Municipality of Anchorage

Ethan Berkowitz, Mayor

Housing and Community Development
2017 Action Plan

Draft 2017 Action Plan
Substantial Amendment #1

Municipality of Anchorage

Housing and Community Development 2017 Action Plan

Ethan Berkowitz
Mayor

Department of Health and Human Services
Melinda Freemon, Director

Housing and Community Services Division
Steven P. Ashman, Division Manager

Community Safety and Development

Project Team:

Nancy Vaughn Anderson
Program Manager

James H. Boehm
Senior Neighborhood Planner

Gina Riggs-Kaiser
Senior Staff Accountant

Lawrence M. Stokes
Housing Programs Specialist

Pat Monday
Senior Office Associate

Department of Health and Human Services
Housing and Community Services Division
Community Safety and Development
P.O. Box 196650
Anchorage, AK 99519-6650
Phone: (907) 343-4881
Email: BohmJH@muni.org

269723
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AFFIDAVIT OF PUBLICATION

STATE OF ALASKA
THIRD JUDICIAL DISTRICT

Kayla Lavea
being first duly sworn on oath deposes and says that he/she is a representative of the Alaska Dispatch News, a daily newspaper. That said newspaper has been approved by the Third Judicial Court, Anchorage, Alaska, and it now and has been published in the English language continually as a daily newspaper in Anchorage, Alaska, and it is now and during all said time was printed in an office maintained at the aforesaid place of publication of said newspaper. That the annexed is a copy of an advertisement as it was published in regular issues (and not in supplemental form) of said newspaper on

May 10, 2016

and that such newspaper was regularly distributed to its subscribers during all of said period. That the full amount of the fee charged for the foregoing publication is not in excess of the rate charged private individuals.

Signed Kayla Lavea

Subscribed and sworn to before me this 10 day of MAY, 2016

Brittney Thompson

Notary Public in and for
The State of Alaska.
Third Division
Anchorage, Alaska
MY COMMISSION EXPIRES
2/23/2019

PUBLIC NOTICE

DHHS

Municipality of Anchorage

2018-2022 Housing and Community Development Consolidated Plan
2017 Action Plan
Assessment of Fair Housing
National Housing Trust Fund

Notice of Public Hearing and 30 Day Public Comment Period

In order to be eligible to receive CDBG, HOME, and ESG funds, the Municipality must submit a **Consolidated Plan** to the Department of Housing and Urban Development (HUD) every five years, and is required to update that plan annually with an **Action Plan**. The **Consolidated Plan** is an assessment and analysis of social and economic conditions and issues related to affordable housing, homelessness and community development. The **Assessment of Fair Housing** is to provide an assessment and planning process for taking actions to overcome patterns of segregation, promote fair housing choice, and foster inclusive housing free from discrimination. The **National Housing Trust Fund** is anticipated to compliment HUD funding to increase and preserve affordable housing for low-income and homeless families. The **Assessment of Fair Housing and National Housing Trust Fund will be** included in the Consolidated Plan. There will be several opportunities during the drafting of the plans for the public to comment and participate in the planning process.

This is the first of three Public Hearings for the **2018-2022 Housing and Community Development Consolidated Plan, 2017 Action Plan, Assessment of Fair Housing** and **National Housing Trust Fund.** A Public Hearing will be held on May 25th in the DHHS Conference Room #423, 825 L Street, Anchorage, starting at 3:30 PM. This is an opportunity for the Municipality to hear citizen views, recommend funding proposals and ask questions prior to the drafting of the plans. Written comments will also be accepted via email at the address listed below.

The 2017 Action Plan outlines programming and budget priorities for the HUD CDBG, HOME, and ESG programs and the National Housing Trust Fund for the year 2017 and must be in accordance with the priorities outlined in the Municipality's 2013-2017 Housing and Community Development Consolidated Plan. All HOME activities are subject to 24 CFR Part 92, all CDBG activities are subject to 24 CFR Part 570, and all ESG funding are authorized under Subtitle B of Title IV, McKinney-Vento Homeless Assistance Act, 24 CFR Part 576, and National Housing Trust Fund 24 CFR Part 93.

For more information, contact Nancy Anderson, CSD Program Manager, Municipality of Anchorage at 907-343-4876. Comments received by 4:00 PM, June 13, 2016 will be accepted by fax, email, mail or delivery to the following location:

Mail: Municipality of Anchorage
Department of Health and Human Services
Public Health Initiatives and Partnerships Division
Community Safety and Development
Nancy Anderson, CSD Program Manager
PO Box 196650
Anchorage, AK 99519-6650
Fax: 249-7858
Email: AndersonNV@muni.org
Hand Delivery: 825 L Street, Room 506

Persons who are non-English speaking who would like an interpreter to participate should contact Nancy Anderson at the contact information above.

Persons with disabilities who need auxiliary aids, services, or special accommodations or modifications to participate should contact Pat Monday by telephone at 343-4822, fax at 249-7715 or e-mail MondayPC@muni.org.

EQUAL HOUSING OPPORTUNITY

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AFFIDAVIT OF PUBLICATION

STATE OF ALASKA

THIRD JUDICIAL DISTRICT

Emma Dunlap
being first duly sworn on oath deposes and says that he/she is a representative of the Alaska Dispatch News, a daily newspaper. That said newspaper has been approved by the Third Judicial Court, Anchorage, Alaska, and it now and has been published in the English language continually as a daily newspaper in Anchorage, Alaska, and it is now and during all said time was printed in an office maintained at the aforesaid place of publication of said newspaper. That the annexed is a copy of an advertisement as it was published in regular issues (and not in supplemental form) of said newspaper on

January 25, 2017

and that such newspaper was regularly distributed to its subscribers during all of said period. That the full amount of the fee charged for the foregoing publication is not in excess of the rate charged private individuals.

Signed Emma Dunlap

Subscribed and sworn to before me
this 25th day of January, 2017
Britney Thompson

Notary Public in and for
The State of Alaska.
Third Division
Anchorage, Alaska
MY COMMISSION EXPIRES
2/23/2019

PUBLIC NOTICE

Municipality of Anchorage

2017 and 2018 Annual Action Plans

Notice of Public Hearing and the 30 Day Public Comment Period

The Municipality of Anchorage announces that the Housing and Community Development 2017 Action Plan is available for review and a 30 day public comment period. The draft 2017 Action Plan projects federal Department of Housing and Urban Development (HUD) allocations of CDBG $1,606,172; HOME $545,535; and ESG $145,258 for a total of Total $2,296,965.

The 2018 Action Plan is in the planning phase and a 30 day public comment is being accepted on potential projects to be funded in 2018 with HUD grants.

The Action Plans outline program and budget priorities for the HUD grants that include Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and Emergency Solutions Grant (ESG). CDBG activities are subject to 24 CFR Part 570, HOME activities are subject to 24 CFR Part 92, and ESG funding is authorized under Subtitle B of Title IV, McKinney-Vento Homeless Assistance Act, 24 CFR Part 576. The 2017 Action Plan is the fifth of five annual plans to the 2013-2017 Consolidated Plan.

The draft 2017 Action Plan is available at:
http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx for a 30 day public comment period starting January 25, 2017. Comments received by 4:00 P.M., February 27, 2017 will be accepted by mail, email or delivery to the following location:

Mail: Municipality of Anchorage
Department of Health and Human Services
James Boehm, Senior Neighborhood Planner
PO Box 196650
Anchorage, AK 99519-6650
Email: BoehmJH@muni.org
Hand Delivery: 825 L Street, Room 506

A public hearing on the plans will be held:

Wednesday, February 8, 2017, 3:30 – 4:30 p.m.
Municipality's Department of Health and Human Services
825 L Street, Room 423, Anchorage, AK

Individuals in need of a language interpreter or with disabilities who need auxiliary aids, services, special accommodations or modifications to participate should contact Pat Monday two days before the public hearing by telephone at 343-4822 or email mondaypc@muni.org

EQUAL HOUSING OPPORTUNITY

Published: January 25, 2017

Notary Public
BRITNEY L. THOMPSON
State of Alaska
My Commission Expires Feb 23, 2019

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AFFIDAVIT OF PUBLICATION

STATE OF ALASKA

THIRD JUDICIAL DISTRICT

Joleesa Stepetin
being first duly sworn on oath deposes and says that he/she is a representative of the Alaska Dispatch News, a daily newspaper. That said newspaper has been approved by the Third Judicial Court, Anchorage, Alaska, and it now and has been published in the English language continually as a daily newspaper in Anchorage, Alaska, and it is now and during all said time was printed in an office maintained at the aforesaid place of publication of said newspaper. That the annexed is a copy of an advertisement as it was published in regular issues (and not in supplemental form) of said newspaper on

November 28, 2017

and that such newspaper was regularly distributed to its subscribers during all of said period. That the full amount of the fee charged for the foregoing publication is not in excess of the rate charged private individuals.

Signed Joleesa Stepetin

Subscribed and sworn to before me
this 28th day of November, 2017
Britney Thompson

Notary Public in and for
The State of Alaska.
Third Division
Anchorage, Alaska
MY COMMISSION EXPIRES
2/23/2019

Notary Public
BRITNEY L. THOMPSON
State of Alaska
My Commission Expires Feb 23, 2019

PUBLIC NOTICE

DHHS

Municipality of Anchorage

Draft 2013 Annual Action Plan Substantial Amendment #4
Draft 2016 Annual Action Plan Substantial Amendment #3
Draft 2017 Annual Action Plan Substantial Amendment #1
Notice of One Public Hearing and the 30 Day Public Comment Period

The Municipality of Anchorage (MOA) announces that the Housing and Community Development Consolidated Plan and Action Plans noted above are available for review and public comment. Substantial Action Plan amendments to the 2013, 2016 and 2017 Action Plans include programming/reprogramming $156,487 CDBG funds and $133,348 ESG funds for a total of $289,835.

The Action Plans outlines programming and budget priorities for the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and Emergency Shelter Grant (ESG) HUD programs. This funding must be used in accordance with the overarching priorities outlined in the MOA Housing and Community Development 2013-2017 Consolidated Plan. HOME activities are subject to 24 CFR Part 92. CDBG activities are subject to 24 CFR Part 570. ESG funding are authorized under Subtitle B of Title IV, McKinney-Vento Homeless Assistance Act, 24 CFR Part 576.

The draft Action Plans are available at:
http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx for a 30 day public comment period starting November 28, 2017. Comments received by 10:00 A.M., December 29, 2017 will be accepted by mail, email or delivery to the following location:

Mail: Municipality of Anchorage
Department of Health and Human Services
James Boehm, Senior Neighborhood Planner
PO Box 196650
Anchorage, AK 99519-6650
Email: BoehmJH@muni.org
Fax: 249-7858
Hand Delivery: 825 L Street, Room 506

A public hearing on the Action Plans will be held:
Wednesday, December 6, 2017, 3:00 – 4:30 P.M.
Municipality's Department of Health and Human Services
825 L Street, Room 423, Anchorage, AK

Individuals in need of a language interpreter or with disabilities who need auxiliary aids, services, special accommodations or modifications to participate should contact Pat Monday two days before the public hearing by telephone at 343-4822, fax at 249-7715 or e-mail MondayPC@muni.org.

EQUAL HOUSING OPPORTUNITY

Published: November 28, 2017

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AP-05 Executive Summary

1. Introduction

This document is the fifth of five annual action plans under the Municipality of Anchorage (MOA) Housing and Community Development Consolidated Plan for 2013-2017 (Con Plan). The MOA is a participating jurisdiction and is eligible to receive U.S. Department of Housing and Urban Development (HUD) funding for three federal entitlement programs that focus on the housing and community development needs of low and moderate income persons. These programs are: 1) Community Development Block Grants (CDBG), 2) HOME Investment Partnerships Program (HOME), and 3) Emergency Solutions Grant (ESG). The MOA is required to submit a Consolidated Plan that covers a five-year period that outlines the intended distribution of these HUD dollars. To meet this requirement, the MOA submitted the 2013-2017 Con Plan for the local HUD office to review. In addition to the submission of a five-year plan, the MOA is required to submit an annual action plan that reflects funding for specific activities and projects that meet Con Plan goals for each year thereafter.

The 2017 Action Plan projected allocations for the MOA include the following federal programs: CDBG $1,612,907; HOME $543,890; and ESG $277,946 for a total of $2,434,743. The 2017 Action Plan also includes budgeting $20,000 CDBG program income and $8,580 HOME program income. The 2017 Action Plan details the distribution of HUD funding as guided by the Municipal Mayor and Assembly and three public comment hearings.

This version includes 2017 Action Plan Substantial Amendment #1, 2016 Action Plan Substantial Amendment #2, 2015 Action Plan Substantial Amendment #2 and 2013 Action Plan Substantial Amendment #4.

The NeighborWorks Alaska completed the Minor Repair Program on December 31, 2016 and returned $11,994 of 2015 CDBG funds and $70,603 of 2013 CDBG. The funds are reprogrammed to fund the MOA's Activity Delivery Cost for compensation of employees for the time devoted to the performance of implementing and carrying out specific CDBG activity and implementing an ongoing housing rehabilitation program.

The Anchorage Senior Activity Center completed the Public Facility project to upgrade the fire alarm system at the building and returned $16,900 of 2016 CDBG Program Income funds. The 2016 CDBG Program Income funds will be reprogrammed to fund the TBD – Housing Program. The 2017 CDBG funding of $5,494 is also available for the TBD – Housing Program.

The total amount for the Cook Inlet Housing Authority – Elizabeth Place Rental Housing Development was reduced from $689,650 to $684,156.

The funding for the Tenant-Based Rental Assistance – NeighborWorks Alaska was corrected from $16,427 to $15,028.

CHDO Operating Expense Assistance – was changed to fund $27,195 for one CHDO, NeighborWorks Alaska.

CDBG Public Service funding for Anchorage Community Mental Health Services was reduced from $66,496 to $15,000 for Homeless Outreach. The Hope Center was added with funding in the amount of $51,496 for Shelter Overflow.

Because of the increase of ESG funding, ESG Administrative was increased to $20,846. United Way was added with funding in the amount of $77,782 for Homeless Outreach. Hope Center was added with funding in the amount of $45,565 for Shelter Overflow.

Affordable housing and homelessness touches many of the residents living in the MOA. In January 2016 there were 573 homeless persons in Anchorage in emergency shelters, 292 in transitional housing and 240 unsheltered according to the 2016 Point-In-Time count. Appropriate and affordable housing must be in place for Anchorage to assist individuals and families with preventing and ending homelessness.

2. Summary of the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

HUD requires grantees to incorporate a standardized performance measurement system. The system is designed to enable HUD to aggregate results of its programs and report to congress and the public on a more outcome-oriented system (March 7, 2006 Notice in Federal Register).

Each activity in the 2017 Action Plan corresponds to one of the following two objectives:

- Suitable Living Environment
- Decent Affordable Housing

In addition, each activity in the 2017 Action Plan corresponds to one of the following three outcome categories:

- Availability/Accessibility
- Affordability
- Sustainability: Promoting Livable or Viable Communities

The AP-35 Projects section of the 2017 Action Plan, details respective objectives and outcomes for each of the activities proposed.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The yearly reduction of HUD funding allocated to the MOA makes the process of setting goals a challenge. Because of the cuts to the FY2012, FY2013, FY2014 and FY2015 budgets for CDBG and HOME programs, the goals laid out in the 2013-2017 Consolidated Plan have been adjusted to reflect the decreased available funding.

The MOA actively participated in the writing of the Anchorage Community Plan to Prevent and End Homelessness (Homeless Plan) dated October 14, 2015. The Homeless Plan was written by the Planning Committee in partnership from MOA Department of Health and

Human Services (DHHS), Housing and Neighborhood Development (HAND) Commission's Oversight Subcommittee on Homelessness (HCOSH) and Anchorage Coalition to End Homelessness.

The Analysis of Impediments to Fair Housing (AI) completed February 2015 identified six impediments to fair housing in the MOA. All of the six impediments are addressed in the Homeless Plan.

This 2017 Action Plan represents the fifth year of implementation of the objectives set forth in the 2013-2017 Consolidated Plan. The MOA submitted the 2016 Consolidated Annual Performance Evaluation Report for the programs covered by the Consolidated Plan on March 31, 2017.

4. Summary of Citizen Participation and Consultation Process

Summary from citizen participation section of plan.

Pursuant to federal regulations (24 CFR 91.115), the MOA developed and adopted a Citizen Participation Plan which is included as an appendix to the 2017 Action Plan. The key annual activities designed to encourage citizen participation are to hold at least three public hearings during the program year and offer public comment periods for the draft version of the 2017 Action Plan for various groups such as non-profit organizations and the general public.

A display ad was placed in the Alaska Dispatch News, a newspaper with statewide distribution, on May 10, 2016 to announce the beginning of the 2017 Action Plan process, public hearing, and the comment period.

A discussion with the opportunity for public comment to gather ideas for the 2017 Action Plan was held on May 25, 2016 in the DHHS Conference Room #423, 825 L Street, Anchorage, from at 3:30 PM to 4:30 PM.

A second display ad was placed in the Alaska Dispatch News on January 25, 2017 to announce the availability of the 2017 Action Plan for review, 30 day public comment period and the February 8, 2017 public hearing. The public hearing was held from 3:00 PM to 4:30 PM at the DHHS, 825 L Street, 4th Floor, Room 423.

Comments regarding the above public notice were accepted from January 25, 2017 to 4:00 PM February 27, 2017. Copies of the draft 2017 Action Plan were available at the MOA DHHS, at 825 L Street, Room 506, and through the MOA web site at: http://www.muni.org/Departments/health/PHIP/CSD/Pages/PlansandReports.aspx.

Other locations where these publications could be found were at the Loussac Library, Alaska Housing Finance Corporation and Anchorage Coalition to End Homelessness.

A summary of public comments are included below and were considered in drafting and making revisions to the AP. The final public hearing was held before the Anchorage Municipal Assembly on June 27, 2017.

