

Municipality of Anchorage



Housing and Community Development 2019 Action Plan

January 9, 2020
Substantial Amendment #1

Municipality of Anchorage

**Housing and Community Development
2019 Action Plan**

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ANCHORAGE DAILY NEWS

AFFIDAVIT OF PUBLICATION

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Product ADN-Anchorage Daily News
Placement 0300
Position 0301

STATE OF ALASKA
THIRD JUDICIAL DISTRICT

Joleesa Stepetin
being first duly sworn on oath deposes and says that he/she is a representative of the Anchorage Daily News, a daily newspaper. That said newspaper has been approved by the Third Judicial Court, Anchorage, Alaska, and it now and has been published in the English language continually as a daily newspaper in Anchorage, Alaska, and it is now and during all said time was printed in an office maintained at the aforesaid place of publication of said newspaper. That the annexed is a copy of an advertisement as it was published in regular issues (and not in supplemental form) of said newspaper on

August 23, 2018

and that such newspaper was regularly distributed to its subscribers during all of said period. That the full amount of the fee charged for the foregoing publication is not in excess of the rate charged private individuals.

Signed Joleesa Stepetin
Joleesa Stepetin

Subscribed and sworn to before me
this 23rd day of August, 2018

Britney Thompson
Notary Public in and for
The State of Alaska,
Third Division
Anchorage, Alaska

MY COMMISSION EXPIRES
2/23/2019



PUBLIC NOTICE



Municipality of Anchorage

2019 Annual Action Plan Notice of Public Hearing and the 30 Day Public Comment Period

The Municipality of Anchorage announces that the Housing and Community Development 2019 Action Plan is in the planning phase and a 30 day public comment is being accepted on potential projects to be funded in 2019 with U. S. Department of Housing and Urban Development (HUD) grants. The Action Plan outlines program and budget priorities for the HUD grants that include Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Solutions Grant (ESG) and the National Housing Trust Fund (HTF). CDBG activities are subject to 24 CFR Part 570, HOME activities are subject to 24 CFR Part 92, ESG funding is authorized under Subtitle B of Title IV, McKinney-Vento Homeless Assistance Act, 24 CFR Part 576, and HTF activities are subject to 24 CFR Part 93. The 2019 Action Plan is the second of five annual plans to the 2018-2022 Consolidated Plan. The 2019 Action Plan projects anticipated federal HUD allocations of CDBG \$1,726,068; HOME \$733,068; ESG \$145,198 and HTF \$733,068 for a total \$3,337,402.

The 30 day public comment period starts August 23, 2018. Comments received by 10:00 A.M., September 24, 2018 will be accepted by mail, email or delivery to the following location:

Mail: Municipality of Anchorage
Department of Health and Human Services
James Boehm, Senior Neighborhood Planner
PO Box 196650
Anchorage, AK 99519-6650

Email: Boehm.JH@muni.org
Fax: (907) 249-7858
Hand Delivery: 825 L Street, Room 506

A public hearing on the Action Plan will be held during the Housing Homeless and Neighborhood Development (HHAND) Commission meeting:

Wednesday, September 5, 2018, 4:00 – 5:30 P.M.
Municipality's Department of Health and Human Services
825 L Street, Room 423, Anchorage, AK

Individuals in need of a language interpreter or with disabilities who need auxiliary aids, services, special accommodations or modifications to participate should contact Pat Monday two days before the public hearing by telephone at 343-4822, fax at 249-7715 or e-mail MondayPC@muni.org.

Published: August 23, 2018

Notary Public
BRITNEY L. THOMPSON
State of Alaska
My Commission Expires Feb 23, 2019

ANCHORAGE DAILY NEWS

AFFIDAVIT OF PUBLICATION

Account #: 269723
MUNI OF ANC/DHHS
COMMUNITY SAFETY AND DEVELOPMENT
PO BOX 196650
ANCHORAGE AK 99519

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Cost	\$448.20	Placement	0300
		Position	0301

STATE OF ALASKA
THIRD JUDICIAL DISTRICT

Joleesa Stepetin
being first duly sworn on oath deposes and says that he/she is a representative of the Anchorage Daily News, a daily newspaper. That said newspaper has been approved by the Third Judicial Court, Anchorage, Alaska, and it now and has been published in the English language continually as a daily newspaper in Anchorage, Alaska, and it is now and during all said time was printed in an office maintained at the aforesaid place of publication of said newspaper. That the annexed is a copy of an advertisement as it was published in regular issues (and not in supplemental form) of said newspaper on

May 23, 2019

and that such newspaper was regularly distributed to its subscribers during all of said period. That the full amount of the fee charged for the foregoing publication is not in excess of the rate charged private individuals.

Signed Joleesa Stepetin
Joleesa Stepetin

Subscribed and sworn to before me
this 23rd day of May, 2019

Jada L. Nowling
Notary Public in and for
The State of Alaska.
Third Division
Anchorage, Alaska

MY COMMISSION EXPIRES

7/14/2020



PUBLIC NOTICE

Municipality of Anchorage

Draft 2019 Annual Action Plan

Notice of One Public Hearing and the 30 Day Public Comment Period

The Municipality of Anchorage announces that the Housing and Community Development 2019 Action Plan is in the planning phase and a 30 day public comment is being accepted on potential projects to be funded in 2019 with U. S. Department of Housing and Urban Development (HUD) grants. The Action Plan outlines program and budget priorities for the HUD grants that include Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and Emergency Solutions Grant (ESG). CDBG activities are subject to 24 CFR Part 570, HOME activities are subject to 24 CFR Part 92, and ESG funding is authorized under Subtitle B of Title IV, McKinney-Vento Homeless Assistance Act, 24 CFR Part 576. The 2019 Action Plan is the second of five annual plans to the 2018-2022 Consolidated Plan. The 2019 Action Plan projects anticipated federal HUD allocations of CDBG \$1,726,068; HOME \$733,068; and ESG \$145,198 for a total \$2,529,822.

The draft Plans are available at:
<http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx> for a 30 day public comment period starting May 23, 2019. Comments received by 4:00 P.M., June 24, 2019 will be accepted by mail, email or delivery to the following location:

Mail: Municipality of Anchorage
Anchorage Health Department
James Boehm, Senior Neighborhood Planner
PO Box 196650
Anchorage, AK 99519-6650

Email: James.Boehm@anchorage.ak.gov
Fax: 249-7858
Hand Delivery: 825 L Street, Room 506

A public hearing on the Plans will be held:
Wednesday, June 12, 2019, 4:00 – 5:00 P.M.
Municipality's Anchorage Health Department
825 L Street, Room 423, Anchorage, AK

Individuals in need of a language interpreter or with disabilities who need auxiliary aids, services, special accommodations or modifications to participate should contact Pat Monday two days before the public hearing by telephone at 343-4822, fax at 249-7715 or e-mail Pat.Monday@anchorage.ak.gov.

Published: March 23, 2019



STATE OF ALASKA
NOTARY
PUBLIC
Jada L. Nowling

ANCHORAGE DAILY NEWS

AFFIDAVIT OF PUBLICATION

Account #: 269723

Order #: 0001442722

Cost: \$522.90

STATE OF ALASKA
THIRD JUDICIAL DISTRICT

Joleesa Stepetin
being first duly sworn on oath
deposes and says that she is
a representative of the
Anchorage Daily News, a
daily newspaper. That said
newspaper has been approved
by the Third Judicial Court,
Anchorage, Alaska, and it now
and has been published in the
English language continually as a
daily newspaper in Anchorage,
Alaska, and it is now and during
all said time was printed in an
office maintained at the aforesaid
place of publication of said
newspaper. That the annexed is
a copy of an advertisement as it
was published in regular issues
(and not in supplemental form)
of said newspaper on

September 17, 2019

and that such newspaper was
regularly distributed to its
subscribers during all of said
period. That the full amount of
the fee charged for the foregoing
publication is not in excess of
the rate charged private individuals.

Signed Joleesa Stepetin

Subscribed and sworn to before
me this 17 day of Sept
20 19

[Signature]

Notary Public in and for
The State of Alaska.
Third Division
Anchorage, Alaska
MY COMMISSION EXPIRES

7/14/2020

STATE OF ALASKA
NOTARY PUBLIC
Joleesa L. Nowling



PUBLIC NOTICE

Municipality of Anchorage



Draft 2016 Annual Action Plan Substantial Amendment #6
Draft 2017 Annual Action Plan Substantial Amendment #4
Draft 2018 Annual Action Plan Substantial Amendment #2
Draft 2019 Annual Action Plan Substantial Amendment #1

Notice of One Public Hearing and the 30 Day Public Comment Period

The Anchorage Health Department announces that the Housing and Community Development Action Plans noted above are available for review and public comment. The Annual Action Plans propose how HUD funds will be used to meet the national objectives of decent affordable-housing, suitable living-environments, and expanded economic opportunities for low-income households and neighborhoods. The Action Plans outline programming and budget priorities for the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Shelter Grant (ESG) and National Housing Trust Fund (HTF) HUD programs. This funding must be used in accordance with the overarching priorities outlined in the MOA Housing and Community Development 2018-2022 Consolidated Plan. HOME activities are subject to 24 CFR Part 92. CDBG activities are subject to 24 CFR Part 570. ESG is funding are authorized under Subtitle B of Title IV; McKinney-Vento Homeless Assistance Act, 24 CFR Part 576. HTF activities are subject to 24 CFR Part 93. Substantial Action Plan amendments to the 2016, 2017, 2018, & 2019 Action Plans include reprogramming \$45,633 2016 CDBG funds, \$189,382 2017 CDBG and ESG funds, \$72,000 2018 CDBG funds, and \$183,068 2019 CDBG funds.

The draft Plans are available at:
<http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx> for a 30 day public comment period starting September 17, 2019. Comments received by 10:00 AM, October 18, 2019 will be accepted by mail, email, or delivery to the following location:

Mail: Municipality of Anchorage
Anchorage Health Department
Human Services Division
Community Safety and Development
James H. Boehm, Senior Neighborhood Planner
PO Box 196650
Anchorage, AK 99519-6650

Fax: 249-7858
Email: James.Boehm@anchorageak.gov
Hand Delivery: 825 L Street, Room 506

A public hearing on the Plans will be held:
Wednesday, Oct. 2, 2019, 3:00 – 4:00 PM
Anchorage Health Department
825 L Street, Room 423, Anchorage, AK

Individuals in need of a language interpreter or with disabilities who need auxiliary aids, services, special accommodations or modifications to participate should contact Pat Monday two days before the public hearing by telephone at 343-4822, fax at 249-7715 or e-mail Pat.Monday@anchorageak.gov.



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AP-05 Executive Summary

1. Introduction

This document is the second of five annual action plans under the Municipality of Anchorage (Municipality) Housing and Community Development Consolidated Plan for 2018-2022 (Con Plan). The Municipality is a participating jurisdiction and is eligible to receive U.S. Department of Housing and Urban Development (HUD) funding for three federal entitlement programs that focus on the housing and community development needs of low and moderate- income persons. These programs are: 1) Community Development Block Grants (CDBG), 2) HOME Investment Partnerships Program (HOME), and 3) Emergency Solutions Grant (ESG). The Municipality is required to submit a Consolidated Plan that covers a five-year period that outlines the intended distribution of these HUD dollars. To meet this requirement, the Municipality submitted the 2018-2022 Con Plan for the local HUD office to review. In addition to the submission of a five-year plan, the Municipality is required to submit an annual action plan that reflects funding for specific activities and projects that meet Con Plan goals for each year thereafter.

The 2019 Action Plan projected allocations for the Municipality include the following federal programs: CDBG \$1,720,154; HOME \$377,364; and ESG \$146,461 for a total of \$2,243,979. The HOME allocation was \$663,207, but was reduced \$285,843 for repayment of Karluk Manor. The 2019 Action Plan also includes budgeting \$115,000 HOME Program Income. The 2019 Action Plan details the distribution of HUD funding as guided by the Municipal Mayor and Assembly and three public comment hearings. It is not anticipated for the Municipality to receive the 2019 funding from HUD in time to fund and begin the proposed projects in 2019.

The 2019 Action Plan Substantial Amendment #1 revisions are highlighted in this green. It includes reprogramming:

\$41,534 from Public Services – TBD to Public Services – Operations Support – CSS
\$12,615.36 from 2019 Action Plan TBD Capital Project to Alaska Literacy Project
\$100,000 from 2019 Action Plan TBD Capital Project to Brother Francis – Security Fence-MOA

2. Summary of the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

HUD requires grantees to incorporate a standardized performance measurement system. The system is designed to enable HUD to aggregate results of its programs and report to congress and the public on a more outcome-oriented system (March 7, 2006 Notice in Federal Register).

Each activity in the 2019 Action Plan corresponds to one of the following two objectives:

- Suitable Living Environment

- Decent Affordable Housing

In addition, each activity in the 2019 Action Plan corresponds to one of the following three outcome categories:

- Availability/Accessibility
- Affordability
- Sustainability: Promoting Livable or Viable Communities

The AP-35 Projects section of the 2019 Action Plan, details respective objectives and outcomes for each of the activities proposed.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The yearly reduction of HUD funding allocated to the Municipality makes the process of setting goals a challenge. Because of the cuts to the FY2012, FY2013, FY2014 and FY2015 budgets for CDBG and HOME programs, the goals laid out in the 2018-2022 Consolidated Plan have been adjusted to reflect the decreased available funding.

The Municipality actively participated in the writing of the Anchorage Community Plan to Prevent and End Homelessness (Homeless Plan) dated October 14, 2015. The Homeless Plan was written by the Anchorage Assembly Homeless Committee in partnership from the Municipality Anchorage Health Department, Housing, Homeless and Neighborhood Development (HHAND) Commission and Anchorage Coalition to End Homelessness (ACEH).

In 2018, the Municipality and its partners released Anchored Home: 2018-2021, an update of the 2015 Anchorage Community Plan to End Homelessness. A draft of the plan was released for comment in August. Outreach included public forums, community councils, social service providers, homeless persons, business and industry groups, and nonprofit organizations, engaging more than 700 people in the review process. Community input was an essential part of this process and helped influence the plan. In fact, as a result of this public dialogue, the plan evolved to include a fourth pillar, Prevention and Diversion, which will be led by Michele Brown, President and CEO of United Way of Anchorage. The three other pillars of the plan include Housing and Support Systems, which will be led by Jasmine Khan, Executive Director of the Anchorage Coalition to End Homelessness; Public Health and Safety, which will be led by Nancy Burke, Housing and Homelessness Coordinator from the Municipality of Anchorage; and Advocacy and Funding, which will be led by Dr. Richard Mandsager, Sr. Fellow with the Rasmuson Foundation.

Along with the launch of Anchored Home, a new leadership team has been appointed to help address the persistent issue of homelessness in the Municipality. The Anchorage Homelessness Leadership Council (HLC), co-chaired by Senior Vice President and Chief Executive for Providence Alaska Region Bruce Lamoureux and Mayor Ethan Berkowitz, brings together Anchorage business, government, health and faith leaders as the latest step in an effort with emerging, promising solutions, for the first time. The primary responsibilities of the HLC will include monitoring and supporting the implementation

progress of Anchored Home: 2018-2021; maintaining and guiding strategic vision; mobilizing and aligning resources; building public will and awareness; and advancing public policy around homelessness.

Anchored Home is meant to be a document that will change and evolve to meet the needs of the community over time. The team in charge of implementation of the plan will meet with the Homelessness Leadership Council, as well as the general public, to share progress and hear feedback throughout the year.

Link to plan: <https://anchoragehomeless.org/anchored-home/>

Link to mayor's page on homelessness: <https://bit.ly/housingandhomelessness>

Link to Anchorage Coalition to End Homelessness: <https://anchoragehomeless.org/>

The Housing, Homeless and Neighborhood Development Commission passed a resolution (Appendix G) in support and endorsement of the goals of the 2018-2021 Anchored Home Plan on April 3, 2019.

The Analysis of Impediments to Fair Housing (AI) completed February 2015 identified six impediments to fair housing in the Municipality. All of the six impediments are addressed in the Anchorage Community Plan to Prevent and End Homelessness.

This 2019 Action Plan represents the second year of implementation of the objectives set forth in the 2018-2022 Consolidated Plan. The Municipality submitted the 2018 Consolidated Annual Performance Evaluation Report for the programs covered by the first year of the current Consolidated Plan on March 27, 2019.

4. Summary of Citizen Participation and Consultation Process

Summary from citizen participation section of plan.

Pursuant to federal regulations (24 CFR 91.115), the Municipality developed and adopted a Citizen Participation Plan which is included as Appendix A. The key annual activities designed to encourage citizen participation are to hold at least three public hearings during the program year and offer public comment periods for the draft version of the 2019 Action Plan for various groups such as non-profit organizations and the general public.

A display ad was placed in the Anchorage Daily News, a newspaper with statewide distribution, on August 23, 2018 to announce the beginning of the 2019 Action Plan process, public hearing, and the comment period.

A discussion with the opportunity for public comment to gather ideas for the 2019 Action Plan was held at the Housing, Homeless and Neighborhood Development Commission meeting on September 5, 2018 in the Anchorage Health Department Conference Room #423, 825 L Street, Anchorage, from 4:00 PM to 5:30 PM.

A second display ad was placed in the Anchorage Daily News on May 23, 2019 to announce the availability of the 2019 Action Plan for review, 30-day public comment period and the June 12, 2019 public hearing. The public hearing will be held from 4:00 PM to 5:00 PM at the Anchorage Health Department, 825 L Street, 4th Floor, Room 423.

Comments regarding the above public notice were accepted from May 23, 2019 to 4:00 PM June 24, 2019. Copies of the draft 2019 Action Plan were available at the Municipality Anchorage Health Department, at 825 L Street, Room 506, and through the Municipality web site at:

<http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx>.

A summary of public comments are included below and were considered in drafting and making revisions to the 2019 Action Plan. The final public hearing will be held before the Anchorage Municipal Assembly on July 23, 2019.

To help the Municipality broaden public participation in the development of the draft 2019 Action Plan was posted on the Municipality's Anchorage Health Department website, emailed to over 350 on the citizens participation list maintained by the Anchorage Health Department, emailed to the 40 community councils, emailed to the news media, emailed to the Anchorage Coalition to End Homelessness membership list, and emailed to partner agencies that participated in drafting the plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

September 5, 2018 Public Hearing and Public Comment Period.

SJ Klein, Fairview Community Council – Mr. Klein opposes any use of 2019 Action Plan funds that would increase the number of beds for homeless or chronic inebriates in North Fairview or East Downtown. He believes an appropriate use of 2019 Action plan funds would be to increase public safety in North Fairview and East Downtown. Mr. Klein said they would like to see funding for any program that would increase police and EMS in the area included in the 2019 Action Plan. Lastly, he would like to see a portion of Action Plan funds spent by the city to find ways to reduce barriers to the construction of private, market-rate housing.

Elizabeth Milliken, Acting Development and Communications Manager, Rural Alaska Community Action Program, Inc. e-mailed comments. – Ms. Milliken provided information about the Mobile Home Repair Program funded by the Municipality with CDBG and that RurAL CAP and strongly supports continued funding for the Mobile Home Repair Program for 2019 and beyond.

June 12, 2019 Public Hearing and Public Comment Period.

No Comments were received at the Public Hearing.

Public Comments received on the Draft 2019 Action Plan by e-mail from the Planning Department's Long-Range Planning Division. – The Division requested revisions to AP 10.1, AP-55, and AP-75.

Jay Stange, Board Secretary and Treasurer, Friends of Fish Creek - e-mailed requesting the CDBG TBD funding of \$167,886 be considered for purchase and remediation of a 3.67-acre undeveloped and contaminated lot at 3901 Hayes Street.

Elizabeth Milliken, Director, Development and Communications Manager, Rural Alaska Community Action Program, Inc. - e-mailed comments in support of the Mobile Home Repair Program and requested that the funding be increased to \$800,000.

Ms. Milliken would also like the Municipality to fund approximately \$1,000,000 in HOME/CDBG funds to purchase two 6-plex buildings located at 801 and 803 13th Avenue.

She would like:

- Continued prioritization of homeless and supportive housing services through Public Service funding including the support of case management at Sitka Place
- Continued support of the Mobile Intervention Team through CDBG and ESG funding to enable a coordinated entry access point and to assist in coordination with APD camp abatement

6. Summary of comments or views not accepted and the reasons for not accepting them.

Public Comments received on the Draft 2019 Action Plan by e-mail from:

SJ Klein, Fairview Community Council – Mr. Klein opposes any use of 2019 Action Plan funds that would increase the number of beds for homeless or chronic inebriates in North Fairview or East Downtown. He believes an appropriate use of 2019 Action plan funds would be to increase public safety in North Fairview and East Downtown. Mr. Klein said they would like to see funding for any program that would increase police and EMS in the area included in the 2019 Action Plan. Lastly, he would like to see a portion of Action Plan funds spent by the city to find ways to reduce barriers to the construction of private, market-rate housing.

As requested, no 2019 Action Plan funds were allocated that would increase the number of beds for homeless or chronic inebriates in North Fairview or East Downtown. There is a lack of funding available to provide for the other activities that Mr. Klein wished to see funded in 2019.

Planning Department's Long-Range Planning Division. – The Division requested paragraph 2 in bold in AP-75 Barriers to Affordable Housing to be rewritten. That paragraph is from a form provided by HUD.

Jay Stange, Board Secretary and Treasurer, Friends of Fish Creek - e-mailed requesting the CDBG TBD funding of \$167,886 be considered for purchase and remediation of a 3.67-acre undeveloped and contaminated lot at 3901 Hayes Street. Programming the CDBG TBD funding of \$167,886 will have to be done with a substantial amendment to the 2019 Action Plan. The Municipality will consider this project along with others when the Action Plan is amended. The Municipality will need additional information on the project.

Elizabeth Milliken, Director, Development and Communications Manager, Rural Alaska Community Action Program, Inc. - e-mailed comments in support of the Mobile Home Repair Program and requested that the funding be increased to \$800,000. There is not enough available CDBG funding in the 2019 Action Plan to fund the program an additional \$400,000.

Ms. Milliken would also like the Municipality to fund approximately \$1,000,000 in HOME/CDBG funds to purchase two 6-plex buildings located at 801 and 803 13th Avenue. There is not enough available funding in the 2019 Action Plan to fund the program, but partial funding may be available with a substantial amendment. The Municipality will need additional information on the project.

7. Summary

As evidenced by the Con Plan, there are many needs in the Municipality. The Municipality has identified projects to fund in the 2019 Action Plan to help end homelessness through priorities established by Mayor Berkowitz and activities identified in the Anchorage Community Plan to Prevent and End Homelessness. The 2019 Action Plan reflects the CDBG, HOME, and ESG funding for projects that are intended to serve low-income and the homeless residents living in the Municipality. Specifically, funding is directed towards maintaining and developing affordable housing and homeless prevention.

PR-05 Lead & Responsible Agencies

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table PR-05.1. - Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	Municipality Of Anchorage	Anchorage Health Department/Community Safety and Development

Contact Information

Mailing Address:

Anchorage Health Department
Human Services Division
Community Safety and Development
P.O. Box 196650
Anchorage, AK 99519-6650

Physical Address:

Anchorage Health Department
Human Services Division
Community Safety and Development
825 L Street, Suite 506
Anchorage, AK 99501

Phone:

James Boehm at 907-343-4285

Electronic Addresses:

Fax number: 907-249-7858

E-mail: James.Boehm@anchorageak.gov

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AP-10 Consultation

1. Introduction

This section provides a summary of the Municipality activities utilized to involve other public and private agencies that provide housing, health services, and social services in the development and review of the 2019 Action Plan.

The MOA consulted with many public and private agencies that provide assisted housing services, health care, and social and fair housing services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons) and business and civic leaders during the preparation of the 2019 Action Plan. The MOA held public meetings and gave presentations on the 2019 Action Plan.

The Municipality published a display ad in the Alaska Daily News, a newspaper with statewide distribution, on August 23, 2018 for the Draft 2019 Action Plan to obtain guidance, data, and comments. Email notices were sent to all agencies on the Community Safety and Development and the Anchorage Coalition to End Homelessness email lists announcing the public hearing and comment period. The Anchorage Health Department has a dedicated seat on the Anchorage Coalition to End Homelessness board of directors.

Summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies.

The Municipality made efforts to consult with adjacent units of local government and regional government agencies, particularly agencies with planning and transportation. Emails were sent and phone calls made to these agencies. In addition, the Municipality communicated with the Community Development Department (Municipality Planning Department), Anchorage Health Department, Chugach Electric Association (CEA), Enstar, State Historic Preservation Office, Solid Waste Services, Anchorage Water and Wastewater Utility, Anchorage Police Department, Anchorage Fire Department, Parks and Recreation Department, Municipality Traffic Division of Public Works Department and other agencies when preparing Environmental Assessments for projects funded in past Action Plans.

The Municipality collaborates with its constituents in several ways. Staff from the Municipality Anchorage Health Department support and are part of various local committees and commissions including the Anchorage Coalition to End Homelessness, Housing, Homeless and Neighborhood Development Commission, Senior Citizens Advisory Commission, Americans with Disabilities Act Advisory Commission, and the Health and Human Services Commission.

The Anchorage Health Department coordinates with past Action Plan subrecipients that include Rural Alaska Community Action Program, NeighborWorks Alaska, Habitat for Humanity Anchorage, Anchorage Community Mental Health Services, Alaska Legal Services Corporation, Catholic Social Services, Challenge Alaska, Alaska Literacy Program, Anchorage Senior Activity Center, United Nonprofits, Alaskan AIDS Assistance Association, Cook Inlet

Housing Authority and Volunteers of American Alaska. Also, the Municipality partners with Abused Women's Aid in Crisis, Standing Together Against Rape and Victims for Justice through the Alaska Domestic Violence and Sexual Assault Intervention Program.

The Anchorage Health Department continues to collaborate with the Alaska Housing Finance Corporation, the Alaska Mental Health Trust Authority, the State of Alaska's Department of Health and Social Services, United Way and other entities to enhance financing opportunities for additional housing, rental assistance and supportive services within the Municipality of Anchorage.

Consultations with the State of Alaska, Department of Health and Social Services, Division of Public Health, Section of Epidemiology, has resulted in the State's referral to Bulletin No. 7: Blood Lead Epidemiology and Surveillance, Non-Occupational Exposures in Adults and Children – Alaska, 1995–2006. The results in the bulletin indicate no instances of elevated blood-lead level in the target population, children under six and pregnant women, due to lead-based paint in housing. Furthermore, the Municipality's own research of its housing programs, published in the 2014 Action Plan, also indicate zero occurrences. Since there are no issues with housing and lead-based paint, the consultations with the State have been paired down to a monitoring of its announcements. About lead-based paint in housing, there have been no significant announcements.

However, the Municipality continues to comply with the requirements of Part 35. It implements this compliance through the Municipality Lead-Based Paint Policy and Lead-Based Paint Procedures, which continues to be part of the required activities of the Municipality's Subrecipients and Community Housing Development Organization (CHDO)s administering programs including housing built before 1978.

Coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Anchorage Health Department has actively participated in the script of the Anchorage Community Plan to Prevent and End Homelessness (Homeless Plan) dated October 14, 2015. The Homeless Plan was written by the Anchorage Assembly Homelessness Committee in partnership from the Municipality Anchorage Health Department, Housing, Homeless and Neighborhood Development Commission and the Anchorage Coalition to End Homelessness. The Anchorage Health Department Division Manager met regularly with the Homelessness Committee to discuss the status of the Homeless Plan.

In October 2018, the Anchorage Coalition to End Homelessness published Anchored Home, a Strategic Action Plan to Solve Homelessness in Anchorage: 2018-2021. The Housing, Homeless and Neighborhood Development Commission passed a resolution (Appendix G) in support and endorsement of the goals of the 2018-2021 Anchored Home Plan on April 3, 2019.

The Anchorage Health Department has a dedicated seat which the Anchorage Health Department Director appoints to the Anchorage Coalition to End Homelessness board of directors. The Anchorage Health Department's Division Manager worked with the

Continuum of Care to identify areas of unmet needs and develop strategies to address the needs of homeless persons.

History:

The HEARTH Act amended the McKinney-Vento Homeless Assistance Act and established the Continuum of Care (CoC) Program. The CoC Program was designed to promote communitywide commitment to the goal of ending homelessness; to quickly rehouse homeless individuals and families; to promote access to and effective utilization of mainstream programs by homeless individuals and families; while optimizing self-sufficiency among individuals and families experiencing homelessness.

The CoC group is composed of representatives of relevant organizations within the geographic area served by the Continuum. The CoC is required to appoint a CoC board and to designate an Alaska Homeless Management Information System (AKHMIS) lead agency and a collaborative applicant to assist with its responsibilities. The CoC's Board must be representative of the CoC and include at least one homeless or formerly homeless person. All responsibilities of the CoC must be documented in the CoC's governance chapter.

The Collaborative Applicant is an eligible applicant designated by the CoC to apply for HUD funds on the CoC's behalf. The collaborative applicant's sole responsibility is to compile and submit the annual application to HUD for CoC Program funds and to apply for CoC planning funds on behalf of CoC. AKHMIS Lead is the eligible applicant that is designated by the CoC to manage day-to-day operation of the CoC's AKHMIS.

The CoC has two responsibilities to operate and manage the system developed by the CoC. CoC was to establish and operate a coordinated assessment system that provides an initial, comprehensive assessment of individual's and family's needs and to connect them to the housing and services they need to return to and stabilize into permanent housing.

CoC is to develop written standards, that guide the agencies that provide housing and services to prioritize individuals (including unaccompanied youth) and families eligible to receive assistance, and the amount and type of assistance they receive.

The CoC was to establish performance expectations and review projects and system performance within the CoC that would ensure the system is functioning as effectively as possible, and that projects are meeting their performance goals.

Under the CoC Program rule, eligible applicants consist of nonprofit organizations, State and local governments, instrumentalities of local governments, and public housing agencies. An eligible applicant must be designated by the CoC to submit an application to HUD for grant funds. The Continuum's designation must state whether the Continuum is designating more than one applicant to apply for funds, and if it is, which applicant is being designated as the Collaborative Applicant. A CoC that is designating only one applicant for funds must designate that applicant to be the Collaborative Applicant. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds.

The CoC Program provides that CoC Program funds may be used for projects under five program components: permanent housing, transitional housing, supportive services only,

AKHMIS, and, in some cases, homelessness prevention. Administrative costs are eligible under all components. Where possible, the components set forth in the CoC Program are consistent with the components allowable under the Emergency Solutions Grants program. This eases the administrative burden on recipients of both programs and ensures that reporting requirements and data quality benchmarks are consistently established and applied to like projects. One significant distinction between the Emergency Solutions Grants Program and the CoC Program can be found in the eligible activities and administration requirements for assistance provided under the rapid re-housing component.

CoC Components:

The five program components that can be funded through the Continuum of Care Program are listed below.

Permanent Housing

Permanent housing (PH) is defined as community-based housing without a designated length of stay in which formerly homeless individuals and families live as independently as possible. Under PH, a program participant must be the tenant on a lease (or sublease) for an initial term of at least one year that is renewable and is terminable only for cause. Further, leases (or subleases) must be renewable for a minimum term of one month. The Continuum of Care Program funds two types of permanent housing: Permanent Supportive Housing (PSH) for persons with disabilities and rapid re-housing. Permanent supportive housing is permanent housing with indefinite leasing or rental assistance paired with supportive services to assist homeless persons with a disability or families with an adult or child member with a disability achieve housing stability. Rapid Re-Housing emphasizes housing search and relocation services and short- and medium-term rental assistance to move homeless persons and families (with or without a disability) as rapidly as possible into permanent housing.

Transitional Housing

Transitional Housing (TH) is designed to provide homeless individuals and families with the interim stability and support to successfully move to and maintain permanent housing. Transitional housing may be used to cover the costs of up to 24 months of housing with accompanying supportive services. Program participants must have a lease (or sublease) or occupancy agreement in place when residing in transitional housing. The provisions of the Continuum of Care Program's TH program component have not changed significantly from the TH provisions under SHP.

Supportive Services Only

The Supportive Services Only (SSO) program component allows recipients and subrecipients to provide services to homeless individuals and families not residing in housing operated by the recipient. SSO recipients and subrecipients may use the funds to conduct outreach to sheltered and unsheltered homeless persons and families, link clients with housing or other necessary services, and provide ongoing support. SSO projects may

be offered in a structure or structures at one central site, or in multiple buildings at scattered sites where services are delivered. Projects may be operated independent of a building (e.g., street outreach) and in a variety of community-based settings, including in homeless programs operated by other agencies.

Homeless Management Information System

Funds under this component may be used only by Alaska Homeless Management Information System (HMIS) leads for leasing a structure in which the AKHMIS operates, for operating the structure in which the AKHMIS is housed, and/or for covering other costs related to establishing, operating, and customizing a Continuum of Care's AKHMIS. Other recipients and subrecipients may not apply for funds under the AKHMIS program component, but may include costs associated with contributing data to the Continuum of Care's AKHMIS within their project under another program component (PH, TH, SSO, or HP).

Homelessness Prevention

Recipients and subrecipients located in HUD-designated High Performing Communities (HPCs) may use Continuum of Care (CoC) Program funds for homelessness prevention assistance for individuals and families at risk of homelessness. The services under this component may include housing relocation and stabilization services as well as short- and medium-term rental assistance to prevent an individual or family from becoming homeless. Through this component, recipients and subrecipients may help individuals and families at-risk of homelessness to maintain their existing housing or transition to new permanent housing. Homelessness prevention must be administered in accordance with 24 CFR Part 576.

The Anchorage Health Department has assisted the community with health services, social and fair housing services, nutrition, child care, affordable housing, senior benefits and homeless prevention that focus on low-income families, persons with disabilities, elderly persons, children, youth, persons with HIV and homeless persons and all special groups through the Anchorage Health Department.

The consolidated planning process requires the Municipality as a jurisdiction to reach out and consult with other public and private agencies. HUD has laid out a coordinated entry process. Efforts by the CoC were formulated to create a standard intake process called the Coordinated Entry System.

The CoC agencies service the Municipality's area. ESG program has benefited from the Coordinated Entry efforts of CoC by assisting in the development of standardized policies, performance standards, program evaluations and coordinating housing services funding for homeless families and individuals.

The State of Alaska, as a partner promotes self-sufficiency and provides basic living expenses to Alaskans in need. The State respectfully assist needy individuals and families reach to higher levels of independence. The State provides adult public assistance, child care, chronic and acute medical assistance, Denali Kid Care, family nutrition, food stamps,

general relief assistance, heating assistance, Medicaid, senior benefits and temporary assistance and many other economic service deliveries. Agencies, recipients and churches address health, social services, victim services, employment, and education needs, low-income, homeless and special needs populations with housing as a basic human right.

Consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

The Anchorage Health Department Division Manager participated in the Continuum of Care (CoC) work sessions on the FY2019 CoC Application for services that includes the ESG funds administered by the Municipality. The Municipality and ESG subrecipients collect and enter data into the CoC Alaska Homeless Management Information System (AKHMIS) database on all individuals served with ESG funds.

The Municipality participates in the CoC Coordinated Entry by entering data in AKHMIS on individuals who are living in homeless camps and have been interviewed by the Anchorage Police Department as part of the Homeless Action Response Team.

Systems of care and publicly funded institutions discharge persons into homelessness, such as health-care and mental health facilities, foster care and corrections programs. State, locals and private and public agencies work in consortium to provide assisted and fair housing, health and social services, to children, elderly, disabled, homeless and persons with HIV and their families and other special groups affected into homeless or at risk of homelessness.

As a health and safety objective; State, public and private agencies, local health and child welfare agencies perform services to diminish lead-based paint hazards that promote property owners to disclose lead-paint hazardous to small children. Exposure can cause permanent brain damage as well as damage to other organs.

Agencies work tirelessly on the methods of distribution of assistance within the community. Homelessness is a community wide effort. Effort by government programs, non-profit agencies, businesses and the public were formulated to create standard intake processes, increases to funding for more low-cost affordable housing, better access to prevention services, and funding for medical and behavioral treatment.

Representatives from the Municipality of Anchorage, U.S. Housing and Urban Development, State of Alaska, Alaska Housing Finance Corporation, Alaska Legal Services Corporation's Fair Housing Enforcement Project, CoC members and many other stakeholders developed a plan to reduce barriers to housing and supportive services while providing access to legal assistance to low-income households. We are discovering that individuals and families have unmet needs related to preventing and ending homelessness in Anchorage such as obtaining employment, housing the poor with criminal records, accessing civil legal help on housing related issues, the affordability gaps for people with disabilities, chronic illnesses, the elderly and affordable housing programs for veterans and the necessary establishment of on-going support.

2. Agencies, groups, organizations and others who participated in the process and consultations:

Table AP-10.1 lists the commissions, committees and agencies who participated in developing the 2019 Action Plan. The Anchorage Health Department contacted many businesses during the development of the 2019 Action Plan. Emails were sent when the process was starting and during the process.

