allocation.

In addition to the ACEH Board of Directors, the ACEH governing representation includes a second layer of governance, the Anchorage Homeless Prevention and Response System Advisory Council. The Advisory Council oversees the health of the Anchorage Homeless Response System including the Continuum of Care (CoC) design and support, the annual Anchorage community needs prioritization (Gap Analysis), Coordinate Entry redesign, HMIS governance, and the Built for Zero and Anchored Home initiatives. This added governance layer allows more input and oversight for operation, administration, and development of policies and procedures. Municipal representatives also participate in the CoC project application process.

The AHD Community Safety and Development Program (CSD) Manager, who oversees the HUD CDBG, HOME, HTF, and ESG grants, the AHD's Housing and Homelessness Program Manager, and the AHD ADRC Program Manager, who oversees the ESG funded Homeless Prevention project, consult with the ACEH staff periodically regarding the current and future Coordinated Entry systems. ACEH, in consultation with AHD, is in the process of updating current Coordinated Entry policies and procedures to provide more robust support for homeless prevention, reporting, and coordination.

AHD staff also meet with ACEH to discuss how to best address the needs of people experiencing homelessness across the Municipality and to devise solutions to challenges as they arise. AHD and ACEH have coordinated with and participated in the Municipality's response to the risk associated with COVID-19 in the homeless community.

ESG subrecipients collect and enter data into the CoC Alaska Homeless Management Information System (AKHMIS) database on all individuals served with ESG funds.

## **2. Agencies, groups, organizations and others who participated in the process and consultations:**

Table AP-10.1 lists the commissions, committees and agencies who participated in developing the 2023 AP.

**Table AP-10.1. - Agencies, groups, organizations and others who participated in the process and consultations**

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
1. Municipality of Anchorage (Municipality)	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Health Agency Other government - Local	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis Lead-based Paint Strategy Anti-poverty Strategy	Departments/Divisions/Sections are consulted through meetings, emails and phone calls. Anchorage Health Department staff committees and commissions that provide oversight to the Municipality’s programs. The Planning Department was consulted on Barriers to Affordable Housing. Anticipated outcomes are better coordinated and referral services at the Anchorage Health Department.
2. Abused Women's Aid in Crisis (AWAIC)	Housing Services-Victims of Domestic Violence Services-Homeless	Housing Need Assessment Homelessness Strategy Homeless Needs—Chronically homeless	The Municipality reviews performance reports submitted by AWAIC. Anticipated outcome is that AWAIC receives Alaska Domestic Violence Sexual Assault Intervention Program (ADVSAIP) funding for providing emergency financial assistance to women and their children who are victims of domestic violence and may be experiencing homelessness. AWAIC participates in bi-monthly ADVSAIP meetings with CSD, which include discussions of housing and service needs.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
3. Alaska Literacy Program (ALP)	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strat	The Municipality reviews performance reports submitted by ALP that provides English language instruction to adults with low literacy skills and limited English proficiency. ALP received 2016 CDBG funding for the rehabilitation of their office which will be completed in 2023.
4. Anchorage Coalition to End Homelessness (ACEH)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs	The Municipality interacts on a regular basis with Anchorage Coalition to End Homelessness. AHD coordinates with ACEH on its allocation of ESG funding.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
5. Anchorage Senior Activity Center (ASAC)	Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Health Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homelessness Needs – Veterans Non-Homeless Special Needs Economic Development Market Analysis	The Municipality reviews performance reports submitted by ASAC funded by the Municipality’s Aging and Disability Resource Center’s operating funds.
6. Catholic Social Services (CSS)	Housing Services-Elderly Persons Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homelessness Needs - Veterans Homeless Needs - Families with Children Homelessness Needs - Unaccompanied Youth	The Municipality reviews Alaska Homeless Management Information System reports entered by CSS. CSS also receives CDBG Public Service funding for providing beds at a shelter for homeless individuals. CSD staff communicate periodically with CSS regarding staffing challenges, service needs, and other possible projects.
7. Chugiak Senior Citizens	Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Health Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homelessness Needs – Veterans Non-Homeless Special Needs Economic Development Market Analysis	The Municipality reviews performance reports submitted by Chugiak Senior Citizens funded by the Municipality’s Aging and Disability Resource Center’s operating funds.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
8. Cook Inlet Housing Authority (CIHA)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans	The Municipality reviews the performance of CIHA. Anticipated outcome is that CIHA receives CDBG, HOME, and HTF funding for construction and rehabilitation of rental housing for low-income individuals and families. CSD communicates throughout the year with CIHA to understand capacity and interest in future projects that will benefit low/moderate income residents.
9. Habitat for Humanity Anchorage (Habitat)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Service-Fair Housing	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children Homelessness Needs - Veterans	The Municipality reviews the performance of Habitat and their interest in future projects that will benefit low/moderate income residents. Anticipated outcome is that Habitat receives CDBG/HOME funding for the development of new housing and down payment assistance to individuals and families purchasing their first home.
10. NeighborWorks Alaska (NWA)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Education	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans	The Municipality reviews the performance of NWA and their interest in future projects that will benefit low/moderate income residents. Anticipated outcome is that NWA receives HOME funding for the Tenant-Based Rental Assistance program for the chronically homeless and possibly other affordable housing projects.



Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
11. Rural Alaska Community Action Program (RurAL CAP)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans	The Municipality reviews the performance of RurAL CAP. Anticipated outcome is that RurAL CAP receives CDBG/HOME/HTF funding for rehabilitation of rental housing and mobile homes for low-income individuals and families. CDBG Public Service funding for providing direct assistance to homeless individuals and case management for homeless individuals to keep them housed. CSD staff communicate periodically with RurAL CAP regarding staffing challenges and service needs. CSD has funded RurAL CAP HTF funds for the rehabilitation of Karluk Manor that started in 2020.
12. Standing Together Against Rape (STAR)	Housing Services-Children Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children Homelessness Needs - Unaccompanied Youth	The Municipality reviews performance reports submitted by STAR. Anticipated outcome is that STAR receives Alaska Domestic Violence Sexual Assault Intervention Program (ADVSAIP) funding for providing emergency financial assistance to women and men who are victims of sexual assault and are experiencing homelessness. STAR participates in bi-monthly ADVSAIP meetings which include discussions of housing and service needs.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
13. United Nonprofits, LLC	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Health Agency	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis Lead-based Paint Strategy Anti-poverty Strategy	The Municipality reviews performance reports submitted by United Nonprofits. United Nonprofits received 2016 CDBG funding for the rehabilitation of common areas in a building which was completed in April 2019. The building was occupied by the following organizations: Standing Together Against Rape, Alaska AIDS Assistance Association, Habitat for Humanity Anchorage, Big Brothers/Big Sisters, Victims for Justice, Anchorage Community Councils, the American Civil Liberties Union of Alaska, and the Statewide Independent Living Council.
14. Veterans Administration (VA)	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless Services-Education Other government - Federal	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with Children Homelessness Needs - Veterans Non-Homeless Special Needs	The Municipality meets monthly with agencies serving veterans with the VA. The anticipated outcomes of the consultation are to improve coordination of housing and services to veterans and to include their input in the Consolidated Plan and Action Plan.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
15. Victims for Justice (VFJ)	Housing Services-Children Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children Homelessness Needs - Unaccompanied Youth	The Municipality reviews performance reports submitted by VFJ. Anticipated outcome is that VFJ receives Alaska Domestic Violence Sexual Assault Intervention Program (ADVSAIP) funding for providing emergency financial assistance to women and men who are victims of interpersonal violence and may be experiencing homelessness. VFJ participates in bi-monthly ADVSAIP meetings which include discussions of housing and service needs.
16. Volunteers of America Alaska	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth Market Analysis	The Municipality works with Volunteers of America Alaska who is a Community Housing and Development Organization in the Municipality.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
17. HUD	Housing Other Government - Federal	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis General Assistance	The Municipality interacts on a regular basis with HUD. Anticipated outcomes are that HUD provides the Municipality with technical assistance and training opportunities.

**Agency Types not consulted and provide rationale for not consulting**

The Municipality made effort to include many interested community members and agencies in the 2023 AP process by holding three public hearings and posting the draft 2022 AP on the Municipal website. There was no decision to exclude any community member or agency.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

**Table AP-10.2. - Other local/regional/state/federal planning efforts considered when preparing the Plan:**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Anchorage Continuum of Care (CoC)	Anchorage Coalition to End Homelessness	Common goals: There is an overlap for data driven goals, need to reduce number of homeless households, increase the number of permanent supported housing units, emphasis to provide number of beds needed for chronically homeless, increase in case management and supportive services, and to evaluate discharge of persons from mental health, prison, hospital systems and foster care to avoid homelessness.

Anchored Home Plan	Housing, Homeless and Neighborhood Development (HHAND) and Anchorage Coalition to End Homelessness	Common goals: Establish a centralized or coordinated entry system, participate in the Alaska Homeless Management Information System to track and identify gaps in homeless services, support Point in Time homeless count, measure outcomes goals for the Continuum of Care application, increase in the number of permanent supported housing units, and increase in case management and supportive services. The Coalition provides input to the Municipal Actin Plans and CAPERs. In October 2018, the Anchorage Coalition to End Homelessness published Anchored Home, a Strategic Action Plan to Solve Homelessness in Anchorage: 2018-2021. The Coalition attends HHAND Commission meetings and presents updates on their progress.
Alaska Veterans Administration (VA) Healthcare System	VA	Common goal: Commitment to ending veteran homelessness. Increase in the number of VASH Vouchers and permanent supported housing units in Anchorage.

## **AP-12 Citizen Participation**

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### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summary of citizen participation process and how it impacted goal-setting**

The Municipality of Anchorage (Municipality) uses a variety of media to notify community members and agencies of various activities associated with the allocation of HOME Investment Partnerships Program (HOME), Community Development Block Grants (CDBG), Emergency Solutions Grant (ESG), and Housing Trust Fund (HTF) funds. Public meetings regarding the 2022 Action Plan (AP) were advertised in the Anchorage Daily News (ADN), a newspaper of general circulation, and posted on the Municipal website. Comments and the specific concerns mentioned are addressed by the proposed AP projects.

**Table AP-12.1. - Citizen Participation Outreach**

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1. Newspaper Ad	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking - Specify Other Language: Spanish</li> <li>• Persons with Disabilities</li> <li>• Non-Targeted/ Broad Community</li> <li>• Residents of Public and Assisted Housing</li> </ul>	A public notice was posted in the ADN on July 7, 2023 for the Public Hearing on July 18, 2023 on the draft 2023 AP. Public Comment period was July 7, 2023 to August 7, 2023.	Summary of public comments found in AP-05 Executive Summary	Summary of comments or views not accepted found in AP-05 Executive Summary	<a href="https://tinyurl.com/AHD-CSD">https://tinyurl.com/AHD-CSD</a>



Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4. Public Meeting	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking - Specify Other Language: Spanish</li> <li>• Persons with Disabilities</li> <li>• Non-Targeted/ Broad Community</li> <li>• Residents of Public and Assisted Housing</li> </ul>	July 18, 2023. Held in person at HHAND Commission meeting and virtually on Microsoft Teams.	None	N/A	<a href="https://tinyurl.com/AHD-CSD">https://tinyurl.com/AHD-CSD</a>



## AP-15 Expected Resources

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### Introduction

Public agencies rely on HUD funding to deliver housing and supportive services programs that address the broad spectrum of housing needs in the community. While community need continues to outstrip funding, available HUD funding enhances the ability of public and private agencies to assist individuals and families, and to leverage resources for State or other funding.

The allocated funding resources that the Municipality of Anchorage (Municipality) for 2022 are \$1,872,494 for Community Development Block Grants (CDBG), \$773,536 for HOME Investment Partnerships Program (HOME), and \$166,518 for Emergency Solutions Grant (ESG).

Table AP-15.1 lists current and past HUD allocations.

**Table AP-15.1. - HUD Funding Allocation**

Program Year	CDBG	HOME	ESG	HTF
2023	\$1,872,494	\$773,536	\$166,518	0
2022	\$1,894,631	\$778,755	\$163,790	0
2021	\$1,948,478	\$748,644	\$155,133	0
2020	\$1,818,770	\$723,361	\$151,146	0
2019	\$1,720,154	\$663,207	\$146,461	0
2018	\$1,726,068	\$733,068	\$145,198	\$733,068
2017	\$1,612,907	\$543,890	\$144,598	\$543,890
2016	\$1,606,172	\$545,535	\$145,258	\$545,085
2015	\$1,613,622	\$530,461	\$150,740	
2014	\$1,691,113	\$598,918	\$143,987	
2013	\$1,772,393	\$591,911	\$124,916	
2012	\$1,712,284	\$628,693	\$147,888	
2011	\$1,707,768	\$946,309	\$82,511	

### CDBG Narrative Description

The 2023 CDBG funds will be used to expand the supply of decent and affordable housing and create suitable living environments for very low- and low- to moderate-income individuals and families through rehabilitation of low- and moderate-income rental and homeowner housing and improvement of public facilities. These funds are also used to support public services by non-profit agencies to provide supportive services to the homeless and low- to moderate-income individuals and families. See section AP-35 for a list of projects that will be funded with 2023 HUD funding and Program Income. HUD regulations allow up to 15% of the CDBG annual fund allocation to be used for eligible public services activities. The Municipality plans to reserve 20% of the CDBG allocation funding for administrative, planning, and compliance purposes.

The benefit to low- and moderate income (LMI) persons is often referred to as the primary national objective because the statute requires that recipients expend 70% of their CDBG funds

to meet the LMI national objective. The CDBG programs must further ensure that the projects will primarily benefit low-income persons.

This funding potentially leverages additional funding from the private sector through non-profit agencies contributions, Alaska Housing Finance Corporation (AHFC) grants, Low-Income Housing Tax Credits and foundations.