A third display ad was placed in the Alaska Dispatch News on November 27, 2017 to announce the 2017 Action Plan Substantial Amendment #1, 2016 Action Plan Substantial Amendment #3 and 2013 Action Plan Substantial Amendment #4 for review, 30 day public

comment period and the December 6, 2017 public hearing. The public hearing was held from 3:00 PM to 4:30 PM at DHHS, 825 L Street, 4th Floor, Room 423.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Consolidated Plan.

May 25, 2016 Public Hearing.

Maggie Humm, Alaska Legal Services Corporation (ALSC) – Ms. Humm spoke about being a recipient of CDBG Public Service funds and what ALSC does.

Corrine O'Neill, Supportive Housing Division Director, Rural Alaska Community Action Program – Ms. O'Neill would like to see the MOA in their fair housing assessment do something around discrimination towards people with criminal backgrounds thereby discriminating by race. She would also like to see Public Service funding have a continual emphasis on homelessness in 2018. For the Housing Trust Fund Ms. O'Neill would like to see a maximization of the operational set aside and be aligned with some housing choice vouchers.

Ms. O'Neill spoke about the Continuum of Care and the Housing Trust Fund money.

She would like to see the MOA keep their Community Housing Development Organization operating assistance program going.

She would like to see an emphasis on ESG in regards to Rapid Re-housing and maybe not this year but eventually looking at that for Tenant Based Rental Assistance as well.

On the National Housing Trust Fund, if you're going to serve 30% of the median income, she thinks it should really be looked at for permanent supportive housing. She wants the MOA to maximize the set-aside and Alaska Housing Finance Corporation to match that with Section 8 vouchers.

Comment period May 10, 2016 until 4:00 PM, June 13, 2016

Suzi Pearson, Executive Director, Abused Women's Aid In Crisis (AWAIC) – Ms. Pearson spoke about what AWAIC provides and requested that the 2017 Action Plan address the demand and need for services for victims of domestic violence on a broader scope and invest funding accordingly.

Lisa Aquino, Executive Director, Catholic Social Services (CSS) – Ms. Aquino spoke about the CSS - Brother Francis Shelter Emergency Overflow in the 2016 Action Plan and how the $28,625 per year is not enough to meet the need.

Elaine Phillipps, Executive Director, Habitat for Humanity Anchorage (HFHA) – Ms. Phillipps spoke about what HFHA is doing and plans for 2017. She stated that access to and availability of CDBG, HOME and Housing Trust Fund dollars would significantly enhance our ability to move forward with plans to build additional low income housing in Anchorage for citizens making 30-60% of local median income, as well as assist in the acquisition of land needed to begin a new housing development.

Ellen Kazary, Development Director, Rural Alaska Community Action Program – Ms. Kazary spoke about their partnership with the MOA in delivering the Mobile Home Repair Program and encourage the MOA to continue it as one of its CDBG activities.

Corrine O'Neill, Supportive Housing Division Director, Rural Alaska Community Action Program – Ms. O'Neill requested funding for the following:

Karluk Manor

- National Housing Trust Funds to replace the roof for roughly $100,000.
- An annual $40,000 operational set-aside.

Sitka Place

- Roughly $85,000 for items in the deficiency report, paving, siding, and painting.
- Operating funding to cover an annual budget deficit of $60,000.

Safe Harbor Muldoon

- Public Service funds of $75,000 in FY2017 and $75,000 in FY2018.

February 8, 2017 Public Hearing.

Curtis Ecklund, Weatherization Manager II, Rural Alaska Community Action Program (RurAL CAP) – Mr. Ecklund spoke about the Mobile Home Repair Program funded by the MOA with CDBG and that RurAL CAP strongly supports continued funding for the Mobile Home Repair Program for 2018 and beyond.

Elaine Phillips, Executive Director, Habitat for Humanity Anchorage (HFHA) – Ms. Phillips spoke about HFHA and is looking forward to the Duben Street project in the 2017 Action Plan with HOME program funds.

Corrinne O'Neill, Supportive Housing Division Director, Rural Alaska Community Action Program (RurAL CAP) – Ms. O'Neill spoke about CDBG Public Service grants and would like to see the funding continue with a preference for homelessness. She then said that she is happy to see the Community Housing Development Organization Operating Assistance put into the HOME budget. RurAL CAP would like the Municipality to look at smaller more rehabilitative projects because being able to couple the funding together is becoming more and more difficult in sort of a challenging, economic and political climate.

On ESG, RurAL CAP appreciates the MOA's efforts on Rapid Re-housing and continued support.

December 6, 2017 Public Hearing

No comments were received during the public hearing.

Comment period November 28, 2017 until 10:00 AM, December 29, 2017

Corrinne O'Neill, Supportive Housing Division Director, Rural Alaska Community Action Program (RurAL CAP) – Ms. O'Neill said that RurAL CAP highly supports the commitment of ESG and Public Service funds for shelter overflow. RurAL CAP commends the commitment of funding to rental housing development in the Action Plan amendment.

RurAL CAP would like to see the funding dedicated to the United Way dedicated to a direct service provider with outreach experience in the community.

RurAL CAP encourages the Municipality to work with the State of Alaska, Division of Behavioral Health Services to see if this funding can be leveraged and coordinated with the SAMSHA PATH funding to bring these services back to Anchorage.

RurAL CAP would like the opportunity to apply for CHDO operating assistance.

6. Summary of comments or views not accepted and the reasons for not accepting them.

May 25, 2016 Public Hearing.

Suzi Pearson, Executive Director, Abused Women's Aid In Crisis – Ms. Pearson requested that the 2017 Action Plan address the demand and need for services for victims of domestic violence on a broader scope and invest funding accordingly.

Response: Funding is limited and 2017 Action Plan is mostly targeting maintaining existing housing and housing development. Victims of Domestic Violence may benefit by receiving legal services for evictions from Alaska Legal Services Corporation who receive the Public Service funds and ESG Homeless Prevention assistance offered by MOA.

Lisa Aquino, Executive Director, Catholic Social Services (CSS) – Ms. Aquino spoke about the CSS' Brother Francis Shelter Emergency Overflow in the 2016 Action Plan and how the $28,625 per year is not enough to meet the need.

Response: There is no additional funding available. All CDBG Public Services funds have been committed.

February 8, 2017 Public Hearing

Curtis Ecklund, Weatherization Manager II, Rural Alaska Community Action Program (RurAL CAP) – Mr. Ecklund said RurAL CAP strongly supports continued funding for the Mobile Home Repair Program for 2018 and beyond.

Response: Funding for the 2018 Action Plan projects and beyond are still to be determined through the public participation process.

Corrinne O'Neill, Supportive Housing Division Director, Rural Alaska Community Action Program (RurAL CAP) – Ms. O'Neill would like to see the funding continue for CDBG Public Service grants with a preference for homelessness. RurAL CAP would also like the MOA to look at smaller more rehabilitative projects because being able to couple the funding together is becoming more and more difficult in sort of a challenging, economic and political climate.

Response: Funding for the 2018 Action Plan projects and beyond are still to be determined through the citizen participation process and the writing of the 2018-2022 Consolidated Plan.

December 6, 2017 Public Hearing

No comments were received during the public hearing.

Comment period November 28, 2017 until 10:00 AM, December 29, 2017

Corrinne O'Neill, Supportive Housing Division Director, Rural Alaska Community Action Program (RurAL CAP) – RurAL CAP would like to see the funding dedicated to

the United Way dedicated to a direct service provider with outreach experience in the community.

Response: The United Way has agreed to employ the same person who was the Homeless Outreach Worker at Anchorage Community Mental Health Services. The Homeless Outreach Worker will continue to be stationed at the Anchorage Police Department and participate with the HART team who visits homeless camps throughout Anchorage. In 2017, the United Way created a new position, a Homeless Coordinator and hired Melina Breland. She will provide supervision for the Homeless Outreach Worker. MOA will coordinate homeless outreach services with RurAL CAP through the CoC's Coordinated Entry.

RurAL CAP encourages the Municipality to work with the State of Alaska, Division of Behavioral Health Services to see if this funding can be leveraged and coordinated with the SAMSHA PATH funding to bring these services back to Anchorage.

Response: The Municipality's Homeless Services Coordinator, Nancy Burke, has been meeting with the State's Division of Behavioral Health Services to leverage funding to provide services in the Municipality of Anchorage.

RurAL CAP would like the opportunity to apply for CHDO operating assistance.

Response: RurAL CAP receives CDBG Public Services grant awards for two rental housing projects to help pay for the costs of case management and supportive services. These grant awards are non-competitive because the MOA understands the difficulty RurAL CAP faces with the lack of State funding to operate rental housing for the homeless and extremely low-income population of Anchorage. In 2018, the MOA awarded $71,560 to RurAL CAP for Sitka Place that provides 55 units of permanent supportive housing. In 2018, MOA has awarded $50,801 to RurAL CAP for Muldoon that provides 50 units of transitional supportive housing.

NeighborWorks of Alaska is a CHDO and will receive a CHDO Operating Assistance grant award in 2018 with HOME funds. The grant agreement will allow for NeighborWorks Alaska to develop and support the administrative costs of maintaining and growing their low-income housing development program. These grant funds will not be used to administer the TBRA program.

7. Summary

As evidenced by the Consolidated Plan, there are many needs in the MOA. The MOA has identified projects to fund in the 2017 Action Plan to help end homelessness through priorities established by Mayor Berkowitz and activities identified in the Homeless Plan. The 2017 Action Plan reflects the CDBG, HOME, and ESG funding for projects that are intended to serve low-income and the homeless residents living in the MOA. Specifically, funding is directed towards maintaining and developing affordable housing and homeless prevention.

PR-05 Lead & Responsible Agencies

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table PR-05.1. - Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	Municipality Of Anchorage	Department of Health & Human Services/Community Safety and Development

Contact Information

Mailing Address:
Department of Health and Human Services
Housing and Community Services Division
Community Safety and Development
P.O. Box 196650
Anchorage, AK 99519-6650.

Physical Address:
Department of Health and Human Services
Housing and Community Services Division
Community Safety and Development
825 L Street, Suite 506
Anchorage, AK 99501

Phone:
Nancy Anderson at 907-343-4876
James Boehm at 907-343-4285

Electronic Addresses:
Fax number: 907-249-7858
E-mail: AndersonNV@muni.org
E-mail: BoehmJH@muni.org

AP-10 Consultation

1. Introduction

This section provides a summary of MOA activities utilized to involve other public and private agencies that provide housing, health services, and social services in the development and review of the 2017 Action Plan.

The MOA published a display ad in the Alaska Dispatch News, a newspaper with statewide distribution, on May 10, 2016 for the Draft 2017 Action Plan to obtain guidance, data, and comments. Email notices were sent to all agencies on the Community Safety and Development and Anchorage Coalition to End Homelessness email lists announcing the public hearing and comment period. DHHS has a dedicated seat on the Anchorage Coalition to End Homelessness board of directors.

Summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies.

The MOA collaborates with its constituents in several ways. Staff from MOA DHHS support and are part of various local committees and commissions including the Anchorage Coalition to End Homelessness, Housing and Neighborhood Development (HAND) Commission, HAND Commission's Oversight Subcommittee on Homelessness, Senior Citizens Advisory Commission, Anchorage Women's Commission, Americans with Disabilities Act Advisory Commission, and the Health and Human Services Commission.

MOA coordinates with the 2016 Action Plan subrecipients that include Rural Alaska Community Action Program, NeighborWorks Alaska, Habitat for Humanity Anchorage, Anchorage Community Mental Health Services, Alaska Legal Services Corporation, Catholic Social Services, Challenge Alaska, Alaska Literacy Program, Anchorage Senior Activity Center, United Nonprofits, Alaskan AIDS Assistance Association and Volunteers of American Alaska. Also MOA works with Abused Women's Aid in Crisis, Standing Together Against Rape and Victims for Justice through the Alaska Domestic Violence and Sexual Assault Intervention Program.

The MOA continues to collaborate with the Alaska Housing Finance Corporation, the Alaska Mental Health Trust Authority, the State of Alaska's Department of Health and Social Services, United Way and other entities to enhance financing opportunities for additional housing, rental assistance and supportive services within the Municipality of Anchorage.

Coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The MOA actively participated in the writing of the Anchorage Community Plan to Prevent and End Homelessness (Homeless Plan) dated October 14, 2015. The Homeless Plan was written by the Planning Committee in partnership from MOA DHHS, HAND Commission's Oversight Subcommittee on Homelessness and Anchorage Coalition to End Homelessness. MOA meets regularly with the Planning Committee to discuss the status of the Homeless Plan.

DHHS has a dedicated seat on the Anchorage Coalition to End Homelessness board of directors. MOA works with the Continuum of Care to identify areas of unmet need and develop strategies to address the needs of homeless persons.

Consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

MOA staff participated in the Continuum of Care work sessions on the FY2016 Continuum of Care Application that includes the ESG funds administered by MOA. The MOA and ESG subrecipients collect and enter data into the Continuum of Care HMIS database on all individuals served with ESG funds.

MOA participates in the Continuum of Care Coordinated Entry by entering data in AKHMIS on individuals who are living in homeless camps and have been interviewed by the Anchorage Police Department as part of the Homeless Action Response Team.

2. Agencies, groups, organizations and others who participated in the process and consultations:

The table below lists the commissions, committees and agencies who participated in developing the 2017 Action Plan.

Table AP-10.1. - Agencies, groups, organizations and others who participated in the process and consultations

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
1. Municipality Of Anchorage (MOA)	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Health Agency	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis Lead-based Paint Strategy Anti-poverty Strategy	Departments/Divisions/Sections are consulted through meetings, emails and phone calls. DHHS staffs committees and commissions that provide oversight to MOA's programs. Anticipated outcomes are better coordinated and referral services at DHHS.
2. Alaska Legal Services Corporation (ALSC)	Housing Services-Children Services-Homeless	Homeless Needs - Families with Children Housing Need Assessment Other: Barriers to Affordable Housing	MOA reviews performance reports submitted by ALSC. Anticipated outcome is that ALSC receives CDBG Public Service funding for providing direct assistance individuals and families to prevent homelessness.
3. Abused Women's Aid in Crisis (AWAIC)	Housing Services-Victims of Domestic Violence Services-Homeless	Housing Need Assessment Homelessness Strategy Homeless Needs—Chronically homeless	MOA reviews performance reports submitted by AWAIC. Anticipated outcome is that AWAIC receives Alaska Domestic Violence Sexual Assault Intervention Program funding for providing emergency financial assistance to

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
			women and their children who are victims of domestic violence and may be experiencing homelessness.
4. Anchorage Community Mental Health Services (ACMHS)	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children	MOA reviews performance reports submitted by ACMHS. Anticipated outcome is that ACMHS receives CDBG Public Service funding for providing direct assistance to homeless individuals.
5. Brother Francis Shelter (BFS)	Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homelessness Needs - Veterans	MOA reviews performance reports submitted by BFS. Anticipated outcome is that BFS receives CDBG Public Service funding for providing beds at a shelter for homeless individuals. BFS received CDBG funding for rehabilitation at the shelter.
6. Catholic Social Services (CSS)	Housing Services-Children Services-Persons with Disabilities Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Unaccompanied Youth	MOA reviews HMIS reports entered by CSS. Anticipated outcome is that CSS receives ESG funding for providing Rapid Re-housing services to individuals and families.
7. Habitat for Humanity Anchorage (HFHA)	Housing Services-Children Services-Elderly	Housing Need Assessment Homelessness Strategy Homeless Needs - Families	MOA reviews the performance of HFHA. Anticipated outcome is that HFHA receives HOME funding for providing down payment

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
	Persons Services-Persons with Disabilities Service-Fair Housing	with Children Homelessness Needs - Veterans	assistance to individuals and families purchasing their first home.
8. NeighborWorks Alaska (NWA)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Education	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans	MOA reviews the performance of NWA. Anticipated outcome is that NWA receives CDBG funding for completing minor repairs of homes owned by individuals and families to maintain and prevent loss of housing. Anticipated outcome is that NWA receives HOME funding for the Tenant-Based Rental Assistance program for the chronically homeless.
9. Rural Alaska Community Action Program (RurAL CAP)	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans	MOA reviews the performance of RurAL CAP. Anticipated outcome is that RurAL CAP receives CDBG and HOME funding for rehabilitation of rental housing and mobile homes for low-income individuals and families, and case management for homeless individuals to keep them housed. RurAL CAP received CDBG funding for rehabilitation of the Child Care Center for low-income families.
10. Standing Together Against Rape (STAR)	Housing Services-Children Services-Persons with HIV/AID Services-Victims of	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children Homelessness Needs -	MOA reviews performance reports submitted by STAR. Anticipated outcome is that STAR receives Alaska Domestic Violence Sexual Assault Intervention Program funding for providing emergency financial assistance to

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
	Domestic Violence Services-Homeless Services-Health Services-Education	Unaccompanied Youth	women and men who are victims of sexual assault and are experiencing homelessness.
11. Veterans Administration (VA)	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless Services-Education Other government - Federal	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with Children Homelessness Needs - Veterans Non-Homeless Special Needs	The MOA meets monthly with agencies serving veterans with the VA. The anticipated outcomes of the consultation are to improve coordination of housing and services to veterans and to include their input in the Consolidated Plan and Action Plan.
12. Volunteers of American Alaska (VOA)	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth Market Analysis	The MOA works with VOA who is a Community Housing and Development Organization in the MOA.
13. Victims for Justice (VFJ)	Housing Services-Children Services-Persons with HIV/AID	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with Children	MOA reviews performance reports submitted by VFJ. Anticipated outcome is that VFJ receives Alaska Domestic Violence Sexual Assault Intervention Program funding for providing

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
	Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education	Homelessness Needs - Unaccompanied Youth	emergency financial assistance to women and men who are victims of interpersonal violence and may be experiencing homelessness.
14. HUD	Housing Other Government - Federal	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis General Assistance	The MOA interacts on a regular basis with HUD. Anticipated outcomes are that HUD provides MOA with technical assistance and training opportunities.
15. Alaska Literacy Program (ALP)	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs – Veterans	MOA reviews performance reports submitted by ALP that provides English language instruction to adults with low literacy skills and limited English proficiency. Anticipated outcome is that ALP receives CDBG funding for the rehabilitation of the program's building.