Table AP-10.1. - Agencies, groups, organizations and others who participated in the process and consultations

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
1. Municipality Of Anchorage (Municipality)	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Health Agency	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis Lead-based Paint Strategy Anti-poverty Strategy	Departments/Divisions/Sections are consulted through meetings, emails and phone calls. Civic leaders including the Municipal Manager, Mayor, and Assembly participated in the 2019 Action Plan development and process. The Anchorage Health Department staff committees and commissions that provide oversight to the Municipality’s programs. The Planning Department was consulted on Barriers to Affordable Housing. Anticipated outcomes are better coordinated and referral services at the Anchorage Health Department.
2. Abused Women's Aid in Crisis (AWAIC)	Housing Services-Victims of Domestic Violence Services-Homeless	Housing Need Assessment Homelessness Strategy Homeless Needs—Chronically homeless	The Municipality reviews performance reports submitted by AWAIC. Anticipated outcome is that AWAIC receives Alaska Domestic Violence Sexual Assault Intervention Program funding for providing emergency financial assistance to women and their children who are victims of domestic violence and may be experiencing homelessness.
3. Alaska Legal Services Corporation (ALSC)	Housing Services-Children Services-Homeless	Homeless Needs - Families with Children Housing Need Assessment Other: Barriers to Affordable Housing	The Municipality reviews performance reports submitted by ALSC. Anticipated outcome is that ALSC receives CDBG Public Service funding for providing direct assistance individuals and families to prevent homelessness.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
4. Alaska Literacy Program (ALP)	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strat	The Municipality reviews performance reports submitted by ALP that provides English language instruction to adults with low literacy skills and limited English proficiency. ALP received 2016 CDBG funding for the rehabilitation of their office which will be completed in 2019.
5. Anchorage Coalition to End Homelessness (ACEH)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs	The Municipality interacts on a regular basis with Anchorage Coalition to End Homelessness. The Anchorage Health Department has a designated board seat on the Anchorage Coalition to End Homelessness.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
6. Anchorage Senior Activity Center (ASAC)	Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Health Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homelessness Needs – Veterans Non-Homeless Special Needs Economic Development Market Analysis	The Municipality reviews performance reports submitted by ASAC funded by the Municipality’s Aging and Disability Resource Center’s operating funds.
7. Brother Francis Shelter (BFS)	Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homelessness Needs - Veterans	The Municipality reviews performance reports submitted by BFS. Anticipated outcome is that BFS receives CDBG Public Service funding for providing beds at a shelter for homeless individuals.
8. Catholic Social Services (CSS)	Housing Services-Children Services-Persons with Disabilities Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Unaccompanied Youth	The Municipality reviews Alaska Homeless Management Information System reports entered by CSS. Anticipated outcome is that CSS receives ESG funding for providing Rapid Re-housing services to individuals and families.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
9. Chugiak Senior Citizens	Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Health Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homelessness Needs – Veterans Non-Homeless Special Needs Economic Development Market Analysis	The Municipality reviews performance reports submitted by Anchorage Senior Activity Center funded by the Municipality’s Aging and Disability Resource Center’s operating funds.
10. Cook Inlet Housing Authority (CIHA)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans	The Municipality reviews the performance of CIHA. Anticipated outcome is that CIHA receives CDBG and HOME funding for construction and rehabilitation of rental housing for low-income individuals and families.
11. Habitat for Humanity Anchorage (Habitat)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Service-Fair Housing	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children Homelessness Needs - Veterans	The Municipality reviews the performance of Habitat. Anticipated outcome is that Habitat receives CDBG/HOME funding for the development of new housing and down payment assistance to individuals and families purchasing their first home.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
12. NeighborWorks Alaska (NWA)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Education	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans	The Municipality reviews the performance of NWA. Anticipated outcome is that NWA receives HOME funding for the Tenant-Based Rental Assistance program for the chronically homeless.
13. Rural Alaska Community Action Program (RurAL CAP)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans	The Municipality reviews the performance of RurAL CAP. Anticipated outcome is that RurAL CAP receives CDBG/HOME funding for rehabilitation of rental housing and mobile homes for low-income individuals and families. CDBG Public Service funding for providing direct assistance to homeless individuals and case management for homeless individuals to keep them housed.
14. Standing Together Against Rape (STAR)	Housing Services-Children Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children Homelessness Needs - Unaccompanied Youth	The Municipality reviews performance reports submitted by STAR. Anticipated outcome is that STAR receives Alaska Domestic Violence Sexual Assault Intervention Program funding for providing emergency financial assistance to women and men who are victims of sexual assault and are experiencing homelessness.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
15. United Nonprofits, LLC	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Health Agency	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis Lead-based Paint Strategy Anti-poverty Strategy	The Municipality reviews performance reports submitted by United Nonprofits. United Nonprofits received 2016 CDBG funding for the rehabilitation of common areas in a building which was completed in April 2019. The building is occupied by the following organizations: Standing Together Against Rape, Alaska AIDS Assistance Association, Habitat for Humanity Anchorage, Big Brothers/Big Sisters, Victims for Justice, Anchorage Community Councils, the American Civil Liberties Union of Alaska, and the Statewide Independent Living Council.
16. Veterans Administration (VA)	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless Services-Education Other government - Federal	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with Children Homelessness Needs - Veterans Non-Homeless Special Needs	The Municipality meets monthly with agencies serving veterans with the VA. The anticipated outcomes of the consultation are to improve coordination of housing and services to veterans and to include their input in the Consolidated Plan and Action Plan.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
17. Victims for Justice (VFJ)	Housing Services-Children Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children Homelessness Needs - Unaccompanied Youth	The Municipality reviews performance reports submitted by VFJ. Anticipated outcome is that VFJ receives Alaska Domestic Violence Sexual Assault Intervention Program funding for providing emergency financial assistance to women and men who are victims of interpersonal violence and may be experiencing homelessness.
18. Volunteers of American Alaska	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth Market Analysis	The Municipality works with Volunteers of American Alaska who is a Community Housing and Development Organization in the Municipality.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
19. HUD	Housing Other Government - Federal	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis General Assistance	The Municipality interacts on a regular basis with HUD. Anticipated outcomes are that HUD provides the Municipality with technical assistance and training opportunities.

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Agency Types not consulted and provide rationale for not consulting

The Municipality made effort to include many interested community members and agencies in the 2019 Action Plan process by holding three public hearings and posting the draft 2019 Action Plan on the Municipality website. There was no decision to exclude any community member or agency.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table AP-10.2. - Other local/regional/state/federal planning efforts considered when preparing the Plan:

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Anchorage Continuum of Care (CoC)	Anchorage Coalition to End Homelessness	Common goals: There is an overlap for data driven goals, need to reduce number of homeless households, increase the number of permanent supported housing units, emphasis to provide number of beds needed for chronically homeless, increase in case management and supportive services, and to evaluate discharge of persons from mental health, prisoner, hospital systems and foster care to avoid homelessness.
Anchorage Community Plan to Prevent and End Homelessness	Housing, Homeless and Neighborhood Development (HHAND) and Anchorage Coalition to End Homelessness	Common goals: Establish a centralized or coordinated entry system, participate in the Alaska Homeless Management Information System to track and identify gaps in homeless services, support Point in Time homeless count, measure outcomes goals for the C Continuum of Care application, increase in the number of permanent supported housing units, and increase in case management and supportive services.

Anchored Home Plan	Anchorage Coalition to End Homelessness and HHAND Commission	In October 2018, the Anchorage Coalition to End Homelessness published Anchored Home, a Strategic Action Plan to Solve Homelessness in Anchorage: 2018-2021. The HHAND Commission passed a resolution (Appendix G) in support and endorsement of the goals of the 2018-2021 Anchored Home Plan on April 3, 2019.
Alaska Veterans Administration (VA) Healthcare System	VA	Common goal: Commitment to ending veteran homelessness. Increase in the number of VASH Vouchers and permanent supported housing units in Anchorage.

Broadband needs in housing occupied by low and mod-income households

The latest census estimates suggest; Anchorage households with internet is 87.2%, with 13,279 households without internet. Cell phones coverage is estimated at 80%.

Broadband is a high-data-rate connection to the internet. The tech name is the result of the wide band of frequencies that is available for information transmission. In 2015 the Federal Communications Commission changed the definition of broadband by raising minimum download speeds from 4Mbps to 25Mbps and minimum upload speeds to 1 Mbps to 3Mbps which effectively triples the number of US households without broadband access.

Alaska is the 44th most connected state and 91% of Alaskans can get broadband. GCI Communications is available to 78% of Alaska residents. Anchorage is one of the largest cities in Alaska and has a variety of internet service providers. Service reach the city's northern, southern, western and eastern city limits, this includes neighborhoods and communities. There are 69 internet providers within Alaska. Estimating the number of household with internet, cell phone and other transmission devices involves a few assumptions. Assumptions are used as information is held tightly by each wiring company. Very low, low and mod-income individuals find it difficult for internet options. Food on the table, clothing to wear and a roof overhead is more important. There are dead spots in Anchorage and at this time companies are working to replace old wiring. Low income individuals and families use the Public Library, for connections. There are free mobile hotspots provided there is a computer, phone, hot spot or other concept tool available.

Since 2010 Connect Alaska has been awarded \$6,378,198 in federal grants for Alaska's Broadband Initiative as per Broadbandnow.com.

Anchorage is the 5th most connected city in Alaska. In Anchorage 99.1% have access to at least 25Mbps. Estimating the number of household with internet, cell phone and other transmission devices involves a few assumptions. Anchorage is an interesting case, more than 30% of the

population being underserved is much more than your average US city per BroadbandNowAnchorage.com.

Lifeline Plans for low-income families require documentation

Lifeline is a government assistance program that provides a monthly discount on home or mobile telephone services or fixed mobile broadband services and is offered by all providers in Alaska.

Documentation from one of these services is required for enrollment.

- Supplemental Security Income (SSI)
- SNAP (Supplemental Nutrition Assistance Program) formerly known as Food Stamps
- Medicaid
- Federal Public Housing Assistance
- Tribally Administered Temporary Assistance for Needy Families (those who meet qualifying income standard)
- Food Distribution Program on Indian Reservations
- Head Start Programs (only those who meeting qualifying income standard)
- Veterans Pension or Survivors Benefit program
- Bureau of Indian Affairs General Assistance
- Annual Income is at or below 135% of Federal Poverty Guidelines.

The Expanded Federal Lifeline Program is a reduction in charges for residential telephone service that could reduce monthly charge for landline or cellular service to \$0. This discount does not apply to additional features such as custom calling features, CLASS features, or restriction services, taxes or surcharges.

The Expanded Linkup Program is a reduction in the initial connection charges to qualifying low-income customers. The program includes a 100% discount off the initial connection charges up to \$100. The maximum discount amount is \$100. This does not include charges for services or equipment that fall on the customer's side of the grey protector box including customer premise equipment and inside wiring.

- Alaska Communications provides a Lifeline phone program that provides unlimited local calling or internet services. Household meeting minimum requirements receive affordable Basic Home Voice Service. Participation in government assistance programs or meeting eligible household income levels may qualify an applicant for the Lifeline program.

- GCI Lifeline Assistance program offers free government cellphones to low-income Americans. Low-Income Internet Options are offered for broadband internet, different companies offer low prices and different types of internet service. Participation in government assistance programs or meeting eligible household income levels may qualify an applicant for the internet access.

- An alternative to wired DSL or cable in Anchorage is Borealis Broadband, a fixed wireless provider. (more on fixed wireless here: <https://broadbandnow.com/fixed-wireless>). In Anchorage's case, this isn't a perfect fix for low-access areas since they have data caps that would limit use for, say, a home office or streaming Netflix. However, it's certainly more than enough for basic access, education, submitting homework, other "essential" use cases. Satellite is

another alternative, but the high fees, long contracts, and low caps make it very problematic for low income or renters.

- There are several low-cost internet service plans through Lifeline and households can pick their provider(s).

Like all broadband issues, the story isn't entirely black and white.

- ISPs have a legitimate claim to the wires, since they paid up front to have them installed. Why should another ISP be able to “piggyback” on their network?
- Landlords, meanwhile, have a legitimate right to stop private companies from meddling with their buildings. Why should any company offering internet be allowed to enter the building and make alterations like drilling in wires, poking holes in floors, etc.?
- Renters have a legitimate right to internet at a fair price, regardless of who “owns” the wires, since it’s classified as a utility like water or electricity. Home Internet access is increasingly essential to quality of life and equal opportunity[, rather than a luxury like television.
- Before signing a lease, manually check what internet providers are available. Use the Broadband Now provider comparison tool, then call provider to check if they have access to the building.

Assessment of natural hazard risks to low/mod income residents, including risks expected to increase due to climate change.

Natural Hazard Risks to low/mod income residents

Natural hazards are unexpected or uncontrollable natural events caused by nature, such as earthquakes, floods, volcanic eruptions, tsunamis, ground shaking, surface faults, landslides and avalanches. Ground shaking is responsible for most of the damage because structures are more vulnerable to horizontal than vertical motion. Surface waves carry bulk energy in a large earthquake.

Emergency planners and managers need to know how to identify and reach all affected groups in an emergency. Social vulnerability is defined in terms of a person or a group that affect “their capacity to anticipate, cope with, resist and recover from the impact. A person’s vulnerability to disaster is influenced by many factors. The following are the most common socioeconomic status, age, gender, race and ethnicity, medical issues and disabilities and English proficiency. Keep in mind that many people will fit more than one category.

If a disaster were to occur, individuals and families who lack resources and residing in rentals would be at further risk of harm and devastation since most cannot afford to stockpile food and other extra amenities due to limited sources. Anchorage low income residents already experience housing shortages. Older adults may have medical problems or limited mobility along with limited resources. Young children are more vulnerable when separated from families. Homeless people would have no resources or protection for periods of time. General panic would occur due to lack of resources such as housing, water, food, clothing, money and many other amenities.

Climate Change

When buildings age, maintenance is required. If maintenance is deferred, the city's housing stock declines. There is need throughout the city for owners and rental rehabilitation to increase the life of their housing and lower maintenance costs while preserving housing assets. Anchorage is warming faster than the rest of the country, winters are 6 degrees warmer than they were 70 years ago. Many communities lack the capacity to fully respond to the impacts of climate change.

AP-12 Citizen Participation

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summary of citizen participation process and how it impacted goal-setting

The Municipality uses a variety of media to notify community members and agencies of various activities associated with the allocation of HOME, CDBG, and ESG funds. Public meetings regarding the 2019 Action Plan were advertised in the Anchorage Daily News, a newspaper of general circulation, and posted on the Municipality website. Comments received on the 2019 Action Plan focused on housing and supportive services specifically to serve the chronically homeless, homeless families, seniors, veterans, and vulnerable populations, such as, victims of interpersonal violence and persons with disabilities.

Table AP-12.1. - Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1. Newspaper Ad	<ul style="list-style-type: none"> • Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ • Broad Community • Residents of Public and Assisted Housing 	A public notice was posted in the Anchorage Daily on August 23, 2018 for the 2019 Action Plan Public Hearing on September 5, 2018.	NA	N/A	http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2. First Public Meeting	<ul style="list-style-type: none"> • Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non- Targeted/ Broad Community • Residents of Public and Assisted Housing 	<p>September 5, 2018 - Anchorage Health Department Conference Room #423, 825 L Street, Anchorage.</p> <p>The hearing discussed the amount of assistance the Municipality expected to receive in 2019, the range of activities to be considered to benefit low- and moderate-income persons and the priority needs of the Consolidated Plan.</p>	<p>Summary of public comments found in AP-05 Executive Summary</p>	<p>Summary of comments or views not accepted found in AP-05 Executive Summary</p>	<p>http://www.muni.org/Departments/health/PHIP/CSD/ Pages/Default.aspx</p>

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3. Newspaper Ad	<ul style="list-style-type: none"> • Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ Broad Community • Residents of Public and Assisted Housing 	A public notice was posted in the Anchorage Daily newspaper on May 23, 2019 for the Public Hearing on June 12, 2019 on the draft the draft 2019 Action Plan. Public Comment period was May 23, 2019 to 4:00 PM June 24, 2019.	N/A	N/A	http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4. Second Public Hearing	<ul style="list-style-type: none"> • Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ Broad Community • Residents of Public and Assisted Housing 	On June 12, 2019, a Public Hearing at Anchorage Health Department Conference Room #423, 825 L Street, Anchorage, AK. The Public Hearing provided an opportunity for the public comment on the draft 2019 Action Plan.	Summary of public comments found in AP-05 Executive Summary	Summary of comments or views not accepted found in AP-05 Executive Summary	http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5. Newspaper Ad	<ul style="list-style-type: none"> • Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ • Broad Community • Residents of Public and Assisted Housing 	A public notice was posted in the Alaska Daily newspaper on September 17, 2019 for the Public Hearing on October 17, 2019 on the draft 2019 Action Plan Substantial Amendment #1. Public Comment period was Sept. 17, 2019 until 10:00 AM October 18, 2019.	NA	NA	http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6. Third Public Hearing	<ul style="list-style-type: none"> • Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ • Broad Community • Residents of Public and Assisted Housing 	On Oct. 2, 2019, a Public Hearing at AHD Conference Room #423, 825 L Street, Anchorage, AK. The Public Hearing provided an opportunity for the public comment on the 2019 Action Plan Substantial Amendment #1.	NA	NA	http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx

AP-15 Expected Resources

Introduction

Public agencies rely on HUD funding to deliver housing and supportive services programs that address the broad spectrum of housing needs in the community. Reduced funding by HUD has adversely impacted public and private agencies that rely on these monies to assist individuals and families, and affected their ability to leverage resources for State or other funding.

The allocated funding resources that the Municipality will have at its disposal in 2019 are approximately \$1,720,154 for CDBG, \$377,364 for HOME, and \$146,461 for ESG. If the actual award is different, then recipient awards will be adjusted accordingly and reported next year through a Non-Substantial Amendment or a Substantial Amendment. It is not anticipated for the Municipality to receive the 2019 funding from HUD in time to fund and begin the proposed projects in 2019.

The Expected Amount Available Year 2 columns in Table AP-15.2 shows the projected annual funding resources for 2019, but it does not include funding from prior resources mentioned in prior Action Plans.

Table AP-15.1. - HUD Funding Allocation

Program Year	CDBG	HOME	ESG	HTF
2019	\$1,720,154	\$377,364	\$146,461	
2018	\$1,726,068	\$733,068	\$145,198	\$733,068
2017	\$1,612,907	\$543,890	\$277,946	\$543,890
2016	\$1,606,172	\$545,535	\$145,258	\$545,085
2015	\$1,613,622	\$530,461	\$150,740	
2014	\$1,691,113	\$598,918	\$143,987	
2013	\$1,772,393	\$591,911	\$124,916	
2012	\$1,712,284	\$628,693	\$147,888	
2011	\$1,707,768	\$946,309	\$82,511	
2010	\$1,888,650	\$1,081,372	\$85,000	

CDBG Narrative Description

In 2019, the CDBG funding will be used to expand the supply of decent and affordable housing for the very low- and low- to moderate-income individuals and families through rehabilitation of low- and moderate-income rental and homeowner housing, and public services by non-profit agencies to provide supportive services to the homeless and low- to moderate-income individuals and families. See section AP-35 for a list of projects that will be funded with 2019 HUD funding and Program Income. CDBG funds of annual 2019 grant allocation, up to 15% can be used for eligible public services activities. The Municipality plans to reserve 20% of the CDBG allocation funding for administrative, planning, and compliance purposes.

The benefit to low- and moderate income (LMI) persons is often referred to as the primary national objective because the statute requires that recipients expend 70% of their CDBG funds

to meet the LMI national objective. The CDBG programs must further ensure that the projects will primarily benefit low-income persons.

Potential leveraging sources come from the private sector through non-profit agencies contributions, Alaska Housing Finance Corporation grants, Low-Income Housing Tax Credits and foundations.

Program Income generated by the Municipality and subrecipients will be used to support CDBG program as per HUDs requirements.

HOME Narrative Description

In 2019, the HOME funding will be used to repay HUD for Karluk Manor to address a finding of non-compliance and fund Tenant-Based Rental Assistance (TBRA). TBRA helps very-low and low-income families pay their rent and related housing expenses such as security and utility deposits and rental subsidies for up to 24 months while the household engages in a self-sufficiency program. Additional funds may be set-aside to aid beyond 24 months for households meeting certain program requirements. See section AP-35 for a list of projects that will be funded with 2019 funding and Program Income. The Municipality plans to reserve 10% of the HOME allocation funding for administrative, planning, and compliance purposes. There is a 25% match requirement for each dollar of HOME funds spent on affordable housing. At least 15% of HOME funds will be set aside for specific activities to be undertaken by a CHDO to develop affordable housing for the community it serves. There is also a 5% of HOME funds programmed to Community Housing and Development Organization Operating Assistance.

Potential leveraging sources come from the private sector through non-profit agencies contributions, Alaska Housing Finance Corporation grants Low-Income Housing Tax Credits and foundations.

The Municipality has an established resale provision that safeguards the property's continued affordability or recaptures all or part of the HOME subsidy. Program Income generated by the Municipality and subrecipients will be used to support the HOME program as per HUDs requirements.

ESG Narrative Description

In 2019, the ESG funding will be used to address homeless prevention by providing rental and utility assistance for individuals and families to keep them housed. Additionally, ESG funding will be used to address homelessness by providing financial assistance geared toward re-housing individuals and families. ESG emphasizes the need to prevent homelessness with a model to keep individuals and families in their homes, rather than having to enter shelters and/or to support them in the event a shelter stay is unavoidable. See section AP-35 for a list of projects that will be funded with 2019 funding. The Municipality plans to reserve 7.5% of the ESG allocation funding for administrative, planning, and compliance purposes.

Both components of ESG provide financial assistance for rental assistance and rental arrears, rental application fees, security deposits, utility payments, moving costs; housing search and

placement, housing stability case management, landlord-tenant mediation, tenant legal services and credit repair.

ESG requires a dollar for dollar match to the federal share. The Municipality local general government funds provide for an ESG intake specialists labor costs through the Municipalitys Anchorage Health Department Aging and Disability Resource Center; AHFCs Basic Homeless Assistance Program further assists homeless and near-homeless Alaskans and is a match to the Rapid Rehousing Program; a cash match for utilities is generated by the Chugach Electric Heating Assistance Program in Anchorage for customers needing assistance due to severe financial crisis and the Anchorage Water and Wastewater Utility, Coins Can Count Program are two voluntary programs that provide the opportunity to help members of our community who are risk of having their electricity or water disconnected.

Table AP-15.2. - Anticipated Resources 2019 – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2			
			2019 Annual Allocation	Program Income	Total	Expected Amount Available Remainder of Con Plan
CDBG	Public-Federal	Administration and Planning	\$344,030	\$0	\$344,030	\$5,160,462
		Activity Delivery Costs	\$125,000		\$125,000	
		Housing Programs	\$993,101	\$0	993,101	
		Public Services	\$258,023		\$258,910	
		Total:	\$1,720,154	\$0	\$1,720,154	
HOME	Public-Federal	Administration and Planning	\$37,736	\$11,500	\$49,236	\$1,989,621
		CHDO Operating Assistance	\$18,868		\$18,868	
		Housing Programs	\$142,357	0	\$142,357	
		Tenant-Based Rental Assistance	\$178,403	103,500	\$281,903	
		Total:	\$377,364	\$115,000	\$492,364	
ESG	Public-Federal	Administration and Planning	\$10,984	0	\$10,984	\$439,227
		Rapid Re-housing	\$61,889	0	\$61,889	
		Homeless Prevention	\$73,588	0	\$73,588	
		Total:	\$146,461	\$0	\$146,461	

Note: The amounts may contain rounding values for reporting purposes.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Other Sources

In 2009 an assessment was undertaken by the Municipality, the State of Alaska (State) and community partners to identify Anchorage area need of adult residential beds for Substance Abuse Disorders. The Anchorage area is limited on treatment beds to provide Substance Abuse Disorder Treatment. In 2016, the Planning and Design for the Alaska Center for Treatment was initiated by the State and awarded to the Municipality.

The design build of the project is to provide a sober resource campus with transitional housing, substance abuse treatment and workforce development to assist individuals into transitioning successfully into community life and economic stability post-treatment. The Municipality, the State, Municipality Anchorage Health Department, Alaska Mental Health Authority (AMHTA), community partners and local consultants have begun the planning process of site development for full eventual campus build-out.

Services include development of a financial plan, public process, site planning, concept design and the development of bridge documents for the design/build process. The Municipality has received a \$5M grant from the State to help with the planning process.

The following is an overview of federal, State, and local public and private sector resources that are expected to be available to address identified needs beginning in 2019, it is anticipated that a similar pattern of leveraging will be used for the following three years (2020-2022).

The Municipality will continue its efforts to coordinate housing resources with other community funders such as Alaska Housing Finance Corporation, Cook Inlet Housing Authority and Alaska Mental Health Trust Authority regarding housing opportunities. The Municipality and subrecipients will continue to leverage all opportunities and funding to assist low- to moderate-income individuals and families with affordable housing.

ESG funds eligible activities designated to prevent homelessness or the risk of homelessness to individuals and families. ESG provides essential supportive services to individuals and families through rental and utility assistance, Rapid Re-housing provides housing relocation and stabilization services that help households into permanent housing as quickly as possible. ESG requires a dollar for dollar match to the federal award.

Of relevance in the 2019 Action Plan are the leveraged resources associated with the HOME Program. HOME regulations require a 25% match to HOME funds drawn down from the treasury on eligible projects (not including administrative or operating expense assistance funds). Last year, the Municipality carried-forward over \$10.05 million of unrestricted match. Furthermore, the Municipality has carried on its books over \$7.4 million in restricted match-credit from affordable housing bonds proceeds. However, housing bond proceeds may only be used for up to 25% of the annual match obligation. There are no additional match sources expected in 2019.

All sources of match will be reported in the Consolidated Annual Performance and Evaluation Reports.

2019 Action Plan

The anticipated program income for CDBG for 2019 is \$0 and \$115,000 for HOME. No program income is expected for ESG.

Other sources expected to be available for Duke's Place project include interim construction financing, \$1,799,425 Low-Income Housing Tax Credit (LIHTC) equity, Cook Inlet Housing Authority sources (Program Income, \$376,179 Deferred Developer Fee, \$83,462 Native American Housing Assistance and Self-Determination Act (NAHASDA)), \$750,000 Federal Home Loan Bank AHP grant, \$200,000 AHFC Supplemental grant, \$200,000 Rasmuson Foundation grant, and \$1,016,958 AHFC Multi-family mortgage or simple permanent financing.

The Elizabeth Place Project is an approximately \$12.5 million project. Other sources of funding expected for this project include an interim construction loan followed by long-term financing of Federal Solar Energy Credit equity, Low Income Housing Tax Credit equity, Cook Inlet Housing Authority cash (program income), Native American Housing Assistance and Self Determination Act, Alaska Housing Finance Corporation mixed-use financing loan, and a Federal Home Loan Bank Affordable Housing Program grant.

The Municipality will continue its efforts to coordinate housing resources with other community funders such as Alaska Housing Finance Corporation and Alaska Mental Health Trust Authority regarding housing opportunities. The Municipality and subrecipients will continue to leverage all opportunities and funding to assist low- to moderate-income individuals and families with affordable housing.

ESG funds eligible activities designated to prevent homelessness or the risk of homelessness to households. ESG provides Homeless Prevention to households through rental and utility assistance. ESG provides Rapid Re-housing to homeless households through rental and down payment assistance. ESG requires a dollar for dollar match to the federal award.

The Municipality local funds provide for an ESG intake specialist's labor costs through the Municipality's Anchorage Health Department Aging and Disability Resource Center; AHFC's Basic Homeless Assistance Program further assists homeless and near-homeless Alaskans and is a match to the Rapid Rehousing Program; a cash match for utilities is generated by the Chugach Electric Heating Assistance Program and the Anchorage in Anchorage Water and Wastewater Utility Coins Can Count Program. Both utilities assist customers in Anchorage who are low-income or at risk of having their electricity or water disconnected.

Of relevance in the 2019 Action Plan are the leveraged resources associated with the HOME Program. HOME regulations require a 25% match to HOME funds drawn down from the treasury on eligible projects (not including administrative or operating expense assistance funds). Last year, the Municipality carried-forward over \$10.05 million of unrestricted match. Furthermore, the Municipality has carried on its books over \$7.4

million in restricted match-credit from affordable housing bonds proceeds. However, housing bond proceeds may only be used for up to 25% of the annual match obligation. There are no additional match sources expected in 2019.

All sources of match will be reported in the 2019 Consolidated Annual Performance and Evaluation Report.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is no publicly owned land or property located within the Municipality of Anchorage that may be used to address the needs identified in the 2018-2022 Consolidated Plan or the 2019 Action Plan.

4. Discussion

The Municipality will continue to work with housing and supportive service agencies to develop strategies where monies can be coordinated to support mutually identified goals and outcomes that assist low- and moderate-income individuals and families.

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AP-20 Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Table AP-20.1. - Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Priority Needs Addressed	Funding	Goal Outcome Indicator
1.	Rental Housing Development	2019	2022	Affordable Housing	Anchorage	Low-Income & Housed Populations	CDBG: \$425,215 HOME: \$142,357	Rental units constructed: 5 Household Housing Units Rental units rehabilitated: 27 Household Housing Units
2.	Public Services	2019	2020	Homeless	Anchorage	Public Services	CDBG: \$258,023	Public Service for Low/Moderate Income Housing Benefit: 350 Households Assisted & 200 Homeless Assisted
3.	Mobile Home Rehabilitation	2019	2022	Affordable Housing	Anchorage	Low-Income & Housed Populations	CDBG: \$400,000	Homeowner Housing Rehabilitated: 20 Household Housing Units
4.	Homeless Prevention and Rapid Re-housing	2019	2022	Homeless	Anchorage	Homeless Populations	ESG: \$135,477	Homelessness Prevention 40 Persons Assisted and Rapid Re-housing: 35 Households Assisted
5.	Tenant-Based Rental Assistance	2019	2022	Affordable Housing	Anchorage	Low-Income & Housed Populations	HOME: \$281,903	Tenant-Based Rental Assistance: 25 Households Assisted

6.	CHDO Operating Expense Assistance	2019	2022	Affordable Housing	Anchorage	Low-Income & Housed Populations	HOME: \$18,868	Other: 1 Other
7.	Homeowner Development Program	2019	2022	Affordable Housing	Anchorage	Low-Income & Housed Populations		Other: 0 Other
8.	Homeowner Rehabilitation	2019	2022	Affordable Housing	Anchorage	Low-Income & Housed Populations		Other: 0 Other

Table AP-20.2. - Goal Descriptions

1	Goal Name	Rental Housing Development
	Goal Description	Acquisition, New Construction, Rehabilitation and Operating Cost Assistance Cook Inlet Housing Authority - \$425,215 CDBG funds (Duke's Place) TBD - \$85,768 HOME funds TBD - \$56,589 HOME CHDO funds
	Outcome	Availability/accessibility
	Objective	Provide decent affordable housing
2	Goal Name	Public Services
	Goal Description	TBD - \$29,579 CDBG funds Catholic Social Services - Operations Support - \$41,534 Rural Alaska Community Action Program - Case Management Sitka Place \$71,560 CDBG funds Alaska Legal Services Corporation – Homeless Prevention Legal Services \$72,255 CDBG funds Rural Alaska Community Action Program – Homeless Outreach - \$43,095 CDBG funds
	Outcome	Availability/Accessibility
	Objective	Create suitable living environments
3	Goal Name	Mobile Home Rehabilitation
	Goal Description	Rural Alaska Community Action Program - \$400,000 CDBG funds
	Outcome	Affordability

	Objective	Provide decent affordable housing
4	Goal Name	Homeless Prevention and Rapid Re-housing
	Goal Description	Municipality of Anchorage - Homeless Prevention \$73,588 ESG funds (Rental Assistance) Catholic Social Services - Rapid Re-housing \$61,889 ESG funds
	Outcome	Availability/Accessibility
	Objective	Create suitable living environments
5	Goal Name	Tenant-Based Rental Assistance
	Goal Description	NeighborWorks Alaska - \$281,903 HOME funds
	Outcome	Availability/Accessibility
	Objective	Provide decent affordable housing
6	Goal Name	Community Housing Development Organization Operating Expense Assistance
	Goal Description	NeighborWorks Alaska - \$18,868 HOME funds
	Outcome	Affordability
	Objective	Provide decent affordable housing
7	Goal Name	Homeowner Development Program
	Goal Description	Funding for these projects may be comprised of CDBG and/or HOME to acquire property to construct/rehabilitate housing units. New homeowners must have an annual income at or below 80% of the area median income, as determined by HUD, adjusted for family size. No projects funded for 2019.
	Outcome	Affordability
	Objective	Provide decent affordable housing

8	Goal Name	Homeowner Rehabilitation
	Goal Description	These programs may provide assistance for increased accessibility, energy efficiency or repairs to items presenting a threat to health or safety in an owner-occupied home. The assistance will be available to low- and moderate-income residents throughout the Municipality. All homes considered for assistance must be occupied by owners with annual incomes at or below 80% of the area median income, as determined by HUD, adjusted for family size. Funding for these projects may be comprised of CDBG and/or HOME. Thirty percent of the grant award to the Subrecipient will be used for Housing Services Costs. No projects funded for 2019.
	Outcome	Affordability
	Objective	Provide decent affordable housing
8	Goal Name	Public Facilities and Improvements
	Goal Description	Alaska Literacy Program (ALP) – Rehabilitation of Facility 2016 CDBG: \$213,376 + \$59,454.60= \$272,830.60 Reprogram \$59,454.60 to Alaska Literacy Project funded in 2016. 2016 AP SA#6 \$9,089.31 from RurAL CAP-MHRP 2016 AP SA#6 \$10,922.50 from United Non-Profit LLC 2017 AP SA#6 \$26,827.43 from RurAL CAP-MHRP 2019 Action Plan \$12,615.36 from TBD Capital Project Brother Francis – Security Fence 2019 Action Plan \$100,000 from TBD Capital Project
	Outcome	Availability/accessibility
	Objective	Provide decent affordable housing

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

The Municipality provided Habitat for Humanity Anchorage HOME funding in 2017 that will be used for site development, design/engineering and project management for the construction of 4 new housing units at 8314 Duben Avenue for owners at or below 80% of low/moderate-income.

The Municipality will continue to support the Rural Alaska Community Action Program's Mobile Home Repair Program (MHRP), a home rehabilitation program for approximately 20 homeowners of mobile homes per year. The MHRP targets low- to moderate-income households (80% Area Median Income or less).

The Municipality will continue to support NeighborWorks Alaska's Tenant-Based Rental Assistance, (TBRA) a rental assistance program that plans to assist 25 households in 2019. The TBRA targets the homeless and low-income (50% AMI or less) households simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition.

The Municipality provided Cook Inlet Housing Authority CDBG funds in 2018 and plans to provide additional CDBG funds in 2019 for acquisition/rehabilitation of 630 W. 8th Avenue. The Duke's Downtown Housing project will consist of 27 units of low-income rental housing units. – (21 households at 60% AMI and 6 households at 50% AMI).

The Municipality plans to fund additional new housing projects with HOME CHDO funds in 2019 that have not yet been determined. HOME CHDO will be included in a Substantial Amendment to the 2019 Action Plan.

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AP-35 Projects - 91.220(d)

Introduction

The Municipality expects to receive CDBG, HOME, and ESG funds for program year 2019. The programs that are planned for 2019 are discussed in this section. It is not anticipated for the Municipality to receive the 2019 funding from HUD in time to actually fund and begin the proposed projects in 2019.