When program Income is generated by the Municipality and subrecipients, funding will be used to support CDBG program as per HUDs requirements.

### **HOME Narrative Description**

The 2023 HOME funds will be used to fund a CHDO Housing Program with Habitat for Humanity Anchorage, and fund Tenant-Based Rental Assistance (TBRA) with NeighborWorks Alaska. By combining 2023 HOME funds with projected proceeds from past CHDO projects, we anticipate there will be funding sufficient for acquisition and rehabilitation of additional low/moderate income housing units in the future. TBRA helps very-low and low-income families pay their rent and related housing expenses such as security and utility deposits and rental subsidies for up to 24 months while the household engages in a self-sufficiency program. Additional funds may be set-aside to aid beyond 24 months for households meeting certain program requirements.

See section AP-35 for a list of projects that will be funded with 2023 funding and Program Income. The Municipality plans to reserve 10% of the HOME allocation funding for administrative, planning, and compliance purposes. There is a 25% match requirement for each dollar of HOME funds spent on affordable housing. At least 15% of HOME funds will be set aside for specific activities to be undertaken by a CHDO to develop affordable housing for the community it serves. There is also a 5% of HOME funds programmed to Community Housing and Development Organization Operating Assistance.

This funding potentially leverages additional funding from the private sector through non-profit agencies contributions, AHFC grants, Low-Income Housing Tax Credits, and foundations.

The Municipality has an established resale provision that safeguards the properties continued affordability or recaptures all or part of the HOME subsidy. Program Income generated by the Municipality and subrecipients will be used to support the HOME program as per HUD's requirements.

### **ESG Narrative Description**

The 2023 ESG funds will be used to support Homelessness Prevention activities. See section AP-35 for a list of projects that will be funded with 2023 funding. The Municipality plans to reserve 7.5% of the ESG allocation funding for administrative, planning, and compliance purposes.

ESG requires a dollar for dollar match to the federal share. The Municipality local general government funds salary and benefits for an ESG intake specialists labor costs through the Municipality's Anchorage Health Department (AHD) Aging and Disability Resource Center (ADRC); AHFCs Basic Homeless Assistance Program further assists homeless and near-homeless

Alaskans and is a match to the Rapid Rehousing Program. A cash match for utilities is generated by the Chugach Electric Heating Assistance Program in Anchorage for customers needing assistance due to severe financial crisis and the Anchorage Water and Wastewater Utility, Coins Can Count Program. These are both voluntary programs that provide the opportunity to help members of our community who are at risk of having their electricity or water disconnected.

**Table AP-15.2. - Anticipated Resources 2023 – Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5			
			2023 Annual Allocation	Program Income	Total	Expected Amount Available Remainder of Con Plan
CDBG	Public-Federal	Administration and Planning	\$374,499	\$0	\$374,499	\$7,600,000
		Activity Delivery Costs	\$66,513	\$0	\$66,513	
		Housing Programs	\$1,150,608	\$0	\$1,150,608	
		Public Facility	\$0	\$0	\$0	
		Public Services	\$280,874	\$0	\$280,874	
		<b>Total:</b>	<b>\$1,872,494</b>	<b>\$0</b>	<b>\$1,872,494</b>	
HOME	Public-Federal	Administration and Planning	\$77,353	\$0	\$77,353	\$3,100,000
		CHDO Operating Assistance	\$38,676	\$0	\$38,676	
		Housing Programs	\$407,506	\$0	\$407,506	
		Tenant-Based Rental Assistance	\$250,000	\$0	\$250,000	
				<b>Total:</b>	<b>\$773,536</b>	
ESG	Public-Federal	Administration and Planning	\$12,489	\$0	\$12,489	\$680,000
		Homelessness Prevention	\$154,029	\$0	\$154,029	
		<b>Total:</b>	<b>\$166,518</b>	<b>\$0</b>	<b>\$166,518</b>	
HTF	Pass Thru Federal	Administration and Planning	\$0	\$0	\$0	\$0
		Housing Programs	\$0	\$0	\$0	
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**Note: The amounts may contain rounding values for reporting purposes.**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

**Other Sources**

The following is an overview of federal, State, and local public and private sector resources expected to be available to address identified needs in 2023.

The Municipality will continue its efforts to coordinate housing resources with other community funders such as AHFC, CIHA, and Alaska Mental Health Trust Authority regarding housing opportunities. The Municipality and subrecipients will continue to leverage all opportunities and funding to assist low- to moderate-income individuals and families with affordable housing.

ESG requires a dollar for dollar match to the federal award. The Municipality's local funds provide for an ESG intake specialist's labor and benefits costs through the Municipality's AHD ADRC. AHFC's Basic Homeless Assistance Program further assists people experiencing homelessness and at risk of homelessness and is a match to the Rapid Rehousing Program. A cash match for utilities is generated by the Chugach Electric Heating Assistance Program and the Anchorage Water and Wastewater Utility Coins Can Count Program. Both utilities assist customers in Anchorage who are low-income or at risk of having their electricity or water disconnected.

Of relevance in the 2023 Action Plan (AP) are the leveraged resources associated with the HOME Program. HOME regulations require a 25% match to HOME funds drawn down from the treasury on eligible projects (not including administrative or operating expense assistance funds). Last year, the Municipality carried-forward over \$10.04 million of unrestricted match. Furthermore, the Municipality has carried on its books over \$7.4 million in restricted match-credit from affordable housing bonds proceeds. However, housing bond proceeds may only be used for up to 25% of the annual match obligation. Additional match for 2023 is unknown at this time.

All sources of match will be reported in the Consolidated Annual Performance and Evaluation Reports.

**2023 Action Plan**

No program income is expected for CDBG, HOME or ESG for 2023.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

There is no publicly owned land or property located within the Municipality of Anchorage that will be used to address the needs identified in the 2023-2027 Consolidated Plan or the 2023 AP.

**4. Discussion**

The Municipality will continue to work with housing and supportive service agencies to develop strategies where funding can be coordinated to support mutually identified goals and outcomes that assist low- and moderate-income individuals and families. The

Municipality will also facilitate cross-department conversations to better understand how funding can be used to support existing and emerging community development and transportation plans.



## **AP-20 Annual Goals and Objectives**

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### **AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3) & (e)**

The following goals tables show the goals established in the 2023-2027 Consolidated Plan. These are the goals for the 2023 Action Plan (AP).

**Table AP-20.1. - Goals Summary Information**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Priority Needs Addressed	Funding	Goal Outcome Indicator
1.	Rental Housing Development	2023	2027	Affordable Housing	Anchorage	Low-Income & Housed Populations	HOME: \$125,000  CDBG: \$750,608	Rental Units Constructed: 38
2.	Public Services	2023	2027	Homeless	Anchorage	Public Services	CDBG: \$280,874	Public Service for Low/Moderate Income Housing Benefit: 450 Households Assisted & 225 Homeless Assisted
3.	Mobile Home Rehabilitation	2023	2027	Affordable Housing	Anchorage	Low-Income & Housed Populations	CDBG: \$400,000	Homeowner Housing Rehabilitated: 20 Household Housing Units
4.	Homelessness Prevention	2023	2027	Homeless	Anchorage	Homeless Populations	ESG: \$154,029	Homelessness Prevention: 200 Persons Assisted
5.	Tenant-Based Rental Assistance	2023	2027	Affordable Housing	Anchorage	Low-Income & Housed Populations	HOME: \$250,000	Tenant-Based Rental Assistance: 36 Households Assisted
6.	CHDO Operating Expense Assistance	2023	2027	Affordable Housing	Anchorage	Low-Income & Housed Populations	HOME: \$38,938	Other: 1 Other

**Table AP-20.2. - Goal Descriptions**

1	<b>Goal Name</b>	Rental Housing Development
	<b>Goal Description</b>	Acquisition, New Construction, Rehabilitation and Operating Cost Assistance Cook Inlet Housing Authority – Spenard East Phase 2 - \$125,000 HOME funds TBD - \$750,608 CDBG funds
	<b>Outcome</b>	Availability/accessibility
	<b>Objective</b>	Provide decent affordable housing
2	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Rural Alaska Community Action Program - Case Management Sitka Place \$71,560 CDBG funds Rural Alaska Community Action Program – Homeless Outreach - \$43,095 CDBG funds Choosing Our Roots – Case Management, Facility Repairs - \$70,000 CDBG funds New Life Development – Residential Re-Entry - \$75,000 CDBG funds Nine Star – Net 2 Ladder - \$21,219 CDBG funds
	<b>Outcome</b>	Availability/Accessibility
	<b>Objective</b>	Create suitable living environments
3	<b>Goal Name</b>	Mobile Home Rehabilitation
	<b>Goal Description</b>	Grantee TBD - \$400,000 CDBG funds
	<b>Outcome</b>	Affordability
	<b>Objective</b>	Provide decent affordable housing
4	<b>Goal Name</b>	Homeless Prevention
	<b>Goal Description</b>	Ageing and Disability Resource Center - \$154,029 Homelessness Prevention
	<b>Outcome</b>	Availability/Accessibility
	<b>Objective</b>	Create suitable living environments
5	<b>Goal Name</b>	Tenant-Based Rental Assistance
	<b>Goal Description</b>	NeighborWorks Alaska - \$250,000 HOME funds
	<b>Outcome</b>	Availability/Accessibility
	<b>Objective</b>	Provide decent affordable housing

<b>6</b>	<b>Goal Name</b>	Community Housing Development Organization Operating Expense Assistance
	<b>Goal Description</b>	Habitat of Humanity Anchorage - \$38,938 HOME funds
	<b>Outcome</b>	Affordability
	<b>Objective</b>	Provide decent affordable housing

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

The Municipality will continue to support the Mobile Home Repair Program (MHRP), a home rehabilitation program for approximately 20 homeowners of mobile homes per year. The MHRP targets low- to moderate-income households (80% Area Median Income or less).

The Municipality will continue to support NeighborWorks Alaska's Tenant-Based Rental Assistance (TBRA), a rental assistance program that plans to continue assisting 36 households in 2023. The TBRA targets the homeless and low-income (50% AMI or less) households that include at least one member who experience a physical or mental disability, substance abuse, or disabling chronic health condition.



## **AP-35 Projects - 91.220(d)**

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### **Introduction**

The Municipality expects to receive Community Development Block Grants (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) for program year 2023. The programs that are planned for program year 2023 are discussed in this section. The Municipality of Anchorage (Municipality) anticipates receiving approval from HUD for the 2023 Action Plan in 2023 and to start funding projects in 2023 and 2024. This section describes the projects the Municipality intends to support with these 2023 funds.

### **HUD Programs Addressed in the 2023 Action Plan**

#### **CDBG**

- Housing Programs – Acquisition TBD
- Mobile Home Repair Program – Grantee TBD
- Activity Delivery Costs
- Public Services – Choosing our Roots – Case Management and Facility Repairs
- Public Services - Rural Alaska Community Action Program - Case Management Sitka Place
- Public Services – New Life Development – Residential Re-Entry
- Public Services – Rural Alaska Community Action Program – Homeless Outreach
- Public Services – Nine Star Net 2 Ladder

#### **HOME**

- Rental Housing Development - Cook Inlet Housing Authority
- Tenant-Based Rental Assistance - NeighborWorks Alaska
- CHDO Housing Program – Habitat for Humanity Anchorage
- CHDO Operating Expense Assistance – Habitat for Humanity Anchorage

#### **ESG**

- Homelessness Prevention – Aging and Disability Resource Center

### 3. Project Information

**Table AP-35.1. - 2022 Projects**

	<b>Projected Funding Sources</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>Total</b>
	2023 Allocations	\$ 1,872,494	\$ 773,536	\$ 166,518	\$ 2,812,548
	Program Income	\$ -	\$ -	\$ -	\$ -
	Total Sources	\$ 1,872,494	\$ 773,536	\$ 166,518	\$ 2,812,548
<b>#</b>	<b>Project Name</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>Total</b>
1	CDBG Administrative	\$ 374,499			\$ 374,499
2	HOME Administrative		\$ 77,354		\$ 77,354
3	ESG Administrative			\$ 12,489	\$ 12,489
	<b>CDBG Projects</b>				
4	Mobile Home Repair Program	\$ 400,000			\$ 400,000
5	TBD - Acquisition	\$ 750,608			\$ 750,608
6	Activity Delivery Costs	\$ 66,513			\$ 66,513
7	Public Services - Choosing Our Roots	\$ 70,000			\$ 70,000
8	Public Services - Sitka Place Case Management - Rural CAP	\$ 71,560			\$ 71,560
9	Public Services - Residential Re-entry – New Life Development	\$ 75,000			\$ 75,000
10	Public Services - Homeless Outreach - Rural CAP	\$ 43,095			\$ 43,095
11	Public Services – Net 2 Ladder – Nine Star	\$ 21,219			\$ 21,219
	<b>HOME Projects</b>				
12	CHDO Operating Expense - Habitat for Humanity		\$ 38,677		\$ 38,677
13	CHDO Housing Development – Habitat for Humanity		\$ 116,030		\$ 116,030
13	Housing Development – Habitat for Humanity		\$ 166,475		\$ 166,475
14	Tenant Based Rental Assistance - NeighborWorks Alaska		\$ 250,000		\$ 250,000
15	Rental Housing Development – Spenard East Phase 2 – Cook Inlet Housing Authority		\$ 125,000		\$ 125,000
	<b>ESG Projects</b>				
16	Homelessness Prevention – Aging and Disability Resource Center			\$ 154,029	\$ 154,029
	<b>Total</b>	\$ 1,872,494	\$ 773,536	\$ 166,518	\$ 2,812,548



**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.**

The relatively flat HUD funding allocations to the Municipality in the face of increasing needs and rising costs makes the process of setting goals a challenge. Because of relatively flat budgets for CDBG and HOME programs, the goals laid out in the 2023-2027 Consolidated Plan (Con Plan) have been set to reflect the level of available funding recognizing that there will still be unmet need.