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
	Services-Education	Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strat	
16. Anchorage Senior Activity Center (ASAC)	Services-Elderly Persons Services-Persons with Disabilities Services-Homeless Services-Health Services-Education	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homelessness Needs – Veterans Non-Homeless Special Needs Economic Development Market Analysis	MOA reviews performance reports submitted by ASAC. Anticipated outcome is that ASAC received CDBG funding for the rehabilitation of the center.
17. Challenge Alaska – Keil Center	Services-Persons with Disabilities Services-Children Services-Education	Non-Homeless Special Needs	MOA reviews performance reports submitted by Challenge Alaska that provides persons with disabilities access to sports and recreation. Anticipated outcome is that they receive CDBG funding for the purchase the Keil Center's property.
18. United Nonprofits, LLC	Housing Services-Children Services-Elderly Persons Services-Persons	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families	MOA reviews performance reports submitted by United Nonprofits. Anticipated outcome is that they receive CDBG funding for the rehabilitation of common areas in a building occupied by the following organizations: Standing Together

Agency Group Organization	Agency Group Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
	with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Health Agency	with Children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied Youth Non-Homeless Special Needs Economic Development Market Analysis Lead-based Paint Strategy Anti-poverty Strategy	Against Rape, Alaska AIDS Assistance Association, Habitat for Humanity Anchorage, Big Brothers/Big Sisters, Victims for Justice, Anchorage Community Councils, the American Civil Liberties Union of Alaska, and the Statewide Independent Living Council.

Agency Types not consulted and provide rationale for not consulting

The MOA made effort to include many interested community members and agencies in the 2017 Action Plan process by holding three public hearings and posting the draft 2017 Action Plan on the MOA website. There was no decision to exclude any community member or agency.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table AP-10.2. - Other local/regional/state/federal planning efforts considered when preparing the Plan:

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Anchorage Continuum of Care (CoC)	Anchorage Coalition to End Homelessness	Common goals: There is an overlap for data driven goals, need to reduce number of homeless households, increase the number of permanent supported housing units, emphasis to provide number of beds needed for chronically homeless, increase in case management and supportive services, and to evaluate discharge of persons from mental health, prisoner, hospital systems and foster care to avoid homelessness.
Anchorage Community Plan to Prevent and End Homelessness	Housing and Neighborhood Development (HAND) Commission's Oversight Subcommittee on Homelessness and Anchorage Coalition to End Homelessness	Common goals: Establish a centralized or coordinated entry system, participate in the HMIS to track and identify gaps in homeless services, support Point in Time homeless count, measure outcomes goals for the Continuum of Care application, increase in the number of permanent supported housing units, and increase in case management and supportive services.
Alaska Veterans Administration (VA) Healthcare System	VA	Common goal: Commitment to ending veteran homelessness. Increase in the number of VASH Vouchers and permanent supported housing units in Anchorage.

AP-12 Citizen Participation

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summary of citizen participation process and how it impacted goal-setting

The MOA uses a variety of media to notify community members and agencies of various activities associated with the allocation of HOME, CDBG and ESG funds. Public meetings regarding the 2017 Action Plan were advertised in the Alaska Dispatch News, a newspaper of general circulation, and posted on the MOA website. Comments received on the 2017 Action Plan focused on housing and supportive services specifically to serve the chronically homeless, homeless families, seniors, veterans, and vulnerable populations, such as, victims of interpersonal violence and persons with disabilities.

Table AP-12.1. - Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1. Newspaper Ad	• Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ • Broad Community • Residents of Public and Assisted Housing	A public notice was posted in the Alaska Dispatch on May 10, 2016 for the 2017 Action Plan Public Hearing on May 25, 2016.	NA	N/A	http://www.muni.org/Departments/ health/PHIP/CSD/ Documents/ 2017ActionPlanFirstPublicNotice.pdf

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2. First Public Hearing	• Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ Broad Community • Residents of Public and Assisted Housing	5/25/2016 - DHHS Conference Room #423, 825 L Street, Anchorage. The hearing discussed the amount of assistance the MOA expected to receive in 2017, the range of activities to be considered to benefit low- and moderate-income persons and the priority needs of the Consolidated Plan.	Summary of public comments found on pages 4-6.	Summary of comments or views not accepted found on pages 6-7.	http://www.muni.org/Departments/ health/ PHIP/CSD/ Documents/ 2017ActionPlanPoster.pdf

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3. Newspaper Ad	• Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ Broad Community • Residents of Public and Assisted Housing	A public notice was posted in the Alaska Dispatch newspaper on January 25, 2017 for the Public Hearing on February 8, 2017 on the draft the draft 2017 Action Plan. Public Comment period was January 25, 2017 to 4:00 PM February 27, 2017.	N/A	N/A	http://www.muni.org/Departments/health/Documents/Draft2017ActionPlanSecondPublicNotice.pdf

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4. Second Public Hearing	• Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ Broad Community • Residents of Public and Assisted Housing	On February 8, 2017, a Public Hearing at DHHS Conference Room #423, 825 L Street, Anchorage, AK. The Public Hearing provided an opportunity for the public comment on the draft 2017 Action Plan.	Summary of public comments found on pages 4-6.	Summary of comments or views not accepted found on pages 6-7.	http://www.muni.org/Departments/health/Documents/2017DraftActionPlan.pdf

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5. Newspaper Ad	• Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ Broad Community • Residents of Public and Assisted Housing	A public notice was posted in the Alaska Dispatch newspaper on November 27, 2017 for the Public Hearing on December 6, 2017 on the draft 2017 Action Plan Substantial Amendment #1, 2016 Action Plan Substantial Amendment #3 and 2013 Action Plan Substantial Amendment #4. Public Comment period was November 27, 2017 until 4:00 PM December 28, 2017.	Summary of public comments found on pages 4-6.	Summary of comments or views not accepted found on pages 4-6.	http://www.muni.org/Departments/health/Documents/Draft2017ActionPlanThirdPublicNotice.pdf

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6. Third Public Hearing	• Minorities • Non-English Speaking - Specify Other Language: Spanish • Persons with Disabilities • Non-Targeted/ Broad Community • Residents of Public and Assisted Housing	On December 6, 2017, a Public Hearing at DHHS Conference Room #423, 825 L Street, Anchorage, AK. The Public Hearing provided an opportunity for the public comment on the 2017 Action Plan Substantial Amendment #1, 2016 Action Plan Substantial Amendment #3 and 2013 Action Plan Substantial Amendment #4.	None received at public hearing.	None received at public hearing.	http://www.muni.org/Departments/health/Documents/2017DraftActionPlanSA#1.pdf

AP-15 Expected Resources

Introduction

Public agencies rely on HUD funding to deliver housing and supportive services programs that address the broad spectrum of housing needs in the community. Reduced funding by HUD over the last 7 years has adversely impacted public and private agencies that rely on these monies to assist individuals and families, and affected their ability to leverage resources for State or other funding.

The allocated funding resources that the MOA will have at its disposal in 2017 are approximately $1,612,907 for CDBG, $543,890 for HOME, and $277,946 for ESG.

The Expected Amount Available Year 5 columns in Table AP-15.2 for the final year of the 2013-2017 Consolidated Plan incorporates all projected annual funding resources for 2017. It does not include funding from prior resources mentioned in prior Action Plans.

Table AP-15.1. - HUD Direct or Pass Thru Funding Allocation

Program Year	CDBG	HOME	ESG
2017	$1,612,907	$543,890	$277,946
2016	$1,606,172	$545,535	$145,258
2015	$1,613,622	$530,461	$150,740
2014	$1,691,113	$598,918	$143,987
2013	$1,772,393	$591,911	$124,916
2012	$1,712,284	$628,693	$147,888
2011	$1,707,768	$946,309	$82,511
2010	$1,888,650	$1,081,372	$85,000

CDBG Narrative Description

In 2017, the CDBG funding will be used to expand the supply of decent and affordable housing for the very low- and low- to moderate-income individuals and families through rehabilitation of low- and moderate-income rental and homeowner housing, and public services by non-profit agencies to provide supportive services to the homeless and low- to moderate-income individuals and families. See section AP-35 for a list of projects that will be funded with 2017 HUD funding and Program Income. The MOA plans to reserve 20% of the CDBG allocation funding for administrative, planning, and compliance purposes.

The benefit to low- and moderate income (LMI) persons is often referred to as the primary national objective because the statute requires that recipients expend 70% of their CDBG funds to meet the LMI national objective. The CDBG programs must further ensure that the projects will primarily benefit low-income persons.

Potential leveraging sources come from the private sector through non-profit agencies contributions, Alaska Housing Finance Corporation grants, Low-Income Housing Tax Credits and foundations.

Program Income generated by MOA and subrecipients will be used to support CDBG program as per HUD's requirements.

HOME Narrative Description

In 2017, the HOME funding will be used to expand the supply of decent and affordable housing for the low- to moderate-income individuals and families through new housing development and Tenant-Based Rental Assistance. See section AP-35 for a list of projects that will be funded with 2017 funding and Program Income. The MOA plans to reserve 10% of the HOME allocation funding for administrative, planning, and compliance purposes. There is a 25% match requirement for each dollar of HOME funds spent on affordable housing. There is also a 5% of HOME funds programmed to Community Housing and Development Organization Operating.

Potential leveraging sources come from the private sector through non-profit agencies contributions, Alaska Housing Finance Corporation grants Low-Income Housing Tax Credits and foundations.

The MOA has an established resale provision that safeguards the property's continued affordability or recaptures all or part of the HOME subsidy. Program Income generated by the MOA and subrecipients will be used to support the HOME program as per HUD's requirements.

ESG Narrative Description

In 2017, the ESG funding will be used to address homeless prevention by providing rental and utility assistance for individuals and families to keep them housed. Additionally ESG funding will be used to address homelessness by providing financial assistance geared toward re-housing individuals and families. ESG emphasizes the need to prevent homelessness with a model to keep individuals and families in their homes, rather than having to enter shelters and/or to support them in the event a shelter stay is unavoidable. See section AP-35 for a list of projects that will be funded with 2017 funding. The MOA plans to reserve 7.5% of the ESG allocation funding for administrative, planning, and compliance purposes. ESG requires a dollar for dollar match of the federal share.

Table AP-15.2. - Anticipated Resources 2017 – Priority Table

Program	Source of Funds	Uses of Funds		Expected Amount Available Year 5			
			2017 Annual Allocation	Program Income	2013, 2015 & 2016 Re-program	Total	Expected Amount Available Remainder of Con Plan
CDBG	Public-Federal	Administration and Planning	$322,581	$4,000	$0	$326,581	$0
		Activity Delivery Costs	$75,000		$82,597	$157,597	
		Housing Programs	$973,390	$16,000	$16,900	$1,006,290	
		Public Services	$241,936			$241,936	
		Total:	**$1,612,907**	**$20,000**	**$99,497**	**$1,732,404**	
HOME	Public-Federal	Administration and Planning	$54,389	$858		$55,247	$0
		CHDO Operating Assistance	$27,195			$27,195	
		Housing Programs	$447,278	$7,722		$455,000	
		Tenant-Based Rental Assistance	$15,028			$15,028	
		Total:	**$543,890**	**$8,580**		**$552,470**	

ESG	Public-Federal	Administration and Planning	$20,846			$20,846	$0
		Rapid Re-housing	$61,334			$61,334	
		Homeless Prevention	$72,419			$72,419	
		Homeless Outreach	$77,782			$77,782	
		Shelter Overflow	$45,565			$45,565	
		Total:	**$277,946**	**$0**		**$277,946**	

Note: The amounts may contain rounding values for reporting purposes.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The MOA will continue its efforts to coordinate housing resources with other community funders such as Alaska Housing Finance Corporation and Alaska Mental Health Trust Authority regarding housing opportunities. The MOA and subrecipients will continue to leverage all opportunities and funding to assist low- to moderate-income individuals and families with affordable housing.

ESG funds eligible activities designated to prevent homelessness or the risk of homelessness to individuals and families. ESG provides essential supportive services to individuals and families through rental and utility assistance, Rapid Re-housing and essential supportive services. ESG requires a dollar for dollar match to the federal award.

Of particular relevance in the 2017 Action Plan are the leveraged resources associated with the HOME Program. HOME regulations require a 25% match to HOME funds drawn down from the treasury on eligible projects (not including administrative or operating expense assistance funds). Last year, the MOA carried-forward over $8.55 million of unrestricted match. Furthermore, the MOA has carried on its books over $7.4 million in restricted match-credit from affordable housing bonds proceeds. However, housing bond proceeds may only be used for up to 25% of the annual match obligation. There are no additional match sources expected in 2017.

All sources of match will be reported in the 2017 Consolidated Annual Performance and Evaluation Report.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publically owned land or property located within the Municipality of Anchorage was acquired by the Cook Inlet Housing Authority for a rental housing development project.

4. Discussion

The MOA will continue to work with housing and supportive service agencies to develop strategies where monies can be coordinated to support mutually identified goals and outcomes that assist low- and moderate-income individuals and families.

AP-20 Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Table AP-20.1. - Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Priority Needs Addressed	Funding	Goal Outcome Indicator
1	Rental Housing Development	2017	2017	Affordable Housing	Anchorage	Affordable Housing - Renters	CDBG: $684,156	Rental Housing: 40 Household Housing Units
2	Affordable Housing	2017	2017	Affordable Housing	Anchorage	Affordable Housing - Owners	HOME: $455,000	Homeowner Housing: 4 Household Housing Units
3	Rental Housing Development	2017	2019	Affordable Housing	Anchorage	Affordable Housing - Renters	CDBG: $5,494	Rental Housing: # TBD Household Housing Units
4	Public Services	2016	2017	Homeless	Anchorage	Public Services	CDBG: $241,936	Public Service for Low/Moderate Income Housing Benefit: 203 Households Assisted & 200 Homeless Assisted
5	Mobile Home Rehabilitation	2013	2017	Affordable Housing	Anchorage	Affordable Housing - Owners	CDBG: $299,740	Homeowner Housing Rehabilitated: 20 Household Housing Units
6	Homeless Prevention, Outreach, Emergency Shelter and Rapid Re-housing	2015	2017	Homeless	Anchorage	Homeless - Special Needs - Subpopulations	ESG: $257,100	Homelessness Prevention 225 Persons Assisted; Rapid Re-housing: 35 Households Assisted; Homeless Outreach 200 persons; Shelter Overflow 490
7	Tenant-Based Rental Assistance	2016	2017	Affordable Housing	Anchorage	Affordable Housing - Renters	HOME: $15,028	Tenant-Based Rental Assistance: 10 Households Assisted
8.	CHDO Operating Expense Assistance	2016	2017	Affordable Housing	Anchorage	Affordable Housing	HOME: $27,195	CHDO Operating Expense Assistance

Table AP-20.2. - Goal Descriptions

1	**Goal Name**	Rental Housing Development
	Goal Description	Rental Housing Development – Cook Inlet Housing Authority $668,156 CDBG and $16,000 Program Income funds for a total $684,156
	Outcome	Availability/Accessibility
	Objective	Provide decent affordable housing
2	**Goal Name**	Affordable Homeownership
	Goal Description	Affordable Housing – Habitat for Humanity Anchorage $447,278 HOME and $7,722 Program Income funds for a total of $455,000
	Outcome	Availability/Accessibility
	Objective	Provide decent affordable housing
3	**Goal Name**	Rental Housing Development
	Goal Description	Acquisition, Rehabilitation $5,494 CDBG
	Outcome	Availability/Accessibility
	Objective	Provide decent affordable housing
4	**Goal Name**	Public Services
	Goal Description	Alaska Legal Services Corporation $75,255 CDBG funds Catholic Social Services $28,625 CDBG funds Rural Alaska Community Action Program $71,560 CDBG funds Anchorage Community Mental Health Services $15,000 CDBG funds Hope Center $51,496 CDBG funds
	Outcome	Availability/Accessibility
	Objective	Create suitable living environments
5	**Goal Name**	Mobile Home Rehabilitation
	Goal Description	Rural Alaska Community Action Program - Mobile Home Repair Program $299,740 CDBG funds
	Outcome	Affordability
	Objective	Provide decent affordable housing

6	**Goal Name**	Homeless Prevention and Rapid Re-housing
	Goal Description	MOA Homeless Prevention $72,419 ESG funds Catholic Social Services Rapid Re-housing $61,334 ESG funds United Way – Homeless Outreach $77,782 ESG funds Hope Center - Shelter Overflow $45,565 ESG funds
	Outcome	Availability/Accessibility
	Objective	Create suitable living environments
7	**Goal Name**	Tenant-Based Rental Assistance
	Goal Description	NeighborWorks Alaska - Tenant-Based Rental Assistance $15,028 HOME funds
	Outcome	Availability/Accessibility
	Objective	Provide decent affordable housing
8	**Goal Name**	Community Housing Development Organization Operating Expense Assistance
	Goal Description	NeighborWorks Alaska - $27,195 HOME funds
	Outcome	Affordability
	Objective	Provide decent affordable housing

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

In the 2017 Action Plan, the MOA proposed to continue the support the Rural Alaska Community Action Program's Safe Harbor Garden, 123 units of low-income (60% AMI or less) rental housing development. The Safe Harbor Sitka Place and Muldoon rental development projects target the housing needs of the homeless individuals and families, households who are very low-income (50% AMI or less), people with disabilities and other special needs groups receiving a high prioritization in the Consolidated Plan.

The MOA will continue to support the Rural Alaska Community Action Program's Mobile Home Repair Program (MHRP), a home rehabilitation program for approximately 20 homeowners of mobile homes per year. The MHRP targets low- to moderate-income households (80% AMI or less).