HUD Programs Addressed in the 2019 Action Plan

CDBG

- Mobile Home Repair Program – Rural Alaska Community Action Program
- Rental Housing Development – Cook Inlet Housing Authority
- Public Facility Rehabilitation Benefiting Low-Income – ALP
- Public Facility - Brother Francis – Security Fence - MOA
- Activity Delivery Costs
- Public Services – TBD
- Public Services - Rural Alaska Community Action Program - Case Management Sitka Place
- Public Services - Alaska Legal Services Corporation - Homeless Prevention
- Public Services – Rural Alaska Community Action Program – Homeless Outreach
- Public Services – Catholic Social Services - Operations Support

HOME

- Karluk Manor Repayment
- CHDO Housing Program - TBD
- Tenant-Based Rental Assistance - NeighborWorks Alaska
- CHDO Operating Expense Assistance – NeighborWorks Alaska

ESG

- Homeless Prevention – Municipality of Anchorage
- Rapid Re-housing – Catholic Social Services

3. Project Information

Table AP-35.1. - 2019 Projects

	Projected Sources	CDBG	HOME	ESG	Total
	2019 Allocation	\$1,720,154	\$377,364	\$146,461	\$2,243,979
	Program Income	\$0	\$115,000	\$0	\$115,000
	Total Sources	\$1,720,154	\$492,364	\$146,461	\$2,358,979
#	Project Name	CDBG	HOME	ESG	Total
	Administrative				
1	CDBG Administrative	\$344,030			\$344,030
2	HOME Administrative		\$49,236		\$49,236
15	ESG Administrative			\$10,984	\$10,984
	CDBG				
3	Mobile Home Repair Program - Rural Alaska Community Action Program (RurAL CAP)	\$400,000			\$400,000
4A	Rental Housing Development – Cook Inlet Housing Authority	\$424,215			\$424,215
4B	Alaska Literacy Program	\$12,615.36			\$12,615.36
5A	CDBG Project - TBD	\$56,270.64			\$56,270.64
5B	Brother Francis – Security Fence	\$100,000			\$100,000
6	Activity Delivery Cost	\$125,000			\$125,000
7A	Public Services – TBD	\$29,579			\$29,579
7B	Public Services – Operations Support - CSS	\$41,534			\$41,534
8	Public Services - Case Management Sitka Place - RurAL CAP	\$71,560			\$71,560
9	Public Services – Homeless Prevention - Alaska Legal Services Corporation	\$72,255			\$72,255
10	Public Services – Homeless Outreach - RurAL CAP	\$43,095			\$43,095
	HOME				
11	Housing Program – TBD		\$85,768		\$85,768
12	CHDO Housing Program – TBD		\$56,589		\$56,589
13	Tenant-Based Rental Assistance - NeighborWorks Alaska		\$281,903		\$281,903
14	CHDO Operating Expense Assistance - NeighborWorks AK		\$18,868		\$18,868
15	Emergency Solutions Grant				
15	Homeless Prevention – Municipality of Anchorage			\$73,588	\$73,588
15	Rapid Re-housing - Catholic Social Services			\$61,889	\$61,889
	Total Uses	\$1,720,154	\$492,364	\$146,461	\$2,358,979

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

The allocation priorities for the 2019 Action Plan were derived from the needs recognized in the 2018-2022 Con Plan. The three main obstacles to addressing underserved needs include: lack of funding; lack of available land for construction of affordable housing; and, high cost of land and building materials.

Objectives specifically related to homelessness include: expand the supply of rental housing for special needs populations, with an emphasis on the homeless, as outlined in the affordable housing strategy section; educate the public about the issue of homelessness; engage in homeless prevention activities and homeless services; support case management services in order to assist people in obtaining or retaining permanent housing; assist in the development of a coordinated intake and discharge system in Anchorage; housing affordability through rental assistance; support existing shelter services; and the expansion of permanent housing services. The Municipality will continue to develop partnerships with other agencies to leverage additional funding for programs to develop low-income rental housing and address underserved needs.

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AP-38 Project Summary Information

1. CDBG Administration, Planning, and Grant Management

Target Area	Anchorage
Goals Supported	CHDO Rental Housing Development Homeowner Rehabilitation Mobile Home Rehabilitation Affordable Housing Homeless Facilities Public Services Public Facilities and Improvements
Needs Addressed	Homeless Populations Low-Income & Housing Populations Public Facilities Public Services
Funding	CDBG \$344,030, Source: Grant
Description	<p>Grant management, planning, and technical assistance to carry out CDBG, HOME and selected other activities. Several planning, technical assistance and grant management activities have been identified for 2019 and include the following:</p> <ul style="list-style-type: none"> A. General management of the CDBG and HOME projects and programs, including the drafting of Action Plans and Consolidated Annual Performance and Evaluation Report, executing procurement processes including RFP procedures and drafting written agreements B. Monitoring subrecipient agreements, recordkeeping and budgets, and assuring all federal and local guidelines are met, including eligibility under HUD national objectives, Davis Bacon Labor Standards, environmental reviews, fair housing and affirmative marketing C. Environmental reviews for projects initiated and funded by HUD (other than CDBG, HOME or ESG projects) D. Assist in the development of planning strategies and community development planning efforts with other housing and service agencies

	<p>E. Program evaluations</p> <p>F. Direct Anchorage Health Department operational costs and indirect costs as determined by the Intra-Governmental Chargeback System</p> <p>FY 2019, CDBG Administration, Planning, and Grant Management costs are allocated at 20% of the CDBG Entitlement allocation plus 20% of any Program Income funds received.</p>
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	NA
Location Description	Administration for CDBG, HOME, and ESG is at 825 L Street, Anchorage, Alaska.
Planned Activities	24 CFR 570.205 & 206 - Eligible planning and program administrative costs.

2. HOME Administration, Planning, and Grant Management

Target Area	Anchorage
Goals Supported	Rental Housing Development Homeowner Development Program Tenant Based Rental Assistance
Needs Addressed	Low-Income & Housing Populations
Funding	HOME \$49,236, Sources: \$37,736 Grant and \$11,500 Program Income

Description	<p>Up to 10% of all new HOME funds, including Program Income may be used for administration, planning, and grant management. These funds will be used for general management of HOME projects and programs including the drafting of the Action Plans and Consolidated Annual Performance and Evaluation Report, executing procurement processes including Application/RFGP procedures and drafting written agreements, and general office expenses. Funds will also support the monitoring subrecipient agreements, recordkeeping and budgets, and assuring all federal and local guidelines are met, including eligibility under HUD national objectives, Davis Bacon Labor Standards, environmental reviews, fair housing and affirmative marketing.</p> <p>FY 2019, HOME Administration, Planning, and Grant Management costs are allocated at 10% of the HOME Entitlement formula allocation plus 10% of any Program Income funds received.</p>
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	NA
Location Description	Administration for CDBG, HOME, and ESG is at 825 L Street, Anchorage, Alaska.
Planned Activities	24 CFR 92.207 - Eligible administrative and planning costs.

3. Mobile Home Repair Program - Rural Alaska Community Action Program

Target Area	Anchorage
Goals Supported	Homeowner Housing Rehabilitated Mobile Home Rehabilitation Program (MHRP)
Needs Addressed	Low-Income & Housing Populations
Funding	CDBG \$400,000, Source: Grant

Description	The MHRP is administered by Rural Alaska Community Action Program and assists low-income families who own and occupy a mobile home in need of minor repairs. This assistance is in the form of a one-time grant of up to \$20,000. Funds are primarily used for EPDM roof covering, heating system replacement, hot water tank replacement, and mobile home leveling and skirting. Mobile homes comprise an important element of the affordable housing stock in the Municipality. The Municipality developed the MHRP to focus on repairs of aging mobile homes in order to preserve a portion of this affordable housing stock.
Target Date	12/31/2020 (second-year funding with three option periods remaining)
Estimate the number and type of families that will benefit from the proposed activities	RurAL CAP estimates it will complete 20 units. The target population is owner-occupied mobile-home owner with low/moderate incomes less than 80% Area Median Income.
Location Description	Municipality of Anchorage - City wide (Girdwood to Eklutna).
Planned Activities	24 CFR 570.202 (a)(1) - Privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building.

4. Rental Housing Development – CDBG - Duke’s Place - CIHA

Target Area	Anchorage
Goals Supported	Rental Housing Development
Needs Addressed	Low-Income & Housing Populations

Funding	<p>\$598,634 2018 CDBG \$25,621 2016 CDBG SA#5 & SA#6 \$5,494 2017 CDBG SA#3 & SA#4 \$15,210 Program Income \$424,215 Proposed 2019 CDBG Total: \$1,069,174</p> <p>2016 Action Plan - SA#5 & SA#6 reprogram \$25,621 from Child Dev. Center to CIHA to Duke's Place that was listed in the 2018 and 2019 Action Plans.</p> <p>2017 Action Plan – SA#3 & SA#4 reprogram \$5,494 from Elizabeth Place to Duke's Downtown Housing.</p>
Description	<p>Acquisition/Rehabilitation of 630 W. 8th Avenue. The Duke's Downtown Housing project will consist of 27 units of low-income rental housing units.</p> <p>The original 2018 award was comprised of \$598,634 in CDBG entitlement funds and \$15,210 in CDBG program income, for a total 2018 award of \$613,844. Of that, CIHA was reimbursed \$591,500 for acquisition costs, with a 5% retainer amounting to \$22,344 being held until project closeout.</p> <p>Amendment 1 contains \$455,330, made up of CDBG funds swept up in the Substantial Amendments to the 2016 and 2017 Action Plans, \$25,621 and \$5,494 respectively: plus \$424,215 of 2019 CDBG entitlement funds. CIHA will be reimbursed \$424,215 for acquisition costs, with \$31,115 withheld as the 5% retainer.</p> <p>The total award (acquisition price) for Duke's Downtown Housing came to \$1,069,174.</p>
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	21 households at 60% Area Median Income, 6 households at 50% Area Median Income
Location Description	630 W. 8 th Avenue, Anchorage, AK 99501

Planned Activities	24 CFR 570.202 (b)(1) - Assistance to private individuals and entities, including profit making and nonprofit organizations, to acquire for the purpose of rehabilitation, and to rehabilitate properties, for use or re-sale for residential purposes.
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4B. Alaska Literacy Program (ALP) - Rehabilitation

Target Area	Anchorage
Goals Supported	Public Facilities for low/moderate-income housing benefit
Needs Addressed	Public Facilities
Funding	<p>2016 CDBG: \$213,376 + \$59,454.60 = \$272,830.60</p> <p>Reprogram \$59,454.60 to Alaska Literacy Project funded in 2016.</p> <p>2016 AP SA#6 \$9,089.31 from RurAL CAP-MHRP</p> <p>2016 AP SA#6 \$10,922.50 from United Non-Profit LLC</p> <p>2017 AP SA#6 \$26,827.43 from RurAL CAP-MHRP</p> <p>2019 Action Plan \$12,615.36 from TBD Capital Project</p>
Description	Installation of a vertical lift, construction of an arctic entry and replacement of carpet. ALP provides reading, writing and English language instruction to adults with low literacy skills and limited English proficiency.
Target Date	12/31/2018
Estimate the number and type of families that will benefit from the proposed activities	500 Low/Moderate-Income Persons
Location Description	1345 Rudakof Circle, Suite 104, Anchorage, AK 99508
Planned Activities	570.201 (c) Public Facilities and Improvements

5A. CDBG Project TBD - TBD

Target Area	Anchorage
Goals Supported	TBD

Needs Addressed	Low-Income & Housing Populations
Funding	CDBG \$55,270.64, Source: Grant
Description	TBD
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	TBD
Location Description	Municipality of Anchorage - City wide (Girdwood to Eklutna).
Planned Activities	TBD

5B. Brother Francis Shelter – Security Fence

Target Area	Anchorage
Goals Supported	Public Facilities for extremely low to very low-income housing benefit
Needs Addressed	Public Facilities and Homeless Populations
Funding	CDBG \$100,000, Source: Grant
Description	Install Security Fence in front of property. Administered by the Municipality.
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	150 Persons who are homeless

Location Description	1021 E 3rd Ave, Anchorage, AK 99501
Planned Activities	570.201 (c) Public Facilities and Improvements or Area benefit based on nature and location of activity

6. Activity Delivery Costs

Target Area	Anchorage
Goals Supported	Rental Housing Development Affordable Housing Mobile Home Repair Program Tenant-Based Rental Assistance Homeowner Rehabilitation
Needs Addressed	Low-Income & Housing Populations
Funding	CDBG \$125,000, Source: Grant
Description	Activity Delivery Costs for the Municipality
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	The goal is to provide Activity Delivery Costs on active and/or previous on-going projects.
Location Description	Municipality of Anchorage

Planned Activities	<p>24 CFR 570.202 (a)(1) - CDBG funds may be used to finance the rehabilitation of privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building.</p> <p>Rental Development. 24 CFR 92.205 (a)(1) - HOME funds may be used by a PJ to provide incentives to develop and support affordable rental housing through the acquisition, new construction, reconstruction, or rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvement. The housing must be permanent or transitional housing. The specific eligible costs are set forth in sections 92.206 through 92.209. 24 CFR 570.202 (b)(1) - Assistance to private individuals and entities, including profit making and nonprofit organizations, to acquire for the purpose of rehabilitation, and to rehabilitate properties, for use or re-sale for residential purposes.</p>
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7A. CDBG Public Services – TBD

Target Area	Anchorage
Goals Supported	Public Services
Needs Addressed	Public Services
Funding	CDBG \$29,579, Source: Grant
Description	TBD
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	TBD
Location Description	TBD

Planned Activities	570.201(e) – Public Services.
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7B. CDBG Public Services – Operations Support - Catholic Social Services (CSS)

Target Area	Anchorage
Goals Supported	Public Services
Needs Addressed	Public Services
Funding	CDBG \$41,534, Source: Grant
Description	<p>The CSS Brother Francis Shelter (BFS) is an emergency shelter for homeless men and women in Anchorage. Shelter services include access to showers, a hot meal, medical care, and case management. CDBG funds will support the CSS BFS new Information and Referral Navigator position. The Navigator will assist individuals in crisis by assessing and prioritizing their immediate needs, advocating for services for those in need, and work with community resources and partners.</p> <p>Operations Support - CSS - \$165,030 was reprogrammed with substantial amendments in December 2019. \$51,496 of 2017 funds and \$72,000 of 2018 funds were reprogrammed from the Downtown Hope Center. \$41,534 of 2019 funds were reprogrammed from Public Services Not Awarded.</p>
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	BFS shelters approximately 240 individuals each night, for a total of more than 86,000 shelter nights per year. They serve over 2000 different individuals per year. The Navigator expects to work with at least 30% of BFS clients, or 600 individuals per year.
Location Description	1021 E 3rd Ave, Anchorage, AK 99501
Planned Activities	570.201(e) – Public Services.

8. CDBG Public Services – Rural Alaska Community Action Program - Case Management Sitka Place

Target Area	Anchorage
Goals Supported	Public Services
Needs Addressed	Public Services
Funding	CDBG \$71,560, Source: Grant
Description	Rural Alaska Community Action Program provides case management and supportive services to homeless individuals with disabilities living in permanent supportive housing at Sitka Place.
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	Sitka Place will house at least 50 individuals who are chronic homeless and with disabilities and extremely low- to very low-income.
Location Description	Safe Harbor - Sitka Place
Planned Activities	570.201(e) – Public Services.

9. CDBG Public Services – Alaska Legal Services Corporation

Target Area	Anchorage
Goals Supported	Public Services
Needs Addressed	Public Services
Funding	CDBG \$72,255, Source: Grant

Description	Alaska Legal Services Corporation provides direct assistance to at-risk of homelessness individuals and families. The legal assistance is aimed at immediately increasing an at-risk individual and family's safety and stability by keeping or securing housing, obtaining orders of protection and assisting with income maintenance issues such as securing child support and public benefits.
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	350 low/moderate-income individuals and families
Location Description	1016 W. Sixth Ave., Suite 200, Anchorage, Alaska 99501
Planned Activities	570.201(e) – Public Services.

10. CDBG Public Services – Rural Alaska Community Action Program – Homeless Outreach

Target Area	Anchorage
Goals Supported	Public Services
Needs Addressed	Public Services
Funding	CDBG \$43,095, Source: Grant
Description	RurAL CAP will provide a bridge between homeless services in the community to ensure that individuals experiencing homelessness have access to needed resources and are connecting with housing. The target population will be homeless individuals and individuals who are in crisis, who are experiencing severe needs. Priority will be given to individuals with incomes at 50% of the Area Median Income, who have a history of hospitalization and/or law enforcement contacts, are top users of the Anchorage Safety Center, and with a high vulnerability rating and who

	often have a substance abuse diagnoses. This population will often have co-occurring disorders (mental health and substance use disorders), as diagnosed in the Diagnostic and Statistical Manual of Mental Disorders (DSM-V).
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	60 individuals who are chronic homeless and with disabilities
Location Description	Scattered sites in Anchorage
Planned Activities	570.201(e) – Public Services.

11. HOME Housing Program - TBD

Target Area	Anchorage
Goals Supported	Housing Program
Needs Addressed	Low-Income & Housing Populations
Funding	HOME \$85,768 Source: Grant
Description	TBD
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	TBD
Location Description	TBD, Anchorage, AK

Planned Activities	TBD
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11B. Rental Housing Development – HOME – Karluk Manor Repayment

Target Area	Anchorage
Goals Supported	Rental Housing Development
Needs Addressed	Low-Income & Housing Populations
Funding	HOME \$285,843, Sources: Grant
Description	Repayment of HOME funds to HUD for Karluk Manor to address finding of non-compliance.
Target Date	12/31/2022
Estimate the number and type of families that will benefit from the proposed activities	NA
Location Description	Anchorage, AK 99501
Planned Activities	NA

12. HOME CHDO Housing Program - TBD

Target Area	Anchorage
Goals Supported	Housing Program
Needs Addressed	Low-Income & Housing Populations
Funding	HOME \$56,589 Source: Grant
Description	TBD

Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	TBD
Location Description	TBD, Anchorage, AK
Planned Activities	TBD

13. Tenant-Based Rental Assistance - NeighborWorks Alaska

Target Area	Anchorage
Goals Supported	Tenant-Based Rental Assistance
Needs Addressed	Low-Income & Housing Populations
Funding	HOME \$281,903, Sources: \$178,403 Grant and \$103,500 Program Income
Description	NeighborWorks Alaska will administer Tenant-Based Rental Assistance to low-income individuals and families living in scattered sites located in the Municipality. Chronic homeless and low-income households' simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition. The targeted population comprises that segment of the Anchorage homeless population that currently accounts for the highest per capita expenditure rate for police callouts, emergency room and hospitalization, and Anchorage Safety Center/Safety Patrol encounters.
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	25 low-income households at or below 50% Area Median Income
Location Description	Scattered sites located in the Municipality
Planned Activities	92.205(a)(1) Eligible activities.

14. CHDO Operating Assistance – NeighborWorks Alaska

Target Area	Anchorage
Goals Supported	Community Housing Development Organization Operating
Needs Addressed	Low-Income & Housing Populations
Funding	HOME \$18,868, Source: Grant
Description	Housing development costs for administration and overhead of the CHDO agency.
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	Households with low/moderate-income
Location Description	Main office of NeighborWorks Alaska
Planned Activities	92.208 Eligible CHDO Operating Expense and Capacity Building Costs

15. ESG Anchorage – Municipality of Anchorage and Catholic Social Services

Target Area	Anchorage
Goals Supported	Homeless Prevention and Rapid Re-housing
Needs Addressed	Homeless Populations
Funding	2019 ESG \$146,461, Source: Grant Municipality of Anchorage - Homeless Prevention \$73,588 Catholic Social Services - Rapid Re-housing \$61,889 Administration \$10,984
Description	Homeless Prevention activities and Rapid Re-housing for rent and utility assistance
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	35 persons assisted with Rapid Re-housing with extremely low-income 40 persons assisted with Homelessness Prevention with extremely low-income
Location Description	Administration for ESG is at 825 L Street, Anchorage, Alaska.
Planned Activities	578.53 Supportive Services

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AP-50 Geographic Distribution - 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

The following is a description of the Municipality's geographic area for services, which include areas for low-income families and/or racial and minority concentrations where efforts will be directed throughout the 2019 calendar year.

According to the 2010 U.S. Census, the geographic area of the Municipality has a total land area of 1,704.68 square miles and includes Eklutna, Anchorage Bowl, Chugiak, Eagle River, and Girdwood (Turnagain Arm). The Municipality is considered a county under the U.S. Census Bureau, and is identified as a unified home rule municipality, which means city government and borough governments are merged. Anchorage is the northern most major city in the United States. According to the U.S. Census Bureau, the estimated population in 2015 in Anchorage is 298,908 residents. Anchorage is the largest city in Alaska and constitutes approximately 41% of the State's total population.

In 2010, the Census showed a total of 32,469 households resided in census tracts with a median household income below 80% of Anchorage's median income. The census tracts below 80% median income included: 3, 4, 5, 6, 7.01, 7.03, 8.01, 8.02, 9.01, 9.02, 10, 11, 14, 17.31, 18.02, 19, 20, 21, and 22.02. The Census 2010 Demographic Information for Anchorage shows: White 66.00%, Black 5.60%, American Indian and Alaska Native 7.90%, Asian 8.10%, Native Hawaiian and Other Pacific Islander 2.00%, two or more races 8.10%, Hispanic or Latino origin 7.60%, and White persons not Hispanic 62.60%.

The AK Department of Labor shows the following race by percentage (July 2016): Total 299,037, White 194,470, American Indian and Alaska Native 26,003, Black or African American 18,060, Asian 28,626, Native Hawaiian or Other Pacific Islander 7,566, two or more races 24,312, and Hispanic Origin of any race 26,786.

www.live.laborstats.alaska.gov/pop/estimates/data/RaceHispBCA.xls

Table AP-50.1. – Geographic Distribution

Target Area	Percentage of Funds
Municipality of Anchorage – City Wide	100%

Rationale for the priorities for allocating investments geographically

In 2010 the median income in Anchorage was \$85,200. In 2016 the median income in Anchorage increased to \$87,600. According to the Source: U.S. Census Bureau, 2011-2015 American Community Survey 5-Year Estimates, a total of 31,026 households in Anchorage have a household income below \$75,000.

The Municipality has designated the entire city as the target area. This allows low-income households to live in any neighborhood and still be eligible to receive assistance from programs based on income.

Discussion

The Municipality will not prioritize the allocating of investments geographically as there is a great need for all programs citywide. To do so would prohibit individuals or families from participation in housing or programs based on where they reside.

AP-55 Affordable Housing

Introduction

The Municipality has identified goals in the 2019 Action Plan that provides decent housing by preserving the affordable housing stock and increasing the availability of affordable housing. The 2019 Action Plan lists specific goals and actions that are funded with HOME, CDBG, and ESG funds to work towards achieving these goals.

In the 2019 Action Plan, the Municipality will continue to support the RurAL CAP's Safe Harbor rental housing projects. RurAL CAP will receive CDBG Public Service funds to provide case management and supportive services to homeless individuals with disabilities living in permanent supportive housing at Sitka Place.

In the 2019 Action Plan, the Municipality will continue to support the Cook Inlet Housing Authority's Duke's Downtown Housing project that will consist of 27 units of low-income rental housing units.

The Municipality will continue to support NeighborWorks Alaska's Tenant-Based Rental Assistance, (TBRA) a rental assistance program that plans to assist 25 households in 2019. The TBRA targets the homeless and extremely to very low-income (30% Area Median Income or less) households simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition.

The Municipality will continue to support the Rural Alaska Community Action Program's Mobile Home Repair Program (MHRP). The MHRP rehabilitates 20 owner-occupied mobile home owners with low to moderate incomes (80% Area Median Income or less).

The new affordable housing projects with CDBG and HOME funds in 2019 are TBD. The Municipality consults with the agencies listed in Table AP 10.1 to help prioritize projects that meet the goals of the Action Plan.

The following tables show the goals for affordable housing projects funded with FY 2019 funding.

Table AP-55.1. - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported.	
Homeless:	25
Non-Homeless:	52
Special Needs:	0
Total:	77

Table AP-55.2. - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance:	25
The Production of New Units:	5
Rehab of Existing Units:	20

Acquisition of Existing Units:	27
Total:	77

Discussion

Housing Needs Assessment

The Municipality is providing affordable housing assistance to renters and homeowners who may be homeless and non-homeless. The programs include rehabilitation of owner-occupied mobile homes, new construction/rehabilitation of rental and home-owner properties and tenant-based rental assistance.

Mobile Home Repair Program – CDBG - rehabilitation - 20 households at 80% Area Median Income

Rental Housing Development – CDBG – acquisition/rehabilitation - 21 households at 60% AMI and 6 households at 50% AMI

Rental Housing Development – HOME CHDO – TBD - new construction/rehabilitation - 5 households at 60% AMI.

Tenant-Based Rental Assistance – Rental and down payment assistance for up to 2 years for 25 households at 50% AMI

ESG Anchorage – Rapid Re-housing for rent and down payment assistance for 35 households at 30% AMI

ESG Anchorage – Homeless Prevention for security deposits, rent or late rent and utility assistance for 40 households at 30% AMI

AP-60 Public Housing

Introduction

This information was gathered in consultation with Alaska Housing Finance Corporation (AHFC), the public housing agency for the Municipality. AHFC is a self-supporting public corporation with a mission to provide Alaskans with access to safe, quality, affordable housing. They:

- Provide a variety of affordable housing programs and tools, including the operation of public housing, housing choice vouchers, and project-based assistance;
- Finance housing developments through the Low-Income Housing Tax Credit program, tax-exempt multifamily loans, and the distribution of federal and state housing grants;
- Help reduce energy costs through energy efficiency education, weatherization grants, federal tax credit application assistance, special loans for weatherization, and heating assistance programs for renters; and
- Provide a variety of home loan programs for low- and moderate-income residents including first-time homebuyers.

AHFC was admitted to the HUD Moving to Work Demonstration program in 2008. All activities must meet one of the three MTW statutory goals:

1. Reduce cost and achieve greater cost effectiveness in federal expenditures;
2. Create incentives for families with children to work, seek work, or prepare for work; and
3. Increase housing choices for low income families.

Information regarding AHFC's activities can be found in its annual Moving to Work Plans and Reports at <https://www.ahfc.us/publichousing/resources/mtw-plans-and-reports/>. In Anchorage, AHFC operates:

- 627 Public and Multifamily Housing Program units, of which 240 serve elderly/disabled populations exclusively;
- 48 affordable housing units which accept individuals with vouchers;
- 2,290 Housing Choice Vouchers; and
- 157 project-based voucher units.

In addition to its Public Housing, Housing Choice Voucher, and Multifamily Housing Programs, AHFC offers the following specialty programs for very low-income families in the Anchorage jurisdiction.

- Empowering Choice Housing Program – a partnership with the State of Alaska Council on Domestic Violence and Sexual Assault and the Alaska Network on Domestic Violence and Sexual Assault. This direct referral program offers 95

vouchers to families displaced by domestic violence, dating violence, sexual assault, and stalking. This program is limited to 36 months of rental assistance.

- Mainstream Voucher Program – a partnership with the State of Alaska Department of Health and Social Services. This direct referral program offers 10 vouchers to nonelderly persons with a disability who are at serious risk of institutionalization, transitioning from an institutional setting, at risk of homelessness, or homeless.
- Making A Home Program – a partnership with the State of Alaska Office of Children’s Services. This direct referral program offers 15 coupons to youth aging out of foster care who are participating in an Independent Living Program. This program is limited to 36 months of rental assistance.
- Moving Home Program - a partnership with the State of Alaska Department of Health and Social Services. This direct referral program offers 70 vouchers to persons with a disability receiving supportive services paid for by the State of Alaska.
- Returning Home Program – a partnership with the State of Alaska Department of Corrections (DOC). This direct referral program offers 30 coupons to persons under a DOC supervision requirement. This program is limited to 24 months of rental assistance.
- Veterans Affairs Supportive Housing – a partnership with the Alaska VA Healthcare System (AVAHS). This direct referral program offers 169 vouchers to homeless veterans with case management services provided by AVAHS.
- A partnership with NeighborWorks Alaska to provide subsidy at the Adelaide, a 70-unit Single Room Occupancy building, serving individuals who qualify as homeless under the McKinney-Vento Act.
- A partnership with Rural Alaska Community Action Program, Inc., to provide subsidy at Karluk Manor, a Housing First development, serving 46 chronically homeless persons with substance abuse or alcohol addictions.
- A partnership with Covenant House Alaska to provide subsidy and support services to 25 homeless youth at Dena’ina House.

AHFC promotes self-sufficiency and well-being for people in Anchorage through the following programs.

- After-school programs for children and youth in public housing developments;
- Heavy chore services to frail elderly or disabled families;
- Meals on Wheels program at buildings with elderly and disabled families;
- Educational scholarships;
- Summer camp scholarships for children in the Housing Choice Voucher and Public Housing programs;

- Computer labs offer family self-sufficiency and educational resources as well as youth educational activities;
- Jumpstart, an enhanced Family Self-Sufficiency Program, is available to participants of AHFC's rental assistance programs who wish to increase income from employment and decrease dependence on housing assistance;

Actions planned during the next year to address the needs of public housing

AHFC Public Housing Division's vision is for an Alaska where all people have a safe and affordable place to call home. Our mission is to provide the people of Alaska access to safe and sustainable housing options through innovative strategies and programs. As of January 1, 2019, in Anchorage there were over 1,299 families on the Housing Choice Voucher waiting list and over 3,011 on the waiting list for various AHFC-owned rental assistance units.

Many times, the lack of affordable housing in Alaska is most acutely felt by low-income residents. The waiting list in Anchorage indicates that one and two bedroom waiting lists are in the highest demand, and units that provide accessible features for the disabled are also very much needed. AHFC continues to assess needs, research development and partnership opportunities, and implement strategies that will create financially sustainable housing that meets the needs of low-income Alaskans and increases the number of affordable housing units.

For the coming year, AHFC continues to modify its units with accessibility features such as enlarged door openings, grab bars in bathrooms and hallways, automatic doors, and removing carpet to facilitate wheelchair movement. For new construction, AHFC complies with ADA-504 on all new construction and renovation projects and ensures that at least five percent of the units, or one unit (whichever is greater), will accommodate a person with mobility impairments.

Lastly, AHFC offers a well-defined Reasonable Accommodation process that covers families from the application process through unit modification requests. Additionally, AHFC offers language interpretation services to those families with limited English proficiency.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

AHFC promotes resident involvement in AHFC activities through both a Resident Advisory Board (RAB) and Resident Councils. The purpose of AHFC's RAB is to provide advice and comment to AHFC on proposed operations, the annual Moving to Work Plan, proposed construction activities, and other items of interest to AHFC's public housing and housing choice voucher clients. The RAB is composed of eleven members, and AHFC conducts four quarterly meetings each year. Minutes and comments received during meetings are reported to AHFC's Board of Directors.

AHFC also encourages the formation of Resident Councils at its Public and Multifamily Housing sites. The purpose of a Council is to encourage resident participation in the quality of life at their complex. All residents that elect to have a Council have opportunities to

improve and/or maintain a suitable, safe, and positive living environment through participation in the Council.

AHFC provides a staff person designated to assist in the formation, development, and educational needs of a Council and offer technical assistance to volunteers. Members are encouraged to conduct regular meetings, discuss resident concerns, and provide feedback to AHFC management on any issues affecting residents in the apartment communities. In the coming year, AHFC plans to invite a member of each Council's board to attend RAB meetings.

AHFC currently has 22 homeowners receiving assistance for homeownership under a monthly assistance plan. AHFC suspended applications for this program in 2008, when administrative costs exceeded budget authority. The Board of Directors approved the permanent closure on March 9, 2011. Given the difficult financial times forecasted for future funding, AHFC does not currently plan to re-visit this program in its current form. Staff are investigating alternate methods of encouraging this activity. Further development of this activity will be tied to future leasing rates and available funds.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Public Housing Authority is not designated as troubled. AHFC is considered a High Performing Public Housing Authority.

Discussion

AHFC is the State of Alaska's only Public Housing Authority. Their headquarters is located in Anchorage. AHFC partners with non-profits and agencies in Anchorage and provides funding for many programs/projects. Those activities are listed in its annual plans and reports as well as the detailed list of its housing activities described above.

For its fiscal year ending June 30, 2018, of the 1,005 families admitted into housing programs, 818 (81.4%) were extremely low-income and 172 (17.1%) were very low-income. AHFC will continue to provide affordable housing to extremely low-, very low- and low-income families, seniors, and disabled individuals through its various programs. It will also continue to provide a full-service approach to property management and maintenance. General up-keep and maintenance of property is important for curb appeal and resident satisfaction. Property management and maintenance staff conduct regular site inspections using standard checklists at least annually. Inspections results are used to create plans for capital improvements.

AP-65 Homeless and Other Special Needs Activities - 91.220(i)

Introduction

The Municipality has identified goals in the 2019 Action Plan that provide decent housing by transitioning homeless persons and families into permanent housing and increasing the supply of supportive services. The 2019 Action Plan lists specific goals and actions that are funded with HOME, CDBG, and ESG funds to work towards achieving these goals.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Municipality continues to meet weekly with the Anchorage Coalition to End Homelessness (Continuum of Care) on the implementation of Coordinated Entry to ensure that individuals and families who are homeless are connected to the appropriate services. Coordinated Entry is designed to coordinate and prioritize access to housing and homeless programs. Weekly coordinated entry provider meetings are held to discuss homeless individuals housing placement and supportive services delivery by Anchorage providers.

The Municipality participates in the Homeless Action & Response Team (HART) that addresses the problem of homeless camps located through Anchorage. The HART are partners from the Anchorage Police Department, Anchorage Health Department, and mental health outreach workers coordinate services to vacate the homeless camps and transition the individuals and families to housing. The Municipality funds two position at the Municipality and one position at the Rural Alaska Community Action Program to provide a bridge between homeless services in the community to ensure that individuals experiencing homelessness have access to needed resources and are connecting with housing. The target population will be homeless individuals and individuals who are in crisis, who are experiencing severe needs. Priority will be given to individuals with incomes at 50% Area Median Income, who have a history of hospitalization and/or law enforcement contacts, are top users of the Anchorage Safety Center, and with a high vulnerability rating and who often have a substance abuse diagnoses. This population will often have co-occurring disorders (mental health and substance use disorders), as diagnosed in the Diagnostic and Statistical Manual of Mental Disorders (DSM-V).

Addressing the emergency shelter and transitional housing needs of homeless persons

The Municipality coordinates the Emergency Cold Weather Shelter program that shelters families at emergency cold weather shelters operated by eight churches. Families are referred to an emergency cold weather shelter when the temperature is below 45 degrees. To access the shelter, families are instructed to call the Abused Women's Aid In Crisis (AWAIC) hotline which is staffed 24-hours a day in Anchorage. Once a family is identified through the AWAIC hotline, AWAIC will get in touch with the appropriate temporary cold weather shelter and estimate the arrival time of the family.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again:

The Municipality plans to fund one or more affordable housing projects in 2019 through an application process. There will be a substantial amendment to the 2019 Action Plan when projects are selected.

The Municipality continues to support decent affordable housing by funding the NeighborWorks Alaska's Tenant-Based Rental Assistance program that assists 25 homeless households at 50% Area Median Income with rental and down payment assistance for up to 2 years. These are households' simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition.

The Municipality provides two (2) Emergency Solution Grants types, the Rapid Re-housing and Homeless Prevention. The ESG programs provide short-term and medium-term rental assistance to individuals and families that are homeless or at risk of homelessness by helping them regain stability in their current housing or permanent housing. Case Managers and participants create case plans with up to 3 focus areas to work on. The Try-Out Phase, is the phase the participant becomes more independent as they utilize the resources on their own. The case manager does follow up, to make sure everything is working out on both sides. The case manager then takes a step back supporting the participant when needed. In 2017, Catholic Social Services, Rapid Re-Housing program assisted 250 households with ESG funds and the matched locally funded programs for homeless families and individuals.

The Municipality works with the Continuum of Care to assist homeless persons, especially the chronically homeless individuals, veterans and their families and unaccompanied youth.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Municipality funds the Rapid Re-housing program operated by Catholic Social Services to provide rent and down payment assistance to low-income households at 30% Area Median Income who are homeless or at-risk of homelessness by helping them to quickly be re-housed and stabilized.

Systems of care and publicly funded institutions discharge persons into homelessness, such as health-care and mental health facilities, foster care and corrections programs. State, local and private and public agencies work in consortium to aid homeless and at-risk of

homelessness households by assisting and counseling them. There are many services provided; such as fair housing with landlords, health and social services to children, elderly, disabled, veterans, persons with HIV and their families and other special groups affected into homeless or at risk of homelessness.

Agencies work tirelessly on the methods of distribution of assistance within the community. Homelessness is a community wide effort. Members of the Continuum of Care ranked homeless families with children and youth as the highest priorities. Efforts by government programs, non-profit agencies, businesses and the public were formulated to create standard intake processes; increases to funding for more low-cost affordable housing; better access to prevention services, and funding for medical and behavioral treatment.

ESG has benefited from the Coordinated Entry efforts by assisting in the development of policies, performance standard, program evaluations and coordinating housing services funding for homeless families and individuals.

With ESG Rapid Re-housing (RRH) services, Catholic Social Services (CSS) assists families living in shelters or in places not meant for human habitation to move into permanent housing as quickly as possible. RRH households must have a reliable income source that will sustain housing. ESG assists families for 3 months, if there are extenuating circumstances and funds are available, assistance up to 6 months may be considered. Community Based case management provides intensive case management, limited financial resources and referrals to additional community resources. RRH services does not allow the family to pay more than 30% of their income towards rent.

CSS Homeless Family Services work with multiple outside agencies and service providers to service households experiencing homelessness. Outside agencies must provide a Release of Information for each participant for open communication between parties to occur. Regular weekly check-in meeting must occur to ensure appropriate service delivery.

A Self-Sufficiency Plan or Housing Stability Plan is established for each family. Each household must be able to independently maintain permanent housing after program assistance has ended. Applicants can receive case management services up to 90 days as long as they are compliant with the rights and responsibilities outlined in the ESG program.

A review of eligibility will be conducted every 6 months. Discharge planning begins at intake. The participant will complete an After-care/Follow-up form during the intake process that specifies their desire for case management follow-up after discharge. Community partners and landlords working with the participant continue to be a part of the community partners.