The allocation priorities for the 2023 Action Plan (AP) were derived from the needs recognized in the 2023-2027 Con Plan. The three main obstacles to addressing underserved needs include: lack of funding; lack of available land for construction of affordable housing; and, high cost of land and building materials.

Objectives specifically related to homelessness include: expand the supply of rental housing for special needs populations, with an emphasis on the homeless, as outlined in the affordable housing strategy section in the 2023-2027 Con Plan; educate the public about the issue of homelessness; engage in homeless prevention activities and homeless services; support case management services in order to assist people in obtaining or retaining permanent housing; assist in the development of a coordinated intake and discharge system in Anchorage; housing affordability through rental assistance; support existing shelter services; and the expansion of permanent housing services.

In 2018, the Municipality, the Anchorage Coalition to End Homelessness, the United Way, the Rasmuson Foundation and their partners released Anchored Home: 2018-2021, an update of the 2015 Anchorage Community Plan to End Homelessness (ACEH). The four pillars of the plan are Prevention and Diversion, Housing and Support Systems, Public Health and Safety, and Advocacy and Funding.

The Anchored Home 2020 priorities include (1) improving community health, safety and emergency systems through increased year round overflow shelter capacity, increased day shelter options, and better communication channels with the general public through Community Councils; (2) increasing quantity, quality, and efficacy of Housing and Support services through permanent supportive housing, rapid re-housing, and continued enhancement of the Coordinated Entry system.

Link to Anchored Home 2020 plan: <https://anchoragehomeless.org/anchored-home/>

Link to Mayor's page on homelessness: <https://bit.ly/housingandhomelessness>

Link to Anchorage Coalition to End Homelessness: <https://anchoragehomeless.org/>



## AP-38 Project Summary Information

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### 1. CDBG Administration, Planning, and Grant Management

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Affordable Housing CHDO Rental Housing Development Homeless Facilities Homeowner Rehabilitation Mobile Home Rehabilitation Public Facilities and Improvements Public Services
<b>Needs Addressed</b>	Homeless Populations Low-Income & Housing Populations Public Facilities Public Services
<b>Funding</b>	CDBG \$374,499, Source: Grant
<b>Description</b>	<p>Grant management, planning, and technical assistance to carry out CDBG, CDBG-CV, HOME, HTF and selected other activities. Several planning, technical assistance and grant management activities have been identified for 2023 and include the following:</p> <ul style="list-style-type: none"> <li>A. General management of the CDBG and HOME projects and programs, including the drafting of Action Plans and Consolidated Annual Performance and Evaluation Report, executing procurement processes including RFP procedures and drafting written agreements</li> <li>B. Monitoring subrecipient agreements, recordkeeping and budgets, and assuring all federal and local guidelines are met, including eligibility under HUD national objectives, Davis Bacon Labor Standards, environmental reviews, fair housing and affirmative marketing</li> <li>C. Environmental reviews for projects initiated and funded by HUD (other than CDBG, CDBG-CV, HOME, ESG, and HTF projects)</li> <li>D. Assist in the development of planning strategies and community development planning efforts with other housing and service agencies</li> </ul>

	<p>E. Program evaluations</p> <p>F. Direct Anchorage Health Department operational costs and indirect costs as determined by the Intra-Governmental Chargeback System</p> <p>FY 2023 CDBG Administration, Planning, and Grant Management costs are allocated at 20% of the CDBG Entitlement allocation plus 20% of any Program Income funds received.</p>
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	NA
<b>Location Description</b>	Administration for CDBG, HOME, ESG, and HTF is at 825 L Street, Anchorage, Alaska.
<b>Planned Activities</b>	24 CFR 570.205 & 206 - Eligible planning and program administrative costs.

## 2. HOME Administration, Planning, and Grant Management

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Affordable Homeownership Rental Housing Development Tenant Based Rental Assistance
<b>Needs Addressed</b>	Low-Income & Housing Populations
<b>Funding</b>	HOME \$77,354, Source: Grant

<b>Description</b>	<p>Up to 10% of all new HOME funds, including Program Income may be used for administration, planning, and grant management. These funds will be used for general management of HOME projects and programs, including the drafting of the Action Plans and Consolidated Annual Performance and Evaluation Report, executing procurement processes including Application/Request for grant proposal (RFGP) procedures and drafting written agreements, and general office expenses. Funds will also support the monitoring subrecipient agreements, recordkeeping, and budgets, and assuring all federal and local guidelines are met, including eligibility under HUD national objectives, Davis Bacon Labor Standards, environmental reviews, fair housing and affirmative marketing.</p> <p>FY 2023 HOME Administration, Planning, and Grant Management costs are allocated at 10% of the HOME Entitlement formula allocation plus 10% of any Program Income funds received.</p>
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	NA
<b>Location Description</b>	Administration for CDBG, HOME, ESG, and HTF is at 825 L Street, Anchorage, Alaska.
<b>Planned Activities</b>	24 CFR 92.207 - Eligible administrative and planning costs.

### 3. ESG Administration, Planning, and Grant Management

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Homeless Prevention and Rapid Re-housing
<b>Needs Addressed</b>	Homeless Populations
<b>Funding</b>	2023 ESG \$12,489, Source: Grant

<b>Description</b>	<p>Up to 7.5% of ESG grant funds may be used for administration, planning, and grant management. These costs include overall program management, coordination, monitoring, and evaluation; training on ESG requirements; costs of preparing and amending the ESG and homelessness-related sections of the Consolidate Plan, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report; and environmental review costs.</p> <p>FY 2022 ESG Administration, Planning, and Grant Management costs are allocated at 7.5% of the ESG Entitlement formula allocation.</p>
<b>Target Date</b>	12/31/2023
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	NA
<b>Location Description</b>	Administration for CDBG, HOME, ESG, and HTF is at 825 L Street, Anchorage, Alaska.
<b>Planned Activities</b>	24 CFR 576.108 – Administrative Activities

#### 4. Mobile Home Repair Program - Rural Alaska Community Action Program

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Homeowner Housing Rehabilitated Mobile Home Rehabilitation Program (MHRP)
<b>Needs Addressed</b>	Low-Income & Housed Populations
<b>Funding</b>	CDBG \$400,000, Source: Grant
<b>Description</b>	The MHRP is administered by a nonprofit grantee to be selected through a competitive process and assists low-income families who own and occupy a mobile home in need of minor repairs. This assistance is in the form of a one-time grant of up to \$20,000. Funds are primarily used for EPDM roof covering, heating system replacement, hot water tank replacement, mobile home leveling, and skirting. Mobile homes comprise an important element of the affordable housing stock in the Municipality. The Municipality developed the MHRP to focus on repairs of aging mobile homes in order to preserve a portion of this affordable housing stock.
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 units. The target population is owner-occupied mobile-home owner with low/moderate incomes less than 80% Area Median Income.
<b>Location Description</b>	Municipality of Anchorage - City wide (Girdwood to Eklutna).
<b>Planned Activities</b>	24 CFR 570.202 (a)(1) - Privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building.

## 5. TBD - Acquisition

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Affordable Housing
<b>Needs Addressed</b>	Low-Income & Housed Populations
<b>Funding</b>	CDBG \$750,608, Source: Grant
<b>Description</b>	Acquisition of property for housing development
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	TBD
<b>Location Description</b>	TBD
<b>Planned Activities</b>	24 CFR 570.201 (a) - Acquisition



## 6. Activity Delivery Costs

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Affordable Housing Homeowner Rehabilitation Mobile Home Repair Program Rental Housing Development Tenant-Based Rental Assistance Public Facilities
<b>Needs Addressed</b>	Low-Income & Housed Populations
<b>Funding</b>	CDBG \$66,513, Source: Grant
<b>Description</b>	Activity Delivery Costs for the Municipality
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	NA
<b>Location Description</b>	Municipality of Anchorage
<b>Planned Activities</b>	<p>24 CFR 570.201 (k) - Housing services. Housing services, as provided in section 105(a)(21) of the Act (42 U.S.C. 5305(a)(21)).</p> <p>Rental Development. 24 CFR 92.205 (a)(1) - HOME funds may be used by a PJ to provide incentives to develop and support affordable rental housing through the acquisition, new construction, reconstruction, or rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvement. The housing must be permanent or transitional housing. The specific eligible costs are set forth in sections 92.206 through 92.209. 24 CFR 570.202 (b)(1) - Assistance to private individuals and entities, including profit making and nonprofit organizations, to acquire for the purpose of rehabilitation, and to rehabilitate properties, for use or re-sale for residential purposes.</p>

## 7. CDBG Public Services – Choosing Our Roots

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Public Services
<b>Needs Addressed</b>	Public Services
<b>Funding</b>	CDBG \$70,000, Source: Grant
<b>Description</b>	Case Management and Facility Repairs
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 homeless young adults
<b>Location Description</b>	TBD, Anchorage, Alaska
<b>Planned Activities</b>	570.201(e) – Public Services.

## 8. CDBG Public Services – Rural Alaska Community Action Program - Case Management Sitka Place

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Public Services
<b>Needs Addressed</b>	Public Services
<b>Funding</b>	CDBG \$71,560, Source: Grant
<b>Description</b>	Rural Alaska Community Action Program provides case management and supportive services to homeless individuals with disabilities living in permanent supportive housing at Sitka Place.
<b>Target Date</b>	12/31/2024

<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Sitka Place will house at least 50 individuals who are chronic homeless and with disabilities and extremely low- to very low-income.
<b>Location Description</b>	Safe Harbor - Sitka Place
<b>Planned Activities</b>	570.201(e) – Public Services.

### 9. CDBG Public Services – New Life Development

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Public Services
<b>Needs Addressed</b>	Public Services
<b>Funding</b>	CDBG \$75,000, Source: Grant
<b>Description</b>	Residential Re-Entry
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	TBD
<b>Location Description</b>	TBD
<b>Planned Activities</b>	570.201(e) – Public Services.

**10. CDBG Public Services – Rural Alaska Community Action Program – Homeless Outreach**

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Public Services
<b>Needs Addressed</b>	Public Services
<b>Funding</b>	CDBG \$43,095, Source: Grant
<b>Description</b>	<p>RurAL CAP will provide a bridge to homeless services in the community to ensure that individuals experiencing homelessness have access to needed resources that relate to housing. The target population will be homeless individuals and individuals who are in crisis, who are experiencing severe needs. Priority will be given to individuals with incomes at 50% of the Area Median Income, who have a history of hospitalization and/or law enforcement contacts, are top users of the Anchorage Safety Center, and have a high vulnerability rating.</p> <p>This population frequently experiences co-occurring disorders (mental health and substance use disorders), as diagnosed in the Diagnostic and Statistical Manual of Mental Disorders (DSM-V).</p>
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 individuals who are chronic homeless and with disabilities
<b>Location Description</b>	Scattered sites in Anchorage
<b>Planned Activities</b>	570.201(e) – Public Services.

**11. CDBG Public Services – Nine Star Net 2 Ladder**

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Public Services

<b>Needs Addressed</b>	Public Services
<b>Funding</b>	CDBG \$21,219, Source: Grant
<b>Description</b>	Nine Star’s Net2Ladder (N2L) will deliver services that prevent homelessness and improve the quality of life for all Alaskans. N2L services will reduce the ranks of individuals and their families in danger of losing stable housing. The services assist clients in readiness to get a job, improvement to obtain a new or improved employment, participate in activities to keep employment, and follow-up coaching to advance in their employment.
<b>Target Date</b>	12/31/2023
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	TBD
<b>Location Description</b>	730 I Street, Anchorage, AK 99501
<b>Planned Activities</b>	570.201(e) – Public Services.

## 12. CHDO Operating Assistance – Habitat for Humanity Anchorage

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Community Housing Development Organization Operating
<b>Needs Addressed</b>	Low-Income & Housed Populations
<b>Funding</b>	HOME \$38,938, Source: Grant
<b>Description</b>	Housing development costs for administration and overhead of the CHDO agency.
<b>Target Date</b>	12/31/2023
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	NA
<b>Location Description</b>	900 E. Benson Blvd., Anchorage
<b>Planned Activities</b>	92.208 Eligible CHDO Operating Expense and Capacity Building Costs

**13. HOME CHDO Housing Program – Habitat for Humanity Anchorage**

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Housing Program
<b>Needs Addressed</b>	Low-Income & Housed Populations
<b>Funding</b>	2023 HOME CHDO \$116,030 2023 HOME \$166,475
<b>Description</b>	Develop and support affordable homeownership affordability through the acquisition (including assistance to homebuyers), new construction, reconstruction, or rehabilitation. Down payment Assistance.
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 low/moderate incomes housing units
<b>Location Description</b>	City Wide, Anchorage, AK
<b>Planned Activities</b>	Acquisition. 24 CFR 92.205(a)(1) and (2) - HOME funds may be used by a participating jurisdiction to provide incentives to develop and support affordable rental housing and homeownership affordability through the acquisition (including assistance to homebuyers), new construction, reconstruction, or rehabilitation of nonluxury housing with suitable amenities, including real property acquisition, site improvements, conversion, demolition, and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations; to provide tenant-based rental assistance, including security deposits; to provide payment of reasonable administrative and planning costs; and to provide for the payment of operating expenses of community housing development organizations.

#### 14 Tenant-Based Rental Assistance - NeighborWorks Alaska

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Tenant-Based Rental Assistance
<b>Needs Addressed</b>	Low-Income & Housed Populations
<b>Funding</b>	HOME \$250,000, Sources: Grant
<b>Description</b>	NeighborWorks Alaska will administer Tenant-Based Rental Assistance to low-income individuals and families living in scattered sites located in the Municipality. Chronic homeless and low-income households simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition. The targeted population comprises that segment of the Anchorage homeless population that currently accounts for the highest per capita expenditure rate for police call-outs, emergency room and hospitalization, and Anchorage Safety Center/Safety Patrol encounters. The goal is to continue assisting 36 households in 2023.
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	36 low-income households at or below 50% Area Median Income
<b>Location Description</b>	Scattered sites located in the Municipality
<b>Planned Activities</b>	92.205(a)(1) Eligible activities.