The MOA will continue to support NeighborWorks Alaska's Tenant Based Rental Assistance, (TBRA) a rental assistance program for 10 or more households per year. The TBRA targets the homeless and extremely to very low-income (30% AMI or less) households simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition.

Two new affordable housing projects in 2017 include MOA plans to support Cook Inlet Housing Authority with land acquisition for approximately 40 new units of affordable rental housing for low-income households (60% or less). MOA plans to support Habitat for Humanity Anchorage with the building four housing units owned by first time homeowners. The Habitat for Humanity Anchorage will target first time homeowners with low to moderate incomes (80% AMI or less).

AP-35 Projects - 91.220(d)

Introduction

The MOA is an Entitlement City and expects to receive CDBG, HOME and ESG funds for program year 2017. The programs that are planned for 2017 are discussed in this section.

HUD Programs Addressed in the 2017 Action Plan

CDBG

- Mobile Home Repair Program – Rural Alaska Community Action Program
- Rental Housing Development – Cook Inlet Housing Authority
- Rental Housing Development – TBD
- Activity Delivery Costs
- Public Services - Alaska Legal Services Corporation
- Public Services - Catholic Social Services
- Public Services - Rural Alaska Community Action Program
- Public Services - Anchorage Community Mental Health Services
- Public Services – Hope Center

HOME

- Affordable Housing Program - Habitat for Humanity Anchorage
- Tenant-Based Rental Assistance - NeighborWorks Alaska
- CHDO Operating Expense Assistance – NeighborWorks Alaska

ESG

- Homeless Prevention – MOA
- Rapid Re-housing – Catholic Social Services
- Homeless Outreach - United Way
- Shelter Overflow – Hope Center

3. Project Information

Table AP-35.1. - 2017 Projects

	Projected Sources	CDBG	HOME	ESG	Total
	2017 Allocation	$1,632,907	$552,470	$277,946	**$2,463,323**
#	**Project Name**	**CDBG**	**HOME**	**ESG**	**Total**
	Administrative				
1	CDBG Administrative	$326,581			**$325,234**
2	HOME Administrative		$55,247		**$55,412**
15	ESG Administrative			$20,846	**$20,846**
	CDBG				
3	Mobile Home Repair Program - Rural Alaska Community Action Program	$299,740			**$299,740**
4	Rental Housing Development – Cook Inlet Housing Authority	$684,156			**$684,156**
5	Affordable Housing – Habitat for Humanity Anchorage		$455,000		**$455,000**
6	Rental Housing Development – TBD Subrecipient	$5,494			**$5,494**
7	Activity Delivery Cost	$75,000			**$75,000**
8	Public Services - Alaska Legal Services Corporation	$75,255			**$75,255**
9	Public Services - Catholic Social Services (CSS)	$28,625			**$28,625**
10	Public Services - Rural Alaska Community Action Program	$71,560			**$71,560**
11	Public Services - Anchorage Community Mental Health Services	$15,000			**$15,000**
9	Public Services – Hope Center	$51,496			**$51,496**
	HOME				
13	Tenant-Based Rental Assistance - NeighborWorks Alaska		$15,028		**$15,028**
14	CHDO Operating Expense Assistance - NeighborWorks Alaska		$27,195		**$27,195**
15	**ESG**				
15	Homeless Prevention - MOA			$72,419	**$72,419**
15	Rapid Re-housing - Catholic Social Services			$61,334	**$61,334**
9	Shelter Overflow – Hope Center			$45,565	**$45,565**
11	Homeless Outreach – United Way			$77,782	**$77,782**
	Total Uses	**$1,632,907**	**$552,470**	**$277,946**	**$2,463,323**

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

The allocation priorities for the 2017 Action Plan were derived from the needs recognized in the 2013-2017 Consolidated Plan. The three main obstacles to addressing underserved needs include: lack of funding; lack of available land for construction of affordable housing; and, high cost of land and building materials.

Objectives specifically related to homelessness include: expand the supply of rental housing for special needs populations, with an emphasis on the homeless, as outlined in the affordable housing strategy section; educate the public about the issue of homelessness; engage in homeless prevention activities and homeless services; support case management services in order to assist people in obtaining or retaining permanent housing; assist in the development of a coordinated intake and discharge system in Anchorage; housing affordability through rental assistance; support existing shelter services; and the expansion of permanent housing services. The MOA will continue to develop partnership with other agencies to leverage additional funding for programs to develop low-income rental housing and address underserved needs.

AP-38 Project Summary Information

1. CDBG Administration, Planning, and Grant Management

Target Area	Anchorage
Goals Supported	CHDO Rental Housing Development Homeowner Rehabilitation Mobile Home Rehabilitation Affordable Housing Homeless Facilities Public Services Public Facilities and Improvements
Needs Addressed	Homeless – Special Needs – Subpopulations Non-Homeless Special Needs – Subpopulations Affordable Housing – Renters Affordable Housing – Owners Affordable Housing – Non-Homeless Special Needs General Public Facilities Infrastructure Public Services Other
Funding	CDBG $322,581 and Program Income $4,000 for total of $326,581
Description	Grant management, planning, and technical assistance to carry out CDBG, HOME and selected other activities. Several planning, technical assistance and grant management activities have been identified for 2017 and include the following: A. General management of the CDBG and HOME projects and programs, including the drafting of Action Plans and Consolidated Annual Performance and Evaluation Report, executing procurement processes including RFP procedures and drafting written agreements B. Monitoring subrecipient agreements, recordkeeping and budgets, and assuring all federal and local guidelines are met, including eligibility under HUD national objectives, Davis Bacon Labor Standards, environmental reviews, fair housing and affirmative marketing C. Environmental reviews for projects initiated and funded by HUD (other than CDBG, HOME or ESG projects) D. Assist in the development of planning strategies and community development planning efforts with other housing and service agencies

	E. Program evaluations F. Direct DHHS operational costs and indirect costs as determined by the Intra-governmental Chargeback System FY 2017, CDBG Administration, Planning, and Grant Management costs are allocated at 20% of the CDBG Entitlement allocation plus 20% of any Program Income funds received.
Target Date	12/31/2017
Estimate the number and type of families that will benefit from the proposed activities	NA
Location Description	Administration for CDBG, HOME, and ESG is at 825 L Street, Anchorage, Alaska
Planned Activities	24 CFR 570.205 & 206 - Eligible planning and program administrative costs

2. HOME Administration, Planning, and Grant Management

Target Area	Anchorage
Goals Supported	CHDO Rental Housing Development Affordable Homeownership
Needs Addressed	Affordable Housing – Renters Affordable Housing – Owners Tenant Based Rental Assistance
Funding	HOME $54,389 and Program Income $858 for a total $55,247
Description	Up to 10% of all new HOME funds, including Program Income may be used for administration, planning, and grant management. These funds will be used for general management of HOME projects and programs including the drafting of the Action Plans and Consolidated Annual Performance and Evaluation Report, executing procurement processes including Application/RFGP procedures and drafting written agreements, and general office expenses. Funds will also support the monitoring subrecipient agreements, recordkeeping and budgets, and assuring all federal and local guidelines are met, including eligibility under HUD national objectives, Davis Bacon Labor Standards, environmental reviews, fair housing and affirmative marketing. FY 2017, HOME Administration, Planning, and Grant Management costs

	are allocated at 10% of the HOME Entitlement formula allocation plus 10% of any Program Income funds received.
Target Date	12/31/2017
Estimate the number and type of families that will benefit from the proposed activities	NA
Location Description	Administration for CDBG, HOME, and ESG is at 825 L Street, Anchorage, Alaska
Planned Activities	24 CFR 92.207 - Eligible administrative and planning costs

3. Mobile Home Repair Program - Rural Alaska Community Action Program

Target Area	Anchorage
Goals Supported	Homeowner Housing Rehabilitated Mobile Home Rehabilitation Program (MHRP)
Needs Addressed	Affordable Housing - Owners
Funding	CDBG $299,740
Description	The MHRP is administered by Rural Alaska Community Action Program (RurAL CAP) and assists low-income families who own and occupy a mobile home in need of minor repairs. This assistance is in the form of a one-time grant of up to $20,000. Funds are primarily used for EPDM roof covering, heating system replacement, hot water tank replacement, and mobile home leveling and skirting. Mobile homes comprise an important element of the affordable housing stock in the MOA. The MOA developed the MHRP to focus on repairs of aging mobile homes in order to preserve a portion of this affordable housing stock. RurAL CAP began delivering the program in 2014.
Target Date	12/31/2017 (fifth-year funding with no option periods remaining)

Estimate the number and type of families that will benefit from the proposed activities	RurAL CAP estimates it will complete 20 units a year, 100 units over the life of the program. The target population is owner-occupied mobile-home owner with low/moderate incomes less than 80% AMI. The goal is to rehab a total of 100 units with the $2,000,000 Total Award for 5 years.
Location Description	Municipality of Anchorage - City wide (Girdwood to Eklutna)
Planned Activities	24 CFR 570.202 (a)(1) - Privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building.

4. Rental Housing Development - Cook Inlet Housing Authority

Target Area	Anchorage
Goals Supported	Rental Housing Development
Needs Addressed	Affordable Housing - Renters
Funding	CDBG $651,256, Program Income $16,000 for a total $684,156
Description	The approximately $12.5M project plans to construct a 40 one-bedroom mixed use, mixed income development in downtown Anchorage, on lots 9, 10, 11, and 12 of Block 66 in the Original Townsite subdivision. ~2600 s.f. of retail space on the ground floor with residential units on the 2nd thru 5th floor for a total of ~40,850 s.f. Income mix includes 16 low-income 60% AMI units, 16 very low-income 50% AMI units, and 8 market rate units. Project funding is expected to include interim construction loan, Federal Solar Energy Credit equity, LIHTC equity, Cook Inlet Housing Authority cash (program income), NAHASDA, Alaska Housing Finance Corporation mixed-use financing loan, Federal Home Loan Bank Affordable Housing Program grant, and CDBG for acquisition of the 4th lot. There is one structure on lot #12, (630 I Street) that is planned to be demolished.
Target Date	12/31/2018

Estimate the number and type of families that will benefit from the proposed activities	32 rental housing units for low/moderate-income 8 rental housing units at market rate
Location Description	Parcel on the corner of 7th Avenue and I Street, Anchorage, Alaska
Planned Activities	Rental Development. 24 CFR 570 (a) - Acquisition in whole or in part by the recipient, or other public or private nonprofit entity, by purchase, long-term lease, donation, or otherwise, of real property (including air rights, water rights, rights-of-way, easements, and other interests therein) for any public purpose, subject to the limitations of §570.207.

5. Affordable Housing - Habitat for Humanity Anchorage

Target Area	Anchorage
Goals Supported	Affordable Homeownership
Needs Addressed	Affordable Housing - Owners
Funding	HOME $447,278 and Program Income $7,722 for a total $455,000
Description	HOME funding will be used for site development, design/engineering and project management for the construction of 4 new housing units for owners at or below 80% of low/moderate-income.
Target Date	12/31/2018
Estimate the number and type of families that will benefit from the proposed activities	4 new housing units for owners at or below 80% of low/moderate-income
Location Description	8314 Duben Avenue, Anchorage, Alaska
Planned Activities	Acquisition. 24 CFR 201 (a) - Acquisition. 24 CFR 92.205 - HOME funds may be used by a PJ to provide incentives to develop and support affordable homeownership through the acquisition (including assistance to homebuyers).

6. Rental Housing Development - TBD Subrecipient

Target Area	Anchorage
Goals esgSupported	Rental Housing Development
Needs Addressed	Affordable Housing - Renters
Funding	2017 CDBG $5,494 and 2016 CDBG $16,900
Description	Rental Housing Development – TBD Subrecipient
Target Date	12/31/2018
Estimate the number and type of families that will benefit from the proposed activities	TBD
Location Description	TBD, Anchorage, Alaska
Planned Activities	TBD

7. Activity Delivery Costs

Target Area	Anchorage
Goals Supported	Rental Housing Development Affordable Housing Mobile Home Repair Program Public Facilities
Needs Addressed	Affordable Housing – Renters and Owners
Funding	2017 CDBG $75,000, 2015 CDBG $11,994 and 2013 CDBG $70,603
Description	Activity Delivery Costs for the MOA
Target Date	12/31/2017

Estimate the number and type of families that will benefit from the proposed activities	The goal is to provide Activity Delivery Costs.
Location Description	Municipality of Anchorage
Planned Activities	24 CFR 570.202 (a)(1) - CDBG funds may be used to finance the rehabilitation of privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building. Rental Development. 24 CFR 92.205 (a)(1) - HOME funds may be used by a PJ to provide incentives to develop and support affordable rental housing through the acquisition, new construction, reconstruction, or rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvement. The housing must be permanent or transitional housing. The specific eligible costs are set forth in sections 92.206 through 92.209. 24 CFR 570.202 (b)(1) - Assistance to private individuals and entities, including profit making and nonprofit organizations, to acquire for the purpose of rehabilitation, and to rehabilitate properties, for use or re-sale for residential purposes.

8. CDBG Public Services – Alaska Legal Services Corporation

Target Area	Anchorage
Goals Supported	Public Services
Needs Addressed	Public Services
Funding	CDBG $75,255
Description	Alaska Legal Services Corporation provides direct assistance to 150 at-risk of homelessness individuals and families. The legal assistance is aimed at immediately increasing an at-risk individual and family's safety and stability by keeping or securing housing, obtaining orders of protection and assisting with income maintenance issues such as securing child support and public benefits.
Target Date	12/31/2018

Estimate the number and type of families that will benefit from the proposed activities	150 low/moderate-income individuals and families
Location Description	1016 W. Sixth Ave., Suite 200, Anchorage, Alaska 99501
Planned Activities	570.201(e) – Public Services

9. CDBG Public Services and ESG – Shelter Overflow – CSS and Hope Center

Target Area	Anchorage
Goals Supported	Public Services
Needs Addressed	Public Services
Funding	CDBG $80,121 and ESG $45,565
Description	Emergency overflow for 490 homeless individuals annually. This is a safety net program to provide emergency overflow when the shelter is at capacity and the temperature is 45 degrees or below. Catholic Social Services - CDBG $28,625 Hope Center - CDBG $51,496 and ESG $45,565
Target Date	12/31/2018
Estimate the number and type of families that will benefit from the proposed activities	490 persons who are homeless and extremely to very low-income
Location Description	Anchorage, Alaska
Planned Activities	570.201(e) – Public Services

10. CDBG Public Services – Rural Alaska Community Action Program

Target Area	Anchorage
Goals Supported	Public Services
Needs Addressed	Public Services
Funding	CDBG $71,560
Description	Rural Alaska Community Action Program provides case management and supportive services to homeless individuals with disabilities living in permanent supportive housing at Sitka Place.
Target Date	12/31/2018
Estimate the number and type of families that will benefit from the proposed activities	Sitka Place will house 53 individuals who are chronic homeless and with disabilities and extremely to very low-income.
Location Description	Safe Harbor - Sitka Place
Planned Activities	570.201(e) – Public Services

11. CDBG Public Services and ESG – Homeless Outreach - ACMHS and United Way

Target Area	Anchorage
Goals Supported	Public Services
Needs Addressed	Public Services
Funding	CDBG $15,000 and ESG $77,782
Description	Homeless outreach and engagement activities at the Anchorage Safety Center, homeless camps and concentration of homeless populations. Anchorage Community Mental Health Services - CDBG $15,000 United Way - ESG $77,782
Target Date	12/31/2018

Estimate the number and type of families that will benefit from the proposed activities	200 individuals who are chronic homeless and with disabilities and extremely to very low-income
Location Description	Scattered sites of homeless camps and concentration of homeless populations in Anchorage, Alaska
Planned Activities	570.201(e) – Public Services.

13. Tenant-Based Rental Assistance - NeighborWorks Alaska

Target Area	Anchorage
Goals Supported	Tenant-Based Rental Assistance
Needs Addressed	Affordable Housing - Renters
Funding	HOME $15,028
Description	NeighborWorks Alaska will administer Tenant-Based Renal Assistance to low-income individuals and families living in scattered sites located in the Municipality. Chronic homeless and low-income households' simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition. The targeted population comprises that segment of the Anchorage homeless population that currently accounts for the highest per capita expenditure rate for police call-outs, emergency room and hospitalization, and Anchorage Safety Center/Safety Patrol encounters.
Target Date	12/31/2017
Estimate the number and type of families that will benefit from the proposed activities	10 or more extremely to very low-income individuals and families
Location Description	Scattered sites located in the Municipality

Planned Activities	92.205(a)(1) Eligible activities

4. CHDO Operating Assistance – NeighborWorks Alaska

Target Area	Anchorage
Goals Supported	Community Housing and Development Organization (CHDO) Rental Housing Development
Needs Addressed	Affordable Housing - Renters
Funding	HOME $27,195
Description	Housing development costs for administration and overhead of the CHDO agency.
Target Date	12/31/2017
Estimate the number and type of families that will benefit from the proposed activities	Households with low/moderate-income
Location Description	Main office sites of NeighborWorks Alaska.
Planned Activities	92.208 Eligible CHDO Operating Expense and Capacity Building Costs

15. ESG Anchorage

Target Area	Anchorage
Goals Supported	Homeless Prevention and Rapid Re-housing
Needs Addressed	Homeless - Special Needs – Subpopulations
Funding	2017 ESG Administration $20,846 MOA - Homeless Prevention $72,419 Catholic Social Services - Rapid Re-housing $61,334
Description	Homeless Prevention activities and Rapid Re-housing for rent and utility assistance
Target Date	12/31/2017

Estimate the number and type of families that will benefit from the proposed activities	35 persons assisted with Rapid Re-housing with extremely low-income 225 persons assisted with Homelessness Prevention with extreme low-income
Location Description	Administration for ESG is at 825 L Street, Anchorage, Alaska
Planned Activities	578.53 Supportive Services

AP-50 Geographic Distribution - 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

The following is a description of the MOA's geographic area for services, which include areas for low-income families and/or racial and minority concentrations where efforts will be directed throughout the 2017 calendar year.