CSS is in the process of revamping the RRH program model to an evidenced based model called Critical Time Intervention (CTI). CTI recognizes people need the most support during times of transition. Services can last 3 months to 1 year depending on the grant(s) and the level of the participant's self-sufficiency.

A renter household in Anchorage needs 1.5 full-time jobs at average renter wage to afford a two-bedroom unit at fair market rent. This high cost of rental housing is part of why an estimated 33 percent of all households in the Municipality of Anchorage are cost-burdened, meaning they spend more than 30 percent of their income on housing. Housing is even less affordable for the lowest income residents; to afford a two-bedroom rental unit at fair market rent, a renter earning minimum wage would need to work 102 hours per week as per 2017 Housing Assessment.

The Municipality also funds the Homeless Prevention program operated by the Municipality's Aging and Disabilities Resource Center to provide financial assistance with rent, rental and utility arrearages to approximately 40 low-income households at 30% Area Median Income. The program will prevent households from becoming homeless and regain stability in permanent housing.

It also provides housing relocation and stabilization services and short-term rental assistance as necessary to prevent the household from moving into an emergency shelter, a place not meant for human habitation or another place of the homeless definition. The cost of homeless prevention is only eligible to the extent that the assistance is necessary to help the participant to regain stability in their current housing or move into other permanent housing and achieve stability in that housing.

The Municipality funds the Public Services program operated by Alaska Legal Services Corporation that provides assistance to 350 low-income individuals and families that are at-risk of becoming homeless. The legal assistance is aimed at immediately increasing at-risk individuals and family's safety and stability by keeping or securing housing, obtaining orders of protection and assisting with income problems, such as, securing child support and public benefits.

Discussion

The goals and activities described above to reduce and end homelessness in the Municipality are contingent upon stable funding from the HUD HOME, CDBG, and ESG funds. The Municipality will continue the following activities to help end homeless in Anchorage.

- Coordinate with partners to support community efforts that link veterans to case management and housing services.
- Coordinate with the Continuum of Care to seek strategies and actions that improve Coordinated Entry to housing and services.
- Work with community partners to link individuals and families to mainstream support services, such as public assistance, Medicaid/Medicare, and veterans support services.
- Reduce homelessness by increasing the availability of affordable housing, so individuals and families can move off the streets, out of shelters, and into permanent homes.

AP-75 Barriers to Affordable Housing

Introduction

As mentioned in the Consolidated Plan, the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the Municipality. Such policies include:

- Title 21 zoning ordinance residential design standards
- Regulatory processes including permits and approvals
- Accessory-dwelling-units regulations
- Zoning ordinance regulations limiting the size, type, and number of residences
- Building codes
- Fees and charges
- Parking requirements
- Infrastructure standards and requirements
- Off-site improvements requirements

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

During the period of this Action Plan and the 2018-2022 Consolidated Plan, the Municipality plans to do what it can to remove or ameliorate the negative effects of public policies that may serve as barriers to affordable housing.

Since 2015, the municipal Planning Department has worked with the development community to amend the Title 21 zoning ordinance residential design standards that the development community has identified as the most costly (relative to public benefit) or difficult to adhere to. These include, amending the residential design standards, no longer requiring storage areas, and organizational changes that simplify and shorten the regulations. Menu choices and standards are becoming clearer and easier to comply with, more flexible and less prescriptive.

In 2017, the Assembly adopted the Anchorage 2040 Land Use Plan. One of the main objectives to the plan is to make sure that enough land is designated to accommodate anticipated housing needs, including more compact housing types. The Planning Department included as a factor the need for equity in the geographic distribution of compact housing types that tend to be more affordable and transit oriented. The Planning Department has assisted the Real Estate Department to evaluate the best use of the limited Municipal owned lands in the Municipality of Anchorage for housing development. . Examples of this include the former Federal archive site in Midtown and the Municipal owned lands on the southwest corner of Tudor and Elmore Road.

In 2019, the Municipality adopted a tax abatement ordinance for the Central Business District to foster new housing development in the downtown area. The tax abatement

allows for up to 12 years of tax relief for newly constructed residential units.

Does the Municipality’s comprehensive plan include a “housing element? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water.

The Municipality comprehensive plan consists of a series of four overarching plans: Anchorage 2020—Anchorage Bowl Comprehensive Plan (AB 2020), Chugiak-Eagle River Comprehensive Plan (CE), Girdwood Area Plan (GAP), and the Turnagain Arm Comprehensive Plan (TA). Further amplification of these four plans may be found in area specific plans as well as functional plans addressing infrastructure, parks, open space, historic preservation, and natural resource management. The issue of housing is interwoven throughout the comprehensive plan along with such issues as future land use, transportation, and open space. The Anchorage Bowl Comprehensive Plan (AB 2020) includes Policy #56, which guides the development of the Housing & Community Development Consolidated Plan in terms of the location and density of housing development. AB 2020 calls for a more focused and compact form of development than had been traditionally found in Anchorage. Subsequent area specific plans have forwarded this focus and provide greater specificity in types of housing, density, their planned location, and the design and character of desired for new housing development.

The 2017 adopted Anchorage 2040 Land Use Plan (2040 LUP) supplements the AB 2020 Plan and is an element of the comprehensive plan. The 2040 LUP sets the stage for future growth and development, with an emphasis on future housing needs. The 2040 LUP incorporates the adopted area specific plans, public facility plans, and recent analyses regarding population, housing, commercial, and industrial needs over the next 25 years. The 2040 LUP has a housing Goal (Goal #4) to meet the housing needs of all and adds additional policies to encourage and guide the development of housing. It also includes recommended strategies to carry out the plan and manage growth including strategies to help reduce the cost of housing and alleviate the workforce housing deficit. Action 2-6 called for the development of a new mixed used zoning district. This was accomplished in 2018 through the adoption of the R-3A zoning district, which promotes mixed use development near town centers that are served or planned to be served by transit. During this same period, the Municipality amended the rules governing Accessory Dwelling Units (ADU) to allow this type of housing in more of its residential districts as well increasing the allowed size of these units. ADU’s can be attached, above a garage or detached as long as the design follows specific setback, size and parking requirements.

If the Municipality has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle-income families, for at least the next five years?

Chapter Two of Anchorage Bowl Comprehensive Plan (AB 2020) includes an analysis of the local population, economy, land use, forecasts for planning and infrastructure needs over a twenty-year time horizon. The Consolidated Plan estimates the housing needs of low and low-to-moderate income households.

The Anchorage 2040 Land Use Plan (2040 LUP) includes an updated housing sufficiency analysis forecasting the housing needs through the year 2040. The 2040 LUP encourages a range of housing types to meet those needs, with specific targets for compact and multifamily housing types. The 2040 LUP includes actions to review and amend zoning standards such as parking requirements, building heights, minimum lot sizes, and mixed-use regulations to further encourage housing development.

Does the Municipality zoning ordinance and map, development and subdivision regulations or other land use controls conform to Municipality's comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped "as of right" in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.)

Title 21, Anchorage's zoning code was overhauled in 2013. Title 21 includes updated standards that promote and encourage redevelopment and infill development with higher land use densities and intensities. It provides a range of multifamily districts allowing moderate, medium, and high-density housing types—both market and affordable—by right.

The Municipality is updating the city Zoning Map incrementally to conform to the Anchorage 2040 Land Use Plan (2040 LUP) land use plan and meet the housing needs. Strategies include targeted Area Rezones that the Municipality can carry out to facilitate area-specific changes in the Zoning Map to allow more housing and mixed-use where called for in the 2040 LUP.

The Municipality is further implementing the 2040 Land Use Plan by developing the Reinvestment Focus Area (RFA) program. Once in place, the RFA will focus and coordinate municipal actions including development incentives, infrastructure investments, and implementing procedures to catalyze private sector reinvestment and support infill and redevelopment in strategic areas of Anchorage. Included is a focus on increasing new housing development on vacant infill lots and redevelopment of underused buildings and sites in or near centers and transit corridors.

Does the Municipality’s zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards?

The building code sets minimum dwelling unit sizes, while the zoning ordinance (Title 21) sets minimum lot sizes per number/type of housing units.

If the Municipality has development impact fees, are the fees specified and calculated under local or state statutory criteria? If yes, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?

The Municipality does not charge impact fees but it does require off-site improvements to streets and utilities as needed and in proportion to the development’s off-site impacts.

If the Municipality has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing?

N/A

Has the Municipality adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis.

Any modifications (rehabilitation) of a building must meet the International Existing Building Code. Any modification (rehabilitation) of a building for the purposes of a voluntary seismic upgrade does not have to fully meet code but it does have to move toward compliance and can’t make conditions worse.

Does the Municipality use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA) without significant technical amendment or modification.

The Municipality has adopted the 2012 International Building Code (IBC) with modifications. The Fire Department uses NFPA standards that are referenced in the adopted IBC and IFC. Amendments have been adopted for both codes. The IBC has not been amended to disallow the requirements for sprinklers; however, the International Residential Code has. The IRC addresses single-family and duplexes. The Fire Department has limited jurisdiction with the IRC and that does not include residential sprinklers.

Alternatively, if a significant technical amendment has been made to the above model codes, can the jurisdiction supply supporting data that the amendments do not negatively impact affordability.

Unknown.

Does the Municipality's zoning ordinance or land use regulations permit manufactured (HUD-Code) housing "as of right" in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?

Title 21 allows manufactured and pre-fab housing by right, if it has permanent foundation and meets zoning requirements such as height limits, setbacks, etc. generally applicable to stick-built housing.

Within the past five years, has an official (i.e., mayor, city manager, administrator, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?

In 2012 the Municipality contracted with a local consulting firm to conduct a technical analysis of housing demand and preferences in Anchorage. The 2012 Housing Market Analysis evaluated housing demand over the 2010 to 2030 period and the financial feasibility of compact housing types. It found that there is a significant shortage of housing, especially in the multi-family and compact housing types, and recommended measures in response. Many factors affect the supply of housing in Anchorage, including the fact that overall construction costs create a significant feasibility gap for medium and high-density housing. The Analysis identified regulatory processes as one of several factors that local government could directly and quickly correct. The Municipality is working to address these regulatory process and land use codes barriers as resources allow, in part through the 2040 Anchorage Land Use Plan (2040 LUP) and its policies and action items.

In 2015 the Alaska Mental Health Trust Authority and the United Way of Anchorage funded a fair housing analysis on behalf of the Municipality. The Analysis of Impediments to Fair Housing study found that Anchorage's housing challenge affected residents at all economic levels, with lower-income and minority rental households the most seriously impacted.

The 2017 adopted 2040 LUP updates the 2012 housing capacity and needs analysis through the year 2040. It corroborates the findings of the reports above, and includes measures for housing such as making reduced parking requirements for rental housing by-right, allowing for smaller lot sizes, more compact housing, and Accessory-Dwelling-Units, facilitate redevelopment of blighted areas, and plan for the potential redevelopment of mobile home parks.

The current Administration has designated a Housing Coordinator in the Real Estate Department whose primary focus is to encourage housing development on underutilized or vacant City owned lands. The Housing Coordinator will be issuing a Request for Proposals in 2019 for a nine-acre Municipal owned site located in the Midtown area, a major employment center. This prime located site is designated under the 2040 LUP for mixed used development and will require a minimum of 20 dwelling units per acre and allow up to 40 dwelling units per acre through a bonus point system.

The Municipality is currently developing a Reinvestment Focus Area (RFA) program that furthers the goals of the 2040 LUP for housing. RFAs are key areas that are able to absorb more housing and employment density, are locations where the community wants to see growth, is served by transit, have most of the utilities needed in place, but require public partnership assistance to address site development challenges such as rights of way improvements, rezoning, platting etc.

Within the past five years, has the Municipality initiated major regulatory reforms either because of the above study?" If yes, attach a brief list of these major regulatory reforms.

The Municipality overhauled its zoning ordinance, called Title 21, in 2013. The new code introduced lower parking requirements, administratively available parking reductions, narrow lot housing, Accessory-Dwelling-Units, and density and parking incentives for affordable / transit supportive housing. As users have developed projects under the new Title 21, amendments have been made to address adding greater flexibility in parking standards for small lot subdivisions, and other adjustments.

The 2040 LUP, adopted in 2017, identified more than a dozen near-term housing-related changes to the development regulations. Several have been completed and an additional half-dozen are underway.

Within the past five years has the Municipality modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing?

Some are underway and more are called for in 2040 LUP. The Anchorage Water and Wastewater Utility (AWWU) is conducting an analysis of its rate setting processes to develop greater flexibility in the approval of water and wastewater infrastructure improvements. Presently, AWWU has limited means to authorize new infrastructure technologies to significantly reduce the cost of housing.

The annual Capital Improvement Program (CIP) includes scoring and ranking nominated road, surface water and park improvements to develop each year's proposed CIP for Assembly. The Scoring process now includes a category to score how projects can better serve Reinvestment Focus Areas. By adding this Reinvestment Focus Area category to the CIP process, it will help identify those CIP projects that should be funded to support these targeted growth areas and further support housing growth as well as capitalize on other public investments that have already been made in previous years in the area.

Does the Municipality give “as-of-right” density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, “as of right” means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)

Title 21 offers as-of-right density bonuses for increases in floor-area-ratio (FAR) for affordable rental housing. The amount of floor area bonus is directly tied to the amount of floor area of affordable rental housing. The affordable housing receiving the bonus must meet three non-discretionary (as of right) standards: be at least partly above grade to have windows, be intermingled with market units in the project, and be indistinguishable in appearance from market units.

The Municipality is amending its parking reductions for affordable rental housing (meeting HUD affordable definitions) to make those reductions “as of right” rather than subject to the discretion of municipal officials.

Has the Municipality established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?

Yes these permits are administered through the building permit process. Development Services Department (Build Safety Division) receives the permit application and distributes copies to the various agencies for review, including Land Use, Fire, Traffic, etc. The Municipality can conduct concurrent reviews for some of the required permits and approvals. The 2040 LUP calls for formalizing “permit assistance teams” for housing.

The Municipality is currently developing a Small Area Implementation Plan (SAIP) process to allow for non-institutional master plans. The SAIP provides an alternative to the procedures and design standards of Title 21 (Municipal Land Use Code) for landowners seeking to develop large, complex sites with multiple buildings, transportation features, site constraints etc. An approved Master Plan will streamline future land use review processes as phased development occurs.

Does the Municipality provide for expedited or “fast track” permitting and approvals for all affordable housing projects in Anchorage?

Not formally, but does have this ability if requested. This strategy is planned to be considered as part of an implementation Action identified by the 2040 LUP. The MOA has one of the fastest permit review times for a jurisdiction of our size in the nation.

Has the Municipality established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time, results in automatic approval?

Yes.

Does the Municipality allow “accessory apartments” either as: a) a special exception or conditional use in all single-family residential zones or, b) “as of right” in most residential districts otherwise zoned for single-family housing?

Yes, and is during expanding these with a Anchorage 2040 Land Use Plan (2040 LUP) target of 1,000 accessory-dwelling-units (ADUs) over next 25 years. An ADU ordinance was adopted by the Assembly that amends ADU regulations. ADU units are now allowed in all residential zoning districts as well as an increase in the maximum allowed size of the ADU.

Does the Municipality have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments?

Yes, Traffic Engineer and Planning Director may approve a 15 to 30 percent reduction to the number of required off-street parking spaces for each affordable housing unit. 2040 LUP Action 4-3 addresses parking requirements through finding ways to streamline approvals for a reduced number of parking spaces for housing developments and to create some additional reductions when certain criteria is met.

Does the Municipality require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?

No.

Discussion

The Municipality will continue to provide information to developers and project sponsors on how to comply with accessibility guidelines. HOME funding automatically requires the minimum of 5% accessible and 2% site and sound unit thresholds.

The Municipality grant agreements have requirements to affirmatively further fair housing.

The Municipality displays the Fair Housing Poster in its office and reasonable accommodation requests are encouraged in all communication regarding public meetings.

AP-85 Other Actions - 91.220(k)

Introduction

The limited amount of funding provided to the Municipality through HUD programs is not sufficient to solve the affordable housing or homeless issues in Anchorage. It will take collaboration and support from several organizations to succeed with these priorities. The Municipality coordinates its efforts with the Anchorage Coalition to End Homelessness, Continuum of Care partners, State Department of Health and Social Services, Alaska Mental Health Trust Authority, Alaska Housing Finance Corporation and non-profit agencies serving individuals and families who may be low-income, homeless or a person with special needs.

Actions planned to address obstacles to meeting underserved needs

The main obstacle that the Municipality has had to address for the last several years are decreases in CDBG and HOME funding. Reduced HUD funding has made it difficult for the Municipality to fund projects in the community to solve the lack of affordable housing, the chronic homeless population and supportive services to individuals and families to help them from becoming homeless. The Municipality anticipates that funding will continue to decrease in the immediate future due to the continuing federal budget cuts at HUD. For all projects in the 2019 Action Plan, the Municipality is working with partners to leverage federal and State funds to meet the underserved housing needs of individuals and families in Anchorage.

Actions planned to foster and maintain affordable housing

In the 2019 Action Plan, the Municipality will foster affordable housing by funding one affordable housing project, Dukes Place. Also, the Municipality will continue to fund the Rural Alaska Community Action Program's Mobile Home Repair Program for health and safety rehabilitation to maintain mobile homes owned by low/moderate-income families.

Actions planned to reduce lead-based paint hazards

Lead-based paint (LBP) in Anchorage's housing continues to be a rare occurrence. Nevertheless, all CDBG and HOME funded programs dealing with rehabilitation of older homes include funds to address LBP according to Part 35 regulations. The Municipality will continue to collaborate as appropriate with State and local agencies, nonprofit groups, and the private sector to reduce housing related LBP hazards, especially for low-income families and children. The Municipality has developed LBP Policies and Procedures in compliance with 24 CFR 35 (LBP Poisoning Prevention in Certain Residential Structures) which are incorporated into all its programs. These include acquisition and rehabilitation programs funded by CDBG and HOME. Where program specific policies impose funding caps per client or per unit, these caps may be waived when costs required address LBP testing, evaluations, assessments and mitigation cause the project to exceed program limits.

Actions planned to reduce the number of poverty-level families

In the 2019 Action Plan, the Municipality will reduce the number of poverty-level families by funding two programs. The Tenant-Based Rental Assistance program will help the homeless individuals and families with disabilities with rental assistance to keep them housed until permanent rental assistance becomes available. The Homeless Prevention and Rapid Re-housing programs assist individuals and families who are at risk of homelessness due to short-or medium-term crisis or have been homeless for a short-term. These individuals and families need short-or medium-term financial assistance for preventing evictions, utility shut-offs or down payment for starting a new rental lease.

Poverty is so often the result of chronic struggles with hunger, addiction, housing insecurity, mental illness, unemployment, educational voids and various forms of abuse. These interconnected struggles continue year after year and often span generations. Many organizations work to meet the needs of the whole person through short and long-term assistance.

Housing insecurity and prolonged poverty are strongly linked. Many organizations offer programs to struggling men, women, children, and families. This includes overnight and emergency shelters for those finding themselves homeless for the first time to transitional living centers that help rebuild lives. Permanent housing is achieved through programs that keep a household together through counseling, coaching and maintaining a budget.

Employment assistance is part of the comprehensive approach to helping families and individuals overcome poverty, many organizations offer educational resources, job placement opportunities, and career coaching that will assist those in need of stable and gainful employment.

Bill paying assistance, help is given to struggling families and individuals by avoiding the cycle of crisis by supplanting their income with rent, utility, food and other vital payments. This assistance at times is the difference between shelter and eviction, keeping families together and off the streets.

Medical services and government health coverage has provided medical, dental and behavioral services for low-income families, elderly, veterans, chronic conditions and people with disabilities. To become eligible individuals must meet certain conditions based on income, category, age, disabilities and non-medical benefits.

Actions planned to develop institutional structure

The Municipality participated in the implementation of the Anchorage Community Plan to Prevent and End Homelessness (The Plan) dated October 14, 2015. The Plan was written by the Planning Committee in partnership from the Anchorage Health Department, Housing, Homeless and Neighborhood Development (HHAND) Commission, and the Anchorage Coalition to End Homelessness. The Plan is one of the basis in setting priorities for distributing CDBG, HOME, and ESG funds in 2019.

In October 2018, the Anchorage Coalition to End Homelessness published Anchored Home, a Strategic Action Plan to Solve Homelessness in Anchorage: 2018-2021. The HHAND

Commission passed a resolution (Appendix G) in support and endorsement of the goals of the 2018-2021 Anchored Home Plan on April 3, 2019.

Actions planned to enhance coordination between public and private housing and social service agencies

The Anchorage Coalition to End Homelessness (Continuum of Care), a non-profit organization comprised of providers of homeless services that come together to address homelessness as a partner with the Municipality. The Municipality Anchorage Health Department has a dedicated staff member that is on the board of directors.

In 2019, the Municipality will continue to coordinate its efforts with the Housing, Homeless and Neighborhood Development Commission, the Anchorage Coalition to End Homelessness, Continuum of Care partners, Alaska Department of Health and Social Services, Alaska Mental Health Trust Authority, Alaska Housing Finance Corporation and non-profit, public and private housing agencies and social service agencies.

Discussion

See above.

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AP-90 Program Specific Requirements - 91.220(I)(1,2,4)

Introduction

The jurisdiction must describe activities planned with CDBG, HOME, and ESG funds expected to be available during the year. All such activities are also included in the projects section.

CDBG, HOME and ESG

- Mobile Home Repair Program – Rural Alaska Community Action Program - Renovate owner occupied mobile homes with CDBG funding.
- Rental Housing Development – Cook Inlet Housing Authority – Acquisition/Rehabilitation of rental housing with CDBG funds.
- CDBG, HOME and HOME CHDO Housing Program(s) – TBD.
- Tenant-Base Rental Assistance – NeighborWorks Alaska – CDBG funds
- Operating Expense Assistance – NeighborWorks Alaska – HOME funds
- Homeless Prevention and Rapid Rehousing Program – The Municipality administers the Homeless Prevention Program and Catholic Social Services administers the Rapid Rehousing Program – ESG Funds

CDBG Public Services

- Public Services – Rural Alaska Community Action Program – Provide case management to persons who were recently homeless in Sitka Place, permanent housing, and who may have chronic alcoholism and other disabilities.
- Public Services – Alaska Legal Services Corporation – Provide direct legal assistance to individuals and families at-risk of homelessness.
- Public Services – Rural Alaska Community Action Program - Provide a bridge between homeless services in the community to ensure that individuals experiencing homelessness have access to needed resources and are connecting with housing.
- Public Services – TBD

Community Development Block Grant CDBG

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies Program Income that is available for use that is included in projects to be carried out.

Table AP-90.1. – CDBG Program Income

	Amount
1. The total amount of Program Income that will have been received before the start of the next program year and that has not yet been reprogrammed.	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0
3. The amount of surplus funds from urban renewal settlements.	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities.	\$0
Total Program Income	\$0

Other CDBG Requirements

Table AP-90.2. - Estimated Percentage of National Objective Benefits

	Amount
1. The amount of urgent need activities.	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00% +

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

The jurisdiction must describe activities planned with HOME funds expected to be available during the year. All such activities should be included in the Projects screen. In addition, the following information should be supplied:

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The Municipality does not intend to use other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Resale/Recapture Provision

The Municipality is only establishing a recapture provision. Resale requirements for ensuring affordability are not being implemented.

A. Recapture Model: Recapture Entire Amount

Recapture applies to the downpayment and closing-cost assistance loans to homebuyers in conjunction with the Homebuyer Development Program, funded by the HOME Investment Partnerships Program (HOME) in the 2017 Annual Action Plan, being initiated with Habitat for Humanity Anchorage. The Homebuyer Development Program, a CHDO program, provides direct assistance to homebuyers through loans for downpayment and closing costs.

Loans shall be non-forgivable, at 0% interest, with the HOME loan amount due and payable upon alienation. There are no payments associated with these loans. The Municipality shall enforce the loans through deeds of trust and deed of trust notes. The loans continue past the HUD affordability periods and are not assumable. Buyers may sell at any time with no limits on the sale price.

Limitation: When repayment is initiated by a sale (voluntary or involuntary) of the property, and there are no net proceeds or the net proceeds are insufficient to repay the HOME loan balance, the amount recaptured will be limited to the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

Two examples: A voluntary sale that results in insufficient funds may include a sale when changing location for a job. An involuntary sale may include foreclosure by a superior mortgage-holder.

Alienation: Alienation occurs when the homeowner ceases to live on the property for any reason including sale of the property; death of the assisted homebuyer; or vacating the property for a job change, marriage, or for any other purpose.

HOME regulations require the assisted homebuyer to live in the residence for the entire affordability period. The recapture provision is a requirement of the HOME Program that ensures the funds are assisting qualified individuals or families.

B. Amount Subject to Recapture

Only the direct subsidy to the homebuyer (i.e., the downpayment and closing cost assistance) is subject to recapture. Development subsidies are not considered.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

A description of the Municipality's guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds is the same as the description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities. See description above.

4. Market Conditions Indicating the Need for TBRA

The Municipality certifies that an assessment has been completed of market factors, and because there is an ample supply of housing, a Tenant-Based Rental Assistance (TBRA) program is an effective way to expand affordable housing opportunities for the

community. The lack of affordable housing in the Anchorage area is evidenced by the very low vacancy rates which have caused rents to increase. The average rent for a one-bedroom apartment in Anchorage increased 13% from \$1,112 in 2015 to \$1,259 in 2016. (Rental Survey by Alaska Department of Labor and Workforce Development). As of June 2016, in Anchorage there were over 262 families on the Housing Choice Voucher waiting list and over 5,461 on the waiting list for various Alaska Housing Finance Corporation (AHFC) -owned rental assistance units statewide.

TBRA is essential to meeting the unmet needs of special needs and at-risk populations by providing opportunities for those seeking a way out of homelessness. AHFC cannot issue TBRA vouchers in the Municipality and the rental assistance programs currently available through AHFC for chronic homeless have all been leased and have waiting lists (Moving Home Program and Veterans Affairs Supportive Housing).

The Municipality has identified the need to provide TBRA to eligible households that are at or below 50% of the median area income. Preference is given to special needs populations identified in AHFC's Moving Home Voucher Program. Case Managers have been able to successfully engage the chronically homeless and introduce the Housing First concept to them, only to be let down later over the time it takes to obtain permanent long-term rental subsidy. TBRA is intended to fill this gap by providing temporary rental assistance while waiting for an AHFC voucher to be processed or while waiting for their name to come up on the waiting list.

NeighborWorks Alaska administers Tenant-Based Rental Assistance to low-income persons living in the Municipality. Chronic homeless and low-income households' simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition. The targeted population comprises that segment of the Anchorage homeless population that currently accounts for the highest per capita expenditure rate for police call-outs, emergency room and hospitalization, and Anchorage Safety Center/Safety Patrol encounters.

5. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans for refinancing existing debt with HOME funds.

Emergency Solutions Grant (ESG)

Reference 91.220(l)(4)

1. Included written standards for providing ESG assistance (may include as attachment)

Written standards for providing ESG assistance is included in the Appendix F.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

ESG staff are required to take part in and act in accordance with the Continuum of Care (CoC) Coordinated Entry process, this includes using CoC's standard assessment tools and

practices. CoC is a community-based homeless assistance planning network whose accountabilities include effective use of mainstream programs. CoC and ESG coordinate and integrate to the extent possible, all assistance programs available to the homeless. Prioritization for Homeless Prevention and Rapid Re-housing assistance comply with CoC standards.

All applicants are assessed to determine eligibility based on homeless definitions, eligibility and assessments. ESG establishes documented intake procedures with Alaska Homeless Management Information System data collection and recordkeeping.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations) will be allocated.

The Municipality awards an annual grant to Catholic Social Services to expend monies for the Rapid Re-Housing Program. Homeless Prevention funds will be administered by the Aging and Disability Resource Center at the Municipality Anchorage Health Department.

The Municipality works in partnership with Chugach Electric Association (CEA) and Anchorage Water and Wastewater Utility (AWWU) to provide utility assistance to their members. In 2018, AWWU provided utility assistance \$8,471 to 25 AWWU households through their “Coins Can Count” program and CEA provided \$68,921 to 225 Chugach Electric households.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The Municipality Anchorage Health Department has a dedicated member of the Anchorage Coalition to End Homelessness (Continuum of Care) board of directors.

The Municipality initiates a Cold Weather Plan for Homeless Persons (The Plan) as authorized by Anchorage Municipal Code Title 16, Chapter 16.120 Cold Weather Plan for Homeless Persons (AMC 16.120 as amended).

The plan enables Bean’s Café to temporarily shelter clients of Brother Francis Shelter to act as a temporary overnight cold weather shelter for homeless persons. Anchorage Churches designated by the Director of the Anchorage Health Department or their designee, will act as temporary overnight shelters for families and sober individuals when “The Plan” is in effect when outside temperature is 45 degrees Fahrenheit or below, by ambient or wind chill measures.

Enable social services facilities as designated by the Director of the Anchorage Health Department or their designee, to act as temporary overnight cold weather shelters for homeless persons when “The Plan” is in effect.

The objective of the “The Plan” is to safeguard the lives of vulnerable homeless individuals by providing temporary shelter during inclement weather conditions that pose a threat to

those living without adequate shelter, especially those at higher risk of death due to exposure.

5. Describe Performance Standards for Evaluating ESG

Summarized Performance Standards:

ESG funds will be used to provide short and medium-term housing for homeless and at risk of homelessness individuals and families. ESG assistance reports client data through Alaska Homeless Management Information System (AKHMIS). To receive funding under the HEARTH Act the ESG program uses a coordinated centralized assessment system, AKHMIS.

Updates and input from the Anchorage Coalition to End Homelessness will help determine if the services should be increased or decreased. This includes: (1) continued development and implementation of policies and procedures, (2) the maintenance of the ESG, (3) establishing processes for monitoring and evaluating project activities and compliance, and (4) development and facilitation of a community plan to end or reduce homelessness.

Appendix A - Municipality of Anchorage (Municipality) Citizen Participation Plan

The Municipality must develop and follow a Citizen Participation Plan to receive federal funds for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG) and National Housing Trust Fund Grant (HTF) programs. The Citizen Participation Plan (CPP) covers the five-year Consolidated Plan (Con Plan), the Assessment of Fair Housing (AFH) as part of the Con Plan, each subsequent Annual Action Plan (AP), each year's Consolidated Annual Performance and Evaluation Report (CAPER), and any amendments to the Plans.

1. Purpose

This Citizen Participation Plan sets forth the policies and procedures for citizen participation in Anchorage's Con Plan process. The Municipality is responsible for the citizen participation process.

This Citizen Participation Plan encourages citizens to participate in the Con Plan process from the beginning. It outlines the procedures for community approval of the Con Plan, for addressing concerns and complaints, and for making amendments to the plan after approval.

2. Opportunities

The Municipality urges citizens to voice their concerns and share their ideas concerning CDBG, HOME, ESG and HTF program funds. It welcomes comments and suggestions regarding the CPP, Con Plan, AFH, APs, and CAPERs.

To encourage citizen participation, the Municipality will undertake the following activities each year.

- Hold at least four public hearings at different times during the program year;
- Offer public comment periods for the draft versions of the Con Plan, AFH, APs, and CAPERs;
- Consult with various groups to review needs, strategies, actions, projects, and performance;
- As soon as practical after HUD makes AFH-related data available to the Municipality, the Municipality will make such information and any other supplemental information the Municipality plans to incorporate into the AFH available to the public, public agencies, and other interested parties (24 CFR 91.105(b)(1)(i));
- Distribute notice of availability of copies of the draft Con Plan, AFH, APs, and CAPERs to the Housing, Homeless and Neighborhood Development Commission, Anchorage Coalition to End Homelessness (Continuum of Care), Federation of Community Councils, Alaska Housing Finance Corporation, other public and private

agencies that provide assisted housing, health services, and social and fair housing services, Municipal residents, and other groups as appropriate and upon request; and

- Provide the public with notice of citizen participation opportunities through email distribution lists kept for this purpose, and announcement of public hearing dates through newspaper publication a minimum of one week before date of public hearing. Related information will be posted on the Municipal website.

3. Public Hearings and Meetings

The Municipality will hold at least two public hearings per year to obtain public comments on needs, strategies, actions, projects, and performance. If a need exists and resources permit, the Municipality will include other public meetings in addition to the hearings. The Municipality will hold public hearings and provide opportunities for public comment. To encourage the participation of public housing residents, the Municipality will try to hold one public meeting in a public housing community or in a place convenient to one or more public housing communities.

The Municipality will hold hearings covered by this Citizen Participation Plan at times and locations convenient to potential and actual beneficiaries, and with accommodation for persons with disabilities (24 CFR 91.105(f)). The Municipal Assembly may hold additional public hearings to approve plans and substantial amendments, appropriate grants, and allocate and award grant funds.

Public Hearing #1—Proposed Needs, Strategies, and Projects

The Municipality will hold the first public hearing each year to obtain citizens' views and to respond to proposals and questions. It will be held before the 30 day public comment period begins for the Con Plan, AFH and an AP (24 CFR 91.105(e)(iii)). The public hearing will contain a discussion of the following items:

- The amount of assistance the Municipality expects to receive in the coming program year for the CDBG, HOME, ESG and HTF programs, including Program Income.
- The range of activities that the Municipality may undertake, including the estimated amount that will benefit low- and moderate-income persons.
- Address the proposed strategies and actions for affirmatively furthering fair housing consistent with AFH.
- The priority needs in the Con Plan.
- The five-year strategies in the Con Plan designed to address those needs.
- A discussion of the programs and activities necessary in the upcoming program year to carry out those strategies.

Public Hearing #2—Annual Action Plan or 5-Year Con Plan

The Municipality will hold the second public hearing each year to obtain citizens' views and comments on the draft AP or five-year Con Plan. This public hearing will be held during the 30 day public comment period.

Public Hearing #3— Annual Action Plan or 5-Year Con Plan

The third public hearing of each year will be conducted at the Municipal Assembly during the official approval of the AP or five-year Con Plan; this meeting occurs after the 30-day comment period on the draft has ended.

Public Hearing #4— Consolidated Annual Performance and Evaluation Report (CAPER)

The Municipality will hold the fourth public hearing no later than one week before the CAPER is due to HUD.

4. Public Comment Period

To provide Anchorage's residents with maximum feasible input into the Con Plan, AFH, APs and CAPERs, the Municipality provides the following public comment periods:

- Citizens may comment on the draft Con Plan, AFH, APs and substantial amendments for 30 days from the publication date.
- Citizens may comment on draft CAPERs for 15 days from the publication date.

To make comments on these documents, citizens may send written comments to the address under "Contact Information"; send an email to email address under "Contact Information"; or attend the public meetings and hearings described above. The participation of all citizens is encouraged and reasonable accommodation will be made for those persons with disabilities who need auxiliary aids, services, or special modifications and non-English speaking persons.

The Municipality will include a summary of citizen comments regarding each document and a summary of any comments not accepted (and the reasons why particular comments were not accepted). Public comments are any oral or written testimony provided at any public hearings, or any written testimony provided during the citizen comment period.

5. Consultation Activities

The Municipality will consult with other groups as appropriate, including but not limited to the Anchorage Coalition to End Homelessness (the Continuum of Care), Federation of Community Councils, community councils, and social service agencies. For the AFH, the Municipality will consult with other public and private agencies that provide assisted housing, health services, and social services, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons, organizations that represent protected class members and organizations that enforce fair housing laws (24 CFR 91.100(a)(1)). Additionally, the Municipality will consult with the Alaska Housing Finance Corporation regarding public

housing agency needs, comprehensive grant program activities, neighborhood improvement programs, and resident programs and services (24 CFR 91.100(c)(1)).

These groups may provide comments on the draft Con Plan, AFH and APs, including needs and proposed strategies, actions, projects, and substantial amendments.

6. Distribution of Draft Documents

The Municipality will make the Con Plan, AFH, APs and CAPER available in both print and electronic versions as requested. Draft plans and reports will be posted on the Municipality website. The Municipality will also make these documents available in a format accessible to persons with disabilities or non-English speaking persons upon request.

7. Notification of Public Participation Opportunities

The Municipality will provide citizens with reasonable opportunities for comment on the Con Plan, AFH, APs and CAPERs. The Municipality will place a public notice concerning the availability of these documents in one newspaper of general circulation. Citizens may send a request to Community Safety and Development to be added to the email distribution list.

The Municipality may also provide notice in a variety of additional ways that include the following:

- Notice may also be sent out by email;
- Electronic notification via facsimile;
- Direct mailing;
- Posting of notices on bulletin boards, public counters, and flyers in public agencies and community facilities; and
- Posting on the Municipality's website.

8. Amendments to the Consolidated Plan and Annual Action Plans

Con Plan regulations (24 CFR 91.505) indicate that the Anchorage Housing and Community Development Plan (including the Con Plan, AFH and APs) may be changed in two ways after it is adopted by the Municipality and approved by HUD. The process used depends upon whether the change will be a non-substantive, or a substantial amendment.