**15. Rental Development – Spenard East Phase 2 - Cook Inlet Housing Authority**

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Affordable Housing
<b>Needs Addressed</b>	Low-Income & Housed Populations
<b>Funding</b>	HOME \$125,000, Source: Grant
<b>Description</b>	Spenard East Phase 2 is a 38-unit affordable rental housing development, consisting of three garden style 8-plexes, three townhome style 4-plexes and one duplex.
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project consists of 24 two-bedroom units. Six (6) of these units will serve households at 60% AMI or less. Eighteen (18) of these units will serve households at 50% AMI or less. The project also consists of 14 three-bedroom units. Nine (9) of these units will serve households at 60% AMI or less. Five (5) of these units will serve households at 50% AMI or less.
<b>Location Description</b>	The project is located on the southwest corner at the intersection of 36th Avenue and Dorbrandt Street, in the Spenard neighborhood of Anchorage, Alaska.
<b>Planned Activities</b>	24 CFR 570.201 (a) - Acquisition

**16. ESG Homeless Prevention - ADRC**

<b>Target Area</b>	Anchorage
<b>Goals Supported</b>	Homeless Prevention and Rapid Re-housing
<b>Needs Addressed</b>	Homeless Populations
<b>Funding</b>	2023 ESG \$154,029, Source: Grant

<b>Description</b>	Homeless Prevention activities by Anchorage Health Department’s Aging and Disability Resource Center
<b>Target Date</b>	12/31/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 families at risk of homelessness
<b>Location Description</b>	825 L St., Anchorage, Alaska.
<b>Planned Activities</b>	24 CFR 576.103 – Homelessness Prevention

## AP-50 Geographic Distribution - 91.220(f)

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### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

The following is a description of the Municipality’s geographic area for services, which include areas for low-income families and/or racial and minority concentrations where efforts were directed throughout the 2023 calendar year.

The geographic area of the Municipality of Anchorage (Municipality) has a total land area of 1,704.68 square miles and includes Eklutna, Anchorage Bowl, Chugiak, Eagle River, and Girdwood (Turnagain Arm). The Municipality is considered a county under the U.S. Census Bureau and is identified as a unified home rule municipality, which means city government and borough governments are merged. Anchorage is the northern most major city in the United States. According to the U.S. Census Bureau, the estimated population in 2015 in Anchorage is 298,908 residents. Anchorage is the largest city in Alaska and constitutes approximately 41% of the State’s total population.

In 2010, the Census showed a total of 32,469 households resided in census tracts with a median household income below 80% of Anchorage’s median income. The census tracts below 80% of the area median income included: 3, 4, 5, 6, 7.01, 7.03, 8.01, 8.02, 9.01, 9.02, 10, 11, 14, 17.31, 18.02, 19, 20, 21, and 22.02. According to the Census 2010, Demographic Information for Anchorage shows: White 66.00%, Black 5.60%, American Indian and Alaska Native 7.90%, Asian 8.10%, Native Hawaiian and Other Pacific Islander 2.00%, two or more races 8.10%, Hispanic or Latino origin 7.60%, and White persons not Hispanic 62.60%.

The AK Department of Labor shows the following race by percentage (July 2016):

#### Total 299,037

- White 194,470
- American Indian and Alaska Native 26,003
- Black or African American 18,060
- Asian 28,626
- Native Hawaiian or Other Pacific Islander 7,566
- two or more races 24,312
- Hispanic Origin of any race 26,786

[www.live.laborstats.alaska.gov/pop/estimates/data/RaceHispBCA.xls](http://www.live.laborstats.alaska.gov/pop/estimates/data/RaceHispBCA.xls)

**Table AP-50.1. – Geographic Distribution**

Target Area	Percentage of Funds
Municipality of Anchorage – City Wide	100%

### Rationale for the priorities for allocating investments geographically

To help comply with Fair Housing, the Municipality has designated the entire city as the target area. This allows low-income households to live in any neighborhood and still be eligible to receive assistance from programs based on income. In 2010, the median income

in Anchorage was \$85,200. In 2016 the median income in Anchorage inched to \$87,600. According to the Source: U.S. Census Bureau, 2011-2015 American Community Survey 5-Year Estimates, a total of 31,026 households in Anchorage have a household income below \$75,000.

### **Discussion**

The Municipality will not prioritize the allocating of investments geographically as there is a great need for all programs citywide. To do so would prohibit individuals or families from participation in housing or programs based on where they reside. All the programs funded benefit low/moderate income individuals and households. Therefore, the Municipality has chosen not to limit by geography because LMI individuals and households are found throughout the Municipality.

## AP-55 Affordable Housing

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### Introduction

The Municipality of Anchorage (Municipality) has identified goals in the 2023 Action Plan (AP) that provides decent housing by preserving the affordable housing stock and increasing the availability of affordable housing. The 2023 AP lists specific goals and actions that are funded with HOME Investment Partnerships Program (HOME), Community Development Block Grants (CDBG), and the Emergency Solutions Grant (ESG) to work towards achieving these goals. For this section of the Action Plan, affordable housing is rental housing and homeownership. The estimated numbers do not include emergency shelter, transitional housing, or social services.

In the 2023 AP, the Municipality will continue to support the Mobile Home Repair Program (MHRP). The MHRP rehabilitates 20 owner-occupied mobile homes whose owners have low- to moderate-incomes (80% Area Median Income or less).

In the 2023 AP, the Municipality will continue to support Habitat for Humanity Anchorage with CHDO HOME funding that will be used for site development, design/engineering and project management, and new construction/rehabilitation for four housing units. The project is scattered sites in Anchorage and will assist new homeowners at or below 80% of low/moderate-income.

The Municipality will continue providing HOME funds to support NeighborWorks Alaska’s Tenant-Based Rental Assistance, (TBRA) a rental assistance program that will continue to assist 36 households in 2023. The TBRA program is permanent housing and targets the homeless and extremely to very low-income (30% Area Median Income or less) households simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition.

The following tables show the goals for affordable housing projects funded with FY 2023 funding.

**Table AP-55.1. - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households to be Supported.	
Homeless:	36
Non-Homeless:	21
Special Needs:	0
Total:	57

**Table AP-55.2. - One Year Goals for Affordable Housing by Support Type**

One Year Goals for the Number of Households Supported Through	
Rental Assistance:	36
The Production of New Units:	1
Rehab of Existing Units:	20

Acquisition of Existing Units:	0
Total:	57

**Discussion**

The Municipality is providing affordable housing assistance to renters and homeowners who may be homeless and non-homeless. The programs include the MHRP, the HOME CHDO Housing program, and the TBRA program.

## AP-60 Public Housing

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### Introduction

This information was gathered in consultation with Alaska Housing Finance Corporation (AHFC), the public housing agency for the Municipality. AHFC is a self-supporting public corporation with a mission to provide Alaskans with access to safe, quality, affordable housing. They:

- Provide a variety of affordable housing programs and tools, including the operation of public housing, housing choice vouchers, and project-based assistance;
- Finance housing developments through the Low-Income Housing Tax Credit program, tax-exempt multifamily loans, and the distribution of federal and state housing grants;
- Help reduce energy costs through energy efficiency education, weatherization grants, federal tax credit application assistance, special loans for weatherization, and heating assistance programs for renters; and
- Provide a variety of home loan programs for low- and moderate-income residents, including first-time homebuyers.

AHFC was admitted to the HUD Moving to Work Demonstration program in 2008. All activities must meet one of the three MTW statutory goals:

1. Reduce cost and achieve greater cost effectiveness in federal expenditures;
2. Create incentives for families with children to work, seek work, or prepare for work; and
3. Increase housing choices for low-income families.

Information regarding AHFC's activities can be found in its annual Moving to Work Plans and Reports at <https://www.ahfc.us/publichousing/resources/mtw-plans-and-reports/>. In Anchorage, AHFC operates:

- 627 Public and Multi-family Housing Program units, of which 240 serve elderly/disabled populations exclusively;
- 48 affordable housing units that accept individuals with vouchers;
- 2,290 Housing Choice Vouchers; and
- 157 project-based voucher units.

In addition to its Public Housing, Housing Choice Voucher, and Multi-family Housing Programs, AHFC offers the following specialty programs for very low-income families in the Anchorage jurisdiction.

- Empowering Choice Housing Program – a partnership with the State of Alaska Council on Domestic Violence and Sexual Assault and the Alaska Network on

Domestic Violence and Sexual Assault. This direct referral program offers 95 vouchers to families displaced by domestic violence, dating violence, sexual assault, and stalking. This program is limited to 36 months of rental assistance.

- Mainstream Voucher Program – a partnership with the State of Alaska Department of Health and Social Services. This direct referral program offers 10 vouchers to nonelderly persons with a disability who are at serious risk of institutionalization, transitioning from an institutional setting, at risk of homelessness, or homeless.
- Making A Home Program – a partnership with the State of Alaska Office of Children’s Services. This direct referral program offers 15 coupons to youth aging out of foster care who are participating in an Independent Living Program. This program is limited to 36 months of rental assistance.
- Moving Home Program - a partnership with the State of Alaska Department of Health and Social Services. This direct referral program offers 70 vouchers to persons with a disability receiving supportive services paid for by the State of Alaska.
- Returning Home Program – a partnership with the State of Alaska Department of Corrections (DOC). This direct referral program offers 30 coupons to persons under a DOC supervision requirement. This program is limited to 24 months of rental assistance.

### **Actions planned during the next year to address the needs of public housing**

AHFC Public Housing Division’s vision is for an Alaska where all people have a safe and affordable place to call home. Their mission is to provide the people of Alaska access to safe and sustainable housing options through innovative strategies and programs. As of January 1, 2020, in Anchorage there were over 2,570 families on the Housing Choice Voucher waiting list and over 2,228 on the waiting list for various AHFC-owned rental assistance units.

Many times, the lack of affordable housing in Alaska is most acutely felt by low-income residents. The waiting list in Anchorage indicates that one- and two-bedroom units are in the highest demand, and units that provide accessible features for the disabled are also very much needed. AHFC continues to assess needs, research development and partnership opportunities, and implement strategies that will create financially sustainable housing to meet the needs of low-income Alaskans and increase the number of affordable housing units.

In the coming year, AHFC will continue to modify its units with accessibility features such as enlarged door openings, grab bars in bathrooms and hallways, automatic doors, and removing carpet to facilitate wheelchair movement. For new construction, AHFC complies with ADA-504 on all new construction and renovation projects and ensures that at least five percent of the units, or one unit (whichever is greater), will accommodate a person with mobility impairments.



Lastly, AHFC offers a well-defined Reasonable Accommodation process that covers families from the application process through unit modification requests. Additionally, AHFC offers language interpretation services to those families with limited English proficiency.

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

AHFC promotes resident involvement in AHFC activities through both a Resident Advisory Board (RAB) and Resident Councils. The purpose of AHFC's RAB is to provide advice and comment to AHFC on proposed operations, the annual Moving to Work Plan, proposed construction activities, and other items of interest to AHFC's public housing and housing choice voucher clients. The RAB is composed of eleven members, and AHFC conducts four quarterly meetings each year. Minutes and comments received during meetings are reported to AHFC's Board of Directors.

AHFC also encourages the formation of Resident Councils at its Public and Multifamily Housing sites. The purpose of a Council is to encourage resident participation in the quality of life at their complex. All residents that elect to have a Council have opportunities to improve and/or maintain a suitable, safe, and positive living environment through participation in the Council.

AHFC provides a staff person designated to assist in the formation, development, and educational needs of the Councils and offer technical assistance to volunteers. Members are encouraged to conduct regular meetings, discuss resident concerns, and provide feedback to AHFC management on any issues affecting residents in the apartment communities. In the coming year, AHFC plans to invite a member of each Council's board to attend RAB meetings.

AHFC suspended applications for this program in 2008, when administrative costs exceeded budget authority. The Board of Directors approved the permanent closure on March 9, 2011. All homeowners participating at that time kept their assistance. AHFC simply closed the program to new applicants. Given the difficult financial times forecasted for future funding, AHFC does not currently plan to re-visit this program in its current form. Staff are investigating alternate methods of encouraging this activity. Further development of this activity will be tied to future leasing rates and available funds.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Public Housing Authority is not designated as troubled. AHFC is considered a High Performing Public Housing Authority.

**Discussion**

AHFC is the State of Alaska's only Public Housing Authority. Their headquarters is located in Anchorage. AHFC partners with non-profits and agencies in Anchorage and provides funding for many programs/projects. Those activities are listed in its annual plans and reports as well as the detailed list of its housing activities described above.

For its fiscal year ending June 30, 2019, of the 1,201 families admitted into housing programs, 977 (81.3%) were extremely low-income and 212 (17.7%) were very low-income. AHFC will continue to provide affordable housing to extremely low-, very low- and low-income families, seniors, and disabled individuals through its various programs. It will also continue to provide a full-service approach to property management and maintenance. General up-keep and maintenance of property is important for curb appeal and resident satisfaction. Property management and maintenance staff conduct regular site inspections using standard checklists at least annually. Inspections results are used to create plans for capital improvements.