According to the 2010 U.S. Census, the geographic area of the MOA has a total land area of 1,704.68 square miles and includes the Eklutna, Anchorage Bowl, Chugiak and Eagle River, and Girdwood (Turnagain Arm). The MOA is considered a county under the U.S. Census Bureau, and is identified as a unified home rule municipality, which means city government and borough governments are merged. Anchorage is the northern most major city in the United States. According to the U.S. Census Bureau, the estimated population in 2015 in Anchorage is 298,908 residents. Anchorage is the largest city in Alaska and constitutes approximately 41% of the State's total population.

In 2010, the Census showed a total of 32,469 households resided in census tracts with a median household income below 80% of Anchorage's median income. The census tracts below 80% median income included: 3, 4, 5, 6, 7.01, 7.03, 8.01, 8.02, 9.01, 9.02, 10, 11, 14, 17.31, 18.02, 19, 20, 21, and 22.02. The Census 2010 Demographic Information for Anchorage shows: White 66.00%, Black 5.60%, American Indian and Alaska Native 7.90%, Asian 8.10%, Native Hawaiian and Other Pacific Islander 2.00%, two or more races 8.10%, Hispanic or Latino origin 7.60%, and White persons not Hispanic 62.60%.

The AK Department of Labor shows the following race by percentage (July 2015): Total 298,908, White 196,086, American Indian and Alaska Native 24,906, Black or African American 18,485, Asian 28,647, Native Hawaiian or Other Pacific Islander 7,246, two or more races 23,538, and Hispanic Origin of any race 26,948. www.live.laborstats.alaska.gov/pop/estimates/data/RaceHispBCA.xls

Table AP-50.1. – Geographic Distribution

Target Area	Percentage of Funds
Municipality of Anchorage – City Wide	100%

Rationale for the priorities for allocating investments geographically

In 2010 the median income in Anchorage was $85,200. In 2016 the median income in Anchorage increased to $87,600. According to the Source: U.S. Census Bureau, 2011-2015 American Community Survey 5-Year Estimates, a total of 31,026 households in Anchorage have a household income below $75,000.

The MOA has designated the entire city as the target area. This allows low-income households to live in any neighborhood and still be eligible to receive assistance from programs based on income.

Discussion

The MOA will not prioritize the allocating of investments geographically as there is a great need for all programs citywide. To do so would prohibit individuals or families from participation in housing or programs based on where they reside.

AP-55 Affordable Housing

Introduction

The MOA has identified goals in the 2017 Action Plan that provides decent housing by preserving the affordable housing stock and increasing the availability of affordable housing. The 2017 Action Plan lists specific goals and actions that are funded with HOME, CDBG, and ESG grants to work towards achieving these goals.

In the 2017 Action Plan, the MOA will continue to support the Rural Alaska Community Action Program's Safe Harbor rental housing projects. The Safe Harbor Gardens are 20 permanent rental housing units for households who are low-income (60% AMI or less).

The MOA will continue to support NeighborWorks Alaska's Tenant Based Rental Assistance, (TBRA) a rental assistance program for 10 or more households per year. The TBRA targets-the homeless and extremely to very low-income (30% AMI or less) households simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition.

The MOA will continue to support the Rural Alaska Community Action Program's Mobile Home Repair Program (MHRP). The MHRP rehabilitates 20 owner-occupied mobile home owners with low to moderate incomes (80% AMI or less).

Two new affordable housing projects in 2017 include MOA plans to support Cook Inlet Housing Authority with land acquisition for approximately 40 new units of affordable rental housing for low-income households (60% or less). The second affordable housing project is the Habitat for Humanity Anchorage with the building of four housing units owned by first time homeowners. The Habitat for Humanity Anchorage will target first time homeowners with low to moderate incomes (80% AMI or less).

The following tables show the goals for affordable housing projects funded with FY2017 funding.

Table AP-55.1. - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported.	
Homeless:	10
Non-Homeless:	64
Special Needs:	0
Total:	74

Table AP-55.2. - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance:	10
The Production of New Units:	44
Rehab of Existing Units:	20
Acquisition of Existing Units:	0
Total:	74

Discussion

The MOA is providing affordable housing assistance to renters and homeowners who may be homeless and non-homeless. The programs include rehabilitation of owner-occupied mobile homes, new construction of rental and home-owner properties and tenant-based rental assistance.

AP-60 Public Housing

Introduction

This information was gathered in consultation with the Alaska Housing Finance Corporation (AHFC), the public housing agency for the MOA. AHFC is a self-supporting corporation with a mission to provide Alaskans with access to safe, quality, affordable housing. They provide a variety of affordable housing programs and tools, including the operation of public housing, housing choice vouchers, and project-based assistance. They also finance housing developments through the Low-Income Housing Tax Credit program, tax-exempt multifamily loans, and the distribution of federal and State housing grants. In addition, a variety of home loan programs for low- and moderate-income residents are offered by AHFC. AHFC promotes self-sufficiency and well-being for people in Anchorage by providing or hosting:

- After-school programs for children and youth in public housing developments;
- Computer labs offer family self-sufficiency and educational resources as well as youth educational activities;
- Jumpstart, an enhanced Family Self-Sufficiency Program, is available to participants of AHFC's rental assistance programs who wish to increase income from employment and decrease dependence on housing assistance;
- Heavy chore services to frail elderly or disabled families;
- Meals on Wheels program at buildings with elderly and disabled families;
- Educational scholarships;
- Summer camp scholarships for children in the Housing Choice Voucher and Public Housing programs;
- Set-aside vouchers for families under the following programs:
    - Empowering Choice Housing Program – a voucher set-aside program for families displaced due to domestic violence directly referred by member agencies of the Alaska Network on Domestic Violence and Sexual Assault; 254 vouchers statewide (115 in Anchorage).
    - Moving Home Program - a voucher set-aside program for persons with disabilities directly referred from the State of Alaska Department of Health and Social Services; 150 vouchers statewide (70 vouchers in Anchorage).
    - Tenant-Based Rental Assistance – a coupon set-aside program for youth aging out of foster care directly referred by the State of Alaska Office of Children's Services; 25 coupons statewide (approximately 10 in Anchorage).
    - Tenant-Based Rental Assistance – a coupon set-aside program for families directly referred by the State of Alaska Department of Corrections who are under a supervision requirement; 75 coupons statewide (20 in Anchorage).

- Veterans Affairs Supportive Housing – a voucher set-aside program for homeless veteran families directly referred by the Alaska VA Healthcare System; 271 vouchers statewide (167 in Anchorage).

AHFC also provides housing-related research, planning, and program development services for Alaskan communities. In Anchorage, AHFC operates:

- 490 Public Housing Program units, of which 120 serve elderly/disabled populations exclusively;
- 137 Section 8 New Multifamily Housing Program units, of which 120 serve elderly/disabled populations exclusively;
- 48 affordable housing units which accept individuals with vouchers;
- 70 Section 8 Moderate Rehabilitation Program single-room occupancy units serving individuals who qualify as homeless under the McKinney-Vento Act;
- 2,435 Housing Choice Vouchers;
- 145 project-based voucher units; and
- Monthly rental subsidy equivalent to 46 project-based vouchers for persons at the Karluk Manor, a Housing First development, targeting chronically homeless individuals with substance abuse and alcohol addictions.
- As of June 2016 in Anchorage there were over 262 families on the Housing Choice Voucher waiting list with an anticipated lottery opening on July 1, 2016 and over 5,461 on the waiting list for various AHFC-owned rental assistance units statewide.

For the coming year, AHFC plans to issue a Request for Proposal to award project-based vouchers in partnership with a Section 811 grant to provide housing and supportive services for persons with disabilities. For the elderly and disabled population, AHFC has 240 one bedroom units for lower income persons. AHFC continues to modify its units with accessibility features such as enlarged door openings, grab bars in bathrooms and hallways, automatic doors, and removing carpet to facilitate wheelchair movement. For new construction, AHFC complies with ADA-504 on all new construction and renovation projects and ensures that at least five percent of the units, or one unit (whichever is greater), will accommodate a person with mobility impairments.

Lastly, AHFC offers a well-defined Reasonable Accommodation process that covers families from the application process through unit modification requests. Additionally, AHFC offers language interpretation services to those families with limited English proficiency.

The lack of affordable housing in the Anchorage area is evidenced by the very low vacancy rates. Many times this is most acutely felt by low-income residents. In particular, the waiting list in Anchorage indicates that one and two bedroom waiting lists are in the highest demand, and units that provide accessible features for the disabled are also very much needed.

Information regarding AHFC's activities can be found in its annual Moving to Work Plans and Reports at https://www.ahfc.us/publichousing/resources/mtw-plans-and-reports/.

Actions planned during the next year to address the needs to public housing

Information regarding AHFC's activities can be found in its annual Moving to Work Plans and Reports at https://www.ahfc.us/publichousing/resources/mtw-plans-and-reports/.

AHFC continues to research development and partnership opportunities for increasing the number of affordable housing units around the State of Alaska.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

AHFC encourages resident involvement and input on a routine basis. The Resident Advisory Board meets quarterly to discuss program or plan changes affecting both Public Housing residents and Housing Choice Voucher holders. A report from each Resident Advisory Board meeting is provided to the AHFC Board of Directors. The Public Housing Division frequently holds public hearings for resident and public input on a variety of policies and programs. Several of AHFC's Public Housing and Multifamily communities have active Resident Councils across the state, and AHFC produces a newsletter that is available to residents several times per year.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Public Housing Authority is not designated as troubled. AHFC has been designated as a Moving to Work Agency by the US Department of Housing and Urban Development and is considered a High Performing Public Housing Authority.

Discussion

AHFC is the State of Alaska's only Public Housing Authority. Their headquarters is located in Anchorage. AHFC partners with many of the non-profits and agencies in Anchorage and provides funding for many programs/projects. Those activities are listed in its annual plans and reports as well as the detailed list of its housing activities described above.

For its fiscal year ending June 30, 2016, of the 1,393 families admitted into housing programs, 61.7 percent were extremely low-income and 36.6 percent were very low-income. AHFC will continue to provide affordable housing to extremely low-, very low- and low-income families, seniors, and disabled individuals through the public housing program. It will also continue to provide a full service approach to property management and maintenance. General up-keep and maintenance of property is important for curb appeal and resident satisfaction. Property management and maintenance staff conduct regular site inspections using standard checklists at least annually. Inspections results are used to create plans for capital improvements.

AP-65 Homeless and Other Special Needs Activities - 91.220(i)

Introduction

The MOA has identified goals in the 2017 Action Plan that provides decent housing by transitioning homeless persons and families into permanent housing and increasing the supply of supportive services. The 2017 Action Plan lists specific goals and actions that are funded with HOME, CDBG, and ESG grants to work towards achieving these goals.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The MOA continues to meet weekly with the Anchorage Coalition to End Homelessness (Continuum of Care) on the implementation of Coordinated Entry to ensure that individuals and families who are homeless are connected to the appropriate services. Coordinated Entry is designed to coordinate and prioritize access to housing and homeless programs. Weekly coordinated entry provider meetings are held to discuss homeless individuals housing placement and supportive services delivery by Anchorage providers.

The MOA participates in the Homeless Action & Response Team (HART) that addresses the problem of homeless camps located through Anchorage. The HART are partners from the Anchorage Police Department, Department of Health and Human Services, and mental health outreach workers coordinate services to vacate the homeless camps and transition the individuals and families to housing. The MOA funds one position at the Anchorage Community Mental Health Services to provide outreach, engagement, intervention and case management to homeless individuals and families living in homeless camps or are frequent users of the Anchorage Safety Center.

Addressing the emergency shelter and transitional housing needs of homeless persons

The MOA funds one seasonal position at the Catholic Social Services to provide on-sight management of the Overflow Emergency Shelter program. The Overflow Emergency Shelter is a temporary shelter for approximately 150 unduplicated homeless individuals per year when the Brother Francis Shelter is at capacity and the temperature is 45 degrees or below.

The MOA coordinates the Emergency Cold Weather Shelter program that shelters families at emergency cold weather shelters operated by eight churches. Families are referred to an emergency cold weather shelter when the temperature is below 45 degrees. To access the shelter, families are instructed to call the Abused Women's Aid In Crisis (AWAIC) hotline which is staffed 24-hours a day in Anchorage. Once a family is identified through the AWAIC hotline, AWAIC will get in touch with the appropriate temporary cold weather shelter and estimate the arrival time of the family.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the

period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing

The MOA continues to support decent affordable and accessibility housing by funding the Rural Alaska Community Action Program's Safe Harbor Revitalization Project. The Safe Harbor Revitalization Project is rehabilitating two rental development facilities that provide 55 permanent supportive units for individuals who are the chronic homeless and with disabilities, and 48 transitional supportive units for families who are homeless. The Safe Harbor Revitalization Project is targeted for completion by the end of 2017.

The MOA continues to support decent affordable housing by funding the NeighborWorks Alaska's Tenant-Based Rental Assistance program that assists 10 or more homeless and very low-income individuals and families with rental assistance. These are households simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The MOA funds the Rapid Re-housing program operated by Catholic Social Services to provide financial assistance and supportive services to approximately 35 low-income individuals and families who are homeless or at-risk of homelessness by helping them to quickly be re-housed and stabilized.

The MOA's Homeless Prevention program provides financial assistance with rent and rent deposits, application fees, security, utility deposits and arrearages to approximately 120 low-income individuals and families. The project will prevent individuals and families from becoming homeless and regain stability in permanent housing.

The MOA funds the Public Services program operated by Alaska Legal Services Corporation that provides assistance to 150 low-income individuals and families that are at-risk to becoming homeless. The legal assistance is aimed at immediately increasing an at-risk individuals and family's safety and stability by keeping or securing housing, obtaining orders of protection and assisting with income problems, such as, securing child support and public benefits.

Discussion

The goals and activities described above to reduce and end homelessness in the MOA are contingent upon stable funding from the HUD HOME, CDBG, and ESG grants. The MOA will continue the following activities to help end homeless in Anchorage.

- Coordinate with partners to support community efforts that link veterans to case management and housing services.
- Coordinate with the Continuum of Care to seek strategies and actions that improve Coordinated Entry to housing and services.

- Work with community partners to link individuals and families to mainstream support services, such as public assistance, Medicaid/Medicare, and veterans support services.
- Reduce homelessness by increasing the availability of affordable housing, so individuals and families can move off the streets, out of shelters, and into permanent homes.
- Coordinate with Alaska Legal Services Corporation by supporting the Fair Housing Enforcement Project that provides education, outreach and legal representation on fair housing issues.

AP-75 Barriers to Affordable Housing

Introduction

The barriers to affordable housing in Anchorage are complex. Rental housing is considered affordable if the occupants are spending less than 30% of their gross income on housing. In Anchorage, the 2008-2012 American Community Survey found that 46.5% of Anchorage renters were paying 30% or more of their income on housing.

The lack of available housing is driving up the median rent and because the median income has not kept pace with housing costs, lower-paying occupations have a difficult time finding affordable housing. A healthy vacancy rate is considered at a 5% average. In Anchorage, the vacancy rate decrease from 3.9% in 2015 to a 3.8% average in 2016. The average rent for a one-bedroom apartment in Anchorage increased 13% from $1,112 in 2015 to $1,259 in 2016.

The MOA is committed to eliminating discriminatory practices in housing. The fundamental goal is to make fair housing choice a reality through fair housing planning. To assist with this goal, the MOA received a copy of the Analysis of Impediments to Fair Housing (AI) dated February 2015 which identifies and provides recommendations to address the following six impediments.

1. Lack of knowledge of the classes of people protected by fair housing laws.
2. Low awareness of available fair housing enforcement mechanisms, caused at least in part by the lack of fair housing advocacy organizations.
3. Financial barriers and lack of accessible housing stock limit housing opportunities for persons with disabilities.
4. Municipal regulations and various administrative policies, procedures and practices.
5. Lack of available affordable housing stock designed to meet the needs of people in one or more protected classes.
6. Neighborhood opposition to group housing, increased residential density and rental housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In 2015, the Planning Division worked with the development community to amend the new Title 21 zoning ordinance residential design standards, to revise sections of the new standards that the development community has identified as the most costly (relative to public benefit) or difficult to adhere to. These include, amending the open space requirements, no longer requiring building wall off-sets, no longer requiring storage areas, and organizational changes that simplify and shorten the regulations. Menu choices and standards are becoming clearer and easier to comply with, more flexible and less prescriptive.

In 2016, the Municipality's Planning Department completed the updated Anchorage 2040 Land Use Plan. One of the main objectives to the plan is to make sure that enough land is designated to accommodate anticipated housing needs, including more compact housing types. The Planning Department included as a factor the need for equity in the geographic distribution of compact housing types that tend to be more affordable and transit oriented. The Department of Health and Human Services has partner with the Planning Department on the best use of the limited land in the Municipality of Anchorage for the development and preservation of affordable housing.

Discussion

The MOA will continue to provide information to developers and project sponsors on how to comply with accessibility guidelines. HOME funding automatically requires the minimum of 5% accessible and 2% site and sound unit thresholds.

MOA grant agreements have requirements to affirmatively further fair housing.

The MOA displays the Fair Housing Poster in its office and reasonable accommodation requests are encouraged in all communication regarding public meetings.

AP-85 Other Actions - 91.220(k)

Introduction

The limited amount of funding provided to the MOA through HUD programs is not sufficient to solve the affordable housing or homeless issues in Anchorage. It will take collaboration and support from several organizations to succeed with these priorities. The MOA coordinates its efforts with the Anchorage Coalition to End Homelessness, Continuum of Care partners, State Department of Health and Social Services, Alaska Mental Health Trust Authority, Alaska Housing Finance Corporation and non-profit agencies serving individuals and families who may be low-income, homeless or a person with special needs.