The Municipality must amend its approved Con Plan, AFH or APs before it may make any of the following changes.

- A change in the allocation priorities or a change in the method of distributing funds.
- The addition of a new activity, using CDBG, HOME, ESG and HTF funds (including Program Income), not previously described in an AP.
- A change in the purpose, scope, location, or beneficiaries of an activity previously approved in an AP.

- The material change(s) in circumstances in Anchorage that affects the information on which the AFH is based, to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances (24 CFR 91.105(c)(ii)) and (24 CFR 5.164).

The Municipality will make the amendment public and will notify HUD about the amendment. The Municipality will ensure that all amendments are contained in the CAPER submitted to HUD after the end of the program year. The Municipality reserves the right to make non-substantive changes to the Con Plan, AFH or an AP without opening a public comment period.

Non-Substantial Amendments

A non-substantial amendment includes any changes to an AFH or AP not considered a substantial amendment.

Substantial Amendments

Con Plan, AFH and AP regulations consider certain amendments to be substantial amendments that require a public comment period and additional citizen participation. A substantial amendment would be triggered by any of the following activities.

- Changes in the use of CDBG funds from one HUD, CDBG eligible activity to another (24 CFR 91.05(c)(1)). Budget increases or decreases, by themselves, do not constitute a substantial amendment.
- Any new project not previously included in the Con Plan or an AP.
- A change in project location if the project moves outside of previously identified geographical boundaries or results in a different service area.
- The target population benefiting from an activity or project changes from the previously identified target population.
- An increase or reduction in the amount budgeted for a project or activity by more than 50% of the original budget or by more than \$100,000, whichever is greater.
- The material change(s) in circumstances in Anchorage that affects the information on which the AFH is based, to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances (24 CFR 91.105(c)(ii)) and (24 CFR 5.164).

Public Participation and Approval Process for Substantial Amendments

If the Municipality should need to make a substantial amendment to its approved Con Plan, AFH or AP, it will follow the public participation and approval process below, which is substantially like that for an AP.

Notification of Substantial Amendment

The Municipality will notify the community of any proposed substantial amendment that is available for comment. Notification will be provided, at a minimum, by placing a public

notice in one newspaper of general circulation and by distributing the notice to interested parties through Community Safety and Development's email distribution list. Interested parties may be added to the email distribution list by sending an email request to Community Safety and Development.

Public Comment Period of Substantial Amendment

The public will be invited to comment on the proposed substantial amendment for a minimum of 30 days. During the public comment period, the Municipality will hold at least one public hearing to allow the public to make comments in person. Comments will also be accepted in writing during the public comment period.

Consultations

Depending on the nature of the amendment, the public participation process may also include consultation with other organizations.

Comments Considered

The Municipality will consider any comments received in writing or at the public hearing. It will make any appropriate changes to the amendment in response to the comments and consultation(s) and attach a summary of these comments along with a summary of the Municipality's response to them, to the substantial amendment.

Final Approval

The substantial amendment will be submitted to the Municipal Assembly for approval.

9. Obtaining Citizen Comments

The Municipality will summarize oral comments from public hearings and any written comments it receives concerning the Con Plan, AFH, APs or CAPER. The Municipality will consider all comments received during the public comment period, make any appropriate changes to the subject document in response to the comments, and attach a summary of the comments, along with a summary of the Municipality's response to them, to the document. Members of the public may obtain copies of the full version of written or public hearing comments by contacting Community Safety and Development.

10. Outreach to Persons with Disabilities and Non-English-Speaking People

To provide full access to programs under the Con Plan, AFH, APs or CAPERs for non-English speaking persons (24 CFR 91.105(a)(4)), the Municipality may undertake the following actions:

- Communicate with organizations serving various ethnic groups to insure adequate involvement with this community;
- Disseminate program materials and public hearing notices to nonprofit organizations serving the Municipality's culturally diverse population;

- Publish notices of public hearings, information availability, and citizen meetings for the proposed Con Plan and any substantial amendments in non-English publications available within the Anchorage community; and
- Provide interpreters (if available) at public hearings when the Municipality expects a significant number of non-English speaking residents to attend, or upon request.

To provide full access to programs under the Con Plan, AFH, APs or CAPERs for persons with disabilities, the Municipality will undertake one or more of the following actions:

- Select only sites for public hearings that are accessible for persons with physical disabilities;
- Provide a verbal summary or recorded summary of the Con Plan to persons with visual impairments;
- Provide sign-language interpreters or written translation at public hearings when the Municipality expects a significant number of people with hearing loss to attend, or upon request; and
- Conduct outreach to community organizations that represent persons with disabilities as part of the Con Plan process.

Non-English-speaking residents, persons with a hearing impairment, sight-impaired and blind individuals, and other persons with physical disabilities and special needs may call, write, fax, in person, or send an email to Community Safety and Development; PO Box 196650, Anchorage, AK 99519-6650 (mail); (907) 343-4881 (telephone); (907) 343-6831 (fax); James.Boehm@anchorageak.gov (email); or (907) 343-4468 (TTY/TDD).

11. Public Information and Access to Records

Citizens, public agencies, and other interested parties may review information and records relating to the Con Plan. The Municipality will provide public access to information about the HUD programs under its Con Plan, including the following documents that the Municipality maintains on file.

- Federal Laws: Summary of the Housing and Community Development Act of 1977; Title I of the Housing and Community Development Act of 1974, as amended: The National Affordable Housing Act (as amended)
- Federal Regulations: CDBG, HOME, ESG and HTF Program regulations; related issuances and provisions (i.e. Uniform Relocation Assistance)
- Con Plan, Assessment of Fair Housing, APs and Consolidated Annual Performance and Evaluation Reports
- Information about the Municipality's CDBG, HOME, ESG and HTF programs
- Anchorage's Citizen Participation Plan for 2013-2017
- The Municipality's HUD information: grant agreements, audit records, evaluation reports, approval letters, and related correspondence

- The Municipality’s public meeting records: public meetings, informal meetings with civic and neighborhood groups, and related notifications pertaining to programs under the Con Plan

Individuals may access many of these documents at no cost by the Internet at the Municipality’s website

<http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx>, at Community Safety and Development’s office, Municipal libraries, or by contacting Community Safety and Development staff. Many federal documents may be accessed at www.hudclips.org.

To locate records and arrange space for viewing, the Municipality requests written notice a minimum of 2 days before review. Review of records that are at least 2 years old will require a 5-day notice. Requests for multiple copies of the same documents may be subject to a per page copying charge that will not exceed the copying charge to the Municipality.

12. Technical Assistance

Upon request, the Municipality may provide technical assistance to neighborhood groups, nonprofit organizations, and other organizations representative of low- and moderate-income people who wish to develop proposals for funding assistance under any programs covered by the Con Plan. The Municipality will determine the level and type of technical assistance on a case-by-case basis.

Additionally, Municipal staff will work with organizations funded under an AP to ensure that funds are being spent for their intended purpose and within the rules and regulations of the federal government.

13. Complaints

Municipal Code Title 7 – Purchasing and Contracts and Professional Services governs the submission of complaints regarding the competitive award of funding. Residents should file such complaints with the Municipal Purchasing Department according to procedures described in procurement documents.

Citizens should submit all other complaints to the Municipality, which will provide a substantive written response to every written citizen complaint related to the Citizen Participation Plan, the Con Plan, AFH, APs, substantial amendments to APs and CAPERs within 15 working days (24 CFR 91.105(j)). Send formal complaints to address under “Contact Information”.

Complaints

Municipality of Anchorage
Anchorage Health Department
Human Services Division
Community Safety and Development
P.O. Box 196650
Anchorage, Alaska 99519–6650

Such substantive complaints must address the following issues (specified in HUD regulations).

- The Municipality's description of needs and objectives in its Con Plan is plainly inconsistent with available facts and data.
- The Municipality's proposed activities are plainly inappropriate in meeting the needs and objectives identified by the Municipality.
- The Municipality's application does not comply with HUD requirements regulating programs under the Con Plan or other applicable laws.
- The Municipality's application proposes activities that are otherwise ineligible as specified in applicable HUD regulations.

The Municipality will attach a summary of citizen comments and complaints and a summary of any comments not accepted (and the reasons why the Municipality did not accept them) to the final Con Plan, AFH, APs, CAPERs, or substantial amendment.

Contact Information

Municipality of Anchorage
Anchorage Health Department
Human Services Division
Community Safety and Development (CSD)
825 L Street, Room 506
Anchorage, AK 99501
Mail: P.O. Box 196650
Anchorage, Alaska 99519-6650
Phone: 907-343-4881
FAX: 907- 249-7858
E-mail: James.Boehm@anchorageak.gov

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Appendix B - Public Comments

Public Hearing on Draft 2019 Action Plan – September 5, 2018

Municipality of Anchorage
Anchorage Health Department
825 L Street
4th Floor Conference Room #423

S J Klein, Fairview Community Council – On behalf of myself and the Fairview Community Council I submit the following comments:

The Fairview Community Council opposes any use of 2019 Action Plan funds that would increase the number of beds for homeless or chronic inebriates in North Fairview or East Downtown. The Municipality's response to homelessness has been to send them to the Brother Francis campus, which is unable to handle the additional load. Increasing the number of beds or facilities in that area further concentrates Anchorage's homeless problem, which creates a number of problems to which people in need of services are now forced to subject themselves. We support a more distributed approach to emergency housing.

To that end, the Council believes an appropriate use of 2019 Action plan funds would be to increase public safety in North Fairview and East Downtown. The Municipality ran a pilot program last winter using police and EMS to address the congregation of homeless that had formed around the Brother Francis Campus, and the results were striking. Patrons of the campus were allowed to utilize those services without being exposed to drinking, drug dealing, solicitations for sex, illegal camping, or any of the inducements to bad behavior that have sprung back up since the pilot program ended. We are doing our population that is most in need grievous harm when we subject them to these problems just to get help and basic shelter. We would like to see funding for any program that would increase police and EMS in the area included in the 2019 Action Plan.

Finally, it is my belief that housing in Anchorage is going to require more than a public investment in facilities to fix. I would like to see a portion of Action Plan funds spent by the city to find ways to reduce barriers to the construction of private, market-rate housing. If we can reduce the cost to build housing, more housing will become available at lower cost, which would decrease pressure on the lower end of the market. This would do more for those most at risk of homelessness than all the public investment in new structures to provide housing. I believe budget for the planning department to develop ways to reduce barriers to housing would be money well spent.

Thank you for the opportunity to comment.

---S

Elizabeth Milliken, Acting Development and Communications Manager, Rural Alaska Community Action Program (RurAL CAP) - e-mailed the following comments: RurAL CAP has been administering the Mobile Home Repair Program since May 2014 and to date has completed over 60 projects.

The program has been a great success with the focus being on extending the life expectancy of this affordable and necessary housing stock. The bulk of improvements being made are on the exterior shell of the structures to control water infiltration and to minimize damage caused by water infiltration.

Typical improvements include:

- Roof replacements
- Insulated skirting replacement
- Replacement of substandard windows & exterior doors
- Repair of damaged exterior wall components
- Controlling water with gutters & flashings
- Other components that are addressed are:
 - Substandard or dangerous furnaces & water heaters
 - Ventilation to improve indoor air quality
 - C.O. detectors & Smoke Alarms

Education of clients on continued maintenance and any health & safety concerns

Continued need for this program is demonstrated by the consistent amount of applications requested and received. RurAL CAP maintains an active wait list of potential projects given the demand consistently outweighs availability.

Clients have expressed great appreciation for this program and the improvements that allow them to continue to live in affordable housing for the foreseeable future by extending the life expectancy of the mobile home housing stock.

RurAL CAP strongly supports continued funding for the Mobile Home Repair program for 2019 and beyond.

Questions regarding this comment can be directed to Elizabeth Milliken, Development and Communications Department Manager, at development@ruralcap.com.

Thank you for your consideration.

Public Hearing Draft 2019 Action Plan – June 12, 2019

Municipality of Anchorage
Anchorage Health Department
825 L Street
4th Floor Conference Room #423

No comments were received at the Public Hearing.

Public Comments received on the Draft 2019 Action Plan by e-mail from the Planning Department's Long-Range Planning Division:

Municipality of Anchorage



Planning Department
Long-Range Planning Division



Memorandum

Date: June 25, 2019

To: James Boehm, Senior Neighborhood Planner
Anchorage Health Department

Thru: *W* Carol Wong, Manager, Long-Range Planning Division

From: *KB* Kristine Bunnell, Senior Planner
TD Tom Davis, Senior Planner
TT Thede Tobish, Senior Planner

Subject: Draft Housing and Community Development 2019 Action Plan, dated May 23, 2019

Thank you for providing the Planning Department's Long-Range Planning Division, as well as other agency and community stakeholders, with an opportunity to review and comment on the Draft *Housing and Community Development 2019 Action Plan* (Draft Plan).

The Draft Plan allows the Municipality to highlight completed actions and to propose on an annual basis specific activities and projects, per available funding, that implement the Municipality's *Housing and Community Development Consolidated Plan* (Consolidated Plan).

The Long-Range Planning Division has reviewed the Draft Plan, and we have a number of observations, comments, and recommended changes that we believe will help clarify the story of what activities and projects are to be funded and pursued. Again, we appreciate how much work and effort goes into a plan, and we offer our comments in the spirit of constructive criticism.

Table AP 10.1 – Agencies, groups, organizations and others who participated in the process and consultations.

In this table, under "Municipality of Anchorage," please add "Planning" to the list of "Agency Group Organizations Type," as well as "Barriers to Affordable Housing" to "What section of the Plan was addressed by Consultation?". This section of the Plan summarizes the many actions that the Planning Department has completed and is currently working on to help address regulatory barriers to affordable housing development.

Since the adoption of Title 21 Rewrite, the Planning Department has undertaken a number of actions to address housing needs in the Anchorage Bowl, such as spearheading the adoption of the *Anchorage 2040 Land Use Plan*, which updates housing and economic land use needs for the next 20 years and the accompanying 2040 Land Use Plan Map that sets a vision for infill growth areas, transit corridor development, and locations appropriate for residential mixed-use development.

Recent updates to Title 21 include more flexible standards for Accessory Dwelling Units and a new R-3A Mixed-use Zoning District. We are currently working on amending the R-2 Districts to address building bulk and height, which has hampered the ability to realize allowed full buildout of housing units on infill sites, especially on larger lots, as well as parking reductions for specific uses by right. The less land that is devoted to parking allows more housing units to be built on the site.

AP-55 Affordable Housing, page 63

Paragraph 6 states that new affordable housing projects with CDBG and HOME funds in 2019 are to be determined. Besides the Tables AP 55.1 and AP 55.2, can the Plan list the other agencies and stakeholders who will be consulted to help prioritize projects that meet the goals of the Plan? The eventual affordable housing projects that are built with these funds will help to address key segments of the population’s housing needs as identified in the *Anchorage 2040 Land Use Plan*.

AP-75 Barriers to Affordable Housing, page 75

- Paragraph 2 in bold: not a sentence and needs to be rewritten.
- Paragraph 4: delete “Planning Division” and replace with “municipal Planning Department.”
- Page 77, paragraph 3, first sentence: after “needs,” add “by housing structure type.”
- Page 81, paragraph 2, first sentence: “a of right” should be edited to read “as-of-right.”
- Page 81, paragraph 5: add as a first sentence, “Yes these permits are administered through the building permit process. Development Services Department (Build Safety Division) receives the permit application and distributes copies to the various agencies for review, including Land Use, Fire, Traffic, etc.”
- Page 81, paragraph 8: add as a last sentence, “The MOA has one of the fastest permit review times for a jurisdiction of our size in the nation.”

If you require clarification on any of our comments please contact Carol Wong, Manager, Long Range Planning Division, 343-7920, or email: carol.wong@anchorageak.org.

Again, thank you for providing us with the opportunity to review and comment.

Jay Stange, Board Secretary and Treasurer, Friends of Fish Creek - e-mailed the following comments:

Please accept this email as a comment and pre-proposal inquiry on behalf of Friends of Fish Creek (FOFC), a 501(c)3 corporation based in Anchorage, Alaska, on the DRAFT Housing and Community Development 2019 Action Plan.

In consultation with several key stakeholders in the area of Chugach Way (Census Tracts 19 and 20), FOFC has identified the basic architecture of a strategy to support Low-Income Housing Populations with Community Development Block Grant funding. We propose the purchase and remediation of a 3.67-acre undeveloped and contaminated lot at 3901 Hayes Street.

The Hayes lot is a key to providing green space as well as future trail and creek daylighting easements envisioned by the 2040 Land Use Plan, the DRAFT Spenard Corridor Plan and Anchorage [Assembly Resolution 2018-277](#), which supports efforts to restore and daylight Fish Creek. Cook Inlet Housing Authority is creating a site plan for development of medium density low- to moderate-income housing on multiple adjacent lots. A private developer, Midtown Center LLC, is developing a proposal to build dense R3 housing to the east of the lot. The area is identified in Census tract tables as far below Anchorage Median Income.

The Hayes lot was surveyed in a 2018 Phase II Brownfield Environmental Assessment (Heritage Land Bank) and was found to contain pollutants in several categories above DEC cleanup levels in groundwater and soil samples. FOFC have consulted with remediation professionals and believe that significant contaminant mapping and source identification must be completed in order for the lot to be a potential site for development. Its current owner has expressed interest in engaging with our organization in light of its inability to find a private buyer and its burden of keeping the lot free of vagrants and illegal dumping.

If the Municipality of Anchorage were to consider sub-granting \$167,886 of CDBG funding (noted as TBD on Page 57 of the DRAFT Housing and Community Development 2019 Action Plan) to FOFC; *and* our organization was able to negotiate a contract guaranteeing site control for three years, conditioned upon reaching site closures with the Alaska Dept of Environmental Conservation, it might be possible to secure EPA remediation grant funds to clean up the site and convey green space, trail and creek easements to the city. We are advised that the advantage in sub-granting to FOFC rather than the city is the compliance period would be limited to 5 years instead of staying open indefinitely.

There are a lot of moving parts here and a portion of the \$167,886 fund (or additional grant funds from other sources) may be needed for a conceptual plan of the interim and future uses of the site. Additionally, we haven't begun any discussions with HUD representatives.

We'd like a chance to discuss this further as part of your 2019 work plan. I'm happy to respond to any additional information requests you might find helpful.

Sincerely,

Jay Stange, Board Secretary and Treasurer

Friends of Fish Creek

(917) 601-3165

Cc: Karen Button, FOFC Board President

Jed Smith, FOFC Board Vice President

Tamas Deak, FOFC Board Member

Elizabeth Milliken, Director, Development and Communications Manager, Rural Alaska Community Action Program, Inc. - e-mailed the following comments:



Rural Alaska Community Action Program, Inc.

731 East 8th Avenue, Anchorage, AK 99501
(907) 279-2511 ♦ Fax: (907) 278-2309
www.ruralcap.com

June 27, 2019

James Boehm, Senior Neighborhood Planner
Municipality of Anchorage
Department of Health and Human Services
PO Box 196650
Anchorage, AK 99519-6650
BoehmJH@muni.org

RE: 2019 Annual Action Plan Public Comment submitted by Rural Alaska Community Action Program, Inc. (RurAL CAP)

Dear Mr. Boehm,

Safe, healthy and affordable housing is critical to the well-being and vitality of any community. Mobile home parks are an important part of Anchorage's affordable housing spectrum. Estimates show they offer housing to over 4,800 families (ACS 2013-2017). Sadly, many of the low-income families that live, work and play in mobile homes need the Municipality's continued commitment to ensure they remain safe, healthy and affordable. The Municipality is underfunding the Mobile Home Repair Program in the 2019 Action Plan. According to RurAL CAP's 2019 mobile home repair waiting list, the community demand for necessary repair assistance is more than twice the current funding amount. To meet expressed demand, RurAL CAP recommends the Municipality increase the program funding to \$800,000.

Additionally, there continues to be a high demand for affordable housing stock in Anchorage that accommodates individuals who experience co-occurring disorders including mental illness, physical, sensory, emotional or developmental disability, and chronic alcoholism; and those who experience chronic homelessness. RurAL CAP requests the following to ensure the unique needs of this vulnerable population are met:

- Approximately \$1,000,000 in HOME/CDBG funds to purchase two 6-plex buildings located at 801 and 803 13th Avenue
- Continued prioritization of homeless and supportive housing services through Public Service funding including the support of case management at Sitka Place
- Continued support of the Mobile Intervention Team through CDBG and ESG funding to enable a coordinated entry access point and to assist in coordination with APD camp abatement

Questions regarding this comment can be directed to Elizabeth Milliken, Director of Development and Communications, at development@ruralcap.com.

Thank you for your consideration.

Healthy People, Sustainable Communities, Vibrant Cultures

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Appendix C - Assembly Resolution - AR 2019-238 & AM 489-2019

Municipal Clerk's Office

Approved

Date: July 23, 2019

Submitted by: Chair of the Assembly at
the Request of the Mayor

Prepared by: Dept. of Health and Human
Services

For reading: July 9, 2019

ANCHORAGE, ALASKA

AR No. 2019-238

1 | **A RESOLUTION ADOPTING THE 2019 HOUSING AND COMMUNITY**
2 | **DEVELOPMENT ANNUAL (HCDA) ACTION PLAN, WHICH CONSTITUTES**
3 | **APPLICATION TO THE U. S. DEPARTMENT OF HOUSING AND URBAN**
4 | **DEVELOPMENT (HUD) FOR THE COMMUNITY DEVELOPMENT BLOCK**
5 | **GRANT (CDBG), THE HOME INVESTMENT PARTNERSHIPS PROGRAM**
6 | **(HOME), AND THE EMERGENCY SOLUTIONS GRANT (ESG). THIS**
7 | **RESOLUTION APPROPRIATES THE 2019 ANNUAL ENTITLEMENT GRANTS**
8 | **FROM HUD IN THE AMOUNTS NOT TO EXCEED ONE MILLION SEVEN**
9 | **HUNDRED TWENTY THOUSAND ONE HUNDRED FIFTY-FOUR DOLLARS**
10 | **(\$1,720,154) IN CDBG ENTITLEMENT, SIX HUNDRED SIXTY-THREE**
11 | **THOUSAND TWO HUNDRED SEVEN DOLLARS (\$663,207) IN HOME**
12 | **ENTITLEMENT, ONE HUNDRED FIFTEEN THOUSAND DOLLARS (\$115,000) IN**
13 | **HOME PROGRAM INCOME AND ONE HUNDRED FORTY-SIX THOUSAND**
14 | **FOUR HUNDRED SIXTY-ONE DOLLARS (\$146,461) IN ESG ENTITLEMENT;**
15 | **ALL TO THE FEDERAL GRANT FUND (241) FOR THE ANCHORAGE HEALTH**
16 | **DEPARTMENT.**

17 |
18 | **WHEREAS**, extensive research and analysis was used to complete the 2018-2022
19 | Municipality of Anchorage (MOA) Housing and Community Development Consoli-
20 | dated Plan (HUD Consolidated Plan), which is the source for a widespread ap-
21 | proach to address housing and community development needs of low-income per-
22 | sons and homeless individuals, families and neighborhoods; and
23 |

24 | **WHEREAS**, the 2019 HCDA Action Plan application will be submitted to HUD since
25 | the appropriation bill has been enacted by Congress and HUD has notified the grant-
26 | ees of participating jurisdictions of the actual allocation amounts under the formula
27 | grant programs. Upon approval by the Assembly and then HUD's review of the
28 | 2019 HCDA Action Plan for up to 45 days (as per 24 CFR 91.15(a) (1)); and
29 |

30 | **WHEREAS**, the MOA will submit its annual application for the 2019 HCDA Action
31 | Plan of the 2018-2022 HUD Consolidated Plan to HUD, that outline the program of
32 | activities to be undertaken with CDBG, HOME, and ESG funds; and
33 |

34 | **WHEREAS**, throughout the development of said application and the 2019 HCDA
35 | Action Plan grant awards; the MOA actively sought citizen participation of residents
36 | and representatives of lower-income, Anchorage neighborhoods, the general public,
37 | business partners and community councils; and
38 |

1 **WHEREAS**, consistent with federal regulations 24 CFR 91.115, a public notice published on August 23, 2018 in the Anchorage Daily News, a newspaper with
2 statewide distribution announced the beginning of the 2019 HCDA Action Plan process, public hearing and public comment period. This was the first public hearing
3 on the 2019 HCDA Action Plan. A presentation and public hearing on the 2019
4 HCDA Action Plan was held on September 5, 2018 in the Municipal Anchorage
5 Health Department (AHD) Conference Room #423, at 825 L Street, Anchorage,
6 starting at 4:00PM. Public testimony and comment on the 2019 HCDA Action Plan
7 were accepted through 4:00PM on September 24, 2018; and
8

9
10
11 **WHEREAS**, a second public notice ad was placed in the Anchorage Daily News on
12 May 23, 2019 to announce the availability of the 2019 HCDA Action Plan. On June
13 12, 2019 a presentation and public hearing was scheduled and held at the AHD
14 Conference Room #423, at 825 L Street, in Anchorage starting at 3:00PM. Comments were accepted through 4:00PM on June 27, 2019; and
15
16

17 **WHEREAS**, copies of the draft plan were available at the AHD, Housing and Community Services Division (HCSD), Community Safety and Development (CSD offices) at 825 L Street, Suite #506 in Anchorage, through the MOA website; and
18
19
20

21 **WHEREAS**, projects funded or expanded through HUD Entitlement are consistent with the 2018-2022 HUD Consolidated Plan and under HUD CDBG, HOME and ESG grant funds for homeless services and affordable housing and meet HUD's national objectives. CDBG activities are subject to 24 CFR 570, HOME activities are subject to 24 CFR 92 and ESG activities are authorized under Subtitle B of Title IV, McKinney-Vento Homeless Assistance Act 24 CFR 576.
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28 **NOW, THEREFORE, THE ANCHORAGE ASSEMBLY RESOLVES:**
29

30 **Section 1.** The Assembly adopts the 2019 HCDA Action Plan of the HUD Consolidated Plan as the general basis for a comprehensive approach to address housing and community development needs of lower-income persons and homeless individuals, families and neighborhoods through application for CDBG, HOME, and ESG federal grants.
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36 **Section 2.** That the grant from HUD for FY 2019 allocation of CDBG funds in an amount not to exceed ONE MILLION SEVEN HUNDRED TWENTY THOUSAND ONE HUNDRED FIFTY-FOUR DOLLARS (\$1,720,154) of 2019 CDBG entitlement, are hereby appropriated as funding from HUD to AHD, Federal Grant Fund (241900).
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42 **Section 3** That the grant from HUD for FY 2019 allocation of HOME funds in an amount not to exceed SIX HUNDRED SIXTY-THREE THOUSAND TWO HUNDRED SEVEN DOLLARS (\$663,207) of 2019 HOME entitlement and HOME program income of ONE HUNDRED FIFTEEN THOUSAND DOLLARS (\$115,000) are hereby appropriated as funding from HUD to AHD, Federal Grant Fund (241900) and Program Income Fund (241800) .
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Section 4. That the grant from HUD for FY 2019 allocation of ESG funds in an amount not to exceed ONE HUNDRED FORTY-SIX THOUSAND FOUR HUNDRED SIXTY-ONE DOLLARS (\$146,461) of 2019 ESG entitlement are hereby appropriated as funding from HUD to AHD, Federal Grant Fund (241900).

Section 5. That the allocation appropriated from CDBG, HOME, and ESG are hereby appropriated from government funds and program-specific generated income will be based on the activities outlined in the attached Assembly Memorandum, and in the 2019 HCDA Action Plan of the HUD Consolidated Plan. Accounting information is outlined in the attached Assembly Memorandum, Attachment A.

Section 6. Based on approval by the Anchorage Municipal Assembly of this resolution, AHD recommends to make the above grant awards and contract agreements.

Section 7. This resolution shall take effect immediately upon passage and approval by the Anchorage Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 23rd day of July, 2019.



Chair

ATTEST:



Municipal Clerk

Department of Appropriation:
Department of Health and Human Services: \$2,644,822

MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM

No. AM 489-2019

Meeting Date: July 9, 2019

1 **From: MAYOR**

2
3 **Subject: A RESOLUTION ADOPTING THE 2019 HOUSING AND COMMUNITY**
4 **DEVELOPMENT ANNUAL (HCDA) ACTION PLAN, WHICH**
5 **CONSTITUTES APPLICATION TO THE U. S. DEPARTMENT OF**
6 **HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE**
7 **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), THE HOME**
8 **INVESTMENT PARTNERSHIPS PROGRAM (HOME), AND THE**
9 **EMERGENCY SOLUTIONS GRANT (ESG). THIS RESOLUTION**
10 **APPROPRIATES THE 2019 ANNUAL ENTITLEMENT GRANTS FROM**
11 **HUD IN THE AMOUNTS NOT TO EXCEED ONE MILLION SEVEN**
12 **HUNDRED TWENTY THOUSAND ONE HUNDRED FIFTY-FOUR**
13 **DOLLARS (\$1,720,154) IN CDBG ENTITLEMENT, SIX HUNDRED**
14 **SIXTY-THREE THOUSAND TWO HUNDRED SEVEN DOLLARS**
15 **(\$663,207) IN HOME ENTITLEMENT, ONE HUNDRED FIFTEEN**
16 **THOUSAND DOLLARS (\$115,000) IN HOME PROGRAM INCOME AND**
17 **ONE HUNDRED FORTY-SIX THOUSAND FOUR HUNDRED SIXTY-**
18 **ONE DOLLARS (\$146,461) IN ESG ENTITLEMENT; ALL TO THE**
19 **FEDERAL GRANT FUND (241) FOR THE ANCHORAGE HEALTH**
20 **DEPARTMENT.**

21
22 The purpose of the attached resolution is to adopt the 2019 HCDA Action Plan, and
23 appropriate Program Year (PY) 2019 HUD entitlement funds and HOME program
24 income. The 2019 HCDA Action Plan is the second year of five annual action plans
25 and constitutes the Municipality of Anchorage's application to HUD for entitlement
26 funds and is part of the 2018-2022 Housing and Community Development Consoli-
27 dated Plan (HUD Consolidated Plan).

28
29 The 2019 program year began on January 1, 2019. The 2019 HCDA Action Plan
30 will be submitted to HUD upon the Assembly's approval and HUD's review of the
31 2019 HCDA Action Plan for 45 days, PY 2019 entitlement identified are based on
32 the actual grant awards received from HUD. Entitlement award amounts were an-
33 nounced in April 2019. The 2019 HCDA Action Plan outlines the program of activi-
34 ties to be undertaken with CDBG, HOME, and ESG funds.

35
36 Programs for PY 2019 to address the needs of the Municipality's lower-income and
37 homeless residents. The 2019 HCDA Action Plan was developed by the Mayor,
38 Municipal Manager and AHD. CDBG, HOME, and ESG grants are managed by
39 AHD.

40
41 Consistent with federal regulations 24 CFR 91.115, a public notice published on
42 August 23, 2018 in the Anchorage Daily News, a newspaper with statewide distribu-
43 tion announced the beginning of the 2019 HCDA Action Plan process, public hearing
44 and public comment period. This was the first public hearing on the 2019 HCDA

1 Action Plan. A presentation and public hearing on the 2019 HCDA Action Plan was
 2 held on September 5, 2018 in the AHD Conference Room #423, at 825 L Street,
 3 Anchorage, starting at 4:00PM. Public testimony and comment on the 2019 HCDA
 4 Action Plan were accepted through 4:00PM on September 24, 2018.

5
 6 The second public notice ad was placed in the Anchorage Daily News on May 23,
 7 2019 to announce the availability of the 2019 HCDA Action Plan. On June 12, 2019,
 8 a presentation and public hearing was scheduled and held at the Municipal Anchorage
 9 Health Department (AHD) Conference Room #423, at 825 L Street, in Anchorage
 10 starting at 3:00PM. Comments were accepted through 4:00PM on June 27,
 11 2019.

12
 13 Copies of the draft plan were available at the AHD, Housing and Community Services
 14 Division, Community Safety and Development (CSD office) in 825 L Street,
 15 Suite #506 in Anchorage and through the MOA website.

16
 17 The AHD requests approval of the attached resolution to the draft 2019 HCDA Action
 18 Plan. Details on the sources and uses for each of these grants are included in the
 19 table below. Additional descriptions of each activity are included in the draft 2019
 20 HCDA Action Plan.

21
 22

2019 HUD Funding:

Project Sources	CDBG	HOME	ESG	Total
2019 Allocation	1,720,154	663,207	146,461	2,529,822
Program Income		115,000		115,000
Total Sources	1,720,154	778,207	146,461	2,644,822
Project Uses	CDBG	HOME	ESG	Total
Administrative and General	344,030	77,820	10,985	432,835
Mobile Home Repair Program - Rural Alaska Community Action Program (RurAL CAP)	400,000			400,000
Rental Housing Development – Cook Inlet Housing Authority	425,215			425,215
Housing Project – To Be Determined	167,886			167,886
Activity Delivery Cost-Staff Direct	125,000			125,000
Public Services – To Be Determined	71,113			71,113
Public Services - Case Management Sitka Place - RurAL CAP	71,560			71,560

Public Services – Homeless Prevention - Alaska Legal Services Corporation	72,255			72,255
Public Services – Homeless Outreach - RurAL CAP	43,095			43,095
Repay to HUD for RurAL CAP, Karluk Property		285,843		285,843
CHDO Housing Program – To Be Determined		99,481		99,481
Tenant-Based Rental Assistance - NeighborWorks Alaska		281,903		281,903
CHDO Operating Expense Assistance - NeighborWorks Alaska,		33,160		33,160
Homeless Prevention – Municipality of Anchorage			73,587	73,587
Rapid Re-housing - Catholic Social Services			61,889	61,889
Total Uses	1,720,154	778,207	146,461	2,644,822

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Total Awards \$ 2,644,822

Based on approval of this resolution, AHD intends to make the above grant subrecipient awards and contracts upon the approval of awards and contracts from the Anchorage Municipal Assembly.