## **AP-65 Homeless and Other Special Needs Activities - 91.220(i)**

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### **Introduction**

The Municipality of Anchorage (Municipality) has identified goals in the 2023 Action Plan (AP) that provide decent housing by transitioning homeless persons and families into permanent housing and increasing the supply of supportive services. The 2023 AP lists specific goals and actions that are funded with HOME Investment Partnerships Program (HOME), Community Development Block Grants (CDBG), and the Emergency Solutions Grant (ESG) to work towards achieving these goals.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Municipality significantly increased its funding and coordination efforts directed toward unsheltered individuals. In addition to funding the Anchorage Coalition to End Homelessness, who leads the Continuum of Care to coordinate unsheltered outreach efforts, it not only increased the number of outreach workers connecting clients to resources and referrals, but also started funding those workers with flexible housing funds to move unsheltered and newly sheltered individuals into housing.

Moreover, in terms of a COVID-19 response, in the summer, the Anchorage Health Department (AHD) collaborated with the Anchorage Coalition to End Homelessness to generate safety protocols for Outreach workers; and later in the fall, AHD coordinated on the means and methods to test Outreach workers and clients.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In past years, the Municipality coordinated various levels of emergency response efforts to address people experiencing homelessness (PEH) in this harsh winter climate. In particular, there had been an Emergency Cold Weather Shelter program that was triggered at a certain temperature to ensure (1) overflow space if the shelter census exceeded available beds and (2) families would have a separate location away from single, adult PEH.

In 2019, municipal code was changed to reflect the growing concern of the lack of available shelter beds. Chapter 16.120 Emergency Shelter Plan for Persons Experiencing Homelessness was updated to reflect implementation of measures to coordinate public and private resources when a lack of available shelter options poses an immediate danger to the life and health of unsheltered people within the municipality. It reflected the ability of the AHD Director to declare a public health emergency based on the lack of available shelter beds.

In this event, locations not currently serving as shelters could become temporary shelters contingent upon the providing entity submitting an approved application to the Health Department. This code update removes several barriers: emergency shelters beds are no longer limited to the winter determined by temperatures and instead expands to year-

round options determined by shelter census numbers; local zoning regulations barring shelter services are lifted in this declared emergency, making more of the community available to host these social services; and the public process that often rejects service providers into their neighborhoods was also lifted.

Moreover, during 2020 and 2021, due to the mitigation measures of six-foot spacing in response to the COVID-19 Pandemic the Municipality saw a dramatic decrease in bed capacity across the shelter system. To remedy this, the municipality stood up two emergency congregate shelters as well as multiple non-congregate shelter options serving specialized people experiencing homelessness (PEH) populations, including families; those qualifying for future permanent supportive housing units; those the CDC deemed at high-risk for health; and those in isolation and quarantine.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again:**

One of the biggest challenges to helping homeless persons transition to permanent housing is lack of affordable housing. The Municipality continues to support decent affordable housing by funding the NeighborWorks Alaska's Tenant-Based Rental Assistance program that assists 36 households at 50% Area Median Income with rental and down payment assistance for up to 2 years. These are households' simultaneously experiencing homelessness with a physical or mental disability, substance misuse, and chronic health condition.

The Municipality is providing an ESG grant for HMIS Lead Activities to enhance reporting and coordination capabilities among homeless providers.

The Municipality works with the Continuum of Care (CoC) to assist homeless persons, especially the chronically homeless individuals, veterans and their families, as well as unaccompanied youth.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Municipality funds the Rapid Re-Housing program operated by Catholic Social Services (CSS) to provide rent and down payment assistance to low-income households at 30% Area Median Income who are homeless or at-risk of homelessness by helping them to quickly be re-housed and stabilized.

Systems of care and publicly funded institutions discharge persons into homelessness, such as healthcare and mental health facilities, foster care, and corrections programs. State, local, and private and public agencies work in consortium to aid homeless and at-risk of homelessness households by assisting and counseling them. There are many services provided, such as fair housing with landlords; health and social services to children, elderly, disabled, veterans, and persons with HIV and their families; in addition to other special groups affected into homeless or at risk of homelessness.

Agencies work tirelessly on the methods of distribution of assistance within the community. Homelessness is a community wide effort. Members of the CoC ranked homeless families with children and youth as the highest priorities. Efforts by government programs, non-profit agencies, businesses and the public were formulated to create standard intake processes; increases to funding for more low-cost affordable housing; better access to prevention services, and funding for medical and behavioral treatment.

ESG has benefited from the Coordinated Entry efforts by assisting in the development of policies, performance standards, program evaluations, and coordinating housing services funding for homeless families and individuals.

With ESG-CV Rapid Re-Housing (RRH) services, CSS assists families living in shelters or in places not meant for human habitation to move into permanent housing as quickly as possible. RRH households must have a reliable income source that will sustain housing. ESG assists families for three months, if there are extenuating circumstances and funds are available, assistance up to six months may be considered. Community Based case management provides intensive case management and limited financial resources and referrals to additional community resources. RRH services limits the family's contribution towards rent, capping contribution at 30% of income.

CSS Homeless Family Services work with multiple outside agencies and service providers to service households experiencing homelessness. Outside agencies must provide a Release of Information for each participant for open communication between parties to occur. Regular weekly check-in meeting must occur to ensure appropriate service delivery.

A Self-Sufficiency or Housing Stability Plan is established for each family. Each household must be able to independently maintain permanent housing after program assistance has ended. Applicants can receive case management services up to 90 days, as long as they are compliant with the rights and responsibilities outlined in the ESG program.

A review of eligibility is conducted every six months. Discharge planning begins at intake. The participant will complete an after-care/follow-up form during the intake process that specifies their desire for case management follow-up after discharge. Community partners and landlords working with the participant continue to be a part of the community partners.

CSS is in the process of revamping the RRH program model to an evidenced based model called Critical Time Intervention (CTI). CTI recognizes people need the most support during times of transition. Services can last three months to one year, depending on the grant(s) and the level of the participant's self-sufficiency.

## Discussion

The goals and activities described above to reduce and end homelessness in the Municipality are contingent upon stable funding from the HUD HOME, CDBG, ESG, and HTF funds. In 2020, however, the municipality started prioritizing more of its operational dollars towards homelessness, both funding projects as well as funding a new work group in the Anchorage Health Department to focus on housing and homeless services. The Municipality will continue the following activities to help end homelessness in Anchorage.

- Coordinate with partners to support community efforts that link veterans to case management and housing services.
- Coordinate with the CoC to seek strategies and actions that improve Coordinated Entry to housing and services.
- Work with community partners to link individuals and families to mainstream support services, such as public assistance, Medicaid/Medicare, and veterans support services.
- Reduce homelessness by increasing the availability of affordable housing, so individuals and families can move off the streets, out of shelters, and into permanent homes.
- Provide supportive housing services to meet the needs of non-homeless special needs persons

## AP-75 Barriers to Affordable Housing

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### Introduction

As mentioned in the Consolidated Plan, the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the Municipality. Such policies include:

- Title 21 zoning ordinance residential design standards
- Regulatory processes including permits and approvals
- Accessory-dwelling-units (ADU) regulations
- Zoning ordinance regulations limiting the size, type, and number of residences
- Building codes
- Fees and charges
- Parking and driveway requirements
- Infrastructure standards and requirements
- Off-site improvements requirements

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During the period of this Action Plan and the 2023-2027 Consolidated Plan, the Municipality plans to do what it can to remove or ameliorate the negative effects of public policies that may serve as barriers to affordable housing.

Since 2015, the municipal Planning Department has worked with the development community to amend the Title 21 zoning ordinance residential design standards that the development community has identified as the most costly (relative to public benefit) or difficult to adhere to. These include, amending the residential design standards, no longer requiring storage areas, and organizational changes that simplify and shorten the regulations. Menu choices and standards are becoming clearer and easier to comply with, more flexible and less prescriptive.

In 2017, the Assembly adopted the Anchorage 2040 Land Use Plan (2040 LUP). One of the main objectives of the plan is to make sure that enough land is designated to accommodate anticipated housing needs, including more compact housing types. The Planning Department included as a factor the need for equity in the geographic distribution of compact housing types that tend to be more affordable and transit oriented. The municipal Planning Department has assisted the Real Estate Department to evaluate the best use of the limited Municipal owned lands in the Municipality of Anchorage for housing development. Examples of this include the former Federal archive site in Midtown and the Municipal owned lands on the southwest corner of Tudor and Elmore Road, which the Municipality rezoned to mixed-use to accommodate a forecast 200+ dwelling units along with commercial and community uses. Private property owners have also rezoned lands designated in the 2040 Land Use Plan for compact housing, including the Dimond/Sand

Lake Polen Park rezoning in 2019 that added 7.5 acres of buildable R-2M zoned land with a forecast capacity of 50+ duplex/attached dwelling units. A rezoning of the former Native Hospital site on 3rd Avenue from PLI to B-2C is anticipated to accommodate a mix of community, commercial, and residential uses.

In 2019, the Municipality adopted a tax abatement ordinance for the Central Business District to foster new housing development in the downtown area. The tax abatement allows for up to 12 years of tax relief for newly constructed residential units.

**Does the Municipality’s comprehensive plan include a “housing element? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water.**

The Municipality comprehensive plan consists of a series of four overarching plans: Anchorage 2020—Anchorage Bowl Comprehensive Plan (AB 2020), Chugiak-Eagle River Comprehensive Plan (CE), Girdwood Area Plan (GAP), and the Turnagain Arm Comprehensive Plan (TA). Further amplification of these four plans may be found in area specific plans as well as functional plans addressing infrastructure, parks, open space, historic preservation, and natural resource management. The issue of housing is interwoven throughout the comprehensive plan along with such issues as future land use, transportation, and open space. The Anchorage Bowl Comprehensive Plan (AB 2020) includes Policy #56, which guides the development of the Housing & Community Development Consolidated Plan in terms of the location and density of housing development. AB 2020 calls for a more focused and compact form of development than had been traditionally found in Anchorage. Subsequent area specific plans have forwarded this focus and provide greater specificity in types of housing, density, their planned location, and the design and character of desired for new housing development.

The 2017 adopted Anchorage 2040 Land Use Plan (2040 LUP) supplements the AB 2020 Plan and is an element of the comprehensive plan. The 2040 LUP sets the stage for future growth and development, with an emphasis on future housing needs. The 2040 LUP incorporates the adopted area specific plans, public facility plans, and recent analyses regarding population, housing, commercial, and industrial needs over the next 25 years. The 2040 LUP has a housing Goal (Goal #4) to meet the housing needs of all and adds additional policies to encourage and guide the development of housing. It also includes recommended strategies to carry out the plan and manage growth including strategies to help reduce the cost of housing and alleviate the workforce housing deficit. Actions 4-1 through 4-19 in the Plan are focused on housing. Of 70 near-term Actions in the plan to occur within the 2022 Consolidated Plan horizon, more than a dozen housing-related actions have been completed or are underway. For example, Action 2-6 called for the development of a new mixed used zoning district. This was accomplished in 2018 through the adoption of the R-3A zoning district, which promotes mixed use development near town centers that are served or planned to be served by transit. During this same period,



the Municipality amended the rules governing Accessory Dwelling Units (ADU) to allow this type of housing in more of its residential districts as well as increasing the allowed size of these units. ADU's can be attached, above a garage or detached, as long as the design follows specific setback, size and parking requirements. In the last several years, both attached and detached ADUs have become a permitted use in all residential districts in the Anchorage Bowl. The Planning Department began tracking ADU permits in 2017 and the objective is to promote an increase in production from approximately 20-25 annually (2015-2019) to 1,000 total ADUs by 2040.

**If the Municipality has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle-income families, for at least the next five years?**

Chapter Two of Anchorage Bowl Comprehensive Plan (AB 2020) includes an analysis of the local population, economy, land use, forecasts for planning and infrastructure needs over a twenty-year time horizon. The Consolidated Plan estimates the housing needs of low- and low- to-moderate-income households.

The Anchorage 2040 Land Use Plan (2040 LUP) includes an updated housing sufficiency analysis forecasting the housing needs by housing type through the year 2040. The 2040 LUP encourages a range of housing types to meet those needs, with specific targets for compact and multifamily housing types. The 2040 LUP includes actions to review and amend zoning standards such as parking requirements, building heights, minimum lot sizes, and mixed-use regulations to further encourage housing development.

**Does the Municipality zoning ordinance and map, development and subdivision regulations or other land use controls conform to Municipality's comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped "as of right" in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.)**

Title 21, Anchorage's zoning code was overhauled in 2013. Title 21 includes updated standards that promote and encourage redevelopment and infill development with higher land use densities and intensities. It provides a range of multifamily districts allowing moderate, medium, and high-density housing types—both market and affordable—by right. The Municipality is currently preparing amendments to the district-specific development regulations in several multifamily zoning districts, such as the R-2M and R-4A zones, to address the housing needs identified in the 2040 Land Use Plan adopted in 2017.

The Municipality is updating the city Zoning Map incrementally to conform to the Anchorage 2040 Land Use Plan (2040 LUP) land use plan and meet the housing needs.

Strategies include targeted Area Rezones that the Municipality can carry out to facilitate area-specific changes in the Zoning Map to allow more housing and mixed-use where called for in the 2040 LUP.

The Municipality is further implementing the 2040 Land Use Plan by developing the Reinvestment Focus Area (RFA) program. Once in place, the RFA will focus and coordinate municipal actions including development incentives, infrastructure investments, and implementing procedures to catalyze private sector reinvestment and support infill and redevelopment in strategic areas of Anchorage. Included is a focus on increasing new housing development on vacant infill lots and redevelopment of underused buildings and sites in or near centers and transit corridors.

**Does the Municipality’s zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards?**

The building code sets minimum dwelling unit sizes, while the zoning ordinance (Title 21) sets minimum lot sizes per number/type of housing units. The zoning ordinance does not set minimum building size requirements.

**If the Municipality has development impact fees, are the fees specified and calculated under local or state statutory criteria? If yes, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?**

The Municipality does not charge impact fees but it does require off-site improvements to streets and utilities as needed and in proportion to the development’s off-site impacts.