Actions planned to address obstacles to meeting underserved needs

The main obstacle that the MOA has had to address for the last six years are decreases in CDBG and HOME funding. Reduced HUD funding has made it difficult for the MOA to fund projects in the community to solve the lack of affordable housing, the chronic homeless population and supportive services to individuals and families to help them from becoming homeless. The MOA anticipates that funding will continue to decrease in the immediate future due to the continuing federal budget cuts at HUD. For all projects in the 2017 Action Plan, the MOA is working with partners to leverage federal and State funds to meet the underserved housing needs of individuals and families in Anchorage.

Actions planned to foster and maintain affordable housing

In the 2017 Action Plan, the MOA will foster and maintain affordable housing by funding two projects, the rental development project will provide funding for property acquisition for the construction of 40 rental housing for individuals who are low-income. Also the MOA will continue to fund the Rural Alaska Community Action Program's Mobile Home Repair Program for health and safety rehabilitation to mobile homes owned by low/moderate-income families. Funding will be provided to Habitat for Humanity Anchorage for property acquisition for the construction of four affordable housing for households that are low/moderate-income.

Actions planned to reduce lead-based paint hazards

Lead-based paint (LBP) in Anchorage's housing continues to be a rare occurrence. Nevertheless, all CDBG and HOME funded programs dealing with rehabilitation of older homes include funds to address LBP according to Part 35 regulations. The MOA will continue to collaborate as appropriate with State and local agencies, nonprofit groups, and the private sector to reduce housing related LBP hazards, especially for low-income families and children. The MOA has developed LBP Policies and Procedures in compliance with 24 CFR 35 (LBP Poisoning Prevention in Certain Residential Structures) which are incorporated into all its programs. These include acquisition and rehabilitation programs funded by CDBG and HOME. Where program specific policies impose funding caps per client or per unit, these caps may be waived when costs required address LBP testing, evaluations, assessments and mitigation cause the project to exceed program limits.

Actions planned to reduce the number of poverty-level families

In the 2017 Action Plan, the MOA will reduce the number of poverty-level families by funding two projects. The Tenant-Based Rental Assistance (TBRA) program will help the homeless individuals and families with disabilities with rental assistance to keep them housed until permanent rental assistance becomes available. The emergency financial assistance programs assist individuals and families who are at risk of homelessness due to short-term crisis. These individuals and families need short-term financial assistance for preventing evictions and utility shut-offs.

Actions planned to develop institutional structure

The MOA will continue to develop institutional structure by public facilities improvement projects with six non-profit agencies that provide services to low-income individuals and families. Most of these public facilities improvement projects are underway and will be completed in 2017. These non-profit agencies received funding to maintain the institutional structure of their organization in the building they occupy in the community. These agencies assist victims of sexual assault and domestic violence, build housing for low-income families, provide services to seniors, teach youth and adults with limited English, offer sports to individuals with disabilities, and provide stable housing to individuals with Acquired Immune Deficiency Syndrome (AIDS).

The MOA participated in the implementation of the Anchorage Community Plan to Prevent and End Homeless (The Plan) dated October 14, 2015. The Plan was written by the Planning Committee in partnership from the Department of Health and Human Services, Housing and Neighborhood Development Commission's Oversight Subcommittee on Homelessness and Anchorage Coalition to End Homelessness. The Plan is one of the basis in setting priorities for distributing CDBG, HOME, and ESG funds in 2017.

Actions planned to enhance coordination between public and private housing and social service agencies

The Anchorage Coalition to End Homelessness (Continuum of Care), a non-profit organization comprised of providers of homeless services that come together to address homelessness as a partner with the MOA. The MOA Department of Health and Human Services has a dedicated staff member that is on the board of directors.

In 2017, the MOA will continue to coordinate its efforts with Housing and Neighborhood Development Commission, Anchorage Coalition to End Homelessness, Continuum of Care partners, Alaska Department of Health and Social Services, Alaska Mental Health Trust Authority, Alaska Housing Finance Corporation and non-profit, public and private housing agencies and social service agencies.

Discussion

See above.

AP-90 Program Specific Requirements - 91.220(l)(1,2,4)

Introduction

The jurisdiction must describe activities planned with CDBG and HOME funds expected to be available during the year. All such activities are also included in the projects section.

CDBG and HOME

- Mobile Home Repair Program – Rural Alaska Community Action Program - Program to renovate owner occupied mobile homes with CDBG funding.
- Rental Development – Cook Inlet Housing Authority – Property acquisition with CDBG funding for construction of rental housing.
- Affordable Housing – Habitat for Humanity Anchorage –Site development, design/engineering and project management with HOME funding for construction of housing for new homeowners.
- Tenant-Base Rental Assistance – NeighborWorks Alaska –CDBG funds
- Operating Expense Assistance – NeighborWorks Alaska –HOME funds

CDBG Public Services

- Public Services – Alaska Legal Services Corporation – CDBG Public Service funds will be used to provide direct assistance to individuals and families at-risk of homelessness.
- Public Services – Catholic Social Services and Hope Center - CDBG Public Service funds will be used to provide temporary, emergency shelter for men and women.
- Public Services – Rural Alaska Community Action Program – CDBG Public Service funds will be used to provide case management to persons who were recently homeless in permanent housing and who may have chronic alcoholism and other disabilities.
- Public Services – Anchorage Community Mental Health Services and United Way – CDBG Public Service funds will be used to provide homeless outreach and engagement activities at the Anchorage Safety Center, homeless camps and concentration of homeless populations.

Community Development Block Grant CDBG
Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Table AP-90.1. – CDBG Program Income

	Amount
1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed.	$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	$0
3. The amount of surplus funds from urban renewal settlements.	$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	$0
5. The amount of income from float-funded activities.	$0
Total Program Income	$0

Other CDBG Requirements

Table AP-90.2. - Estimated Percentage of National Objective Benefits

	Amount
1. The amount of urgent need activities.	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00% +

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(I)(2)

The jurisdiction must describe activities planned with HOME funds expected to be available during the year. All such activities should be included in the Projects screen. In addition, the following information should be supplied:

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

HOME funds and other forms of investment related to the HOME program will be used for housing and homeless needs.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

If a homeownership project ceases to comply with the affordability requirements, the following guidelines shall be used.

Resale

In projects where HOME funds are used for acquisition and or rehabilitation by the developer with no down-payment assistance, a Resale provision will be utilized in the form of restrictions included in a recorded Declaration of Covenants Conditions and Restrictions (DCCR) with the Deed of Trust (DOT) as the security instrument, or written directly into the DOT. The housing must remain the principal residence of the family for the duration of the affordability period. The affordability period shall have a minimum length of that which is required by regulations. A detailed description of actions under default resides in the DOT or the DCCR.

In the event the borrower intends to sell the property during the affordability period, the housing must be available exclusively to low-income families as stated in the applicable program policies. The property must be the principal residence as defined in the Deed of Trust (DOT).

The resale price shall provide the homeowner a fair return on investment to include the original investment and any capital improvements. The price shall also remain affordable to a reasonable range of low-income homebuyers. These resale price assurances are delineated and guaranteed as provisions in the DOT or Declaration of Covenants Conditions and Restrictions as applicable. The MOA is not funding any programs that use these resale provisions.

Recapture

When down payment assistance or other loan assistance is provided, with or without a developer subsidy or purchase price reduction, the DOT and DOT Note will document restrictions needed to comply with HUD 24 CFR 92.254 (a)(5)(ii). The DOT default provisions may include (but are not limited to) payment schedules, superior encumbrances, occupancy requirements, use of property, and compliance with federal regulations and program policies.

The housing must continue to be the principal residence throughout the affordability period. Loan balances at the time of a default according to the DOT and Note shall be recaptured, including amortized loans and loans with other types of payment requirements. In the event of recapture, the amount recaptured will be determined by either the Loan Balance Recapture method, or the Shared Net Proceeds method.

The Loan Balance Recapture method requires the borrower to repay the balance of the loan at the time of default or property sale, subject to the limitation set below. Typically, a portion of these loans are forgiven over the affordability period (see program descriptions for details).

The Shared Net Proceeds method determines the amount to be recaptured by the HOME program according to the formula stated in 24 CFR 92.245(a)(5)(ii)(A)(3), or homeowners

may be allowed to recover their investment first, depending on the parameters of the program.

Limitation - The Loan Balance Recapture and Shared Net Proceeds methods are subject to the limitation that when the recapture is triggered by a sale (voluntary or involuntary) of the housing unit, and there are no net proceeds or the net proceeds are insufficient to repay the HOME investment, only the net proceeds are required to be recaptured, if any. The net proceeds are the sales price minus superior loan repayment and any closing costs.

When HOME funds are used to assist homebuyers acquiring single family housing containing one or more units, the recapture provisions apply as above to both the unit used as the homebuyer's primary residence and the assisted rental units. For the rental units, the affordability requirements of 24 CFR 92.252 will apply, except that the MOA may terminate the affordability period upon the recapture of the HOME funds.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

A description of the MOA's guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds is the same as the description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities. See description above.

4. Market Conditions Indicating the Need for TBRA

The MOA certifies that an assessment has been completed of market factors, and because there is an ample supply of housing, a Tenant-Based Rental Assistance (TBRA) program is an effective way to expand affordable housing opportunities for the community. The lack of affordable housing in the Anchorage area is evidenced by the very low vacancy rates which have caused rents to increase. The average rent for a one-bedroom apartment in Anchorage increased 13% from $1,112 in 2015 to $1,259 in 2016. (Rental Survey by Alaska Department of Labor and Workforce Development). As of June 2016 in Anchorage there were over 262 families on the Housing Choice Voucher waiting list and over 5,461 on the waiting list for various Alaska Housing Finance Corporation (AHFC) -owned rental assistance units statewide.

TBRA is essential to meeting the unmet needs of special needs and at-risk populations by providing opportunities for those seeking a way out of homelessness. AHFC cannot issue TBRA vouchers in the MOA and the rental assistance programs currently available through AHFC for chronic homeless have all been leased and have waiting lists (Moving Home Program and Veterans Affairs Supportive Housing).

The MOA has identified the need to provide TBRA to eligible households that are at or below 50% of the median area income. Preference is given to special needs populations identified in AHFC's Moving Home Voucher Program. Case Managers have been able to successfully engage the chronically homeless and introduce the Housing First concept to them, only to be let down later over the time it takes to obtain permanent long term rental subsidy. TBRA is intended to fill this gap by providing temporary rental assistance while waiting for an AHFC voucher to be processed or while waiting for their name to come up on the waiting list.

NeighborWorks Alaska administers Tenant-Based Renal Assistance to low-income persons living in the Municipality. Chronic homeless and low-income households' simultaneously experiencing homelessness with a physical or mental disability, substance abuse, or chronic health condition. The targeted population comprises that segment of the Anchorage homeless population that currently accounts for the highest per capita expenditure rate for police call-outs, emergency room and hospitalization, and Anchorage Safety Center/Safety Patrol encounters.

5. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans for refinancing existing debt with HOME funds.

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Included written standards for providing ESG assistance (may include as attachment)

Written standards for providing ESG assistance is included in the Appendix.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

ESG staff are required to take part in and act in accordance with the Continuum of Care (CoC) Coordinated Entry process, this includes using CoC's standard assessment tools and practices. CoC is a community-based homeless assistance planning network whose accountabilities include effective use of mainstream programs. CoC and ESG coordinate and integrate to the extent possible, all assistance programs available to the homeless. Prioritization for Homeless Prevention and Rapid Re-housing assistance comply with CoC standards.

All applicants are assessed to determine eligibility based on homeless definitions, eligibility and assessments. ESG establishes documented intake procedures with HMIS data collection and recordkeeping.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations) will be allocated.

The MOA awards an annual grant to Catholic Social Services to expend monies for the Rapid Re-housing Program. Homeless Prevention funds is administered by the Aging and Disability Resource Center Emergency Outreach Services. The ESG supplemental funds in 2017 will be awarded to United Way for Homeless Outreach and Hope Center for Shelter Overflow.

MOA works in partnership with Chugach Electric Association (CEA), Municipal Light and Power (MLP) and Anchorage Water and Wastewater Utility (AWWU) to provide utility assistance to their members. In 2016, AWWU provided utility assistance $8,990.09 to 35 AWWU households through their "Coins Can Count" program and CEA provided

$50,813.51 to 170 Chugach Electric households and MLP provided $5,000 to 28 households.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

MOA Department of Health Human Services has a dedicated member of the Anchorage Coalition to End Homelessness (Continuum of Care) board of directors.

5. Describe Performance Standards for Evaluating ESG

Summarized Performance Standards:

ESG funds will be used to provide short and medium-term housing for homeless and at risk of homelessness individuals and families. ESG assistance reports client data through Alaska Homeless Management Information System (AKHMIS). In order to receive funding under the HEARTH Act the ESG program uses a coordinated centralized assessment system, AKHMIS.

Updates and input from the Anchorage Coalition to End Homelessness will help determine if the services should be increased or decreased. This includes: (1) continued development and implementation of policies and procedures, (2) the maintenance of the ESG, (3) establishing processes for monitoring and evaluating project activities and compliance, and (4) development and facilitation of a community plan to end or reduce homelessness.

Discussion

The strategy is: (1) provide housing opportunities for individuals and families, (2) move homeless people into supportive housing as quickly as possible, (3) develop a range of housing options and services for homeless individuals and families, (4) implement the HEARTH Act provisions to maximize new ways for preventing homelessness, and (5) use rapid re-housing and shelter diversion activities.

Municipality of Anchorage (MOA) Citizen Participation Plan

The MOA must develop and follow a Citizen Participation Plan to receive federal funds for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs. The Citizen Participation Plan (CPP) covers the 5-Year Consolidated Plan (Con Plan), the Assessment of Fair Housing (AFH) as part of the Con Plan, each subsequent Annual Action Plan (AP), each year's Consolidated Annual Performance and Evaluation Report (CAPER), and any amendments to the Plans.

1. Purpose

This Citizen Participation Plan sets forth the policies and procedures for citizen participation in Anchorage's Con Plan process. The MOA is responsible for the citizen participation process.

This Citizen Participation Plan encourages citizens to participate in the Con Plan process from the beginning. It outlines the procedures for community approval of the Con Plan, for addressing concerns and complaints, and for making amendments to the plan after approval.

2. Opportunities

The MOA urges citizens to voice their concerns and share their ideas concerning CDBG, HOME, and ESG program funds. It welcomes comments and suggestions regarding the CPP, Con Plan, AFH, APs, and CAPERs.

To encourage citizen participation, the MOA will undertake the following activities each year.

- Hold at least four public hearings at different times during the program year;
- Offer public comment periods for the draft versions of the Con Plan, AFH, APs, and CAPERs;
- Consult with various groups to review needs, strategies, actions, projects, and performance;
- As soon as practical after HUD makes AFH-related data available to MOA, MOA will make such information and any other supplemental information MOA plans to incorporate into the AFH available to the public, public agencies, and other interested parties (24 CFR 91.105(b)(1)(i));
- Distribute notice of availability of copies of the draft Con Plan, AFH, APs, and CAPERs to the Housing and Neighborhood Development Commission, Anchorage Coalition to End Homelessness (Continuum of Care), Federation of Community Councils, Alaska Housing Finance Corporation, other public and private agencies that provide assisted housing, health services, and social and fair housing services, MOA residents, and other groups as appropriate and upon request; and
- Provide the public with notice of citizen participation opportunities through email distribution lists kept for this purpose, and announcement of public hearing dates through newspaper publication a minimum of one week before date of public hearing. Related information will be posted on the MOA website.

3. Public Hearings and Meetings

The MOA will hold at least two public hearings per year to obtain public comments on needs, strategies, actions, projects, and performance. If a need exists and resources permit, the MOA will include other public meetings in addition to the hearings. The MOA will hold public hearings and provide opportunities for public comment. To encourage the participation of public housing residents, the MOA will try to hold one public meeting in a public housing community or in a place convenient to one or more public housing communities.

The MOA will hold hearings covered by this Citizen Participation Plan at times and locations convenient to potential and actual beneficiaries, and with accommodation for persons with disabilities (24 CFR 91.105(f)). The Municipal Assembly may hold additional public hearings to approve plans and substantial amendments, appropriate grants, and allocate and award grant funds.

Public Hearing #1—Proposed Needs, Strategies, and Projects

The MOA will hold the first public hearing each year to obtain citizens' views and to respond to proposals and questions. It will be held before the 30 day public comment period begins for the Con Plan, AFH and an AP (24 CFR 91.105(e)(iii)). The public hearing will contain a discussion of the following items:

- The amount of assistance the MOA expects to receive in the coming program year for the CDBG, HOME, and ESG programs, including Program Income.
- The range of activities that the MOA may undertake, including the estimated amount that will benefit low- and moderate-income persons.
- Address the proposed strategies and actions for affirmatively furthering fair housing consistent with AFH.
- The priority needs in the Con Plan.
- The 5-year strategies in the Con Plan designed to address those needs.
- A discussion of the programs and activities necessary in the upcoming program year to carry out those strategies.

Public Hearing #2—Annual Action Plan or 5-Year Con Plan

The MOA will hold the second public hearing each year to obtain citizens' views and comments on the draft AP or 5-Year Con Plan. This public hearing will be held during the 30 day public comment period.

Public Hearing #3— Annual Action Plan or 5-Year Con Plan

The third public hearing of each year will be conducted at the Municipal Assembly during the official approval of the AP or 5-Year Con Plan; this meeting occurs after the 30 day comment period on the draft has ended.

Public Hearing #4— Consolidated Annual Performance and Evaluation Report (CAPER)

The MOA will hold the fourth public hearing no later than one week before the CAPER is due to HUD.

4. Public Comment Period

To provide Anchorage's residents with maximum feasible input into the Con Plan, AFH, APs and CAPERs, the MOA provides the following public comment periods:

- Citizens may comment on the draft Con Plan, AFH, APs and substantial amendments for 30 days from the publication date.
- Citizens may comment on draft CAPERs for 15 days from the publication date.