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Gina M. Riggs-Kaiser, AHD, HCSD-CSD
 Approved by: Natasha M. Pineda Director, AHD
 Concur: Lance Wilber, Director OMB
 Fund Certification: Alexander Slivka, CFO
 241900-2000105-80001954-405100 \$1,720,154
 (Subject to receipt of executed grant agreement)
 (CDBG Entitlement)
 241900-2000106-80001936-405100 \$663,207
 (Subject to receipt of executed grant agreement)
 (HOME Entitlement)
 241800-2000106-80001943-408370 \$115,000
 (Subject to receipt of executed grant agreement)
 (HOME Program Income)
 241900-2000107-80001929-405100 \$146,461

- 1 | (Subject to receipt of executed grant agreement)
- 2 | (ESG Entitlement)
- 3 | Concur: William D. Falsey, Municipal Manager
- 4 | Respectfully submitted: Ethan A. Berkowitz, Mayor

**Attachment A
FY19 Funds Appropriation**

The AHD recommends appropriation of the FY 2019 Community Development Block Grant Program (CDBG) and the HOME Investment Partnerships Programs (HOME), and Emergency Solutions Grant (ESG). The budget detail is presented below.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FY19 CDBG REVENUE**

<u>REVENUE</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
241900-2000105-80001954-405100	Federal Grant Revenue-Direct	\$1,720,154
	Total Revenue	\$1,720,154

FY19 CDBG GRANT MANAGEMENT, PROJECTS AND ACTIVITIES

<u>EXPENDITURES</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
241900-2000105-80001944-501010	Straight Time Labor	\$287,241
241900-2000105-80001946-501010	Straight Time Labor	\$125,000
241900-2000105-80001945-511010	Office Supplies	1,358
241900-2000105-80001945-511170	Gasoline Issues	200
241900-2000105-80001945-511360	Computer Supplies	1,175
241900-2000105-80001945-530360	Repair & Maintenance Contract	2,000
241900-2000105-80001945-540150	Advertising	1,800
241900-2000105-80001945-540170	Communications	2,000
241900-2000105-80001945-540300	Fleet Equipment Rental	2,392
241900-2000105-80001945-540440	Board Commission Expense	75
241900-2000105-80001947-540110	Contract-HUD CIHA Duke's Hsg.	425,215
241900-2000105-80001948-540110	Contract-HUD Ak Legal Services	72,255
241900-2000105-80001949-540110	Contract-HUD RC Sitka Place	71,560
241900-2000105-80001950-540110	Contract-HUD RC Homeless O/R	43,095
241900-2000105-80001951-540110	Contract-HUD PS TBD	71,113
241900-2000105-80001952-540110	Contract-HUD Hsg RC MHRP	400,000
241900-2000105-80001968-540110	Contract-HUD Hsg TBD	167,886
241900-2000105-80001953-615200	IGC CS to Operation Grants	45,789
	Total Expenditures	\$1,720,154

**HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)
FY19 HOME REVENUE**

<u>REVENUE</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
241900-2000106-80001936-405100	Federal Grant Revenue-Direct	\$663,207
241800-2000106-80001943-408370	Loan Recovery	115,000
Total Revenue		\$778,207

FY19 HOME GRANT MANAGEMENT, PROJECTS AND ACTIVITIES

<u>EXPENDITURES</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
241900-2000106-80001930-501010	Straight Time Labor	\$62,163
241900-2000106-80001970-540110	Contract-Karluk HUD Repayment	285,843
241900-2000106-80001932-540110	Contract-NWA TBRA Program	178,403
241800-2000106-80001939-540110	Contract-NWA TBRA Program	103,500
241900-2000106-80001933-540110	Contract-NWA OEA	33,160
241900-2000106-80001934-540110	CHDO Project TDB	99,481
241900-2000106-80001935-615200	IGC CS to Operation Grants	4,157
241800-2000106-80001942-615200	IGC CS to Operation Grants	11,500
Total Expenditures		\$778,207

EMERGENCY SOLUTIONS GRANT (ESG)

FY19 ESG REVENUE

<u>REVENUE</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
241900-2000107-80001929-405100	Federal Grant Revenue-Direct	\$146,461
Total Revenue		\$146,461

FY19 ESG GRANT MANAGEMENT, PROJECT AND ACTIVITIES

<u>EXPENDITURES</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
241900-2000107-80001924-501010	Straight Time Labor	\$7,351
241900-2000107-80001925-540110	Contract-CSS Rapid Rehousing	61,889
241900-2000107-80001926-540110	Contract-MOA Homeless Prevention	73,587
241900-2000107-80001927-540150	Advertising	279
241900-2000107-80001928-615200	IGC CS to Operating Grants	3,355
Total Expenditures		\$146,461

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Assembly Resolution - AR 2019-425

Municipal Clerk's Office
Approved
Date: **December 17, 2019**

Submitted by: Chair of the Assembly at the
Request of the Mayor
Prepared by: Anchorage Health Department
For Reading: December 3, 2019

ANCHORAGE, ALASKA
AR NO. 2019-425

1 **A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE REAPPROPRIATING**
2 **AND ADOPTING HUD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**
3 **FUNDING THROUGH 2016 SUBSTANTIAL AMENDMENTS #5 AND #6 IN THE**
4 **AMOUNT OF FORTY-FIVE THOUSAND SIX HUNDRED THIRTY-THREE DOLLARS**
5 **AND TWENTY-NINE CENTS (\$45,633.29); 2017 SUBSTANTIAL AMENDMENTS #3**
6 **AND #4 IN THE AMOUNT OF EIGHTY-THREE THOUSAND EIGHT HUNDRED**
7 **SEVENTEEN DOLLARS AND FORTY-THREE CENTS (\$83,817.43); 2018**
8 **SUBSTANTIAL AMENDMENT #2 IN THE AMOUNT OF SEVENTY-TWO THOUSAND**
9 **DOLLARS (\$72,000) AND 2019 SUBSTANTIAL AMENDMENT #1 IN THE AMOUNT**
10 **OF ONE HUNDRED FIFTY-FOUR THOUSAND ONE HUNDRED FORTY-NINE**
11 **DOLLARS AND THIRTY-SIX CENTS (\$154,149.36) AND INCLUDES HUD**
12 **EMERGENCY SOLUTIONS GRANT (ESG) FUNDING FROM 2017 SUBSTANTIAL**
13 **AMENDMENT #6 IN THE AMOUNT OF ONE HUNDRED FIVE THOUSAND FIVE**
14 **HUNDRED SIXTY-FIVE DOLLARS (\$105,565), TO THE FEDERAL GRANT FUND**
15 **(241) FOR THE ANCHORAGE HEALTH DEPARTMENT (AHD).**

16
17 **WHEREAS**, the Assembly adopted and appropriated funding for the 2016 Action Plan
18 (AR 2016-86 and AM 209-2016), Substantial Amendment #1 (AR 2016-206 and AM 509-
19 2016), Substantial Amendment #2 (AR 2017-13 and AM 37-2017), Substantial
20 Amendment #3 (AR 2018-20 and AM 40-2018), Substantial Amendment #4 (AR 2018-
21 151 and AM 334-2018), of the 2013-2017 and 2018-2022 U.S. Housing and Urban
22 Development (HUD) Housing and Community Development Consolidated Plan
23 (HCDCP); and

24
25 **WHEREAS**, the Assembly adopted and appropriated funding for the 2017 Action Plan
26 (AR 2017-228 and AM 469-2017) and Substantial Amendment #1 (AR 2018-20 and AM
27 40-2018) and Substantial Amendment #2 (AR 2018-151 and AM 334-2017).

28
29 **WHEREAS**, the Assembly adopted and appropriated funding for the 2018 Action Plan
30 and Substantial Amendment #1 (AR 2018-215 and AM 475-2018).

31
32 **WHEREAS**, the Assembly adopted and appropriated funding for the 2019 Action Plan
33 (AR 2019-238 and AM 489-2019).

34
35 **WHEREAS**, the HCDCP Citizen Participation Plan which is published in the 2019 Action
36 Plan requires Assembly approval of a substantial amendment for projects reprogrammed
37 or not specifically identified in the approved 2016, 2017, 2018 and 2019 Action Plans;
38 and
39

1 **WHEREAS**, consistent with federal regulations 24 CFR 91.115, a public notice published
 2 in the Anchorage Daily News on September 17, 2019 announced the public hearing and
 3 comment period. A public hearing was held on October 2, 2019 to listen to the citizen's
 4 comments. Public testimony and comments were accepted through 10:00 AM October
 5 18, 2019. Copies of the 2016, 2017, 2018 and 2019 Substantial Amendments were
 6 available at the Anchorage Health Department (AHD), Human Services Division,
 7 Community Safety and Development (CSD), at AHD 825 L Street, 5th Floor, Room 506
 8 and through the MOA Website; and

9
 10 **WHEREAS**, the program year's (PY) of 2016, 2017, 2018 and 2019 Substantial
 11 Amendments include reprogramming of CDBG funds in the amount of \$355,600.08 and
 12 the reprogramming of ESG funds in the amount of \$105,565.

13
 14 **2016 CDBG Reprogrammed Funding**

15 PY 2016 Substantial Amendment #5 and #6 identifies and reappropriates funding of
 16 \$25,621.48 from Rural Cap, Child Development Center (CDC), To Be Determined (TBD)
 17 Project funding to Cook Inlet Housing Authority (CIHA), Duke's Place Project. Rural Cap
 18 Mobile Home Repair Project identifies and reappropriates funding of \$9,089.31 and
 19 United Non Profit LLC identifies and reappropriates funding of \$10,922.50 for a total
 20 amount of \$ 20,011.81 to the Alaska Literacy Project.

21		
22	Rural Cap, Child Development Center/To Be Determined (TBD)	(\$25,621.48)
23	Cook Inlet Housing Authority (CIHA), Duke's Place	\$25,621.48
24	Rural Cap, Mobile Home Repair Project (MHRP)	(\$9,089.31)
25	United NonProfit LLC, Rehabilitation Project	(\$10,922.50)
26	Alaska Literacy Program, Rehabilitation Project	<u>\$20,011.81</u>
27		-0-

28 2016 CDBG funds will be reprogrammed and added to existing awards.

29
 30 **2017 CDBG Reprogrammed Funding**

31 PY 2017 Substantial Amendment #3 and \$4 identifies and reappropriates funding of
 32 \$51,496 from Downtown Hope Center to Catholic Social Services (CSS) Operations
 33 Support. Cook Inlet Housing Authority (CIHA) Elizabeth Place identifies and
 34 reappropriates funding of \$5,494 to Cook Inlet Housing Authority (CIHA) Downtown
 35 Duke's Place. Rural Cap Mobile Home Repair Project identifies and reappropriates
 36 funding of \$26,827.43 to the Alaska Literacy Project.

37
 38 **2017 CDBG Reprogrammed Funding**

39	Downtown Hope Center	(\$51,496.00)
40	Catholic Social Services (CSS) Operations Support	\$51,496.00
41	Cook Inlet Housing Authority (CIHA), Elizabeth Place	(\$5,494.00)
42	Cook Inlet Housing Authority (CIHA), Duke's Place	5,494.00
43	Rural Cap, Mobile Home Repair (MHRP)	(\$26,827.43)
44	Alaska Literacy Project, Rehabilitation Project	<u>\$26,827.43</u>
45		-0-

46 2017 CDBG funds will be reprogrammed and added to existing awards.

1
2 **2018 CDBG Reprogrammed Funding**
3 PY 2018 Substantial Amendment #2 To Be Determined funding of \$72,000 identifies and
4 awards funding to Catholic Social Services (CSS) Operations Support.

5		
6	To Be Determined (TBD)	(\$72,000.00)
7	Catholic Social Services (CSS) Operations Support	<u>\$72,000.00</u>
8		-0-

9 2018 CDBG funds will be reprogrammed and added to existing awards.

10
11 **2019 CDBG Reprogrammed Funding**
12 PY 2019 Public Services To Be Determined not previously awarded funding of \$41,534
13 and Capital Project, To Be Determined funding of \$112,615.36 was identified and
14 reappropriated to Alaska Literacy Project in the amount of \$12,615.36, Catholic Social
15 Services (CSS) Brother Francis Shelter, Security Fence in the amount \$100,000 and
16 Catholic Social Services Operations Support in the amount of \$41,534.

17		
18	To Be Determined (TBD), Housing Project	(\$112,615.36)
19	To Be Determined (TBD), Public Services	(\$41,534.00)
20	Alaska Literacy Project, Rehabilitation Project	\$12,615.36
21	Catholic Social Services (CSS), Brother Francis	
22	Shelter, Security Fence	\$100,000.00
23	Catholic Social Services (CSS) Operations Support	<u>\$41,534.00</u>
24		-0-

25 2019 CDBG funds will be reprogrammed and added to existing awards.

26
27 **2017 ESG Reprogrammed Funding**
28 PY 2017 ESG funding identifies and reappropriates funding from Downtown Hope
29 Center, Emergency Shelter of \$45,565 and from MOA Homeless Prevention of \$60,000
30 to Catholic Social Services (CSS) Shelter Operations in the amount of \$105,565.

31		
32	Downtown Hope Center, Emergency Shelter	(\$45,565.00)
33	Municipality of Anchorage, Homeless Prevention	(\$60,000.00)
34	Catholic Social Services (CSS) Shelter Operations	<u>\$105,565.00</u>
35		-0-

36 2017 ESG funds will be reprogrammed and added to existing awards.

37
38 **WHEREAS**, THE Substantial Amendments are consistent with the 2018-2022 MOA's
39 Housing and Community Development Consolidated Plan and under HUD CDBG and
40 ESG grant funds for homeless services and affordable housing and meet HUD's national
41 objectives. CDBG activities are subject to 24 CFR 570 and ESG activities are authorized
42 under Subtitle B of Title IV, McKinney-Vento Homeless Assistance Act 24 CFR 576; now
43 therefore,

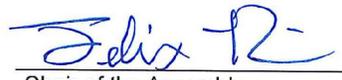
44 **THE ANCHORAGE ASSEMBLY RESOLVES:**
45
46

1 **Section 1.** The Assembly adopts 2016 Substantial Amendments #5 and #6 of the 2016
2 Action Plan; 2017 Substantial Amendments #3 and #4 of the 2017 Action Plan; 2018
3 Substantial Amendment #2 of the 2018 Action Plan and 2019 Substantial Amendment
4 #1 of the 2019 Action Plan for all reprogrammed and awarded funding.

5
6 **Section 2.** Based on approval by the Anchorage Municipal Assembly of this resolution,
7 AHD recommends to make the above grant awards and contract agreements.

8
9 **Section 3.** This resolution shall become effective immediately upon passage and
10 approval by the Anchorage Municipal Assembly.

11
12 PASSED AND APPROVED by the Anchorage Assembly this 17th day of
13 December, 2019.

14
15
16 
17
18 Chair of the Assembly

19
20 **ATTEST:**

21 
22
23
24 Municipal Clerk



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. 792-2019

Meeting Date: December 3, 2019

1 From: Mayor

2
3 Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE
4 REAPPROPRIATING AND ADOPTING HUD COMMUNITY
5 DEVELOPMENT BLOCK GRANT (CDBG) FUNDING THROUGH
6 2016 SUBSTANTIAL AMENDMENTS #5 AND #6 IN THE AMOUNT
7 OF FORTY-FIVE THOUSAND SIX HUNDRED THIRTY-THREE
8 DOLLARS AND TWENTY-NINE CENTS (\$45,633.29); 2017
9 SUBSTANTIAL AMENDMENTS #3 and #4 IN THE AMOUNT OF
10 EIGHTY-THREE THOUSAND EIGHT HUNDRED SEVENTEEN
11 DOLLARS AND FORTY-THREE CENTS (\$83,817.43); 2018
12 SUBSTANTIAL AMENDMENT #2 IN THE AMOUNT OF SEVENTY-
13 TWO THOUSAND DOLLARS (\$72,000) AND 2019 SUBSTANTIAL
14 AMENDMENT #1 IN THE AMOUNT OF ONE HUNDRED FIFTY-
15 FOUR THOUSAND ONE HUNDRED FORTY-NINE DOLLARS AND
16 THIRTY-SIX CENTS (\$154,149.36) AND INCLUDES HUD
17 EMERGENCY SOLUTIONS GRANT (ESG) FUNDING FROM 2017
18 SUBSTANTIAL AMENDMENT #6 IN THE AMOUNT OF ONE
19 HUNDRED FIVE THOUSAND FIVE HUNDRED SIXTY-FIVE
20 DOLLARS (\$105,565), TO THE FEDERAL GRANT FUND (241)
21 FOR THE ANCHORAGE HEALTH DEPARTMENT (AHD).

22
23 The purpose of the resolution is to amend the 2016, 2017, 2018 and 2019 Action
24 Plans of the 2013-2017 and 2018-2022 Housing and Community Development
25 Consolidated Plans (HCDCP) to include all projects awarded. The HCDCP Citizen
26 Participation Plan which is published and circulated requires Assembly approval of
27 a substantial amendment for project funding reprogrammed or not specifically
28 identified in the 2016, 2017, 2018 and 2019 Action Plans.

29
30 The 2016, 2017, 2018 and 2019 Action Plans were developed in accordance with
31 Housing and Urban Development (HUD) and federal regulations. The Plans and
32 Substantial Amendments can be found on the Anchorage Health Department (AHD)
33 Human Services Division, Community Safety and Development's (CSD) website.

34
35 Programs for program years (PY's) 2016, 2017, 2018 and 2019 address the needs
36 of the Municipality's lower-income and homeless residents. CDBG, HOME, HTF
37 and ESG grants are managed by AHD. The Housing and Community Development
38 Annual Action Plan (HCDAAP) was developed by the Mayor, Municipal Manager
39 and AHD.

1 The HCDCP Citizen Participation Plan which is published in the 2019 Action Plan
 2 requires Assembly approval of a substantial amendment for projects reprogrammed
 3 or not specifically identified in the approved 2016, 2017, 2018 and 2019 Action
 4 Plans; and

5
 6 Consistent with federal regulations 24 CFR 91.115, a public notice published in the
 7 Anchorage Daily News on September 17, 2019 announced the public hearing and
 8 comment period. A public hearing was held on October 2, 2019 to listen to the
 9 citizen's comments. Public testimony and comments were accepted through 10:00
 10 AM October 18, 2019. Copies of the 2016, 2017, 2018 and 2019 Substantial
 11 Amendments were available at the Anchorage Health Department (AHD), Human
 12 Services Division, Community Safety and Development (CSD), at AHD 825 L Street,
 13 5th Floor, Room 506 and through the MOA Website; and

14
 15 The program year's (PY) of 2016, 2017, 2018 and 2019 Substantial Amendments
 16 include reprogramming of CDBG funds in the amount of \$355,600.08; and the
 17 reprogramming of ESG funds in the amount of \$105,565.

18
 19 **2016 CDBG Reprogrammed Funding**

20 PY 2016 Substantial Amendment #5 and #6 identifies and reappropriates
 21 \$25,621.48 from Rural Cap, Child Development Center (CDC) as a To Be
 22 Determined (TBD) Project funding to the Cook Inlet Housing Authority (CIHA),
 23 Duke's Place Project. Rural Cap Mobile Home Repair Project identifies and re-
 24 appropriates \$9,089.31 and United Non Profit LLC identifies and reappropriates
 25 \$10,922.50 for a total amount of \$ 20,011.81 to the Alaska Literacy Project.

27 Rural Cap, Child Development Center/To Be Determined (TBD)	(\$25,621.48)
28 Cook Inlet Housing Authority (CIHA), Duke's Place_	\$25,621.48
29 Rural Cap, Mobile Home Repair Project (MHRP)	(\$9,089.31)
30 United NonProfit LLC, Rehabilitation Project	(\$10,922.50)
31 Alaska Literacy Program, Rehabilitation Project	<u>\$20,011.81</u>
32	-0-

33 2016 CDBG funds will be reprogrammed and added to existing awards.

34
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 37 of \$51,496 from Downtown Hope Center to Catholic Social Services (CSS)
 38 Operations Support. Cook Inlet Housing Authority (CIHA) Elizabeth Place identifies
 39 and reappropriates funding of \$5,494 to Cook Inlet Housing Authority (CIHA)
 40 Downtown Duke's Place. Rural Cap Mobile Home Repair Project identifies and re-
 41 appropriates funding of \$26,827.43 to the Alaska Literacy Project.

43 Downtown Hope Center	(\$51,496.00)
44 Catholic Social Services (CSS) Operations Support	\$51,496.00
45 Cook Inlet Housing Authority(CIHA), Elizabeth Place	(\$5,494.00)
46 Cook Inlet Housing Authority (CIHA), Duke's Place	\$5,494.00

1	Rural Cap, Mobile Home Repair (MHRP)	(\$26,827.43)
2	Alaska Literacy Project, Rehabilitation Project	<u>\$26,827.43</u>
3		-0-
4		
5	2017 CDBG funds will be reprogrammed and added to existing awards.	
6		
7	2018 CDBG Reprogrammed Funding	
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9	and awards funding to Catholic Social Services (CSS) Operations Support.	
10		
11	To Be Determined (TBD)	(\$72,000.00)
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18	\$41,534 and Capital Project To Be Determined funding of \$112,615.36 was	
19	identified and reappropriated to Alaska Literacy Project in the amount of \$12,615.36,	
20	Catholic Social Services (CSS) Brother Francis Shelter, Security Fence in the	
21	amount \$100,000 and Catholic Social Services Operations Support in the amount	
22	of \$41,534.	
23		
24	To Be Determined (TBD), Housing Project	(\$112,615.36)
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30		-0-
31	2019 CDBG funds will be reprogrammed and added to existing awards.	
32		
33	2017 ESG Reprogrammed Funding	
34	PY 2017 ESG funding identifies and reappropriates funding of \$45,565 from	
35	Downtown Hope Center, Emergency Shelter and from MOA Homeless Prevention	
36	funding of \$60,000 to Catholic Social Services (CSS) Shelter Operations in the	
37	amount of \$105,565.	
38		
39	Downtown Hope Center, Emergency Shelter	(\$45,565.00)
40	Municipality of Anchorage, Homeless Prevention	(\$60,000.00)
41	Catholic Social Services (CSS) Shelter Operations	<u>\$105,565.00</u>
42		-0-
43	2017 ESG funds will be reprogrammed and added to existing awards.	
44		

1 | Based on approval of this resolution the Anchorage Health Department intends to
2 | make the above grant awards and contracts upon the approval of awards and
3 | contracts from the Anchorage Municipal Assembly.
4 |

5 | **THE ADMINISTRATION RECOMMENDS APPROVAL.**
6 |

7 | Prepared by: Gina M. Riggs-Kaiser, AHD, HS/CSD
8 | Approved by: Natasha Pineda, Director, AHD
9 | Concur: Lance Wilber, Director, Office of Management & Budget
10 | Concur: Alexander Slivka, CFO
11 | Concur: William D. Falsey, Municipal Manager
12 | Respectfully Submitted: Ethan A. Berkowitz, Mayor

Appendix D - Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

 6/18/19
Signature/Authorized Official Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2019, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

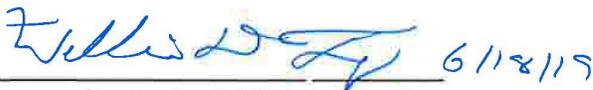
A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.


Signature/Authorized Official Date

MUNICIPAL MANAGER
Title

OPTIONAL CERTIFICATION CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.


Signature/Authorized Official

6/18/15
Date

MUNICIPAL MANAGER
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;


Signature/Authorized Official 6/18/19
Date

MUNICIPAL MANAGER
Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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Appendix E - SF-424s

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="05/23/2019"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="Municipality of Anchorage"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Municipality of Anchorage"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="92-0059987"/>	* c. Organizational DUNS: <input type="text" value="0766670130000"/>	
d. Address:		
* Street1: <input type="text" value="P. O. Box 196650"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Anchorage"/>	County/Parish: <input type="text" value="Anchorage Borough-Municipality"/>	
* State: <input type="text" value="AK: Alaska"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="99519-6650"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Anchorage Health Department"/>	Division Name: <input type="text" value="Human Services-CSD"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mrs."/>	* First Name: <input type="text" value="Natasha"/>	
Middle Name: <input type="text" value="M."/>	* Last Name: <input type="text" value="Pineda"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Director"/>	
Organizational Affiliation: <input type="text" value="Anchorage Health Department (AHD)"/>		
* Telephone Number: <input type="text" value="907-343-4650"/>	Fax Number: <input type="text" value="907-343-6740"/>	
* Email: <input type="text" value="natasha.pineda@anchorageak.gov"/>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U. S. Housing and Urban Development (HUD), CPD

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant/Entitlement Grants (CDBG)

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Within the Municipality of Anchorage jurisdiction.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	Alaska
* b. Program/Project	Alaska
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	01/01/2019
* b. End Date:	12/31/2019
18. Estimated Funding (\$):	
* a. Federal	1,720,154.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	0.00
* g. TOTAL	1,720,154.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix:	Mr.
* First Name:	William (Bill)
Middle Name:	D.
* Last Name:	Falsey
Suffix:	
* Title:	Municipal Manager
* Telephone Number:	907-343-7121
Fax Number:	907-249-7405
* Email:	william.falsey@anchorageak.gov
* Signature of Authorized Representative:	
* Date Signed:	06/04/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="09/05/2019"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="Municipality of Anchorage"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Municipality of Anchorage"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="92-0059987"/>	* c. Organizational DUNS: <input type="text" value="0766670130000"/>	
d. Address:		
* Street1: <input type="text" value="P. O. Box 196650"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Anchorage"/>	County/Parish: <input type="text" value="Anchorage Borough-Municipality"/>	
* State: <input type="text" value="AK: Alaska"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="99519-6650"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Anchorage Health Department"/>	Division Name: <input type="text" value="Human Services-CSD"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mrs."/>	* First Name: <input type="text" value="Natasha"/>	
Middle Name: <input type="text" value="M."/>		
* Last Name: <input type="text" value="Pineda"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Director"/>		
Organizational Affiliation: <input type="text" value="Anchorage Health Department (AHD)"/>		
* Telephone Number: <input type="text" value="907-343-4650"/>	Fax Number: <input type="text" value="907-343-6740"/>	
* Email: <input type="text" value="natasha.pineda@anchorageak.gov"/>		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p>* 10. Name of Federal Agency:</p> <input type="text" value="U. S. Housing and Urban Development (HUD), CPD"/>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <input type="text" value="14.239"/> <p>CFDA Title:</p> <input type="text" value="HOME Investment Partnership Program (HOME)"/>	
<p>* 12. Funding Opportunity Number:</p> <input type="text" value="N/A"/> <p>* Title:</p> <input type="text" value="N/A"/>	
<p>13. Competition Identification Number:</p> <input type="text" value="N/A"/> <p>Title:</p> <input type="text"/>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <input type="text"/> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <input type="text" value="Within the Municipality of Anchorage jurisdiction."/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="377,364.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="115,000.00"/>
* g. TOTAL	<input type="text" value="492,364.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 05/23/2019	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: Municipality of Anchorage	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: Municipality of Anchorage		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 92-0059987	* c. Organizational DUNS: 0766670130000	
d. Address:		
* Street1: P. O. Box 196650	Street2: <input type="text"/>	
* City: Anchorage	County/Parish: Anchorage Borough-Municipality	
* State: AK: Alaska	Province: <input type="text"/>	
* Country: USA: UNITED STATES	* Zip / Postal Code: 99519-6650	
e. Organizational Unit:		
Department Name: Anchorage Health Department	Division Name: Human Services-CSD	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mrs.	* First Name: Natasha	
Middle Name: M.	* Last Name: Pineda	
Suffix: <input type="text"/>	Title: Director	
Organizational Affiliation: Anchorage Health Department (AHD)		
* Telephone Number: 907-343-4650	Fax Number: 907-343-6740	
* Email: natasha.pineda@anchorageak.gov		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p>* 10. Name of Federal Agency:</p> <input type="text" value="U. S. Housing and Urban Development (HUD), CPD"/>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <input type="text" value="14.239"/> <p>CFDA Title:</p> <input type="text" value="Emergency Solutions Grant (ESG)"/>	
<p>* 12. Funding Opportunity Number:</p> <input type="text" value="N/A"/> <p>* Title:</p> <input type="text" value="N/A"/>	
<p>13. Competition Identification Number:</p> <input type="text" value="N/A"/> <p>Title:</p> <input type="text"/>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <input type="text"/> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> Add Attachment Delete Attachment View Attachment </div>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <input type="text" value="Within the Municipality of Anchorage jurisdiction."/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> Add Attachments Delete Attachments View Attachments </div>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="146,461.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value="146,461.00"/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="292,922.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on .

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:  * Date Signed:

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Appendix F - Written standards for providing ESG assistance

Municipality of Anchorage



ESG POLICIES AND PROCEDURES

Policies and Procedures for the MOA/AHD ESG Funding

DRAFT 6/06/2019

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Area-wide system coordination requirements as per 24 CFR 576.400: 8

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Municipality of Anchorage, Emergency Solutions Grant

Policies and Procedures Guide

Program Purpose

CFDA Number: 14.231

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Home Assistance Act, revising the Emergency Shelter Grants (ESG) Program in many ways and renaming it the Emergency Solutions Grants program that was authorized by subtitle B of title IV of the McKinney- Vento Homeless Assistance Act (42 U.S.C 11371-11378).

This guide is largely a consolidation of standards for ESG set by HUD and other entities as applicable. While the guide is designed to be a convenient reference and not an exhaustive review of all regulations and guidance associated with the ESG program. Grantees and recipients are to familiarize themselves with federal requirements and any other applicable guidance associated with ESG. It is incumbent upon the grantee to understand ESG program requirements.

FAIR HOUSING AND EQUAL OPPORTUNITY

The requirements in 24 CFR part 5, subpart A are applicable, including the nondiscrimination and equal opportunity requirements at 24 CFR 5.105(a). Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701u, and implementing regulations at 24 CFR part 135 apply, except that homeless individuals have priority over other Section 3 residents in accordance with § 576.405(c).

The grantee and recipients must make known that use of the facilities, assistance, and services are available to all on a nondiscriminatory basis. If it is unlikely that the procedures the sub-grantee intends to use to make known the availability of the facilities, assistance, and services will reach persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for those facilities and services, the grantee must establish additional procedures that ensure that those persons are made aware of the facilities, assistance, and services. The recipient must take appropriate steps to ensure effective communication with persons with disabilities including, but not limited to, adopting procedures that will make available to interested persons information concerning the location of assistance, services, and facilities that are accessible to persons with disabilities.

LANGUAGE ACCESS PLAN

Consistent with Title VI and Executive Order 13166, grantees and recipients are also required to take reasonable steps to ensure meaningful access to programs and activities for limited English

pg. 2

proficiency (LEP) persons. An individual's ability to speak, read, write or understand English cannot impede his or her access to programs or activities. The grantees and recipients must assess the need for language assistance within its service area by conducting a Four Factor Analysis to understand the languages spoken by LEP persons and how to provide needed language assistance.

The Four Factor Analysis must consider:

1. The number or proportion of LEP persons served or encountered in the eligible service population.
2. The frequency with which LEP persons encounter the program.
3. The nature and importance of the program, activity, or service.
4. The resources available to execute the program and costs of providing LEP services.

Based on the Four Factor Analysis, the grantee and recipients must prepare a Language Access Plan (LAP) to include:

- a. The name of the individual responsible for coordination of LEP compliance;
- b. A training plan on LEP requirements for all staff involved in programs and activities funded by the federal government and awarded by MOA;
- c. The languages identified from the Four Factor Analysis;
- d. A plan for language services based on language assistance needs identified in the Four Factor Analysis;
- e. A schedule for translating and disseminating vital documents; and
- f. A policy for updating the Four Factor Analysis and LAP.

Further, the grantee and must maintain documents regarding its efforts to comply with LEP requirements, including tracking LEP services provided to eligible persons, provide evidence of compliance with its locally adopted LAP to HUD upon request, review and update its Four Factor Analysis at least every five years, and resolve any findings related to its LEP obligations by taking corrective action. Repeated violations may require other appropriate enforcement mechanisms up to and including referral to HUD or repayment of awarded funds.

Further, the grantee and recipient must maintain documents regarding its efforts to comply with LEP requirements, including tracking LEP services provided to eligible persons and providing evidence of compliance.

ACCESS TO HOUSING FINAL RULE

On February 3, 2012, HUD published a final rule titled "Equal Access to Housing and HUD Programs Regardless of Sexual Orientation or Gender Identity." This rule, known as the "Equal Access Rule," became effective on March 5, 2012. The Equal Access Rule applies to all McKinney-Vento funded housing programs, including ESG. It creates a new regulatory provision that generally prohibits considering a person's marital status, sexual orientation, or gender identity in making eligibility determinations for housing.

In July 2014, HUD published FAQ ID 1529, which addresses the applicability of the term *family* in the Equal Access Rule. The FAQ defines *family* as applicable to the ESG program as follows: *Family* includes, but is not limited to, regardless of marital status, actual or perceived sexual orientation, or gender identity, any group of persons presenting for assistance together with or without children and irrespective of age, relationship, or whether a member of the household has a disability. A child who is temporarily away from the home because of placement in foster care is considered a member of the family.

What this means is that any group of people that present together for assistance and identify themselves as a family, regardless of age or relationship or other factors, are a family and must be served together as such. Further, a recipient or subrecipient receiving funds under the ESG or CoC Programs cannot discriminate against a group of people presenting as a family based on the composition of the family (e.g., adults and children or just adults), the age of any member's family, the disability status of any members of the family, marital status, actual or perceived sexual orientation, or gender identity.

The FAQ further clarifies that while it is acceptable for a shelter or housing program to limit assistance to households with children, it may not limit assistance to only women with children. Such a shelter or program must also serve the following family types, should they present, in order to follow the Equal Access Rule:

- Single male head of household with minor child(ren); and
- Any household made up of two or more adults, regardless of sexual orientation, marital status, or gender identity, presenting with minor child(ren).

The emergency shelter or housing program would not be required to serve families composed of only adult members and could deny access to these types of families provided that all adult-only families are treated equally, regardless of sexual orientation, marital status, or gender identity.

EQUAL ACCESS IN ACCORDANCE WITH GENDER IDENTITY

On September 21, 2016, HUD published a final rule in the Federal Register entitled "Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs." Through this final rule, HUD ensures equal access to individuals in accordance with their gender identity in programs and shelter funded under programs administered by HUD's Office of Community Planning and Development (CPD). This rule builds upon HUD's February 2012 final rule entitled "Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity" (2012 Equal Access Rule), which aimed to ensure that HUD's housing programs would be open to all eligible individuals and families regardless of sexual orientation, gender identity, or marital status. The final rule requires that recipients and subrecipients of CPD funding, as well as owners, operators, and managers of shelters, and other buildings and facilities and providers of services funded in whole or in part by any CPD program, to grant equal access to such facilities, and other buildings and facilities, benefits, accommodations and services to individuals

pg. 4

in accordance with the individual's gender identity, and in a manner that affords equal access to the individual's family.

All MOA ESG grantees and recipients must comply with requirements of the Equal Access to Housing Final Rule, the Equal Access in Accordance with Gender Identity Final Rule, and any applicable guidance, regardless of whether the ESG sub-grantee is a victim service or faith-based provider. Non-compliance may result in termination of ESG funding. The regulation and guidance cited above, as well as further guidance from HUD, may be accessed at the following websites. All ESG recipients are expected to review this material in its entirety.

Equal Access to Housing and Equal Access in Accordance with Gender Identity Final Rules can be found at: <https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/>

FAQ 1529,

<https://www.hudexchange.info/faqs/1529/how-is-the-definition-of-family-that-was-included/>

VAWA COMPLIANCE

The grantee and subrecipient is required to comply with the Violence Against Women Act (VAWA) Reauthorization of 2013 to include the prohibition against denial or termination of assistance based on the fact the applicant or tenant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, per 24 CFR part 5, subpart L and 576.409. If the grantee determines eligibility for or administers rental assistance, the grantee is also expected to satisfy additional VAWA regulatory requirements to include, but not limited to, providing a notification and certification to recipients of rental assistance at specified times, adopting an emergency transfer plan applicable to its program, and protecting confidentiality of victims pursuant to the requirements in 24 CFR part 5, subpart L and 576.409.

EMERGENCY TRANSFER PLAN

Part of the regulations requires that each ESG grantee and recipient who provides rental assistance adopt an Emergency Transfer Plan no later than June 14, 2017 based on HUD's model Emergency Transfer Plan. The Emergency Transfer Plan will allow eligible tenants to request and make an internal transfer when a safe unit is immediately available and receive assistance regarding external transfers.

Specifically, the Emergency Transfer Plan must:

- Define participants eligible for an emergency transfer;
- List documentation needed to request an emergency transfer;
- Outline confidentiality protections; and
- Describe how an emergency transfer may occur.

Although HUD's model Plan contains the specific elements that must be adopted by all grantees and recipients, they also have discretion as to other elements that should be included in their plans. HUD has encouraged all grantees and recipients to include as much specific information applicable to the transfer as possible and reflect the unique requirements or features of their programs. Note that in addition to the minimum requirements listed above, agencies must include language in their Plans as required by their program specific regulations. See 576.409 and 574.604.

The HUD model Emergency Transfer Plan, and other model documents, can be found at the following website: https://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/mfh

NOTICE AND CERTIFICATION TO TENANTS

VAWA compliance also requires agencies to provide two HUD forms entitled "Notice of Occupancy Rights under the Violence Against Women Act" and "Certification of Domestic Violence, Dating Violence, Sexual Assault or Stalking" (both attached) to applicants and tenants at each of the following times:

- (i) At the time the applicant is denied assistance or admission under a covered housing program;
- (ii) Where these statements or records are unobtainable, a written record of the intake worker's due diligence in attempting to obtain these statements or records should be documented. Where a move was due to the individual or family fleeing domestic violence, dating violence, sexual assault, or stalking, then the intake worker may alternatively obtain a written certification from the individual or head of household seeking assistance that they were fleeing that situation and that they resided at that address;
- (iii) With any notification of eviction or notification of termination of assistance; and
- (iv) During the annual recertification or lease renewal process, whichever is applicable, or if there will be no recertification or lease renewal for a tenant during the 12 months following December 16, 2016, then through other means.

Other Requirements

VAWA includes requirements in addition to those listed above with which sub-grantees must familiarize themselves and comply. Further information can be found at the following website: <https://www.hudexchange.info/resource/4718/federal-register-notice-proposed-rule-violence-against-women-act-2013-vawa-2013/>

FAITH BASED ACTIVITIES

Organizations that are religious or faith-based are eligible, on the same basis as any other organization, to receive ESG funds. Neither the Federal Government nor a State or local

government receiving funds under ESG shall discriminate against an organization based on the organization's religious character or affiliation.

Organizations that are directly funded under the ESG program may not engage in inherently religious activities, such as worship, religious instruction, or proselytization as part of the programs or services funded under ESG. If an organization conducts these activities, the activities must be offered separately, in time or location, from the programs or services funded under ESG, and participation must be voluntary for program participants.

Any religious organization that receives ESG funds retains its independence from Federal, State, and local governments, and may continue to carry out its mission, including the definition, practice, and expression of its religious beliefs, provided that the religious organization does not use direct ESG funds to support any inherently religious activities, such as worship, religious instruction, or proselytization. Among other things, faith-based organizations may use space in their facilities to provide ESG-funded services, without removing religious art, icons, scriptures, or other religious symbols. In addition, an ESG-funded religious organization retains its authority over its internal governance, and the organization may retain religious terms in its organization's name, select its board members on a religious basis, and include religious references in its organization's mission statements and other governing documents.

An organization that receives ESG funds shall not, in providing ESG assistance, discriminate against a program participant or prospective program participant based on religion or religious belief.

ESG funds may not be used for the rehabilitation of structures to the extent that those structures are used for inherently religious activities. ESG funds may be used for the rehabilitation of structures only to the extent that those structures are used for conducting eligible activities under the ESG program. Where a structure is used for both eligible and inherently religious activities, ESG funds may not exceed the cost of those portions of the rehabilitation that are attributable to eligible activities in accordance with the cost accounting requirements applicable to ESG funds.