**If the Municipality has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing?**

N/A

**Has the Municipality adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis.**

Any modifications (rehabilitation) of a building must meet the International Existing Building Code. Any modification (rehabilitation) of a building for the purposes of a voluntary seismic upgrade does not have to fully meet code but it does have to move toward compliance and avoid making conditions worse.

**Does the Municipality use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO),**

**the National Fire Protection Association (NFPA) without significant technical amendment or modification.**

The Municipality has adopted the 2012 International Building Code (IBC) with modifications. The Fire Department uses NFPA standards that are referenced in the adopted IBC and IFC. Amendments have been adopted for both codes. The IBC has not been amended to disallow the requirements for sprinklers; however, the International Residential Code has. The IRC addresses single-family and duplexes. The Fire Department has limited jurisdiction with the IRC and that does not include residential sprinklers.

**Alternatively, if a significant technical amendment has been made to the above model codes, can the jurisdiction supply supporting data that the amendments do not negatively impact affordability.**

Unknown.

**Does the Municipality’s zoning ordinance or land use regulations permit manufactured (HUD-Code) housing “as of right” in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?**

Yes, Title 21 allows manufactured and pre-fab housing by right, if it has permanent foundation and meets zoning requirements such as height limits, setbacks, etc. generally applicable to stick-built housing.

**Within the past five years, has an official (i.e., mayor, city manager, administrator, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?**

Yes, the Municipality is working to address these regulatory process and land use codes barriers as resources allow, in part through the 2040 Anchorage Land Use Plan (2040 LUP) and its policies and action items. Some of these efforts, listed in order of most recent first, include:

The Municipality is currently developing a Reinvestment Focus Area (RFA) program that furthers the goals of the 2040 LUP for housing. RFAs are key areas that are able to absorb more housing and employment density, are locations where the community wants to see growth, is served by transit, have most of the utilities needed in place, but require public partnership assistance to address site development challenges such as rights of way improvements, rezoning, platting etc.

The Municipality is also currently preparing amendments to the zoning ordinance to reduce minimum parking requirements and driveway width requirements in urban parts of the city, including areas with sidewalks and frequent transit service; to allow even further parking reductions by-right for affordable housing projects; and to adjust building height

and other dimensional standards in the R-2M, R-3, R-4A, and DT (Downtown) zoning districts to reduce barriers to housing.

In 2015-2017 the Municipality updated major parts of its 2012 analysis of housing demand in Anchorage. The 2017 adopted 2040 LUP updates the 2012 housing capacity and needs analysis through the year 2040. It corroborated the 2012 Analysis that there is a continued significant shortage of housing, especially in the multi-family and compact housing types, and recommended measures in response. Many factors affect the supply of housing in Anchorage, including the fact that overall construction costs create a significant feasibility gap for medium and high-density housing. The 2012 and 2015 analyses identified regulatory processes as one of several factors that local government could directly and quickly correct. The 2040 LUP includes measures for housing such as making reduced parking requirements for rental housing by-right, allowing for smaller lot sizes, more compact housing, and Accessory-Dwelling-Units, facilitate redevelopment of blighted areas, and plan for the potential redevelopment of mobile home parks.

In 2015 the Alaska Mental Health Trust Authority and the United Way of Anchorage funded a fair housing analysis on behalf of the Municipality. The Analysis of Impediments to Fair Housing study found that Anchorage's housing challenge affected residents at all economic levels, with lower-income and minority rental households the most seriously impacted.

**Within the past five years, has the Municipality initiated major regulatory reforms either because of the above study?" If yes, attach a brief list of these major regulatory reforms.**

The Municipality overhauled its zoning ordinance, called Title 21, in 2013. The new code introduced lower parking requirements, administratively available parking reductions, narrow lot housing, Accessory-Dwelling-Units, and density and parking incentives for affordable / transit supportive housing. As users have developed projects under the new Title 21, amendments have been made or are underway to address adding greater flexibility in parking standards for small lot subdivisions, and other adjustments.

The 2040 LUP, adopted in 2017, identified more than a dozen near-term housing-related changes to the development regulations. Several have been completed and an additional half-dozen are underway.

**Within the past five years has the Municipality modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing?**

Some are underway and more are called for in 2040 LUP. The Anchorage Water and Wastewater Utility (AWWU) is conducting an analysis of its rate setting processes to develop greater flexibility in the approval of water and wastewater infrastructure improvements. Presently, AWWU has limited means to authorize new infrastructure technologies to significantly reduce the cost of housing.

The Municipality is also in the process of studying the establishment of a stormwater utility, which would handle maintenance and improvements to the city's aging stormwater pipe infrastructure. The stormwater utility, once established, is anticipated to have a beneficial effect on housing development costs as more infrastructure is maintained or repaired in a systematic way, as opposed to new developments having to make off-site improvements in order to have adequate stormwater management.

The annual Capital Improvement Program (CIP) includes scoring and ranking nominated road, surface water and park improvements to develop each year's proposed CIP for Assembly. The Scoring process now includes a category to score how projects can better serve Reinvestment Focus Areas. By adding this Reinvestment Focus Area category to the CIP process, it will help identify those CIP projects that should be funded to support these targeted growth areas and further support housing growth as well as capitalize on other public investments that have already been made in previous years in the area.

**Does the Municipality give "as-of-right" density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, "as of right" means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)**

Title 21 offers as-of-right density bonuses for increases in floor-area-ratio (FAR) for affordable rental housing. These apply in the two highest-density residential zoning districts. The amount of floor area bonus is directly tied to the amount of floor area of affordable rental housing. The affordable housing receiving the bonus must meet three non-discretionary (as of right) standards: be at least partly above grade to have windows, be intermingled with market units in the project, and be indistinguishable in appearance from market units.

Floor area/height bonuses are also provided in return for household living uses in the central business district (DT) zones. These bonuses are being updated as part of an ongoing set of projects to update the DT zoning regulations. The bonuses will be calibrated to reflect existing housing development costs as well as the additional public value of affordable (as opposed to market-rate) housing.

The Municipality has amended its parking reductions for affordable rental housing (meeting HUD affordable definitions) to make those reductions “as of right” rather than subject to the discretion of municipal officials.

**Has the Municipality established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?**

Yes, these permits are administered through the building permit process. Development Services Department (Building Safety Division) receives the permit application and distributes copies to the various agencies for review, including Land Use, Fire, Traffic, etc. The Municipality can conduct concurrent reviews for some of the required permits and approvals. The 2040 LUP calls for formalizing “permit assistance teams” for housing.

The Municipality is currently developing a Small Area Implementation Plan (SAIP) process to allow for non-institutional master plans. The SAIP provides an alternative to the procedures and design standards of Title 21 (Municipal Land Use Code) for landowners seeking to develop large, complex sites with multiple buildings, transportation features, site constraints etc. An approved Master Plan will streamline future land use review processes as phased development occurs.

**Does the Municipality provide for expedited or “fast track” permitting and approvals for all affordable housing projects in Anchorage?**

Not formally, but does have this ability if requested. This strategy is planned to be considered as part of an implementation Action identified by the 2040 LUP. In response to inquiries by local developers and the general public, the Municipality researched its development permit review times relative to those of other cities in the U.S., and found that the Municipality has one of the fastest permit review times for a jurisdiction of our size in the nation. For example, residential project applicants receive zoning plan review comments in 5 days or less, and commercial project applicants receive zoning comments in 10 days or less.

**Has the Municipality established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time, results in automatic approval?**

Yes.

**Does the Municipality allow “accessory apartments” either as: a) a special exception or conditional use in all single-family residential zones or, b) “as of right” in most residential districts otherwise zoned for single-family housing?**

Yes, and is expanding these with an Anchorage 2040 Land Use Plan (2040 LUP) target of 1,000 accessory-dwelling-units (ADUs) over next 25 years. An amendment to the ADU regulations was adopted by the Anchorage Assembly in 2018. ADU units are now allowed in all residential zoning districts as well as an increase in the maximum allowed size of the

ADU. Further amendments and ADU assistance are under consideration under the umbrella of 2040 LUP Actions 4-7 and 4-9.

**Does the Municipality have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments?**

Yes, Traffic Engineer and Planning Director may approve a 15 to 30 percent reduction to the number of required off-street parking spaces for each affordable housing unit (meeting HUD affordable definitions). 2040 LUP Action 4-3 addresses parking requirements through finding ways to streamline approvals for a reduced number of parking spaces for housing developments and to create some additional reductions when certain criteria is met. The Municipality is amending its parking reductions for affordable rental housing to make those reductions “as of right” rather than subject to the discretion of municipal officials.

**Does the Municipality require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?**

No.

**Discussion**

The public process for the 2040 LUP, and its adoption in 2017 and implementation by the Anchorage Assembly and Administration, has helped this community prioritize specific housing targets, goals, and strategies in an integrated framework for action. A range of actions specifically designed to produce and preserve more housing are prioritized by this plan, with more than a dozen actions either completed or underway. Recent improvements include allowing ADUs in all residential zones, allowing innovative small-lot housing subdivisions such as “unit lot subdivisions”, and passing tax incentives for housing in strategic areas of town. Current projects to reduce parking and driveway requirements, adjust multifamily zoning district-specific dimensional standards, update the Downtown zoning regulations, establish reinvestment focus areas, establish a stormwater utility, and allow more kinds of compact housing are anticipated to have positive effects.

The Municipality will continue to provide information to developers and project sponsors on how to comply with accessibility guidelines. HOME funding automatically requires the minimum of 5% accessible and 2% site and sound unit thresholds.

The Municipality grant agreements have requirements to affirmatively further fair housing.

The Municipality displays the Fair Housing Poster in its office and reasonable accommodation requests are encouraged in all communication regarding public meetings.





## **AP-85 Other Actions - 91.220(k)**

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### **Introduction**

The limited amount of funding provided to the Municipality of Anchorage (Municipality) through HUD programs is not sufficient to solve the affordable housing or homeless issues in Anchorage. It will take collaboration and support from several organizations to succeed with these priorities. The Municipality coordinates its efforts with the Anchorage Coalition to End Homelessness (ACEH), Continuum of Care (CoC) partners, State Department of Health and Social Services, Alaska Mental Health Trust Authority, Alaska Housing Finance Corporation (AHFC) and non-profit agencies serving individuals and families who may be low-income, homeless or a person with special needs.

### **Actions planned to address obstacles to meeting underserved needs**

The main obstacle that the Municipality has is the lack of funding. The limited HUD funding has made it difficult for the Municipality to fund projects in the community to solve the lack of affordable housing, the chronic homeless population and supportive services to individuals and families to help them from becoming homeless. For all projects in the 2022 Action Plan, the Municipality is working with partners to leverage federal and State funds to meet the underserved housing needs of individuals and families in Anchorage.

### **Actions planned to foster and maintain affordable housing**

In the 2023 Action Plan (AP), the Municipality will continue to fund the Mobile Home Repair Program for health and safety rehabilitation to maintain mobile homes owned by low/moderate-income families.

### **Actions planned to reduce lead-based paint hazards**

Lead-based paint (LBP) in Anchorage's housing continues to be a rare occurrence. Nevertheless, all HOME Investment Partnerships Program (HOME), Community Development Block Grants (CDBG), and Housing Trust Fund (HTF) funded programs dealing with rehabilitation of older homes include funds to address LBP according to Part 35 regulations. The Municipality will continue to collaborate as appropriate with State and local agencies, nonprofit groups, and the private sector to reduce housing related LBP hazards, especially for low-income families and children. The Municipality has developed LBP Policies and Procedures in compliance with 24 CFR 35 (LBP Poisoning Prevention in Certain Residential Structures) which are incorporated into all its programs. These include acquisition and rehabilitation programs funded by CDBG, HOME, and HTF. Where program specific policies impose funding caps per client or per unit, these caps may be waived when costs required address LBP testing, evaluations, assessments and mitigation cause the project to exceed program limits.

### **Actions planned to reduce the number of poverty-level families**

In the 2023 AP, the Municipality will reduce the number of poverty-level families by funding two programs. The Tenant-Based Rental Assistance (TBRA) program will help the homeless individuals and families with disabilities with rental assistance to keep them

housed until permanent rental assistance becomes available. The Homeless Prevention and Rapid Re-housing programs assist individuals and families who are at risk of homelessness due to short-or medium-term crisis or have been homeless for a short-term. These individuals and families need short-or medium-term financial assistance for preventing evictions, utility shut-offs or down payment for starting a new rental lease.

### **Actions planned to develop institutional structure**

The Anchorage Health Department (AHD) administers the CDBG, HOME, Emergency Solutions Grant (ESG), and Housing Trust Fund (HTF) funds for the Municipality. The Community Safety and Development (CSD) Program within the Human Services Division directly administers these grants.

The Municipality coordinates monthly with the Housing Homeless and Neighborhood Development (HHAND) Commission, Anchorage Women’s Commission, Anchorage Senior Citizens Advisory Commission and the Anchorage American's With Disabilities Act Advisory Commission. The Division Manager sits on the Board of Directors for the ACEH (CoC).

The Division and Program coordinate with other Municipal departments including Project Management and Engineering (PME), Real Estate (RE), and Planning in planning for future housing and public service projects. CSD also works with Purchasing and Risk Management to establish subrecipient agreements as needed.

The Anchorage Health Department (AHD), Emergency Preparedness Program administers the Municipality’s Operations Plan that provides guidance for disaster preparedness, protection, response, and recovery from public health related disasters that occur in or impact the Municipality. Following the magnitude 7.1 earthquake that hit Southcentral Alaska on November 30, 2018, Anchorage Health Department representatives met multiple times with the Municipal Emergency Management Department to discuss earthquake recovery needs and plan for the possibility of the state and/or the Municipality receiving CDBG-Disaster Recovery funds.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The ACEH (CoC), a non-profit organization comprised of providers of homeless services that come together to address homelessness as a partner with the Municipality.