To make comments on these documents, citizens may send written comments to the address under "Contact Information"; send an email to email address under "Contact Information"; or attend the public meetings and hearings described above. The participation of all citizens is encouraged and reasonable accommodation will be made for those persons with disabilities who need auxiliary aids, services, or special modifications and non-speaking English persons.

The MOA will include a summary of citizen comments regarding each document and a summary of any comments not accepted (and the reasons why particular comments were not accepted). Public comments are considered to be any oral or written testimony provided at any public hearings, or any written testimony provided during the citizen comment period.

5. Consultation Activities

The MOA will consult with other groups as appropriate, including but not limited to the Anchorage Coalition to End Homelessness (the Continuum of Care), Federation of Community Councils, community councils, and social service agencies. For the AFH, MOA will consult with other public and private agencies that provide assisted housing, health services, and social services, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons, organizations that represent protected class members and organizations that enforce fair housing laws (24 CFR 91.100(a)(1). Additionally, the MOA will consult with the Alaska Housing Finance Corporation regarding public housing agency needs, comprehensive grant program activities, neighborhood improvement programs, and resident programs and services (24 CFR 91.100(c)(1).

These groups may provide comments on the draft Con Plan, AFH and APs, including needs and proposed strategies, actions, projects, and substantial amendments.

6. Distribution of Draft Documents

The MOA will make the Con Plan, AFH, APs and CAPER available in both print and electronic versions as requested. Draft plans and reports will be posted on the MOA website. MOA will also make these documents available in a format accessible to persons with disabilities or non-English speaking persons upon request.

7. Notification of Public Participation Opportunities

The MOA will provide citizens with reasonable opportunities for comment on the Con Plan, AFH, APs and CAPERs. The MOA will place a public notice concerning the availability of these documents in one newspaper of general circulation. Citizens may send a request to Community Safety and Development to be added to the email distribution list.

The MOA may also provide notice in a variety of additional ways that include the following:

- Notice may also be sent out by email;
- Electronic notification via facsimile;
- Direct mailing;
- Posting of notices on bulletin boards, public counters, and flyers in public agencies and community facilities; and
- Posting on the MOA's website.

8. Amendments to the Consolidated Plan and Annual Action Plans

Con Plan regulations (24 CFR 91.505) indicate that the Anchorage Housing and Community Development Plan (including the Con Plan, AFH and APs) may be changed in two ways after it is adopted by the MOA and approved by HUD. The process used depends upon whether the change will be a non-substantive, or a substantial amendment.

The MOA must amend its approved Con Plan, AFH or APs before it may make any of the following changes.

- A change in the allocation priorities or a change in the method of distributing funds.
- The addition of a new activity, using CDBG, HOME or ESG funds (including program income), not previously described in an AP.
- A change in the purpose, scope, location, or beneficiaries of an activity previously approved in an AP.
- The material change(s) in circumstances in Anchorage that affects the information on which the AFH is based, to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances (24 CFR 91.105(c)(ii)) and (24 CFR 5.164).

The MOA will make the amendment public and will notify HUD about the amendment. The MOA will ensure that all amendments are contained in the CAPER submitted to HUD after the end of the program year. The MOA reserves the right to make non-substantive changes to the Con Plan, AFH or an AP without opening a public comment period.

Non-Substantial Amendments

A non-substantial amendment includes any changes to an AFH or AP not considered a substantial amendment.

Substantial Amendments

Con Plan, AFH and AP regulations consider certain amendments to be substantial amendments that require a public comment period and additional citizen participation. A substantial amendment would be triggered by any of the following activities.

- Changes in the use of CDBG funds from one HUD, CDBG eligible activity to another (24 CFR 91.05(c)(1)). Budget increases or decreases, by themselves, do not constitute a substantial amendment.
- Any new project not previously included in the Con Plan or an AP.
- A change in project location if the project moves outside of previously identified geographical boundaries or results in a different service area.
- The target population benefiting from an activity or project changes from the previously identified target population.
- An increase or reduction in the amount budgeted for a project or activity by more than 50% of the original budget or by more than $100,000, whichever is greater.
- The material change(s) in circumstances in Anchorage that affects the information on which the AFH is based, to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances (24 CFR 91.105(c)(ii)) and (24 CFR 5.164).

Public Participation and Approval Process for Substantial Amendments

If the MOA should need to make a substantial amendment to its approved Con Plan, AFH or AP, it will follow the public participation and approval process below, which is substantially similar to that for an AP.

Notification of Substantial Amendment

The MOA will notify the community of any proposed substantial amendment that is available for comment. Notification will be provided, at a minimum, by placing a public notice in one newspaper of general circulation and by distributing the notice to interested parties through Community Safety and Development's email distribution list. Interested parties may be added to the email distribution list by sending an email request to Community Safety and Development.

Public Comment Period of Substantial Amendment

The public will be invited to comment on the proposed substantial amendment for a minimum of 30 days. During the public comment period, the MOA will hold at least one public hearing to allow the public to make comments in person. Comments will also be accepted in writing during the public comment period.

Consultations

Depending on the nature of the amendment, the public participation process may also include consultation with other organizations.

Comments Considered

The MOA will consider any comments received in writing or at the public hearing. It will make any appropriate changes to the amendment in response to the comments and consultation(s) and attach a summary of these comments along with a summary of the MOA's response to them, to the substantial amendment.

Final Approval

The substantial amendment will be submitted to the Municipal Assembly for approval.

9. Obtaining Citizen Comments

The MOA will summarize oral comments from public hearings and any written comments it receives concerning the Con Plan, AFH, APs or CAPER. The MOA will consider all comments received during the public comment period, make any appropriate changes to the subject document in response to the comments, and attach a summary of the comments, along with a summary of the MOA's response to them, to the document. Members of the public may obtain copies of the full version of written or public hearing comments by contacting Community Safety and Development.

10. Outreach to Persons with Disabilities and Non-English Speaking People

To provide full access to programs under the Con Plan, AFH, APs or CAPERs for non-English speaking persons (24 CFR 91.105(a)(4)), the MOA may undertake the following actions:

- Communicate with organizations serving various ethnic groups to insure adequate involvement with this community;
- Disseminate program materials and public hearing notices to nonprofit organizations serving the MOA's culturally diverse population;
- Publish notices of public hearings, information availability, and citizen meetings for the proposed Con Plan and any substantial amendments in non-English publications available within the Anchorage community; and
- Provide interpreters (if available) at public hearings when the MOA expects a significant number of non-English speaking residents to attend, or upon request.

To provide full access to programs under the Con Plan, AFH, APs or CAPERs for persons with disabilities, the MOA will undertake one or more of the following actions:

- Select only sites for public hearings that are accessible for persons with physical disabilities;
- Provide a verbal summary or recorded summary of the Con Plan to persons with visual impairments;
- Provide sign-language interpreters or written translation at public hearings when the MOA expects a significant number of people with hearing loss to attend, or upon request; and
- Conduct outreach to community organizations that represent persons with disabilities as part of the Con Plan process.

Non-English speaking residents, persons with a hearing impairment, sight-impaired and blind individuals, and other persons with physical disabilities and special needs may call, write, fax, in person, or send an email to Community Safety and Development; PO Box 196650 Anchorage, AK 99519-6650 (mail); (907) 343–4881 (telephone); (907) 343-6831 (fax); email; or (907) 343-4468 (TTY/TDD).

11. Public Information and Access to Records

Citizens, public agencies, and other interested parties may review information and records relating to the Con Plan. The MOA will provide public access to information about the HUD programs under its Con Plan, including the following documents that the MOA maintains on file.

- Federal Laws: Summary of the Housing and Community Development Act of 1977; Title I of the Housing and Community Development Act of 1974, as amended: the National Affordable Housing Act (as amended)
- Federal Regulations: CDBG, HOME and ESG Program regulations; related issuances and provisions (i.e. Uniform Relocation Assistance)
- Con Plan, Assessment of Fair Housing, APs and Consolidated Annual Performance and Evaluation Reports
- Information about the MOA's CDBG, HOME, and ESG programs
- Anchorage's Citizen Participation Plan for 2013–2017
- The MOA's HUD information: grant agreements, audit records, evaluation reports, approval letters, and related correspondence
- The MOA's public meeting records: public meetings, informal meetings with civic and neighborhood groups, and related notifications pertaining to programs under the Con Plan

Individuals may access many of these documents at no cost by the Internet at the MOA's website http://www.muni.org/Departments/health/PHIP/CSD/Pages/Default.aspx, at Community Safety and Development's office, Municipal libraries, or by contacting Community Safety and Development staff. Many federal documents may be accessed at www.hudclips.org.

To locate records and arrange space for viewing, the MOA requests written notice a minimum of 2 days before review. Review of records that are at least 2 years old will require a 5 day notice. Requests for multiple copies of the same documents may be subject to a per page copying charge that will not exceed the copying charge to the MOA.

12. Technical Assistance

Upon request, the MOA may provide technical assistance to neighborhood groups, nonprofit organizations, and other organizations representative of low- and moderate-income people who wish to develop proposals for funding assistance under any programs covered by the Con Plan. The MOA will determine the level and type of technical assistance on a case-by-case basis.

Additionally, MOA staff will work with organizations funded under an AP to ensure that funds are being spent for their intended purpose and within the rules and regulations of the federal government.

13. Complaints

MOA procurement codes govern the submission of complaints regarding the competitive award of funding. Residents should file such complaints with the Municipal Purchasing Department according to procedures described in procurement documents.

Citizens should submit all other complaints to the MOA, which will provide a substantive written response to every written citizen complaint related to the Citizen Participation Plan, the Con Plan, AFH, APs, substantial amendments to APs and CAPERs within 15 working days (24 CFR 91.105(j)). Send formal complaints to address under "Contact Information".

Complaints
Municipality of Anchorage
Department of Health and Human Services
Housing and Community Services Division
Community Safety and Development
P.O. Box 196650
Anchorage, Alaska 99519–6650

Such substantive complaints must address the following issues (specified in HUD regulations).

- The MOA's description of needs and objectives in its Con Plan is plainly inconsistent with available facts and data.
- The MOA's proposed activities are plainly inappropriate in meeting the needs and objectives identified by the MOA.
- The MOA's application does not comply with HUD requirements regulating programs under the Con Plan or other applicable laws.
- The MOA's application proposes activities that are otherwise ineligible as specified in applicable HUD regulations.

The MOA will attach a summary of citizen comments and complaints and a summary of any comments not accepted (and the reasons why the MOA did not accept them) to the final Con Plan, AFH, APs, CAPERs, or substantial amendment.

Contact Information

Municipality of Anchorage
Department of Health and Human Services
Housing and Community Services Division
Community Safety and Development (CSD)
825 L Street, Room 506
Anchorage, AK 99501
Mail: P.O. Box 196650
Anchorage, Alaska 99519-6650
Phone: 907-343-4881
FAX: 907- 249-7858
E-mail: BoehmJH@muni.org

Public Comments

Public Hearing on Draft 2017 Action Plan – May 25, 2016

Municipality of Anchorage
Department Health & Human Services
825 L Street
4th Floor Conference Room #423

Maggie Humm, Anchorage Legal Services Corporation - I am a supervising attorney at Alaska Legal Services Corporation (ALSC), I supervise our Anchorage office. As you know from listening to the presentation we provide free civil legal services to folks that are low income and we've been a recipient of CDBG Public Service funds for several years. We continue to be a recipient today and there are certainly folks who are homeless or at risk of homelessness that have a number of legal needs; and eviction defense is sort of an integral piece of the work that we do with these funds and other funding and so I wanted to share sort of the importance of this eviction defense work that we do and tell you a little bit more of what we do. Every day at ALSC we get calls, we have clients walk in who are being evicted in all parts of Anchorage from all types of housing. The reasons that they are evicted range from non-payment of rent, allegations of lease violations to the owner of the condo or whatever being foreclosed upon, any range of issues that we see on a daily basis. The people that we see do not have many resources and they are certainly very vulnerable populations; elderly, families with young children, folks with physical and mental disabilities and victims of domestic violence are another large group that we see. Without a lawyer, tenants often don't know what they can do once they get that notice that they are being evicted, so they don't know if the fact that they've gone without heat or hot water, or if they're living in a roach infested apartment is any sort of defense. They often times don't show up to court once they're served with a summons, so they may just be defaulted and the landlord gets a writ of assistance. If they do go to court they may not know what legal arguments to make if they don't have an attorney. After the tenant is evicted, the landlord then may go to the damages phase of the case and pursue money damages for whatever it is they're alleging, unpaid rent, some damage to the apartment, those sorts of things; again the tenant often might not show up to this piece especially if they've already been evicted, and they don't have money to pay it. This can result in a money judgment against the defendant driving them deeper into debt and hurting their credit, making it really difficult to get a good reference from the landlord; you can see all these things on court view when you go to look up somebody. And those that have Section 8 Vouchers might lose their vouchers as a result of all this. If ALSC represents a tenant in this situation, a lot of this can be avoided. Using CDBG Public Service funds, we've represented a number of, hundreds of families; our success rate for work like this is about 97%. Our work is really efficient we've been doing this for a long time. Often time we can just negotiate with the landlord, we don't even have to go to court we can just call up the landlords and try to straighten things out. We also work closely with AHFC to help folks maintain their housing vouchers. If indeed they do need to part ways with the landlord, we can help them to maintain that voucher and take it with them to the next apartment or home they're in.

We try to be innovative without work; we don't just stop at representing clients. A few projects that we have done in the last few years, just this last year we implemented a

Housing Court Justice project and that places a volunteer leader at the court house two days a week and represents tenants, offers representation to tenants where the landlord is represented. That is a project that has been successful so far.

In 2013 we started a landlord/tenant help line that's staffed by volunteer trainees two evenings a week, and for years we've been teaching legal clinics in the community also staffed by volunteer attorneys. Again we try not to just focus on the day-to-day crises intervention; we try to have a broader impact by having these other projects. Our work we think is certainly evidence based, projects like the Housing Court Just project I mentioned, studies of those projects in other states have shown that when folks are offered a lawyer, tenants are more likely to stay housed and just overall they fare better financially.

Our works save the community money. In 2011 the Mental Health Trust funded an economic and social study of our services, ALSC's services specifically and they found that our eviction defense works saves Alaskan communities $640,000 in emergency shelter costs annually.

I guess to sort of wrap up, continued theme for our eviction defense work we think is essential. You know, there is a serious justice gap in Alaska; most low income households do not have access to an attorney. There's approximately one civil legal aid attorney in Alaska for every 10,000 people at 200% or below the federal poverty guidelines, about every one person we assist we have to turn one away. We are the only provider of free legal services to folks facing eviction.

Corrine O'Neill, Supportive Housing Division Director for Rural Alaska Community Action Program (RurAL CAP) - Thank you for having me here today and taking public testimony on the Fair Housing, Action Plan and Consolidated Plan. In regards to CDBG funding, I'd like to see Public Service funding have a continual emphasis on homelessness in 2018 and thank the municipality for continuing the Public Service funding as it stands in 2017. It's really important for operational programs to have continuity in funding in order to sort of maximize good practice and operational standards I appreciate that those grants have run more than one year, because I think it almost takes you one year sometimes to even get up and running and then for the Housing Trust Fund I think RurAL CAP would like to see a maximization of the operational set aside and see if that can't be aligned with some housing choice vouchers.

The community just got back their Continuum of Care scores for this community which were not great and we lost three points in that round just for not having collaboration or set aside with our housing authority. Because the housing trust fund money is not very large and the operational set aside is not very large, I think coupling that would be good leverage for that funding and also because operational funding is so hard to come by.

I think the municipality knows Human Services Matching Grant just ran and there were over double the amount of applicants as there were funding, I think that would be a really important use. And then we would like to see the municipality keep their CHDO operating assistance program going, unfortunately compliance never pays for itself in programs like HOME programs even though it's a very, very small amount of funding. We think it really does help even just a little bit with capacity. Ms. Anderson stated it was $9,000, Ms. O'Neill said that it still pays the rent. Also the Continuum of Care just lost its Rapid Re-housing for Abused Women's Aid In Crisis and with that the Continuum of Care is going to

have difficulties scoring and being competitive and therefore, we cannot get any bonus projects around Rapid Re-housing. I'd like to see an emphasis on ESG in regards to Rapid Re-housing and maybe not this year but eventually looking at that for Tenant-Based Rental Assistance (TBRA) as well.

I think we run Safe Harbor Muldoon that has 330 people that were served in the last year; most children under the age of 5 and we're carrying an 11 person waiting list as are Clare House and McKinnel right now and we need to do something to get some people out of the system faster if we are going to really drop our family homelessness count in this community. And there's certainly people that could get out the system, it's just we have no continuum to get them out of the system that fast. So I'd like to see an emphasis more moving one ESG towards Rapid Re-housing and looking at that eventually for TBRA. And then I'd think going back to my final comment on the Housing Trust Fund it's again targeted towards 30% of the median income. We know when we serve 30% of the median income, that you really shouldn't do that, that's often a very high needs population, if you're going to serve 30% of the median income, I think it should really be looked at for permanent supportive housing. Thank you.

Public Comments received on the Draft 2017 Action Plan by mail or e-mail.

AWAIC
Abused Women's Aid In Crisis

May 24, 2016

Municipality of Anchorage
Department of Health and Human Services
Public Health Initiatives and Partnerships Division
Community Safety and Development
Nancy Anderson, CSD Program Manager
PO Box 196650
Anchorage, AK 99519-6650

Ms. Anderson,

I am the Executive Director for Abused Women's Aid In Crisis, Inc. (AWAIC). AWAIC provides a continuum of services specifically serving victims of domestic violence. I would like to address several issues in the update to the Municipality of Anchorage's Action Plan as related to the Consolidated Plan. AWAIC meets many of the identified services and population bases that are identified through the Consolidated and Action Plans.