Sanctuaries, chapels, or other rooms that an ESG-funded religious congregation uses as its principal place of worship, however, are ineligible for funded improvements under the program. Disposition of real property after the term of the grant, or any change in use of the property during the term of the grant, is subject to government-wide regulations governing real property disposition (*see* 24 CFR parts 84 and 85).

If the recipient or a grantee that is a local government voluntarily contributes its own funds to supplement federally funded activities, the recipient or grantee has the option to segregate the Federal funds or commingle them. However, if the funds are commingled, this section applies to all the commingled funds.

COORDINATED ENTRY

All ESG sub-grantees located in the Balance of State Continuum of Care (CoC) must use the coordinated assessment system developed by the Balance of State CoC once it is operational. This system will include all homeless subpopulations and involve the use of a standardized assessment tool that will result in referrals to those seeking assistance based upon a uniform decision-making process. The system will ensure that those with the greatest needs receive priority for housing and service provision and that no unnecessary barriers exist for individuals to receive assistance. ESG sub-grantees located in a CoC other than the Balance of State must use the coordinated assessment system developed by the CoC(s) in which they are located.

Area-wide system coordination requirements as per 24 CFR 576.400:

Since 1995, HUD has required that communities submit a single application for homeless assistance funding through a coordinated system. In 2009, the HEARTH Act codified the Continuum of Care (CoC) as a planning and funding mechanism and consolidated three competitive homeless assistance grant programs (Supportive Housing, Shelter Plus Care and Single Room Occupancy), into a single grant program. The consolidation and codification of the CoC planning processes were intended to increase efficiency and effectiveness in providing housing and services to those experiencing homelessness. The recipient is to consult with the CoC that serves the recipient's jurisdiction in determining how to allocate ESG funds each program year as per 24 CFR 576.400.

There is no single method to address these requirements, HUD encourages recipients to collaborate with the CoC.

The recipient must consult with each Continuum of Care that serves the recipient's jurisdiction in determining how to allocate ESG funds each program year; developing the performance standards for, and evaluating the outcomes of, projects and activities assisted by ESG funds; and developing funding, policies, and procedures for the administration and operation of the HMIS.

The recipient and its subrecipients must coordinate and integrate, to the maximum extent practicable, ESG-funded activities with other programs targeted to homeless people in the area covered by the Continuum of Care or area over which the services are coordinated to provide a strategic, community-wide system to prevent and end homelessness for that area.

Each year, HUD awards funding competitively to eligible project applicants which can be States, units of general-purpose, local governments and nonprofit organizations collectively known as recipients. Recipients may contract or subgrant with government entities or with other organizations.

Recipients must consult with the Continuums of Care (CoC) operating within the jurisdiction in determining how to allocate ESG funds. All ESG recipients are required to coordinate with each other and to comply with additional requirements established by the HEARTH ACT.

The CoC programs are designed to assist sheltered and unsheltered homeless people by providing housing or services needed to help individuals move into transitional and permanent housing, with the goal of long-term stability.

The CoC is responsible for:

- Designing and tooling the local application for HUD CoC Program funds,
- CoC planning ranks funding priorities and local needs,
- Operating the CoC that includes coordinating the implementation of a housing and service system for those experiencing homelessness within its geographic area,
- Operating and designating a Homeless Management Information Operating System (HMIS),
- Coordinating other funding streams and resources to targeted homeless programs.

In some jurisdictions a local or state government-established is the Interagency Council on Homelessness and in many communities the Continuum of Care maybe the coordinating body.

ESG grantees and recipients must match grant funds with an equal amount of cash and/or noncash contributions, dollar for dollar.

Recipients must establish and consistently apply or require that subrecipients establish and consistently apply written standards to each funding component of ESG assistance.

ESG is intended to prevent persons who are housed from becoming homeless by helping them regain stability in their current housing or permanent housing. Eligible consumers must be at imminent risk of homelessness, homeless under other federal statues; fleeing/attempting to flee domestic violence or meet the criteria for being at risk of homelessness and have an income at or below 30% of median income. Eligible consumers must lack the resources or support networks to help them retain or obtain appropriate, stable housing. Eligibility determination and prioritization must comply with HUD Program Standards.

HOUSING FIRST APPROACH

The MOA ESG program prioritizes projects with a low-barriers approach to homeless services and a focus on permanent housing placement as quickly as possible. This is also known as the Housing First approach. Projects committed to the Housing First approach must ensure that they do not screen out any individuals or families for assistance based upon perceived barriers to housing or services. Examples of perceived barriers include, but are not limited to, the following:

- Having too little or no income;
- Current or past substance abuse;
- Having a criminal record (except for state mandated restrictions);
- Having a history of domestic violence.

In addition, assistance may not be terminated to any recipients based upon these barriers.

Examples of this include:

- Failure to participate in supportive services and case management activities;
- Failure to make progress on a services plan;
- Loss of income or failure to improve income;
- Being a victim of domestic violence.

ESG WRITTEN STANDARDS

Pursuant to the HEARTH ESG Interim Rule, all ESG recipients are required to develop certain policies and procedures for recipients to use when providing ESG assistance. Following a collaborative development process with the Balance of State Continuum of Care (CoC), the ESG Entitlement has adopted the Balance of State Continuum of Care Written Standards. These standards are applicable to all sub-grantees awarded ESG funding.

ELIGIBLE ACTIVITIES (PROJECT TYPES)

All recipients of MOA ESG funds are required to comply with all ESG requirements, including the provision of case management, helping program participants increase income, either via employment assistance or through the acquisition of mainstream benefits, and helping program participants move into and remain in permanent housing. MOA reserves the right to update requirements for all projects at its discretion.

Regulations: 24 CFR Part 576.

The ESG Interim Rule took effect on January 4, 2012. The second allocation of FY 2011 ESG funding and future years are all subject to the ESG regulations. The first allocation of FY 2011 ESG funding and prior years are subject to the [Emergency Shelter Grants Program](#) regulations.

ESG is a formula grant program and ESG funding is minimal as HUD sets aside a percentage allocated to the year's appropriation from the prior fiscal year that was allocated to that State, metropolitan city or urban county on all ESG service types as per 24 CFR 576.3. Eligible recipients apply through the U.S. Housing and Urban Development (HUD) Consolidated Planning process in accordance with 24 CFR 91. Eligible recipients generally consist of metropolitan cities, urban counties, territories, and states, as defined in 24 CFR 576.2.

The ESG program provides funding to:

1. Engage homeless individuals and families living on the street;
2. Improve the number and quality of emergency shelters for homeless individuals and families;
3. Help operate these shelters;
4. Provide essential services to shelter residents;
5. Rapidly re-house homeless individuals and families; and
6. Prevent families and individuals from becoming homeless.

ESG funds may be used for five program components: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and HMIS; as well as administrative activities (up to 7.5% of a recipient's allocation can be used for administrative activities).

ESG General Provisions and expenditure limits of 24 CFR 576.100:

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- a) ESG funds may be used for the five components as set forth in 24 CFR 576.101 through 24 CFR 576.107 as well as administrative activities as set forth in 24 CFR 576.108.
- b) There are funding limitations on Street Outreach and Emergency Shelter activities, the recipient award amount cannot exceed the greater 60% of the recipient's fiscal year or the amount of Fiscal Year 2010 grant funds committed for homeless assistance activities.
- c) The total amount of ESG funds that may be used for administrative activities cannot exceed 7.5% of the recipient's fiscal year grant.
- d) Subject to cost principles in 2 CFR 200, subpart E, and other requirements in this part, employee compensation and other overhead costs directly related to carrying out eligible costs of the program components. These costs are not subject to the expenditure limit in paragraph c. in this section.

ELIGIBLE ESG PROGRAM COMPONENTS

Street Outreach

Essential Services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care. Eligible costs include engagement, case management, emergency health and mental health services, transportation, and services for special populations.

The term "unsheltered homeless people" is defined as follows by 24 CFR § 576.2(1)(i) –

- (1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
 - i. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground.

There are 6 eligible activities for street outreach, defined by 24 CFR § 576.101 as follows:

1) Engagement

The location, identification and relationship building with unsheltered homeless people and the engagement of them for the purpose of providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs. Eligible activities include assessment of needs and eligibility; providing crisis counseling; addressing urgent physical needs and actively connecting and providing information and referrals to programs targeted to homeless people and mainstream social services and housing programs. Eligible costs include the cell phone costs of outreach workers during the performance of these activities.

2) Case management

The assessment of housing and service needs and implementing individualized services to meet the needs of the program participant. Eligible services and activities are as follows: using the centralized or coordinated assessment system as required under § 576.400(d); conducting the initial evaluation required under § 576.401(a); including verifying and documenting eligibility; counseling; developing, securing and coordinating services; obtaining Federal, State, and local benefits; monitoring and evaluating program participant progress; providing information and referrals to other providers; and developing an individualized housing and service plan, including planning a path to permanent housing stability.

3) Emergency health services

Eligible costs are for the direct outpatient treatment of medical conditions and are provided by licensed medical professionals operating in community-based settings, including streets, parks, and other places where unsheltered homeless people are living. Eligible treatment consists of developing a treatment plan; assisting program participants to understand their health needs; providing directly or obtaining emergency medical treatment; and providing medication and follow-up services.

4) Emergency mental health services

Eligible costs are the direct outpatient treatment by licensed professionals of mental health conditions operating in community-based settings, including streets, parks, and other places where unsheltered people are living. Eligible treatment consists of crisis interventions, the prescription of psychotropic medications, explanation of the use and management of medications, and combinations of therapeutic approaches to address multiple problems.

5) Transportation

The transportation costs of travel by outreach workers, social workers, medical professionals, or other service providers are eligible, provided that this travel takes place during the provision of services eligible under this section. The costs of transporting unsheltered people to emergency shelters or other service facilities are also eligible.

6) Services for special populations

ESG funds may be used to provide services for homeless youth, victim services, and services for people living with HIV/AIDS, so long as the costs of providing these services are eligible under paragraphs (a)(1) through (a)(5) of this section.

Outreach programs should consider the use of an assessment form that is suited to a street assessment. This should include the options of diversion and placements directly into permanent housing.

24 CFR 576.101.

Emergency Shelter

Shelter Operations, including maintenance, rent, repair, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the emergency shelter.

Where no appropriate emergency shelter is available for a homeless family or individual, eligible costs may also include a hotel or motel voucher for that family or individual.

Based on the HEARTH ESG Interim Rule located at 24 CFR § 576, “emergency shelter means any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements.” Funded emergency shelter projects should have low barriers to entry and participation. Shelter stays should be avoided if possible, and when not possible, limited to the shortest time necessary to help participants regain permanent housing. Emergency shelter projects should be closely linked to an array of services in order to accomplish the goal of stable permanent housing. Linked services may include, but are not limited to, rapid re-housing, transitional housing, affordable housing placement, and employment. Linkages should also be made to applicable mainstream programs such as SOAR, food stamps (SNAP), TANF, etc.

Subject to explicit approval, ESG funds may be used for costs of providing essential services to homeless families and individuals in emergency shelters, and costs of operating emergency shelters. Eligible cost items, based on 24 CFR § 576, are described as follows.

1) Case management

The cost of assessing, arranging, coordinating, and monitoring the delivery of individualized services to meet the needs of the program participant is eligible. Component services and activities consist of:

- (A) Using the centralized or coordinated assessment system as required under § 576.400(d);
- (B) Conducting the initial evaluation required under § 576.401(a), including verifying and documenting eligibility;
- (C) Counseling;
- (D) Developing, securing, and coordinating services and obtaining Federal, State, and local benefits;
- (E) Monitoring and evaluating program participant progress;
- (F) Providing information and referrals to other providers;
- (G) Providing ongoing risk assessment and safety planning with victims of domestic violence, dating violence, sexual assault, and stalking; and
- (H) Developing an individualized housing and service plan, including planning a path to permanent housing stability.

2) Childcare

The costs of childcare for program participants, including providing meals and snacks, and comprehensive and coordinated sets of appropriate developmental activities, are eligible. The children must be under the age of 13, unless they are disabled. Disabled children must be under the age of 18. The child-care center must be licensed by the jurisdiction in which it operates for its costs to be eligible.

3) Education services

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When necessary for the program participant to obtain and maintain housing, the costs of improving knowledge and basic educational skills are eligible. Services include instruction or training in consumer education, health education, substance abuse prevention, literacy, English as a Second Language, and General Educational Development (GED). Component services or activities are screening, assessment and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; and referral to community resources.

4) Employment assistance and job training

The costs of employment assistance and job training programs are eligible, including classroom, online, and/or computer instruction; on-the-job instruction; and services that assist individuals in securing employment, acquiring learning skills, and/or increasing earning potential. Learning skills include those skills that can be used to secure and retain a job. Services that assist individuals in securing employment consist of employment screening, assessment, or testing; structured job skills and job-seeking skills; special training and tutoring, including literacy training and prevocational training; books and instructional material; counseling or job coaching and referrals to community resources.

5) Outpatient health services

Eligible costs are for the direct outpatient treatment of medical conditions and are provided by licensed medical professionals. Emergency Solutions Grant (ESG) funds may be used only for these services to the extent that other appropriate health services are unavailable within the community. Eligible treatment consists of assessing a program participant's health problems and developing a treatment plan; assisting program participants to understand their health needs; providing directly or assisting program participants to obtain appropriate medical treatment, preventive medical care, and health maintenance services, including emergency medical services; providing medication and follow-up services; and providing preventive and non-cosmetic dental care.

6) Legal services

(A) Eligible costs are the hourly fees for legal advice and representation by attorneys licensed and in good standing with the bar association of the State in which the services are provided, and by person(s) under the supervision of the licensed attorney, regarding matters that interfere with the program participant's ability to obtain and retain housing.

(B) Emergency Solutions Grant (ESG) funds may be used only for these services to the extent that other appropriate legal services are unavailable or inaccessible within the community.

(C) Eligible subject matters are child support, guardianship, paternity, emancipation, and legal separation, orders of protection and other civil remedies for victims of domestic violence, dating violence, sexual assault, stalking, and appeal of veterans and public benefit claim denials.

(D) Component services or activities may include client intake, preparation of cases for trial, provision of legal advice, representation at hearings, and counseling.

(E) Fees based on the actual service performed (i.e., fee for service) are also eligible, but only if the cost would be less than the cost of hourly fees. Filing fees and other necessary court costs are also eligible. If the grantee is a legal services provider and performs the services itself, the eligible costs are the grantee's employees' salaries and other costs necessary to perform the services.

(F) Legal services for immigration and citizenship matters and issues relating to mortgages are ineligible costs. Retainer fee arrangements and contingency fee arrangements are ineligible costs.

7) Life skills training

The costs of teaching critical life management skills that may never have been learned or have been lost during physical or mental illness, domestic violence, substance use, and homelessness are eligible costs. These services must be necessary to assist the program participant to function independently in the community. Component life skills training are budgeting resources, managing life money, managing a household, resolving conflict, shopping for food and needed items, improving nutrition, using public transportation, and parenting.

8) Mental health services

(A) Eligible costs are the direct outpatient treatment by licensed professionals of mental health conditions.

(B) ESG funds may only be used for these services to the extent that other appropriate mental health services are unavailable or inaccessible within the community.

(C) Mental health services are the application of therapeutic processes to personal, family, situational, or occupational problems in order to bring about positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas may include family and marital relationships, parent-child problems, or symptom management.

(D) Eligible treatment consists of crisis interventions; individual, family, or group therapy sessions; the prescription of psychotropic medications or explanations about the use and management of medications; and combinations of therapeutic approaches to address multiple problems.

9) Substance abuse treatment services

(A) Eligible substance abuse treatment services are designed to prevent, reduce, eliminate, or deter relapse of substance abuse or addictive behaviors and are provided by licensed or certified professionals. (B) ESG funds may only be used for these services to the extent that other appropriate substance abuse treatment services are unavailable or inaccessible within the community.

(C) Eligible treatment consists of client intake and assessment, and outpatient treatment for up to 30 days. Group and individual counseling and drug testing are eligible costs. Inpatient detoxification and other inpatient drug or alcohol treatment are not eligible costs.

10) Transportation

Eligible costs consist of the transportation costs of a program participant's travel to and from medical care, employment, childcare, or other eligible essential services facilities. These costs include the following:

(A) The cost of a program participant's travel on public transportation;

(B) If service workers use their own vehicles, mileage allowance for service workers to visit program participants;

(C) The cost of purchasing or leasing a vehicle for the recipient or grantee in which staff transports program participants and/or staff serving program participants, and the cost of gas, insurance, taxes, and maintenance for the vehicle; and (D) The travel costs of recipient or grantee staff to accompany or assist program participants to use public transportation.

11) Shelter operations

Eligible costs are the costs of maintenance (including minor or routine repairs), rent, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the emergency shelter. Where no appropriate emergency shelter is available for a homeless family or individual, eligible costs may also include a hotel or motel voucher for that family or individual.

Family Separation and Emergency Shelter

HUD regulations state that all shelters serving families with children under 18 are prohibited from denying access to families based on the age of a child under 18. This requirement has been issued through the HEARTH Act and the ESG Interim Rule. All DCA funded emergency shelters and transitional housing facilities will comply with this requirement. Non-compliance may result in removal of ESG funds.

ESG Definition of Essential Services

- Case Management, the cost of assessing, arranging, coordinating and monitoring the delivery of individual services; use of centralized or coordinated assessment system under 24 CFR 576.400, the initial evaluation which includes verifying and documenting eligibility; counseling; developing and securing coordinated services and obtaining Federal, State and local benefits; monitoring and evaluating program participant's progress; providing information and referrals to other providers, providing an on-going risk assessment and safety plan with victims of domestic violence, sexual assault and stalking and; developing an individualized housing and service plan, including a path to permanent housing.
- Childcare, cost of childcare for program participants under the age of 13.
- Education services, cost of improving knowledge and basic education skills.
- Employment assistance and job training, cost of training and assistance programs.
- Outpatient health services, costs of outpatient treatment of medical conditions.
- Legal services, hourly fees advice for participant's ability to obtain and retain housing.
- Life Skills training, costs of critical life skills training necessary for a participant to function independently in the community.
- Mental Health Services, direct outpatient treatment by professionals.
- Substance Abuse Treatment Services, treatment services to prevent, reduce or eliminate addictive behaviors.
- Transportation services is travel from medical, childcare, employment or other essential services facilities by participant or service workers.
- Service for special populations, services for homeless youth, people with HIV/AIDS and victim services.
- Shelter operations, the eligible costs of operations if rent, security, fuel, equipment, insurance, utilities, food, furnishings and supplies necessary for the operations of the emergency shelter.
- Renovation must be owned by a government entity or private nonprofit organization, these are eligible costs of labor, materials, tools and other costs of renovation. Minimum period of use 10 years.
- Conversion of a building to an emergency shelter. Minimum period of use 10 years.
- Renovation other than major rehabilitation or conversion. Minimum period of use 3 years.

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- Assistance required under the Uniform Relocation Assistance (URA) and Real Property Acquisition Act of 1970, for persons displaced by a project assisted with ESG funds.
- Prohibition against involuntary family separation, child under age of 18 must not be basis for denying admission to an emergency shelter that uses ESG funds and provides shelter to families under age 18.
- Minimum period of use of renovated buildings, is to maintain it as a shelter for homeless individuals and families for not less than a period of 3 or 10 years depending on the type of renovation and the value of the building.
- Essential services and shelter operations.
- Maintenance of effort for essential services related to street outreach and services related to emergency shelter.

Renovation, including major rehabilitation or conversion of a building to serve as an emergency shelter. The emergency shelter must be owned by a government entity or private nonprofit organization. The shelter must serve homeless persons for at least 3 or 10 years, depending on the type of renovation and the value of the building. Note: Property acquisition and new construction are ineligible ESG activities.

24 CFR 576.102.

Homelessness Prevention

Housing relocation and stabilization services and short-and/or medium-term rental assistance as necessary to prevent the individual or family from moving to an emergency shelter, a place not meant for human habitation, or another place described in the ESG homeless definition.

The costs of homelessness prevention are only eligible to the extent that the assistance is necessary to help the program participant regain stability in their current housing or move into other permanent housing and achieve stability in that housing.

Prevention is most efficiently implemented when targeted to those at greatest risk of losing housing. Households receiving this funding must have an income level at or below 30% Area Median Income (AMI) and must demonstrate that they do not have sufficient resources or support networks to prevent them from moving to an emergency shelter or other place defined under Category 1 of the homeless definition. Enrollment in a prevention program should typically last around 2-6 months, although enrollments may be longer based on circumstances. Enrollment must rely heavily on a case management plan to ensure long term stability for program participants. Grantees and recipients should negotiate with landlords as the first step in resolving eviction crises. Prevention implementations should effectively target households at greatest risk of homelessness and assist participants to increase household incomes during enrollment. Linkages should also be made to applicable mainstream programs such as SOAR, food stamps (SNAP), TANF, etc.

Eligible costs include:

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- Rental Assistance: rental assistance and rental arrears;
- Financial assistance: rental application fees, security and utility deposits, utility payments, last month's rent, moving costs; and
- Services: housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, credit repair.

24 CFR 576.103.

Rapid Re-Housing

Housing relocation and stabilization services and/or short-and/or medium-term rental assistance as necessary to help individuals or families living in shelters or in places not meant for human habitation move as quickly as possible into permanent housing and achieve stability in that housing.

The primary goal is to stabilize a program participant in permanent housing as quickly as possible and to provide wrap-around services after the family or individual obtains housing. Households receiving ESG rapid re-housing assistance must have an income level at or below 50% AMI. Enrollment in a rapid re-housing project must rely heavily on a case management plan to ensure long term stability for program participants. Providers are expected to implement a case management plan that will increase household incomes and/or increase access to mainstream benefits for program participants. Linkages should also be made to applicable mainstream programs such as SOAR, food stamps (SNAP), TANF, etc.

Eligible costs include:

- Rental Assistance: rental assistance and rental arrears,
- Financial Assistance: rental application fees, security and utility deposits, utility payments,
- last month's rent, moving costs, Services: housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, credit repair.

24 CFR 576.104

Documentation that applicants meet income eligibility guidelines is required for rapid re-housing and prevention. Total household income should include allowable sources from all household members.

The grantee and recipient must require each program participant receiving rapid re-housing or homelessness prevention assistance to notify them, regarding changes in the program participant's income or other circumstances (e.g., changes in household composition) that affect the program participant's eligibility for assistance under ESG. When notified of a relevant change, the grantee must re-evaluate the program participant's eligibility, the amount and types of assistance the program participant needs.

Re-Certification determines whether an individual or family is still eligible for a project and is required for all rapid re-housing and prevention projects. It occurs:

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- Every 90 days after the project enrollment date, AND
- Annually for those enrolled in the project one (1) year after the initial enrollment date.

Assistance beyond 90 days may not be issued until a 90 day re-certification is complete. Assistance beyond one year may not be issued until annual re-certification is complete.

Data Collection (HMIS)

ESG funds may be used to pay for the costs of participating in and contributing to the HMIS designated by the Continuum of Care for the area.

HMIS projects are used to supplement efforts made by ESG grantees and recipients to provide complete and accurate data in the HMIS, or comparable database for victim service providers. Eligible costs include software, data entry, limited assistance obtaining HMIS technical assistance and training, and user fees. AHD may limit HMIS awards to specific project types and/or geographic areas, which are subject to change in the application guidelines.

24 CFR 576.107

DEFINITION OF HOMELESS, AT RISK OF HOMELESSNESS, AND CHRONIC HOMELESSNESS

Homeless Definition

The HUD homeless definition contains FOUR categories.

Category 1 – Literally Homeless

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) Has a primary nighttime residence that is a public or private place not meant for human habitation;
- (ii) Is living in a publicly or privately-operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, and local government programs); or
- (iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Category 1 clients qualify for emergency shelter, transitional housing, rapid re-housing, and supportive services only projects.

Category 1 clients qualify for street outreach, provided that the individual or family must be living on the streets (or other places not meant for human habitation) and be unwilling or unable to access services in emergency shelter.

Category 2 – Imminent Risk of Homelessness

Individual or family who will imminently lose their primary nighttime residence, provided that:

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- (i) Residence will be lost within 14 days of the date of application for homeless assistance;
- (ii) No subsequent residence has been identified; and
- (iii) The individual or family lacks the resources or support networks needed to obtain permanent housing.

Category 2 clients qualify for emergency shelter and prevention.

Category 3 – Homeless Under Other Federal Statutes

Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- (i) Are defined as homeless under the other listed federal statutes;
- (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application;
- (ii) Have experienced persistent instability as measured by two moves or more during the preceding 60 days; and
- (iv) Can be expected to continue in such status for an extended period of time due to special needs or barriers.

For the purposes of this definition, other federal statutes for defining homelessness include:

- Section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a)
- Section 637 of the Head Start Act (42 U.S.C. 9832)
- Section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e–2)
- Section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h))
- Section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012)
- Section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)) OR
- Section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a)

Category 3 clients qualify for emergency shelter.

Category 3 clients qualify for prevention, provided that the individual or family must have an annual income below 30% of AMI.

Category 4 – Fleeing/Attempting to Flee DV

Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence;
- (ii) Has no other residence; and
- (iii) Lacks the resources or support networks to obtain other permanent housing.

Category 4 clients qualify for emergency shelter and homelessness prevention.

Category 4 clients qualify for street outreach and rapid re-housing, provided that the individual or family also meets the criteria for Category 1 above. 24 CFR 576.107

At Risk of Homelessness Definition

To meet the definition for at risk of homelessness, the individual or family must meet two threshold criteria and must exhibit one or more specified risk factors. The two threshold criteria and risk factors are below.

The individual or family must:

- (i) Have income below 30 percent of median income for the geographic area; AND
- (ii) Have insufficient resources immediately available to attain housing stability. [*e.g., family, friends, faith-based or other social networks immediately available*] to prevent them from moving to an emergency shelter or another place described in category 1 of the homeless definition; AND
- (iii) Meet at least one of the following conditions:
 - (A) Has moved frequently because of economic reasons--“2 or more times during the 60 days immediately preceding the application for homelessness prevention assistance.”
 - (B) Is living in the home of another because of economic hardship.
 - (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application.
 - (D) Lives in a hotel or motel; [“and the cost of the hotel or motel is not paid for by federal, state, or local government programs for low-income individuals or by charitable organizations.”]
 - (E) Lives in severely overcrowded housing; [in a single-room occupancy or efficiency apartment unit in which more than two persons, on average, reside or another type of housing in which there reside more than 1.5 persons per room, as defined by the U.S. Census Bureau.]
 - (F) Is exiting a publicly funded institution; or system of care, [such as a health-care facility, mental health facility, foster care or other youth facility, or correction program or institution.]
 - (G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness. (Use the characteristics described in MOA’s jurisdictions Consolidated Plan).

Chronic Homelessness Definition

Chronically homeless means:

A “homeless individual with a disability,” as defined in section 401(9) of the McKinney-Vento Homeless Assistance Act, who ...

- Lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; AND

- Has been homeless and living as described above continuously for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive nights of not living as described above. Stays in institutional care facilities for fewer than 90 days will not constitute as a break in homelessness, but rather such stays are included in the 12-month total, as long as the individual was living or residing in a place not meant for human habitation, a safe haven, or an emergency shelter immediately before entering the institutional care facility; or

An individual who has been residing in an institutional care facility, including jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all the criteria above before entering that facility; or

A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets either of the criteria set forth above, including a family whose composition has fluctuated while the head of household has been homeless.

DOCUMENTATION AND RECORDKEEPING

Housing Status Documentation

ESG grantees must establish and follow written intake procedures to ensure program compliance. The procedures must require documentation at intake of the evidence relied upon to establish and verify homeless or at-risk of homelessness status.

THIRD PARTY SOURCE

DOCUMENTS ARE THE PREFERRED METHOD OF VERIFYING AND DOCUMENTING HOUSING STATUS.

Preferred Order of Documentation

Pursuant to 24 CFR 576.500(b), the order of priority for evidence establishing and verifying homeless status is:

- 1) Third-party documentation – source documents or statement provided by an outside party,
- 2) Staff/Intake worker observation – documented by ESG staff within the agency,
- 3) Certification from the person seeking assistance – ESG staff must certify efforts made to obtain third party documentation before allowing applicant to self-certify.

Lack of third-party documentation must not prevent an individual or family from being immediately admitted to emergency shelter, receiving street outreach services, or being immediately admitted to shelter or receiving services provided by a victim service provider.

Category 1 Documentation and Certification Requirements

- 1) **Third party written:** A written referral or official communication from another housing or service provider;
 - Third party written documentation must be on official agency stationery of the third party and must be signed and dated by an appropriate agency representative;
 - Alternate requirement: If written verification cannot be obtained on official agency stationery from another housing or service provider, the appropriate AHD approved form should be used. This form must be signed and dated by an appropriate agency representative.
- 2) **Staff observation:** Written observations by an intake or outreach worker of the conditions where the individual or family was living.
 - Intake staff notes on observations must be recorded in writing on the appropriate AHD approved form, signed, and dated by the intake or outreach worker.
 - A description of efforts made by the staff member to obtain third party documentation must be included.
- 3) **HMIS Verification of Homelessness**
 - HMIS or the HMIS COMPARABLE DATABASE can be used to verify homelessness by accessing a client record, determining that the ESG applicant is (at the time of application for ESG funds) enrolled in a program for homeless individuals or families, and printing a screen shot of the HMIS or HMIS COMPARABLE DATABASE as evidence for the file. This method will primarily be used by rapid re-housing providers.
- 4) **Self-Certification:** Certification by the individual or head of household seeking assistance that (s)he was living on the streets or in emergency shelter
 - Self-certification of homelessness must be recorded in writing on the appropriate AHD approved form, signed, and dated by the individual/head of household seeking assistance.
 - A description of efforts made by the staff member to obtain third party documentation and verify homelessness via staff observation must be included.

Category 1 and exiting an institution where (s)he resided for 90 days or less acceptable evidence:

1) Evidence listed above for Category 1, and one of the following:

- (A) Discharge paperwork or a written or oral referral from a social worker, case manager, or other appropriate official of the institution, stating the beginning and end dates of the time residing in the institution.
 - All oral statements must be recorded by the intake worker on the appropriate AHD approved form.
- (B) Where the evidence listed above in (A) is not obtainable, a written record of the intake worker's due diligence in attempting to obtain the evidence described in (A) and a certification by the individual seeking assistance that states he or she is exiting or has just exited an institution where he or she resided for 90 days or less.
 - Intake worker due diligence and certification by the individual seeking assistance must be recorded in writing on the appropriate AHD approved form, signed, and dated by the individual exiting the institution.

Category 2 Documentation and Certification Requirements

- 1) A termination order resulting from an eviction action that requires the individual or family to leave their residence within 30 days after the date of their application for homeless assistance;
OR
- 2) The equivalent notice under applicable state law, a Notice to Quit, or a Notice to Terminate issued under state law.

For Category 2 applicants whose primary nighttime residence is a hotel or motel room not paid for by charitable organizations or federal, state, or local government programs:

- (A) Evidence that the individual or family lacks the resources necessary to reside there for more than 30 days after the date of application for homeless assistance; OR
- (B) An oral statement by the individual or head of household that the owner or renter of the housing in which they currently reside will not allow them to stay for more than 14 days after the date of application for homeless assistance. The intake worker must record the statement and certify that it was found credible.

To be found credible, the oral statement must:

- Be verified by the owner or renter of the housing in which the individual or family resides at the time of application for homeless assistance; AND
- Be documented by a written certification by the owner or renter or by the intake worker's recording of the owner or renter's oral statement.

If the intake worker is unable to contact the owner or renter, documentation must include:

- Written documentation of the intake worker's due diligence in attempting to obtain verification and written certification that the applicant's statement was true and complete; AND
- Certification by the individual or head of household that no subsequent residence has been identified; AND
- Certification or other written documentation that the individual or family lacks the resources and support networks needed to obtain other permanent housing.

Category 3 Documentation and Certification Requirements

*Note that ESG projects may only serve Category 3 homeless with explicit permission from AHD. The Category 3 homeless population is expected to be rare in the Balance of State Continuum of Care and ESG Entitlement Area, as most individuals and families will qualify as homeless under one of the other categories.

- 1) Certification of homeless status by the local private nonprofit organization or state or local governmental entity responsible for administering assistance under the Runaway and Homeless Youth Act (42 U.S.C. 5701 *et seq.*), the Head Start Act (42 U.S.C. 9831 *et seq.*), subtitle N of the Violence Against Women Act of 1994 (42 U.S.C. 14043e *et seq.*), section 330

of the Public Health Service Act (42 U.S.C. 254b), the Food and Nutrition Act of 2008 (7 U.S.C. 2011 *et seq.*), section 17 of the Child Nutrition Act of 1966 (42 U.S.C. 1786), or subtitle B of title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 *et seq.*), as applicable; AND

- 2) Referral by a housing or service provider (third party written), written observation by an outreach worker (staff observation), or certification by the homeless individual or head of household seeking assistance (self-certification), showing that the individual or head of household has not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application; AND
- 3) Certification by the individual or head of household and any available supporting documentation that the individual or family moved two or more times during the 60-day period immediately preceding the date of application for homeless assistance, including: recorded statements or records obtained from each owner or renter of housing, provider of shelter or housing, or social worker, case worker, or other appropriate official of a hospital or institution in which the individual or family resided; AND

Where these statements or records are unobtainable, a written record of the intake worker's due diligence in attempting to obtain these statements or records will be needed.

Where a move was due to the individual or family fleeing domestic violence, dating violence, sexual assault, or stalking, then the intake worker may alternatively obtain a written certification from the individual or head of household seeking assistance that they were fleeing that situation and that they resided at that address; AND

- 4) Written diagnosis from a professional who is licensed by the state to diagnose and treat that condition (or intake staff recorded observation of disability that within 45 days of date of the application for assistance is confirmed by a professional who is licensed by the state to diagnose and treat that condition); employment records; department of corrections records; literacy, English proficiency tests; or other reasonable documentation of special needs or 2 or more barriers that would cause reasonable expectation that the individual or family will remain homeless by this definition for an extended period of time.

Category 4 Documentation and Certification Requirements

- 1) If the individual or family is receiving shelter or services provided by a victim service provider:
 - Self-certification OR staff certification of homelessness, documented on the appropriate AHD approved form, stating that the individual or head of household seeking assistance is fleeing; has no subsequent residence; and lacks resources.
- 2) If the individual or family is receiving shelter or services from a non-victim service provider:
 - Self-certification OR staff certification of homelessness, documented on the appropriate AHD approved form, stating that the individual or head of household seeking assistance is

fleeing; has no subsequent residence; and lacks the resources or support networks, *e.g.*, family, friends, faith-based or other social networks, needed to obtain housing.

- 3) The documentation must certify that the statement is true and complete;
 - Where the safety of the individual or family would not be jeopardized, the domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening condition must be verified by a written observation by the intake worker or a written referral by a housing or service provider, social worker, legal assistance provider, health-care provider, law enforcement agency, legal assistance provider, pastoral counselor, or any other organization from whom the individual or head of household has sought assistance for domestic violence, dating violence, sexual assault, or stalking. The written referral or observation need only include the minimum amount of information necessary to document that the individual or family is fleeing, or attempting to flee domestic violence, dating violence, sexual assault, and stalking.

At Risk of Homelessness Documentation and Certification Requirements

- 1) In determining the annual income of an individual or family, the recipient or grantee must use the standard for calculating annual income under 24 CFR 5.609. Check guidance for further evidence requirements.
- 2) Evidence of the second eligibility criterion (lacks enough resources to immediately attain housing stability) is:
 - (A) Source documents - notice of termination from employment, unemployment compensation statement, bank statement, health-care bill showing arrears, utility bill showing arrears.
 - (B) To the extent that source documents are unobtainable, a written statement by the relevant third party - (*e.g.*, former employer, public administrator, relative) or written certification by the intake staff of the oral verification by the relevant third party that the applicant meets one or both of the criteria of the definition of “at risk of homelessness” OR;
 - (C) If source documents and third-party verification are unobtainable, a written statement by intake staff describing the efforts taken to obtain the required evidence.
- 3) Evidence for documenting at least one of the 7 risk factors is:
 - (A) Source documents - notice of termination from employment, unemployment compensation statement, health-care bill showing arrears, utility bill showing arrears.
 - (B) To the extent that source documents are unobtainable, a written statement by the relevant third party - (*e.g.*, former employer, public administrator, relative) or written certification by the intake staff of the oral verification by the relevant third party that the applicant meets one or both of the criteria of the definition of “at risk of homelessness” OR;
 - (C) If source documents and third-party verification are unobtainable, a written statement by intake staff describing the efforts taken to obtain the required evidence.
- 4) Evidence for documenting at least one of the 7 risk factors are:

- (A) Source documents - notice of termination from employment, unemployment compensation statement, bank statement, health-care bill showing arrears, utility bill showing arrears.
- (B) To the extent that source documents are unobtainable, a written statement by the relevant third party - (*e.g.*, former employer, public administrator, relative) or written certification by the intake staff of the oral verification by the relevant third party that the applicant meets one or both of the criteria of the definition of “at risk of homelessness” OR;
- (C) If source documents and third-party verification are unobtainable, a written statement by intake staff describing the efforts taken to obtain the required evidence.