In 2022, the Municipality continued to coordinate its efforts with the HHAND Commission, the ACEH, CoC partners, Alaska Department of Health and Social Services, Alaska Mental Health Trust Authority, Alaska Housing Finance Corporation and non-profit, public and private housing agencies and social service agencies.

### **Discussion**

The Municipality is continually looking for ways to improve institutional structure and meeting underserved needs. Every effort is made to enhance coordination between public and private housing and social service agencies.

## **AP-90 Program Specific Requirements - 91.220(I)(1,2,4)**

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### **Introduction**

The jurisdiction must describe activities planned with Community Development Block Grants (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds expected to be available during the year. All such activities are also included in the projects section.

### **CDBG, HOME, ESG, and HTF**

- Mobile Home Repair Program – Rural Alaska Community Action Program - Renovate owner occupied mobile homes with CDBG funding.
- Rental Housing Development – Cook Inlet Housing Authority – Acquisition/Development of rental housing with Home funds.
- Public Facilities – Suitable living environments and non-housing community development
- CDBG, HOME and HOME CHDO Housing Program(s)
- Tenant-Base Rental Assistance – NeighborWorks Alaska – CDBG funds
- Operating Expense Assistance – NeighborWorks Alaska – HOME funds
- Homeless Prevention and Rapid Rehousing Program – The Municipality administers the Homeless Prevention Program– ESG Funds

### **CDBG Public Services**

- Public Services – Rural Alaska Community Action Program – Provide case management to persons who were recently homeless in Sitka Place, permanent housing, and who may have chronic alcoholism and other disabilities.
- Public Services – Alaska Legal Services Corporation – Provide direct legal assistance to individuals and families at-risk of homelessness.
- Public Services – Rural Alaska Community Action Program - Provide a bridge between homeless services in the community to ensure that individuals experiencing homelessness have access to needed resources and are connecting with housing.
- Public Services – Nine Star - Net 2 Ladder Program – Provide vocational training to allow clients to get new or improved employment.

### **Community Development Block Grant CDBG**

#### **Reference 24 CFR 91.220(I)(1)**

**Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies Program Income that is available for use that is included in projects to be carried out.**

**Table AP-90.1. – CDBG Program Income**

	<b>Amount</b>
1. The total amount of Program Income that will have been received before the start of the next program year and that has not yet been reprogrammed.	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0
3. The amount of surplus funds from urban renewal settlements.	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities.	\$0
Total Program Income	\$0

**Other CDBG Requirements**

**Table AP-90.2. - Estimated Percentage of National Objective Benefits**

	<b>Amount</b>
1. The amount of urgent need activities.	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.	100.00% +

**HOME Investment Partnership Program (HOME)**

**Reference 24 CFR 91.220(I)(2)**

The jurisdiction must describe activities planned with HOME funds expected to be available during the year. All such activities should be included in the Projects screen. In addition, the following information should be supplied:

**1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The Municipality does not intend to use other forms of investment beyond those identified in Section 92.205.

**2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

**Resale/Recapture Provision**

The Municipality is only establishing a recapture provision. Resale requirements for ensuring affordability are not being implemented.

### **A. Recapture Model: Recapture Entire Amount**

Recapture applies to the down payment and closing-cost assistance loans to homebuyers in conjunction with the Homebuyer Development Program, funded by the HOME Investment Partnerships Program (HOME) in the 2017 Annual Action Plan, being initiated with Habitat for Humanity Anchorage. The Homebuyer Development Program, a CHDO program, provides direct assistance to homebuyers through loans for down payment and closing costs.

Loans shall be non-forgivable, at 0% interest, with the HOME loan amount due and payable upon alienation. There are no payments associated with these loans. The Municipality shall enforce the loans through deeds of trust and deed of trust notes. The loans continue past the HUD affordability periods and are not assumable. Buyers may sell at any time with no limits on the sale price.

Limitation: When repayment is initiated by a sale (voluntary or involuntary) of the property, and there are no net proceeds or the net proceeds are insufficient to repay the HOME loan balance, the amount recaptured will be limited to the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

Two examples: A voluntary sale that results in insufficient funds may include a sale when changing location for a job. An involuntary sale may include foreclosure by a superior mortgage-holder.

Alienation: Alienation occurs when the homeowner ceases to live on the property for any reason including sale of the property; death of the assisted homebuyer; or vacating the property for a job change, marriage, or for any other purpose.

HOME regulations require the assisted homebuyer to live in the residence for the entire affordability period. The recapture provision is a requirement of the HOME Program that ensures the funds are assisting qualified individuals or families.

### **B. Amount Subject to Recapture**

Only the direct subsidy to the homebuyer (i.e., the down payment and closing cost assistance) is subject to recapture. Development subsidies are not considered.

### **3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

A description of the Municipality's guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds is the same as the description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities. See description above.

### **4. Market Conditions Indicating the Need for TBRA**

The Municipality certifies that an assessment has been completed of market factors, and because there is an ample supply of housing, a Tenant-Based Rental Assistance (TBRA) program is an effective way to expand affordable housing opportunities for the

community. The lack of affordable housing in the Anchorage area is evidenced by the very low vacancy rates which have caused rents to increase. The average rent for a one-bedroom apartment in Anchorage increased 13% from \$1,112 in 2015 to \$1,259 in 2016. (Rental Survey by Alaska Department of Labor and Workforce Development). As of June 2016, in Anchorage there were over 262 families on the Housing Choice Voucher waiting list and over 5,461 on the waiting list for various Alaska Housing Finance Corporation (AHFC) -owned rental assistance units statewide.

TBRA is essential to meeting the unmet needs of special needs and at-risk populations by providing opportunities for those seeking a way out of homelessness. AHFC cannot issue TBRA vouchers in the Municipality and the rental assistance programs currently available through AHFC for chronic homeless have all been leased and have waiting lists (Moving Home Program and Veterans Affairs Supportive Housing).

The Municipality has identified the need to provide TBRA to eligible households that are at or below 50% of the median area income. Preference is given to special needs populations identified in AHFC's Moving Home Voucher Program. Case Managers have been able to successfully engage the chronically homeless and introduce the Housing First concept to them, only to be let down later over the time it takes to obtain permanent long-term rental subsidy. TBRA is intended to fill this gap by providing temporary rental assistance while waiting for an AHFC voucher to be processed or while waiting for their name to come up on the waiting list.

NeighborWorks Alaska administers Tenant-Based Rental Assistance to low-income persons living in the Municipality. Chronic homeless and low-income households' simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition. The targeted population comprises that segment of the Anchorage homeless population that currently accounts for the highest per capita expenditure rate for police call-outs, emergency room and hospitalization, and Anchorage Safety Center/Safety Patrol encounters.

**5. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

There are no plans for refinancing existing debt with HOME funds.

**6. The participating jurisdiction's description of eligible applicants (e.g. categories of eligible applicants), its process for soliciting and funding applications or proposals (e.g. competition, first-come first-serve) and where detailed information may be obtained (e.g. application packages are available at the office of the jurisdiction or on the jurisdiction's web site).**

The Municipality consults with its existing and potential HOME grantees on a continuing basis to assess the types of projects in development and the applicability of HOME funding. In cases where a potential project is identified the Municipality provides an application form tailored to the type of project for the applicant to submit for review. Categories of applicants and projects are flexible within the requirements of the HOME program.

Application packages are available at the office of the jurisdiction and are also provided by email as necessary.

## **Emergency Solutions Grant (ESG)**

### **Reference 91.220(l)(4)**

#### **1. Included written standards for providing ESG assistance (may include as attachment)**

Written standards for providing ESG assistance are included in Appendix F.

#### **2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

ESG staff are required to take part in and act in accordance with the Continuum of Care (CoC) Coordinated Entry process, this includes using CoC's standard assessment tools and practices. CoC is a community-based homeless assistance planning network whose accountabilities include effective use of mainstream programs. CoC and ESG coordinate and integrate to the extent possible, all assistance programs available to the homeless. Prioritization for Homeless Prevention and Rapid Re-housing assistance comply with CoC standards. Appendix F provides further details about the CoC's Coordinated Entry System.

All applicants are assessed to determine eligibility based on homeless definitions, eligibility and assessments. ESG establishes documented intake procedures with Alaska Homeless Management Information System data collection and recordkeeping. Appendix F provides further details about the Municipality's sub-award process and other details of ESG program administration.

#### **3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations) will be allocated.**

Homeless Prevention funds will be administered by the Aging and Disability Resource Center at the Municipality Anchorage Health Department.

The Municipality works in partnership with Chugach Electric Association (CEA) and Anchorage Water and Wastewater Utility (AWWU) to provide utility assistance to their members. In 2019, AWWU provided utility assistance \$8,109.52 to 22 AWWU households through their "Coins Can Count" program and CEA provided \$62,329 to 210 Chugach Electric households.

#### **4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

The Municipality maintains a Homeless Lived Experience Advisory Board to provide input and feedback to the Assembly and Mayor on housing and homelessness solutions with the goal of centering the perspective of those with lived experience. This board provides

consultation on programs relating to homelessness response including those funded through ESG.

The Municipality initiates a Cold Weather Plan for Homeless Persons (The Plan) as authorized by Anchorage Municipal Code Title 16, Chapter 16.120 Cold Weather Plan for Homeless Persons (AMC 16.120 as amended).

The plan enables Bean’s Café to temporarily shelter clients of Brother Francis Shelter to act as a temporary overnight cold weather shelter for homeless persons. Anchorage Churches designated by the Director of the AHD or their designee, will act as temporary overnight shelters for families and sober individuals when “The Plan” is in effect when outside temperature is 45 degrees Fahrenheit or below, by ambient or wind chill measures.

Enable social services facilities as designated by the Director of the Anchorage Health Department or their designee, to act as temporary overnight cold weather shelters for homeless persons when “The Plan” is in effect.

The objective of the “The Plan” is to safeguard the lives of vulnerable homeless individuals by providing temporary shelter during inclement weather conditions that pose a threat to those living without adequate shelter, especially those at higher risk of death due to exposure.

## **5. Describe Performance Standards for Evaluating ESG**

Summarized Performance Standards:

ESG funds will be used to provide short and medium-term housing for homeless and at risk of homelessness individuals and families. ESG assistance reports client data through Alaska Homeless Management Information System (AKHMIS). To receive funding under the HEARTH Act the ESG program uses a coordinated entry system.

Updates and input from the ACEH will help determine if the services should be increased or decreased. This includes: (1) continued development and implementation of policies and procedures, (2) the maintenance of the ESG, (3) establishing processes for monitoring and evaluating project activities and compliance, and (4) development and facilitation of a community plan to end or reduce homelessness.



## Appendix A – Municipality of Anchorage (Municipality) Citizen Participation Plan

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The Municipality must develop and follow a Citizen Participation Plan to receive federal funds for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG) and National Housing Trust Fund Grant (HTF) programs. The Citizen Participation Plan (CPP) covers the five-year Consolidated Plan (Con Plan), the Assessment of Fair Housing (AFH) as part of the Con Plan, each subsequent Annual Action Plan (AP), each year's Consolidated Annual Performance and Evaluation Report (CAPER), and any amendments to the Plans.

### 1. Purpose

This Citizen Participation Plan sets forth the policies and procedures for citizen participation in Anchorage's Con Plan process. The Municipality is responsible for the citizen participation process.

This Citizen Participation Plan encourages citizens to participate in the Con Plan process from the beginning. It outlines the procedures for community approval of the Con Plan, for addressing concerns and complaints, and for making amendments to the plan after approval.

### 2. Opportunities

The Municipality urges citizens to voice their concerns and share their ideas concerning CDBG, HOME, ESG and HTF program funds. It welcomes comments and suggestions regarding the CPP, Con Plan, AFH, APs, and CAPERs.

To encourage citizen participation, the Municipality will undertake the following activities each year.

- Hold at least four public hearings at different times during the program year;
- Offer public comment periods for the draft versions of the Con Plan, AFH, APs, and CAPERs;
- Consult with various groups to review needs, strategies, actions, projects, and performance;
- As soon as practical after HUD makes AFH-related data available to the Municipality, the Municipality will make such information and any other supplemental information the Municipality plans to incorporate into the AFH available to the public, public agencies, and other interested parties (24 CFR 91.105(b)(1)(i));
- Distribute notice of availability of copies of the draft Con Plan, AFH, APs, and CAPERs to the Housing, Homeless and Neighborhood Development Commission, Anchorage Coalition to End Homelessness (Continuum of Care), Federation of Community Councils, Alaska Housing Finance Corporation, other public and private

agencies that provide assisted housing, health services, and social and fair housing services, Municipal residents, and other groups as appropriate and upon request; and

- Provide the public with notice of citizen participation opportunities through email distribution lists kept for this purpose, and announcement of public hearing dates through newspaper publication a minimum of one week before date of public hearing. Related information will be posted on the Municipal website.

### **3. Public Hearings and Meetings**

The Municipality will hold at least two public hearings per year to obtain public comments on needs, strategies, actions, projects, and performance. If a need exists and resources permit, the Municipality will include other public meetings in addition to the hearings. The Municipality will hold public hearings and provide opportunities for public comment. To encourage the participation of public housing residents, the Municipality will try to hold one public meeting in a public housing community or in a place convenient to one or more public housing communities.

The Municipality will hold hearings covered by this Citizen Participation Plan at times and locations convenient to potential and actual beneficiaries, and with accommodation for persons with disabilities (24 CFR 91.105(f)). The Municipal Assembly may hold additional public hearings to approve plans and substantial amendments, appropriate grants, and allocate and award grant funds.

When the Municipality is concerned about significant public health risks that may result from holding in-person public hearings, the Municipality may undertake a virtual public hearing (alone, or in concert with an in-person hearing) and allow questions in real time, with answers coming directly from the Municipality to all “attendees”. As with an in-person hearing, the Municipality will provide accessibility for persons with disabilities and Limited English Proficiency to participate.