DOCUMENTING PERSONS WITH DISABILITIES

A person with disabilities means a household composed of one or more persons at least one of whom is an adult who has a disability.

- 1) A person shall be considered to have a disability if he or she has a disability that:
 - (i) Is expected to be long-continuing or of indefinite duration;
 - (ii) Substantially impedes the individual’s ability to live independently;
 - (iii) Could be improved by the provision of more suitable housing conditions; and
 - (iv) Is a physical, mental, or emotional impairment, including impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury.
- 2) A person will also be considered to have a disability if he or she has a developmental disability, as defined in this section.
- 3) A person will also be considered to have a disability if he or she has acquired immunodeficiency syndrome (AIDS) or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome, including infection with the human immunodeficiency virus (HIV).
- 4) Notwithstanding the preceding provisions of this definition, the term person with disabilities includes, except in the case of the SRO component, two or more persons with disabilities living together, one or more such persons living with another person who is determined to be important to their care or well-being, and the surviving member or members of any household described in the first sentence of this definition who were living, in a unit assisted under this part, with the deceased member of the household at the time of his or her death. (In any event, with respect to the surviving member or members of a household, the right to rental assistance under this part will terminate at the end of the grant period under which the deceased member was a participant.)

Developmental disability means, as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002):

- 1) A severe, chronic disability of an individual that—
 - (i) Is attributable to a mental or physical impairment or combination of mental and physical impairments
 - (ii) Is manifested before the individual attains age 22
 - (iii) Is likely to continue indefinitely

- (iv) Results in substantial functional limitations in three or more of the following areas of major life activity:
- (A) Self-care
 - (B) Receptive and expressive language
 - (C) Learning
 - (D) Mobility
 - (E) Self-direction
 - (F) Capacity for independent living
 - (G) Economic self-sufficiency AND
- (v) Reflects the individual's need for a combination and sequence of special, interdisciplinary, or generic services, individualized services.

INTAKE, ELIGIBILITY ASSESSMENT AND RE-CERTIFICATION

All ESG service applicants must participate in an initial consultation to assess needs and to determine program eligibility. The consultation will include verification of homelessness or at risk of homelessness status, assessment of barriers to housing stability, and collection of all relevant HMIS data elements. The Coordinated Intake/Assessment system selected within each Continuum of Care will determine more specific requirements for the intake process.

Grantees and recipients will complete the following procedures:

- Check HMIS (or THE HMIS COMPARABLE DATABASE) to determine if the applicant is currently receiving assistance from any other federal funding sources. Clients cannot receive funding for duplicate services at the same time. A printed HMIS screen can be used as documentation in the applicant's file.
- Collect the required ESG documentation (evidence to establish and verify the client's housing status; copy of documentation to establish annual income; certification that client has insufficient support networks; etc.) as relevant.
- Case Manager will record required HMIS data in the ServicePoint5 System (or THE HMIS COMPARABLE DATABASE) for all program participants.

If client is not eligible for ESG, grantees and subrecipients are required to include documentation regarding reasons for non-eligibility and to identify other appropriate service providers within the Continuum that can the services.

Administration

Up to 7.5 % of a recipient's allocation can be used for Administrative activities. These include general management, oversight, and coordination; reporting on the program, the costs of providing training on ESG requirements and attending HUD-sponsored ESG trainings, the costs of preparing and amending the ESG and homelessness-related sections of the Consolidated Plan, Annual Action Plan, and CAPER; and the costs of carrying out environmental review responsibilities.

Strategic Plan to Solve Homelessness in Anchorage, the Anchored Home Plan 2018 - 2021

Service and housing support for those experiencing homelessness comes from government entities, housing providers, and social services organizations. This network of housing and supports is called a Housing & Support System. Through a collaborative planning effort, we have gained a shared, centralized understanding of the current system to increase and provide more efficient services to people experiencing homelessness.

Ending homelessness is not easy. Through the Anchored Home: 2018-2021 Plan, a combination of federal, state and local strategies is gathered. The plan is to remain focused on homelessness. The plan addresses socioeconomic factors and community needs. Anchored Home was developed in partnership with the Anchorage community through a series of discussions, open forums and gatherings.

Core Purpose

Anchored Home identifies concrete actions to make homelessness a rare, brief and one-time event. Anchored Home is an action-oriented roadmap for the next three years that combines community, state and federal plans. The private sector, public sector and individual community members will help to implement this plan, including securing additional resources to meet our community's needs. This work is driven by a collective action partnership among the community, the Municipality, businesses, housing providers, supportive service providers, community-based providers and other stakeholders. Anchored Home seeks to represent the voices of our community members, including those with existing experiences of homelessness

Four Key Pillars of Anchored Home

Anchored Home directs resources to four pillars to solve homelessness and improve community livability.

1. Promoting **Prevention & Diversion** from homelessness
2. Growing the **Housing & Support System**
3. Improving **Public Health & Safety**
4. Increasing **Advocacy & Funding** to bolster our efforts

Data Gathering Types

Anchorage uses a Point-in-Time Count, which is a snapshot of homelessness gathered at one time each year, on the same day as every other participating community in the United States. Additionally, Anchorage uses the Homeless Management Information System (HMIS) across Alaska to collect information on individuals and families experiencing homeless based on provider information. HMIS tracks the number of people experiencing homeless through a Housing & Support System and provides logistics on key measures and the results obtained for the data collected.

The goal of the Coordinated Entry System is to match a person experiencing homelessness with housing and supports to meet their needs, whether that is a short-term emergency shelter stay or long-term permanent housing. Anchorage implemented its Coordinated Entry System in January 2017 and continues to make improvements and add new partners.

To get there, Anchorage will need to build a sustainable data-driven system of supports that adequately meets the needs of people experiencing homelessness. This work must be driven by a collective action partnership among the community, the Municipality, businesses, housing providers, supportive service providers, community-based providers and other stakeholders. Anchored Home seeks to represent the voices of our community members, including those with lived experience of homelessness.

Anchorage is joining many communities around the country working to end homelessness using the concept of “functional zero.” Functional zero is achieved when the number of people who are experiencing homelessness each month, both sheltered and unsheltered, is fewer than the number of available housing units that month. In other words, when our supply of housing and supports meets or exceeds the demand for housing and supports from people experiencing homelessness.

Anchored Home focuses resources on achieving functional zero for youth and young adults, families, and veterans, and making concrete progress on achieving functional zero for adults and people experiencing chronic homelessness. Functional zero is reached when the number of people experiencing homelessness each month, sheltered and unsheltered, is fewer than the monthly availability of housing and supports.

Currently MOA administers the following ESG programs.

ESG Component Awards

Catholic Social Services (CSS) administers the ESG Rapid Rehousing Program for MOA. As a subrecipient, CSS agreed to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 91 and 576 (HUD regulations concerning ESG).

Component: Rapid Rehousing. These activities are designed to move homeless people quickly to permanent housing through housing relocation and stabilization services and short and/or medium-term rental assistance, 24 CFR 576.104		
Activity types:		
Rental Assistance**	Housing Relocation and Stabilization Services	
Eligible costs:	Financial Assistance	Services Costs
Short-term rental assistance	Eligible costs: Rental Application Fees	Eligible costs: Housing Search and Placement
Medium-term rental assistance	Security Deposits	Housing Stability Case
Rental arrears	Last Month’s Rent	Management
**Rental assistance can be project-based or tenant-based.	Utility Deposits	Mediation
	Utility Payments	Legal Services
	Moving Costs	Credit Repair

CSS Project Objectives

- A. CSS meets the objectives of the ESG program by providing housing relocation and stabilization services and short and/or medium-term rental assistance as necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in housing referred to as the Rapid Rehousing Program.
- B. CSS provides housing relocation and stabilization services to include rental/utility subsidy, rental/utility deposits and case management. Grant funds will support case management and direct financial assistance to cover the costs of rent deposits, short-term (up to 3 months) and medium-term (more than 3 months but not more than 24 months) rental assistance.
- C. CSS uses a coordinated assessment system implemented by the CoC for coordination and streamlined access for individuals and families. Through the coordinated entry process, CSS provides eligibility criteria for the Rapid Rehousing Program and the CoC pulls a list of families who match that criteria. The most vulnerable are referred. CSS provides outreach and individuals/families interested become clients of CSS.
- D. CSS reports program participant level data and updates client information in the AK HMIS database.
- E. CSS coordinates and integrates to the maximum extent the Rapid Rehousing Program with other programs targeted to homeless individuals/families in the areas covered by CoC.
- F. CSS utilizes written policies and procedures, that include a Self-Sufficiency Matrix at entry and exit of the program for assessing the effectiveness of the services in reducing individuals/families housing barriers and stability risks.
- G. CSS complies with the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and/or other confidentiality requirements.
- H. CSS provides the ESG match requirement.
- I. CSS has in-house ESG policies and procedures guidelines.

Critical Time Intervention Model used by CSS

CTI is a time-limited evidence-based practice that mobilizes support for vulnerable individuals during periods of transition. It facilitates community integration and continuity of care by ensuring that a person has enduring ties to their community and support systems during these critical periods. CTI is Captured in three main phases:

- (1) Pre-CTI
 - (a) Develop a trusting relationship with client.
 - (b) Place client into permanent housing.
- (2) Phase 1: Transition
 - (a) Provide support & begin to connect client to people and agencies that will assume the primary role of support.
 - 1. Make home visits
 - 2. Engage in collaborative assessments
 - 3. Meet with existing supports
 - 4. Introduce client to new supports

- 5. Give support and advice to client and caregivers
- (3) Phase 2: Try-Out
 - (a) Monitor and strengthen support network and client’s skills.
 - 1. Observe operation of support network
 - 2. Mediate conflicts between client and caregivers
 - 3. Help modify network as necessary
 - 4. Encourage client to take more responsibility
- (4) Phase 3: Transfer of Care
 - (a) Terminate CTI services with support network safely in place.
 - 1. Step back to ensure that supports can function independently
 - 2. Develop and begin to set in motion plan for long-term goals
 - 3. Hold meeting with client and supports to mark final transfer of care
 - 4. Meet with client for last time to review progress made

Rural Alaska Community Action Program, Inc. (RurAL CAP) administers the Homeless Outreach Program for MOA. As a subrecipient, RurAL CAP agreed to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 91 and 576 (HUD regulations concerning ESG) and 24 CFR 570 (HUD regulations concerning CDGB).

Component: Street Outreach. These activities are designed to meet the immediate needs of unsheltered homeless people by connecting them with emergency shelter, housing and/or critical health services. CFR 576.101	
Activity type: Essential Services	
Eligible costs:	
Engagement	Emergency Mental Health Services
Case Management	Transportation
Emergency Health Services	Services for Special Populations

Rural CAP Project Objectives:

- A. RurAL CAP’s Homeless Outreach team provides outreach services in the community in coordination with the Municipality’s Mobile Intervention Team to ensure that individuals experiencing homelessness have access to needed resources and are connecting with housing resources. The project shall serve a presumed very-low to low-income population of homeless individuals.
- B. RurAL CAP certifies that the activities carried out under this Agreement shall meet the National Objective, clients that have income eligibility requirements which limit the activity exclusively to low and moderate-income persons per 24 CFR 570.208(a)(2)(i)(A) and is an eligible public service activity under 570.201(e).
- C. RurAL CAP to provide direct services to clients which include salary and fringe benefits for an Outreach Specialist.

- D. RurAL CAP's Outreach Specialist to work as a mobile access point for the Anchorage Coalition to End Homelessness Coordinated Entry system. The Outreach Specialist shall complete Coordinated Entry packets to assist homeless persons in accessing the housing list. The Outreach Specialist shall connect and build rapport with homeless persons who may not be accessing mainstream and shelter services. The Outreach Specialist will work in coordination with the Mobile Intervention Team to conduct camp outreach, attend Coordinated Entry meetings, and utilize the AKHMIS system to coordinated housing options for vulnerable homeless persons. The Outreach Specialist shall connect homeless persons with housing, treatment, shelter and other community resources. The Outreach Specialist shall work in coordination with other outreach and homeless services within the Anchorage community, with the shelter system, and the Anchorage Safety Center.
- E. RurAL CAP's Data collection and registration occurs for all homeless individuals during their initial contact screening at the Brother Francis Shelter, Bean's Café, Mobile Intervention Team, the Anchorage Safety Center, and community providers, state agencies, private guardians, hospitals, and Anchorage police and fire departments. The Outreach Specialist shall enter all data into a client database and the Alaska Homeless Management Information System (AKHMIS) also known as ServicePoint5 or CoC's Coordinated Entry system (CES). The Outreach Specialist shall maintain an original or an electronic copy of the application signature page with the homeless individual's signature. The Outreach Specialist shall be an active user of the AKHMIS and enter data daily into the system for reporting purposes. Working with the AKHMIS system administrator, a separate homeless individuals' contact list will be created for reporting purposes. Additional AKHMIS entries may be required to address specific data requirements of the homeless outreach.
- F. The Subrecipient shall comply with the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and/or other confidentiality requirements.
- G. RurAL CAP provides the ESG match requirement.
- H. RurAL CAP has an in-house ESG policies and procedures manual.

The Municipality of Anchorage, Anchorage Health Department, ADRC Unit administers the Homeless Prevention Program 24 CFR 576.103.

Component: Homelessness Prevention. These activities are designed to prevent an individual or family from moving into an emergency shelter or living in a public or private place not meant for human(s) habilitation through housing relocation and stabilization services and short and / or medium-term rental assistance. 24 CFR 576.103		
Activity types:		
Rental Assistance**	Housing Relocation and Stabilization Services	
Eligible costs:	Financial Assistance	Services Costs

Short-term rental assistance Medium-term rental assistance Rental arrears **Rental assistance can be project-based or tenant-based.	Eligible costs: Rental Application Fees Security Deposits Last Month's Rent Utility Deposits Utility Payments Moving Costs	Eligible costs: Housing Search and Placement Housing Stability Case Management Mediation Legal Services Credit Repair
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HP Procedures

Due to limited ESG resources MOA as the local recipient, awards ESG Homelessness Prevention funds to provide housing relocation and stabilization services by means of short-term and/or medium-term rental assistance necessary to prevent the individual or family from becoming homeless as defined by HUD's definition in 24 CFR 576.2.

The Municipality of Anchorage, Anchorage Health Department (MOA, AHD Emergency Solutions Grant Program (ESG) referred by 2-1-1 as the Municipality's Homeless Prevention Program (MHPP) provides federal funds to assist consumers and families to quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. Municipal ESG funds are available for homeless prevention (rental assistance).

Component services and assistance generally consist of short-term and medium-term assistance, rental arrears, rental application fees, security deposits, advance payment of last month's rent, utility deposits and payments, moving costs, housing search and placement, housing stability case management, mediation, legal services and credit repair, refer to 24 CFR 576.103, 576.105. and 576.106.

The following requirements apply to eligible beneficiaries for MOA **Homeless Prevention** services:

1) At risk of homelessness means:

- Individuals/families must be residents of the Municipality of Anchorage;
- Individuals/families must have an income at or below 30% of the area median income (AMI) as determined by HUD;
- Individuals/families eligible for assistance must be lacking sufficient resources or support networks, e. g. family, friends, faith-based or other social networks, immediately available to prevent them from moving into an emergency shelter or primary nighttime residence that is not designed for or ordinary use as regular sleeping accommodations for human beings as per 24 CFR 576.2;
- Priority will be given to individuals and families who are currently in housing but at risk of becoming homeless or who need assistance to move to another unit and fall into at least one of the secondary risk criteria;

1. Household(s) have moved two or more times due to economic reasons over a 60- day period preceding application for assistance.
 2. Individual or family is living in the home of another because of economic hardship.
 3. Have an eviction notice to vacate current housing within 21 days of application for assistance.
 4. Individual or family is living in a hotel or motel not paid for by government or a charitable organization.
 5. Household lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit which there resides more than 1.5 persons per room and /or overcrowded housing unit as defined by the US Census Bureau.
 6. Individual is exiting a publicly funded institution or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility or correction program or institution); or
 7. Otherwise lives in housing that is associated with instability and an increased risk of homelessness as identified in the recipient's approved consolidated plan to include: extremely low-income renters who are single parents, youth, minorities, elderly and disabled, displaced veterans and domestic violence individuals and families.
- 2) A child or youth who does not qualify as "homeless" under this section, but qualifies under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C 5732a(3)), section 637(11) of the Head Start Act (42.U.S.C.983211(11)), Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012 (m)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C 1786(b)(15) ; or
 - 3) A child or youth who does not qualify as "homeless" under this section, but qualifies as "homeless under section 725(2) of the McKinney Vento Homeless Assistance Act (42 U.S.C. 11434a. (2)), and the parent(s) or guardian(s) of that child or youth if living with her or him.

BASIC ELIGIBILITY REQUIREMENTS OF HOMELESS PREVENTION

- A. Determination of eligibility for homeless prevention requires an in-person assessment to verify that consumers meet HUD's categorical definition for imminent risk of homelessness, homeless under other federal statutes, or at risk of homelessness.
- B. Consumers for assistance have an annual household income at 30% or below of area median income.
- C. Consumers must lack resources and support networks which could provide financial assistance.
- D. Documentation that the assistance would likely allow the applicant to regain stability in their current permanent housing or access other permanent housing and achieve stability.
- E. The rental property must meet HUD Occupancy Standards, Habitability Standards and Lead-Based Paint Requirements.

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ELIGIBLE ACTIVITIES AND ASSISTANCE

ESG funds may be used to pay landlords for the following rental related expenses.

- A. Rental assistance and / or security deposit.
- B. An eviction notice based on 30 days past due rent.
- C. Component services and assistance generally consist of short-term and medium-term assistance, rental arrears, rental application fees, security deposits, advance payment of last month's rent, utility deposits and payments, moving costs, housing search and placement, housing stability case management, mediation, legal services and credit repair, refer to 24 CFR 576.103, 576.105. and 576.106.

Please note – financial assistance cannot be provided to an ESG consumer who is receiving the same type of assistance through other public sources.

INELIGIBLE ACTIVITIES AND ASSISTANCE

- A. Payments made directly to program consumers or their family members.
- B. Payments made on mortgage or land contract.
- C. Payment of rent for the same period and for the same cost types being assisted through other federal, state, or local housing subsidy program.
- D. Payment on credit cards bills or other consumer debt, including child support or garnishments.
- E. Provision of cash assistance.
- F. Payment cost of discharge planning in mainstream institutions such as hospitals, nursing homes, jails or prisons.

GENERAL REQUIREMENTS

- A. Confidentiality – All information about the consumer is confidential. Information will only be disclosed for determining program eligibility, providing benefits, investigating possible violation of federal, state and local regulation(s) associated with ESG delivery and other legal disclosures and never in a setting where members of the public can hear the conversation.
- B. Release of Information – Consumer information (including identifying the person as a consumer) should not be released without written authorization from the consumer. A Release of Information (ROI) form must be completed by the applicant at the time of intake.
- C. Grievance and Appeals –
 - 1. All consumers shall be afforded the opportunity to file a grievance or appeal any decision that denies (for any reason) or limits eligibility of the consumer or terminates or modifies any financial assistance decision.
 - 2. A consumer shall have a minimum of thirty days within which to request an administrative review.

3. All requests shall be in writing to the ESG Program Manager and provide facts as to why the decision shall be reversed.
4. The ESG Program Manager shall provide a memorandum identifying the facts regarding the decision and forward the memorandum, the consumer appeal letter and the entire consumer file for determination by the Division Manager.

ESG SCREENING PROCESS

- A. ESG service opens on the first of each month. If the first of the month happens to fall on a weekend AHD will open the line the following business day. Depending on funding amounts, ESG will open with 2-1-1 from 8-5pm, five days a week. A consumer will be asked 5 questions and if they are eligible their name will be put on a list and given to the ADRC Resource Specialist. The ADRC Resource Specialist will call all callers; even after eligible consumers have been selected to move forward.
- B. ESG will open on the 1st of each month, if the first of the month happens to fall on a weekend AHD will open the lines the following business day. Depending on funding amounts, ESG will open and remain open from 8-5pm five days a week. If funding is not available, the Resource Specialist will contact 2-1-1 to ensure they do not begin screening consumers.
- C. The Resource Specialists will direct consumers to 2-1-1 where they will have a recording. Reflecting when the line is open and closed.
- D. 2-1-1 personnel will use the following prescreening questions.
 1. Do you live in the Municipality of Anchorage? Answer Yes.
 2. Do you have an eviction notice? Answer Yes.
 3. Have you or other adults in your household worked or had other income in the last 30 days? Answer Yes.
 4. Are you receiving rental assistance or a housing voucher? Answer No.
 5. Have you or someone in your household received rental assistance from the Municipal Homeless Prevention Program in the last 12 months? Answer No.
- E. If all the prescreening questions are answered correctly, the 2-1-1 Information and Referral (I&R) Specialist will record the caller's name and contact information.
- F. If all the prescreening questions are NOT answered correctly, the 2-1-1 I&R Specialist will search for other appropriate referrals to the client.
- G. ADRC Resource Specialist will pick up the list of potential ESG clients from 2-1-1 the afternoon after the 2-1-1 ESG phone line closes.

Client Contact for ESG Rental Assistance

- A. **ADRC Message Script.** In addition to the message about ADRC services, a short message will be added to the ADRC main Information & Referral (I &R) telephone line advising clients when the ESG program will be opened.

- B. **Walk-In Clients.** If a potential consumer comes directly to DHHS seeking ESG assistance, the ESG Resource Specialist will provide the consumer with the next open period and instruct consumer to call 2-1-1. If potential consumer does not have access to a telephone, ESG Resource Specialist will assist consumer to access the voice mail queue and assure follow up contact can be made. No screenings or appointments will be made for walk-in consumers. Also, ESG lead will use the Language Line program to assist ESG consumer's consumers if they would like assistance in another language.
- C. **Consumers requesting ESG** assistance through other DHHS numbers or personnel will be instructed to call ESG hotline 2-1-1 and follow voice mail instructions. Consumers will be screened in the order calls are received on the ESG hotline.

ESG ELIGIBILITY DETERMINATION PROCESS

Consumers will be further screened by ESG Resource Specialist by telephone to determine program eligibility. If it is determined that the caller appears eligible for services, an appointment will be set for assessment. Please note – an appointment with an ESG Resource Specialist does not constitute eligibility for program funds. Eligibility is determined at the time of assessment. In general, appointments are scheduled within 24-48 business hours and are based on funding. The hotline will be updated regularly by ESG Resource Specialist to indicate the status of the program.

- A. ESG Resource Specialist will review and sign off on the prescreening form to determine if the consumer is eligible for the program. If the consumer does not meet the requirements, there is no need to continue with the eligibility screening process.
- B. Due to limited resources and consistent with the Anchorage continuum of care requirements to serve the most in need, all consumers must meet the targeting criteria to be eligible for the program.
- C. ESG Resource Specialist will need to ensure that the information in the targeting criteria matches the information provided in the ESG application form. (i.e. dependents, income information, employment, disability, etc....)
- D. ESG Resource Specialist will sign off on the Stage 2 of the disposition form to reflect that either the consumer meets or does not meet the targeting criteria. If the consumer does not meet the targeting information, there is no need to continue with the Eligibility Screening form.
- E. ESG Resource Specialist will print and sign the ESG screening form.
- F. ESG Resource Specialist will document unsuccessful consumers using the declined assessment spreadsheet. The spreadsheet will include the consumers name, address, telephone number and reason for denial.

Consumers that successfully complete the prescreening and eligibility process will be scheduled for an appointment.

ELIGIBILITY DETERMINATION

- A. Rent Reasonableness Determination – ESG Resource Specialist must determine whether the gross rent is a reasonable rent in comparison to rent for other comparable unassisted units. The information listed below must be considered when making this determination:
 - 1. The location, quality, size, unit type and age of the rental unit.
 - 2. Any amenities, housing services, maintenance and utilities to be provided by the owner in accordance with the lease.
 - 3. The rental unit’s gross rent must be comparable to the Fair Market Rent (FMR) established by HUD for each geographic area as per 24 CFR 888 and 24 CFR 982.503 and complies with HUD’s standard of rent reasonableness as established under 24 CFR 982.507.
 - 4. The method to establish some Rental Reasonableness standards will be documented through the review of advertisements of comparable rental units. Rent must meet rent reasonableness standards and cannot exceed HUD’s published FMRs for the area.
- B. Fair Market Rent (FMR) Determination – FMR is established by HUD to determine rent ceilings for HUD-funded rental assistance and will be the basis for determining FMR for the ESG program.
 - 1. The current FMR for Anchorage as determined by HUD.
 - 2. Information will be updated by ESG Resource Specialist immediately after HUD issues the new FMR amounts.
 - 3. The rent for the unit assisted with ESG must not exceed the lesser of the FMR or the rent reasonableness standard as per 24 CFR 576.106(d).
- C. Calculating Gross Rent - Whether a household is seeking to maintain its current housing or relocate to another unit to avoid homelessness, or exiting homelessness into new permanent housing, the process for determining acceptable rent amounts is as follows. The gross rent (rent plus appropriate utility allowance) must be no greater than the FMR standard by HUD and fit within the limitations resulting from a Rent Reasonableness analysis.
 - 1. Gross rent is the sum of the rent paid to the owner plus, if the tenant pays separately for utilities, the monthly allowance for utilities established by the public housing authority for the area in which the housing is located. For purposes of calculating the Fair Market Rent (FMR), utilities include electricity, gas, water and sewer, and trash removal services but not cable or satellite television service, or internet service.
 - 2. The rent for the unit being assisted with program funds cannot exceed the lesser of the FMR or the Rent Reasonableness Standard.
 - 3. If the gross rent for the unit exceeds either the Rent Reasonableness Standard or FMR, no ESG funds may be used for any portion of the rent, even if the household is willing and/or able to pay the difference.
 - 4. FMR and Rent Reasonableness requirements do not apply when a program consumer receives only financial assistance or services. This includes rental

application fees, security deposits, utility payments/deposits, moving costs, housing search and placement, housing stability case management, landlord-tenant mediation, legal services, and credit repair.

- D. The following formula will be used to calculate Gross Rent Amount of a unit.
1. Total contract rent amount of the unit, plus
 2. Allowable fees (excludes late fees and pet fees) required for occupancy under the lease, plus
 3. Monthly utility allowance established by local public housing authority.
 4. Example: A 2-bedroom unit has a rent of \$1,200 per month, not including utilities. The utility allowance for that size and type of unit is \$150 per month. Therefore, the gross rent is \$1,350. A check of three similar units in the neighborhood reveals that a reasonable rent is \$1,400. However, the FMR for the jurisdiction is \$1,300. This means that the household cannot be assisted with ESG rental assistance in this unit because the gross rent exceeds the FMR.

ESG consumers will be advised that appointment does not constitute eligibility for the ESG program.

ESG Application Process

Once the pre- application and eligibility process is complete, the ESG Resource Specialist will review the ESG proof of eligibility forms to determine the necessary documentation to bring in for the office appointment. Additionally, the ESG consumers will need to bring in the following documentation.

RENTAL AND UTILITY ASSISTANCE

RENTAL ASSISTANCE	RENT DEPOSIT/1ST MONTH'S RENT
Eviction Notice	Rental Agreement
Rental agreement	Section 8 award letter
Proof of Income (pay stubs, federal assistance award letters bank statements, letter from employer, etc.)	Proof of Income (pay stubs, federal assistance award letters bank statements, letter from employer, etc.)
	Referral letter or statement of homelessness (if in a shelter or transitional housing)
Photo ID (driver's license, passport, etc...)	Photo ID (driver's license, passport, etc...)
SSN for each member of the household	SSN for each member of the household

DOCUMENTATION

If a new job and no first paycheck; the consumer will bring a signed statement from their supervisor stating name of the company and employee; wage, hours per week worked (or to be worked) and a signature block with contact information.

ESG Application Form – All information on the application form must be filled out and collected and signed and reviewed by both the ESG consumer and ESG Resource Specialist.

Section title	Section area	Comment
Section 1	Applicant information	All information must be completed in this section
Section 2	Applicant profile	This information is needed for AKHMIS entry purposes
Section 3	Household members	This information is needed to determine financial eligibility for household income
Section 4	Housing information	All information in this section must be completed in its entirety
Section 5	Reason for request/Current situation	All information in this section must be completed in its entirety.
Section 6	Current situation	All information in this section must be completed in its entirety. This section will also assist the ESG Resource Specialist in completing the consumer sized service plan.
Section 7	Other Services	ESG funds cannot be used if financial assistance is available from other agencies.
Section 8	Family Income	All sources of income must be identified and supporting income bank balance documentation provided.
Section 9	Regularly monthly expenses	This section must be completed in its entirety
Section 10	Initial request for service/assistance	If assistance is approved, the ESG Resource Specialist will need to contact the vendors to obtain their address, EIN, SSN and W-9.
Section 11	Verification of information	The ESG Resource Specialist will obtain a copy of all information required in this section.
Section 12	Applicant statement of certification and referral information	The applicant must sign and date the certification. The ESG Resource Specialist must complete the “referred by’ and referred to” sections.

Homeless Assessment Matrix – all questions must be answered and recorded. The ESG consumer will be informed that the ESG Resource Specialist will conduct a follow up assessment at which time the matrix questions will be asked again to assess the consumer’s progress.

PROPERTY INSPECTIONS/ HOUSING HABITABILITY CHECKLIST

Prior to the commitment of funds, the ESG Resource Specialist will make arrangements and conduct an inspection of the property.

Habitability standards – The ESG Resource Specialist will use the ESG Housing Habitability Standards Inspection Checklist for inspection of the unit to ensure that the property meets HUD housing standards for the ESG program.

- 1) Place either an “A” for approval or “D” for deficient in the appropriate box for each of the inspection elements.
- 2) Place an “X” in the boxes that reflect the results of the inspection.
- 3) The ESG Resource Specialist will complete the balance of the form in its entirety and sign the form.
- 4) No funds will be disbursed prior to the approved habitability inspection.

LEAD-BASED PAINT INSPECTION

- 1) All ESG Resource Specialist will successfully complete the HUD lead-based Paint Internet certification training.
- 2) The ESG Resource Specialist will utilize the Anchorage Property Appraisal website to determine the year that the property was built. The document will become a permanent part of the consumer file.
- 3) For units older than 1978 and which house one of more children under 6 years of age, the landlord and tenant must complete and sign the Lead-Based Paint Disclosure form. The disclosure form will also document the ESG consumers receipt of lead-based paint hazard information pamphlet.
- 4) The ESG Resource Specialist will use the Housing Prevention and Rapid Re-Housing Lead Screening Worksheet to determine if the property requires a lead-based paint inspection and to walk them through the inspection process.
- 5) No funds will be distributed prior to the lead-based paint inspection approval.

FOLLOW UP SURVEY – HOUSING STABILITY (90 DAYS)

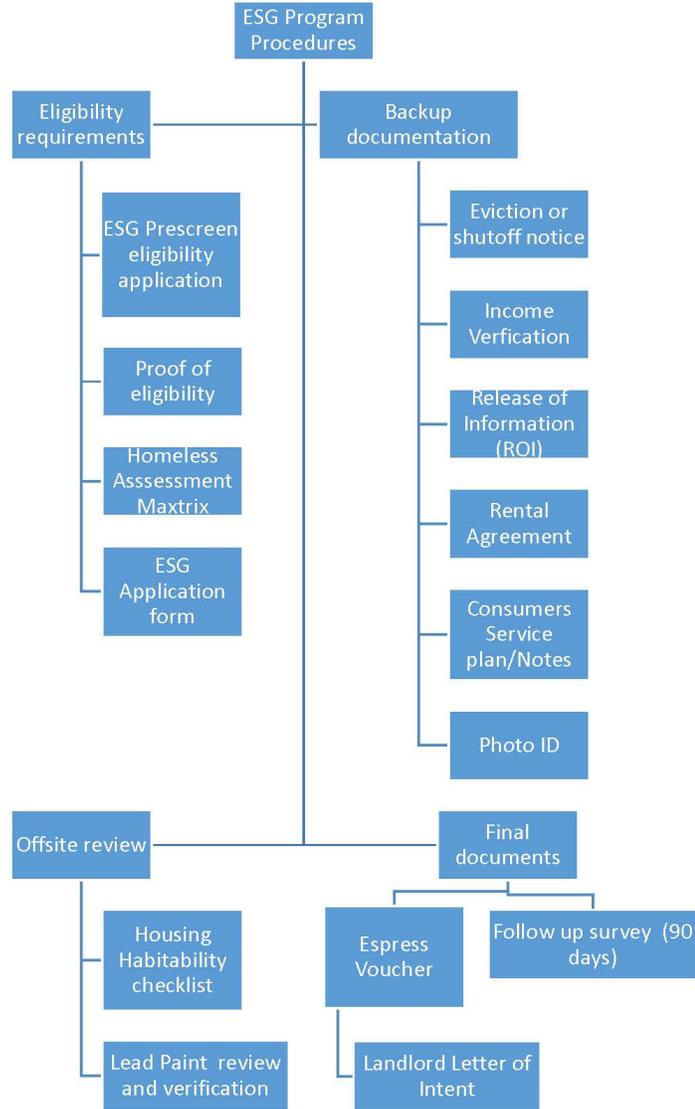
ESG Resource Specialist will conduct telephone follow-up interviews three months after receiving rental assistance. The purpose of the follow-up is to determine the following.

- A. If the consumer is still residing in the housing unit.
 1. The ESG Resource Specialist will attempt to contact the consumers by telephone at least three times, at different times, over a two-day period.
 2. If unable to reach the applicant by telephone, the ESG Resource Specialist will send a survey with a self-addressed, postage paid envelope, to the consumers’ address on file.
- B. How the consumers are making progress towards meeting their goals in the Consumer Sized Service Plan.

It is expected that all efforts to complete activities on behalf of the consumers will be done in a timely manner. The ESG Resource Specialist will provide updates to the Program Manager and any outstanding consumer's charts will be reviewed to determine the action steps need to complete the file.

- C. File storage – All completed consumers files will be kept in a locked ESG file cabinet except when ESG Resource Specialist is actively working on a case. All active and completed files will be locked up at the end of the day.

Flow Chart Checklist



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Appendix G – Housing, Homeless, and Neighborhood Development Commission Resolution 2019-001

**Municipality of Anchorage
Housing, Homeless, and Neighborhood
Development Commission**

**HHANDR 2019-001
April 3, 2019**

A resolution to inform the Municipality of Anchorage's Mayor and Assembly of HHAND's support and endorsement of the goals of the 2018-2021 Anchored Home Plan

Whereas the Housing, Homeless and Neighborhood Development ("HHAND") Commission's purpose is to advise the Mayor and Anchorage Assembly on issues affecting housing development, homelessness and land usage throughout the Municipality of Anchorage, and

Whereas HHAND's stated purpose #3 is to advise the Mayor and Assembly as to policies, practices and legislation which affect housing and community development issues, neighborhoods revitalization strategies, and progress related to plans and programs goals, and

Whereas Jasmine Khan, executive director of the Anchorage Coalition to End Homelessness ("ACEH") shared an overview of the Anchored Home plan on three occasions, including a detailed review on February 6, 2019, and

Whereas the HHAND Commission believes the strategic Anchored Home Plan, as a detailed supplement to the previously HHAND supported 10-point Plan to End Homelessness, will significantly advance community-wide efforts to end homelessness, and

Whereas the HHAND Commission feels the accountability, transparency, identified data collection, and communication laid out in the Anchored Home Plan is a significant enhancement to tangibly identify movement making homeless a rare, brief and one-time event in Anchorage,

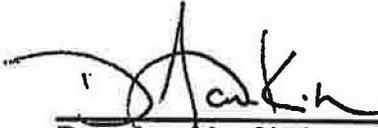
THEREFORE BE IT RESOLVED, that the HHAND Commission supports and endorses the goals of the 2018-2021 Anchored Home Plan, and

BE IT FURTHER RESOLVED, that HHAND recommends a more intense focus on reporting of number of clients served, services provided, costs for those services, and outcomes of that service (the "metrics") to better provide accountability toward the goal of ending homelessness, and

BE IT FURTHER RESOLVED, that HHAND requests the reporting of these metrics on a quarterly basis by all agencies that benefit from Continuum of Care proceeds and that are engaged in the Coalition to End Homelessness' activities, and

BE IT FURTHER RESOLVED, that HHAND supports further funding of the position of the Executive Director of ACEH past the three-year contract the director is now engaged under.

PASSED AND APPROVED BY THE HHAND COMMISSION THIS 3RD DAY OF APRIL, 2019

A handwritten signature in black ink, appearing to read "Doug Lamkin", written over a horizontal line.

**Doug Lamkin, Chair
HHAND COMMISSION**