The ESG-CV funds require no consultation and citizen participation; however, the Municipality will publish how the allocation has or will be used on the appropriate Municipal web page. The Municipality will publish the ESG-CV allocations on the Anchorage Health Department, Community and Safety Development web page before funds are awarded. The CDBG-CV required public comment period is reduced to not less than 5 days and the public hearing may be virtual.

#### **Public Hearing #1—Proposed Needs, Strategies, and Projects**

The Municipality will hold the first public hearing each year to obtain citizens’ views and to respond to proposals and questions. It will be held before the 30-day public comment period begins for the Con Plan, AFH and an AP (24 CFR 91.105(e)(iii)). The public hearing will contain a discussion of the following items:

- The amount of assistance the Municipality expects to receive in the coming program year for the CDBG, HOME, ESG and HTF programs, including Program Income.

- The range of activities that the Municipality may undertake, including the estimated amount that will benefit low- and moderate-income persons.
- Address the proposed strategies and actions for affirmatively furthering fair housing consistent with AFH.
- The priority needs in the Con Plan.
- The five-year strategies in the Con Plan designed to address those needs.
- A discussion of the programs and activities necessary in the upcoming program year to carry out those strategies.

### **Public Hearing #2—Annual Action Plan or 5-Year Con Plan**

The Municipality will hold the second public hearing each year to obtain citizens’ views and comments on the draft AP or five-year Con Plan. This public hearing will be held during the 30 day public comment period.

### **Public Hearing #3— Annual Action Plan or 5-Year Con Plan**

The third public hearing of each year will be conducted at the Municipal Assembly during the official approval of the AP or five-year Con Plan; this meeting occurs after the 30-day comment period on the draft has ended.

### **Public Hearing #4— Consolidated Annual Performance and Evaluation Report (CAPER)**

The Municipality will hold the fourth public hearing no later than one week before the CAPER is due to HUD.

## **4. Public Comment Period**

To provide Anchorage’s residents with maximum feasible input into the Con Plan, AFH, APs and CAPERs, the Municipality provides the following public comment periods:

- Citizens may comment on the draft Con Plan, AFH, APs and substantial amendments for 30 days from the publication date.
- Citizens may comment on draft CAPERs for 15 days from the publication date.

To make comments on these documents, citizens may send written comments to the address under “Contact Information”; send an email to email address under “Contact Information”; or attend the public meetings and hearings described above. The participation of all citizens is encouraged and reasonable accommodation will be made for those persons with disabilities who need auxiliary aids, services, or special modifications and non-English speaking persons.

The Municipality will include a summary of citizen comments regarding each document and a summary of any comments not accepted (and the reasons why particular comments were not accepted). Public comments are any oral or written testimony provided at any public hearings, or any written testimony provided during the citizen comment period.

## **5. Consultation Activities**

The Municipality will consult with other groups as appropriate, including but not limited to the Anchorage Coalition to End Homelessness (the Continuum of Care), Federation of Community Councils, community councils, and social service agencies. For the AFH, the Municipality will consult with other public and private agencies that provide assisted housing, health services, and social services, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons, organizations that represent protected class members and organizations that enforce fair housing laws (24 CFR 91.100(a)(1). Additionally, the Municipality will consult with the Alaska Housing Finance Corporation regarding public housing agency needs, comprehensive grant program activities, neighborhood improvement programs, and resident programs and services (24 CFR 91.100(c)(1).

These groups may provide comments on the draft Con Plan, AFH and APs, including needs and proposed strategies, actions, projects, and substantial amendments.

## **6. Distribution of Draft Documents**

The Municipality will make the Con Plan, AFH, APs and CAPER available in both print and electronic versions as requested. Draft plans and reports will be posted on the Municipality website. The Municipality will also make these documents available in a format accessible to persons with disabilities or non-English speaking persons upon request.

## **7. Notification of Public Participation Opportunities**

The Municipality will provide citizens with reasonable opportunities for comment on the Con Plan, AFH, APs and CAPERs. The Municipality will place a public notice concerning the availability of these documents in one newspaper of general circulation. Citizens may send a request to Community Safety and Development to be added to the email distribution list.

The Municipality may also provide notice in a variety of additional ways that include the following:

- Notice may also be sent out by email;
- Electronic notification via facsimile;
- Direct mailing;
- Posting of notices on bulletin boards, public counters, and flyers in public agencies and community facilities; and
- Posting on the Municipality's website.

## **8. Amendments to the Consolidated Plan and Annual Action Plans**

Con Plan regulations (24 CFR 91.505) indicate that the Anchorage Housing and Community Development Plan (including the Con Plan, AFH and APs) may be changed in two ways after it is adopted by the Municipality and approved by HUD. The process used depends upon whether the change will be a non-substantive, or a substantial amendment.

The Municipality must amend its approved Con Plan, AFH or APs before it may make any of the following changes.

- A change in the allocation priorities or a change in the method of distributing funds.
- The addition of a new activity, using CDBG, HOME, ESG and HTF funds (including Program Income), not previously described in an AP.
- A change in the purpose, scope, location, or beneficiaries of an activity previously approved in an AP.
- The material change(s) in circumstances in Anchorage that affects the information on which the AFH is based, to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances (24 CFR 91.105(c)(ii)) and (24 CFR 5.164).

The Municipality will make the amendment public and will notify HUD about the amendment. The Municipality will ensure that all amendments are contained in the CAPER submitted to HUD after the end of the program year. The Municipality reserves the right to make non-substantive changes to the Con Plan, AFH or an AP without opening a public comment period.

#### **Non-Substantial Amendments**

A non-substantial amendment includes any changes to an AFH or AP not considered a substantial amendment.

#### **Substantial Amendments**

Con Plan, AFH and AP regulations consider certain amendments to be substantial amendments that require a public comment period and additional citizen participation. A substantial amendment would be triggered by any of the following activities.

- Changes in the use of CDBG funds from one HUD, CDBG eligible activity to another (24 CFR 91.05(c)(1)). Budget increases or decreases, by themselves, do not constitute a substantial amendment.
- Any new project not previously included in the Con Plan or an AP.
- A change in project location if the project moves outside of previously identified geographical boundaries or results in a different service area.
- The target population benefiting from an activity or project changes from the previously identified target population.
- An increase or reduction in the amount budgeted for a project or activity by more than 50% of the original budget or by more than \$100,000, whichever is greater.
- The material change(s) in circumstances in Anchorage that affects the information on which the AFH is based, to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances (24 CFR 91.105(c)(ii)) and (24 CFR 5.164).

## **Public Participation and Approval Process for Substantial Amendments**

If the Municipality should need to make a substantial amendment to its approved Con Plan, AFH or AP, it will follow the public participation and approval process below, which is substantially like that for an AP.

### **Notification of Substantial Amendment**

The Municipality will notify the community of any proposed substantial amendment that is available for comment. Notification will be provided, at a minimum, by placing a public notice in one newspaper of general circulation and by distributing the notice to interested parties through Community Safety and Development's email distribution list. Interested parties may be added to the email distribution list by sending an email request to Community Safety and Development.

### **Public Comment Period of Substantial Amendment**

The public will be invited to comment on the proposed substantial amendment for a minimum of 30 days. During the public comment period, the Municipality will hold at least one public hearing to allow the public to make comments in person. Comments will also be accepted in writing during the public comment period.

### **Consultations**

Depending on the nature of the amendment, the public participation process may also include consultation with other organizations.

### **Comments Considered**

The Municipality will consider any comments received in writing or at the public hearing. It will make any appropriate changes to the amendment in response to the comments and consultation(s) and attach a summary of these comments along with a summary of the Municipality's response to them, to the substantial amendment.

### **Final Approval**

The substantial amendment will be submitted to the Municipal Assembly for approval.

## **9. Obtaining Citizen Comments**

The Municipality will summarize oral comments from public hearings and any written comments it receives concerning the Con Plan, AFH, APs or CAPER. The Municipality will consider all comments received during the public comment period, make any appropriate changes to the subject document in response to the comments, and attach a summary of the comments, along with a summary of the Municipality's response to them, to the document. Members of the public may obtain copies of the full version of written or public hearing comments by contacting Community Safety and Development.

## **10. Outreach to Persons with Disabilities and Non-English-Speaking People**

To provide full access to programs under the Con Plan, AFH, APs or CAPERs for non-English speaking persons (24 CFR 91.105(a)(4)), the Municipality may undertake the following actions:

- Communicate with organizations serving various ethnic groups to insure adequate involvement with this community;
- Disseminate program materials and public hearing notices to nonprofit organizations serving the Municipality's culturally diverse population;
- Publish notices of public hearings, information availability, and citizen meetings for the proposed Con Plan and any substantial amendments in non-English publications available within the Anchorage community; and
- Provide interpreters (if available) at public hearings when the Municipality expects a significant number of non-English speaking residents to attend, or upon request.

To provide full access to programs under the Con Plan, AFH, APs or CAPERs for persons with disabilities, the Municipality will undertake one or more of the following actions:

- Select only sites for public hearings that are accessible for persons with physical disabilities;
- Provide a verbal summary or recorded summary of the Con Plan to persons with visual impairments;
- Provide sign-language interpreters or written translation at public hearings when the Municipality expects a significant number of people with hearing loss to attend, or upon request; and
- Conduct outreach to community organizations that represent persons with disabilities as part of the Con Plan process.

Non-English-speaking residents, persons with a hearing impairment, sight-impaired and blind individuals, and other persons with physical disabilities and special needs may call, write, fax, in person, or send an email to Community Safety and Development; PO Box 196650, Anchorage, AK 99519-6650 (mail); (907) 343-4881 (telephone); (907) 343-4107 (fax); [Valerie.Madison@anchorageak.gov](mailto:Valerie.Madison@anchorageak.gov) (email); or (907) 343-4468 (TTY/TDD).

#### **11. Public Information and Access to Records**

Citizens, public agencies, and other interested parties may review information and records relating to the Con Plan. The Municipality will provide public access to information about the HUD programs under its Con Plan, including the following documents that the Municipality maintains on file.

- Federal Laws: Summary of the Housing and Community Development Act of 1977; Title I of the Housing and Community Development Act of 1974, as amended: The National Affordable Housing Act (as amended)

- Federal Regulations: CDBG, HOME, ESG and HTF Program regulations; related issuances and provisions (i.e. Uniform Relocation Assistance)
- Con Plan, Assessment of Fair Housing, APs and Consolidated Annual Performance and Evaluation Reports
- Information about the Municipality’s CDBG, HOME, ESG and HTF programs
- Anchorage’s Citizen Participation Plan for 2023-2027
- The Municipality’s HUD information: grant agreements, audit records, evaluation reports, approval letters, and related correspondence
- The Municipality’s public meeting records: public meetings, informal meetings with civic and neighborhood groups, and related notifications pertaining to programs under the Con Plan

Individuals may access many of these documents at no cost by the Internet at the Municipality’s website <http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx>, at Community Safety and Development’s office, Municipal libraries, or by contacting Community Safety and Development staff. Many federal documents may be accessed at [www.hudclips.org](http://www.hudclips.org).

To locate records and arrange space for viewing, the Municipality requests written notice a minimum of 2 days before review. Review of records that are at least 2 years old will require a 5-day notice. Requests for multiple copies of the same documents may be subject to a per page copying charge that will not exceed the copying charge to the Municipality.

## **12. Technical Assistance**

Upon request, the Municipality may provide technical assistance to neighborhood groups, nonprofit organizations, and other organizations representative of low- and moderate-income people who wish to develop proposals for funding assistance under any programs covered by the Con Plan. The Municipality will determine the level and type of technical assistance on a case-by-case basis.

Additionally, Municipal staff will work with organizations funded under an AP to ensure that funds are being spent for their intended purpose and within the rules and regulations of the federal government.

## **13. Complaints**

Municipal Code Title 7 – Purchasing and Contracts and Professional Services governs the submission of complaints regarding the competitive award of funding. Residents should file such complaints with the Municipal Purchasing Department according to procedures described in procurement documents.

Citizens should submit all other complaints to the Municipality, which will provide a substantive written response to every written citizen complaint related to the Citizen Participation Plan, the Con Plan, AFH, APs, substantial amendments to APs and CAPERs



within 15 working days (24 CFR 91.105(j)). Send formal complaints to address under “Contact Information”.

#### Complaints

Municipality of Anchorage  
Anchorage Health Department  
Human Services Division  
Community Safety and Development  
P.O. Box 196650  
Anchorage, Alaska 99519–6650

Such substantive complaints must address the following issues (specified in HUD regulations).

- The Municipality’s description of needs and objectives in its Con Plan is plainly inconsistent with available facts and data.
- The Municipality’s proposed activities are plainly inappropriate in meeting the needs and objectives identified by the Municipality.
- The Municipality’s application does not comply with HUD requirements regulating programs under the Con Plan or other applicable laws.
- The Municipality’s application proposes activities that are otherwise ineligible as specified in applicable HUD regulations.

The Municipality will attach a summary of citizen comments and complaints and a summary of any comments not accepted (and the reasons why the Municipality did not accept them) to the final Con Plan, AFH, APs, CAPERs, or substantial amendment.

#### **Contact Information**

Municipality of Anchorage  
Anchorage Health Department  
Human Services Division  
Community Safety and Development (CSD)  
825 L Street, Room 506  
Anchorage, AK 99501  
Mail: P.O. Box 196650  
Anchorage, Alaska 99519-6650  
Phone: 907-343-4822  
FAX: 907- 249-7858  
E-mail: [Valerie.Madison@anchorageak.gov](mailto:Valerie.Madison@anchorageak.gov)



## Appendix B – Public Comment

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**Appendix C – Assembly Resolution XXXX-XXX**

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## Appendix D – Certifications

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## Appendix E – SF-424s

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## **Appendix F – Written Standards for Providing ESG Assistance**

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