- AWAIC provides emergency services to a vulnerable population, victims of domestic violence, as identified in the Consolidated Plan
- 97% of AWAIC's shelter and nonresidential participants qualify as low to very low income based on HUD's definition
- AWAIC provides supportive case management to include assistance with housing, and mainstream programs such as childcare assistance, public assistance, SSI, Medicaid, etc.

Our core service is our 52-bed shelter which has been at or over capacity more than 50% of the year for the last 10 years. The demand for safe shelter for victims of domestic violence has remained at high levels in our community. As such AWAIC is seeking to expand the shelter and programmatic space by 2018 to include 12 additional beds. These beds will allow those living in shelter continued safety and more space of their own.

The shelter is the first level of service for victims of domestic violence in our community. While shelter is not a long-term housing goal for the community, it is a necessity for victims of domestic violence. Victims need an immediate safe exit from lethal situations and an emergency domestic violence shelter will be consistently required here, where it is reported that 42% of adult women in Anchorage have experienced domestic violence in their lifetimes. A second level of support is AWAIC's transitional housing for victims of domestic violence which supports women without dependent children.

The Moving Forward Program is the third level of housing support that assists victims and their children to access safe permanent housing. This program was created in 1997 through the CoC process in conjunction with the Municipality of Anchorage, with AWAIC eventually taking on full administrative duties. Case management in this program includes housing searches, assistance

24-HR. CRISIS LINE • 272-0100
TTY LINE • 274-6882

Abused Women's Aid in Crisis, Inc.
100 W. 13th AVENUE, ANCHORAGE, AK 99501 • (907) 279-9581 • FAX (907) 279-7244

A United Way Agency

with application fees, financial fitness, landlord/tenant laws and life skills for being a good renter.

- 90% of households have maintained permanent housing for a year or more after graduation
- 93% of families have children thriving in school a year or more after graduation
- 90% of households have maintained income from employment or other sources and 47% are employed at a career level job a year or more after graduation
- 60% of households have gained new skills through education a year or more after graduation
- 72% of households have experienced no further incidents of abuse a year or more after graduation

Two years ago the CoC changed definitions and AWAIC had to submit as a new program. We were not awarded the grant, however we successfully appealed to continue the program. At that time the Moving Forward Program became what is known as a rapid re-housing program, ensuring the initial success of those moving into housing through financial assistance for two to three months and case management for six months after moving into their new place. The Moving Forward Program has shown great success over the years in its transition to a rapid re-housing program. This is a truly successful program and yet this year, it has just been cut through the Continuum of Care process administered by the US Department of Housing and Urban Development. The high demand for shelter and the loss of long-term housing support are creating greater struggles toward safety and success for the vulnerable population of domestic violence victims. The women, men, and children we provide safety and support for are in great need of assistance.

AWAIC's current collaboration with the Municipality of Anchorage is on the Alaska Domestic Violence & Sexual Assault Intervention Project (ADVSAIP). This is a program intended for short-term support after an immediate crisis and is generally utilized by women, men, and their children who do not live in shelter.

I ask that the Action Plan address the demand and need for services for victims of domestic violence on a broader scope and invest funding accordingly. The community's support is critical. When there are only 52 beds in a community where over 7,600 women have experienced domestic violence in the last 12 months, or are currently experiencing domestic violence, that shows how we value and protect those most in need. When there are 50 families at risk of domestic violence and one of their options is to return to their abuser because there is no program that supports them with the unique understanding and case management that this vulnerable population needs, it reflects the lack of recognition that safe, permanent housing is the only way to protect the lives of those who suffer.

I appreciate your time and consideration of my comments.

Sincerely,

Suzi Pearson
Executive Director

From: Lisa Aquino <ldhaquino@cssalaska.org>
Date: June 8, 2016 at 5:28:46 PM AKDT
To: "Ashman, Steven P." <AshmanSP@ci.anchorage.ak.us>, "Freemon, Melinda L." <FreemonML@ci.anchorage.ak.us>
Subject: Response to 2016 Draft Action Plan

To DHHS Staff,

Thank you for the work and thought you have put into the document. We are excited about many of the projects that will be invested in, but I must bring to your attention the same issue I brought to you in previous testimony.

The description below speaks to overflow shelter. As I testified previously, the amount here ($28,625) is not enough to safely staff emergency overflow cold weather shelter. We are in the midst of securing the location for cold weather overflow shelter for the coming winter, but the amount described cannot staff a capacity of 150 individuals. That is an unsafe staff to guest ratio – 1 staff to 150 people. Catholic Social Services cannot risk the health and welfare of our employee or our guests with that kind of ratio. The amount here describes enough for a single staff person throughout the winter. At this time, we need two individuals to oversee 20 sleeping guests, and we rely on volunteers to be the second person required by local ordinance to be onsite for 20 sleeping guests. $28,625 is unrealistic to provide overflow shelter, and an under investment.

Thank you for your time and work on this document and all you do for the community,
Lisa Aquino

19. CSS - BFS Emergency Overflow - 2016 CDBG Public Services Target Area Anchorage Goals Supported Public Services Needs Addressed Public Services Funding CDBG: $27,509 and CDBG Program Income: $1,116 for a Total: $28,625 Description BFS provides emergency overflow for 150 unduplicated homeless individuals annually. This is a safety net program to provide emergency overflow at Beans Café using BFS staff when the shelter is at capacity and the temperature is 45 degrees or below. Target Date 12/31/2017 Municipality Of Anchorage 2016 Action Plan Page 51 Estimate the number and type of families that will benefit from the proposed activities 150 Persons who are homeless Location Description 1021 E 3rd Ave, Anchorage, AK 99501 Planned Activities 570.201(e) – Public Services.

Lisa DH Aquino, MHS

Executive Director
(907) 222-7351 ph. 258-1091 fax
ldhaquino@cssalaska.org

From: Elaine Phillipps [ephillipps@hfhanchorage.org]
Sent: Monday, June 13, 2016 3:14 PM
To: Anderson, Nancy V
Cc: Noah Sunflower; Alicia Cook
Subject: Habitat for Humanity Anchorage - comments regarding 2017 Action Plan and Future Fun

Nancy,

Habitat for Humanity Anchorage (HFHA) is an essential contributor to building low income housing in Anchorage. HFHA will complete our Neighbor Drive project by August 15, 2016. HFHA will focus our efforts on rehabbing four houses within our current inventory and expanding our capacity by relocating the Restore in the fall-winter of 2016.

Additionally, HFHA is in discussion with both Providence Alaska and NeighborWorks Alaska regarding partnering together to build low income housing on land each entity own in Anchorage. We will continue pursuing collaborating with each, with intentions of developing detailed architectural/building plans early 2017, developing infrastructure summer of 2017, followed by laying foundations fall of 2017. The number of units we will realistically build in 2017 will depend on which land we acquire. Once infrastructure is complete, we are able to produce between 6-10 new houses per year.

Access to and availability of CDBG funds and HOME and National Housing Trust Fund dollars would significantly enhance our ability to move forward with plans to build additional low income housing in Anchorage for citizens making 30-60% of local median income, as well as assist in the acquisition of land needed to begin a new housing development.

Warm Regards,
Elaine Phillipps
Executive Director

From: Ellen Kazary [Ekazary@ruralcap.com]
Sent: Friday, June 10, 2016 10:17 AM
To: Anderson, Nancy V
Cc: Mitzi Barker; Corrine O'Neill; Sarah Scanlan
Subject: RurAL CAP comments on 2018-2022 H&CDCP, 2017 Action Plan, Assessment of Fair Housing, and NHTF

On behalf of Rural Alaska Community Action Program (RurAL CAP) and our many programs that provide services within Anchorage and in partnership with the Municipality, we respectfully submit the following feedback in response to the Public Notice on May 10, 2016 regarding the 2018-2022 Housing and Community Development Consolidated Plan, 2017 Action Plan, Assessment of Fair Housing, and the National Housing Trust Fund.

For the last several years, RurAL CAP has partnered with the Municipality in delivering the Mobile Home Repair Program. From our work on these homes, scattered throughout the city, we can attest to the ongoing need for this program. While there is no argument that mobile homes are not the optimal housing stock for our community, lacking other options for affordable single family housing, mobile homes continue to represent a valuable housing resource for lower income households. These units are located in diverse areas around the Municipality, from Chugiak to South Anchorage, on stand-alone lots and in parks. The Mobile Home Repair Program enhances health and safety and extends the useful life of these homes; we encourage the Municipality to continue it as one of its CSBG activities.

Thank you -

Ellen Kazary
Development Director
RurAL CAP
907-865-7366

From: Corrine O'Neill [coneill@ruralcap.com]
Sent: Friday, June 03, 2016 4:48 PM
To: Anderson, Nancy V
Cc: Ashman, Steven P.; Sarah Scanlan; Debbie Green; Kenny Scollan; Ellen Kazary
Subject: Housing Trust Fund

Hi Nancy,

Rural Alaska Community Action Program (RurAL CAP) would like to make the following public comments in follow-up to our discussion yesterday regarding the Action Plan.

Karluk Manor

- We would like to be considered for Housing Trust Fund to replace the roof. The current estimate we have is roughly $100,000. We understand that Housing Trust Fund may or may not be used for a project in the HOME affordability period.
- In addition, we have an annual $40,000 operational deficit on this project and would like to be considered for the operational set-aside.

Sitka Place

- As you are aware, the scope of work to rehabilitate Sitka Place is larger than the budget, so we have been trying to figure out how to scale back work in the common areas. The anticipated budget gap is roughly $85,000 on items in the deficiency report. This includes paving, siding, and painting.
- In addition, we like to be considered for operating funding on the project to cover an annual budget deficit of $60,000.

Safe Harbor Muldoon

- This project needs a supportive service program for sustainability. We would like this property to be considered for public service funds of $75,000 in FY2017 and $75,000 in FY2018 while we work on a long-term service plan for this project. The gap for this fiscal year is $180,000 and we are in the process of apply to the Alaska Mental Health Trust for $50,000.

Thank you for your consideration and please let me know, if you need additional information.

Corrine O'Neill, LCSW
Supportive Housing Division Director
RurAL CAP
731 East 8th Ave
Anchorage, AK 99501
907-602-4035 (cell)

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Public Hearing Draft 2017 Action Plan – February 8, 2017

Municipality of Anchorage
Department Health & Human Services
825 L Street
4th Floor Conference Room #423

Curtis Ecklund, Rural Alaska Community Action Program (RurAL CAP) - Rural Cap has been administering the Mobile Home Repair Program since May 2014 and to date has completed 43 projects.

The program has been a great success with the focus being on extending the life expectancy of this affordable and necessary housing stock. The bulk of improvements being made are on the exterior shell of the structures to control water infiltration and to minimize damage caused by water infiltration.

Typical improvements include:

Roof replacements
Insulated skirting replacement
Replacement of substandard windows & exterior doors
Repair of damaged exterior wall components
Controlling water with gutters & flashings

Other components that are addressed are:

Substandard or dangerous furnaces & water heaters
Ventilation to improve indoor air quality
C.O. detectors & Smoke Alarms
Education of clients on continued maintenance and any health & safety concerns

Continued need for this program is demonstrated by the consistent amount of applications requested and received. Currently RurAL CAP has applications approved for all projects to be completed in 2017. A wait list of potential projects is being maintained and is already about 80% complete for 2018.

Clients have expressed great appreciation for this program and the improvements that allow them to continue to live in affordable housing for the foreseeable future by extending the life expectancy of the mobile home housing stock.

RurAL CAP strongly supports continued funding for the Mobile Home Repair Program for 2018 and beyond.

Thank You

Elaine Phillips, Executive Director, Habitat for Humanity Anchorage (HFHA) - Dear Mr. Boehm and members of the community, my name is Elaine Phillipps and I am the Executive Director for HFHA. Thank you for the opportunity to testify on the Housing & Community Development 2017 Action Plan. We at HFHA support the allocation of funds, outlined in Table AP35.1, that will help end homelessness through priorities established by Mayor Berkowitz and activities identified in the Anchorage Community Plan to Prevent and End Homelessness dated October 14, 2015. HFHA's mission is to work in partnership with

people throughout the community to build houses, build hope, and change lives. We do this by building and renovating simple, decent, and affordable houses and by using our voice in the community to make adequate housing a matter of conscience and action. We feel our role in ending homelessness in Anchorage is to create home ownership opportunities for qualified families who would otherwise be renting or sharing homes. As these families move upward into the role of home ownership through HFHA's program, more housing units become available in the Anchorage rental market.

HFHA achieves our mission by building and renovating houses that are sold to families whose incomes are 30 – 60% of the Anchorage Area Median Incomes. In 2016 this low income range was $27,850 to $65,700 per year or $2,320 to $5,475 per month for a 4 person household. Using HUD's affordability guidelines this monthly income translates into housing that should cost a family $696 to $1,642 or less. In the current market, rent for a single-family housing in Anchorage costs $2,079[1]. HFHA's program enables qualified families who are willing to work hard, the rare opportunity to purchase a home. HFHA's program provides extremely favorable financing with the added opportunity to earn equity through long term debt forgiveness by paying their mortgage on time and staying in the home.

[1] Alaska Housing Market Indicators, 2016 Residential Rental Market Survey
http://live.laborstats.alaska.gov/housing/rental.pdf

Many of HFHA's past projects have benefited from grant funds such as the Affordable Housing program by offsetting the cost of raw land, development and construction in order to reduce the purchase price. Our program relies heavily on unskilled labor, especially the 149,813 volunteers who have donated time to learn construction job site safety and the basic carpentry skills needed to construct the houses. It also includes up to 500 hours of sweat equity that families must complete as part of their purchase agreement. Many of these families are parents who may be working two jobs, and fulfilling this additional obligation brings an increased level of commitment to the home and the neighborhood.

Over the past 23 years, HFHA has completed 93 houses with the help of individuals and corporations who make up the very generous Anchorage community. This effort has resulted in 81 new houses being constructed and 12 existing houses that were recycled back into the program and renovated for sale to another HFHA family. The positive impacts of homeownership has resulted in other accomplishments we would like to share with you today.

- We have celebrated bringing safe living environments to 343 children who will benefit from permanent housing.
- We have celebrated eight families who have paid off their mortgage debt to HFHA and are now able to allocate resources to other essential needs.
- We have assisted in the resettlement of numerous refugees.
- We celebrated the completion of our last project which brought together 15 cultural backgrounds into a single development of 23 homes at East 4th Avenue and Oklahoma Drive. This project is referred to as Neighbor Drive and utilized both Neighborhood Stabilization Program funds from Alaska Housing Finance Corporation and Community Development Block Grant funds from the Municipality.

- We celebrate 85 Habitat families who actively give back to the HFHA program through paying their mortgages and taxes on time.

HFHA is looking forward to our next project on Duben Street in northeast Anchorage and with the approval of the 2017 Action Plan; we will be able to use HUD's HOME program funds to construct four new housing units for low income families. Thank you again for the opportunity to share our support of the 2017 Action Plan and some of the impacts these program funds have made on our community.

If you have any questions regarding the comments, please contact me at 907-868-3672 or by email at ephillipps@habitatanchorage.org.

Sincerely

Elaine Phillipps

Corrinne O'Neill, Supporting Housing Division Director, Rural Alaska Community Action Program (RurAL CAP) - My name is Corrine O'Neill I'm the Supporting Housing Division Director for RurAL CAP, I would like to testify on the 2017, 2018 Action Plans. I think first of all I would like to thank the Municipality for continuing to dedicate CDBG Public Service grants in alignment with the Mayor's initiative on homelessness and we would like to see the funding continue with a preference for homelessness. The second thing I would like to testify about is we were happy to see the CHDO Operating Assistance put into the HOME budget. We know this is not a lot of money but it's important to the Support of Housing Division. Many of our affordable housing properties do not make a profit every year, some of them take a loss. Some years we make a slight profit, but that doesn't give us a lot of money to do extra projects or infrastructure development or capacity building projects. That small amount of money has really helped us offset what we might take for a loss on a property by running it as an affordable housing for a high risk population.

On the HOME Program I think you know we're in a national challenge right now and a state challenge where there is not going to be a lot of funding for big capital projects; there's almost no state capital budget. With the election of the new president the low income tax credit resource has really destabilized in the market and so there are very few opportunities for non-profits like RurAL CAP to leverage that funding. We would like the Municipality to look at smaller more rehabilitative projects because being able to couple the funding together is becoming more and more difficult in sort of a challenging, economic and political climate.

On ESG we appreciate the Municipality's efforts on Rapid Re-housing and continued support of that; we think that's really important evidence based practice for families in our community and I think the timing is really good with the Providence Foundation funding that has come in to do a Rapid-Rehousing demonstration project, and I think we can all benefit and learn from moving the system of homelessness through the ESG Rapid Re-housing.

I don't think we know a lot of what's going on with the housing trust funds or what the rules are but again I would encourage smaller sort of rehabilitative projects because the ability to do large projects there's not a lot of capital out there for that and to make sure that the operating match is in those. Thank you.

Public Comments received on the Draft 2017 Action Plan by e-mail.

No written comments were received and no comments were received by e-mail.

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Public Comments received on the Draft 2017 Action Plan SA#1 by mail or e-mail.

Rural Alaska Community Action Program, Inc.

731 E. 8th Ave Anchorage, AK 99501
(907) 279-2511 Fax: 279-2309
www.ruralcap.com

December 28, 2017

James Boehm
Senior Neighborhood Planner
Municipality of Anchorage
Department of Health and Human Services
P.O. Box 196650
Anchorage, AK 99519-6650

Dear Mr. Boehm:

Thank you for the opportunity to provide public comments on the amendments to the 2013, 2016, and 2017 Annual Action Plans. Rural Alaska Community Action Program, Inc. (RurAL CAP) would like the following comments taken into consideration:

- RurAL CAP commends the Municipality's continued commitment to solving the challenge of homelessness in our community. RurAL CAP highly supports the commitment of ESG and Public Service funds for shelter overflow. The provision of shelter for everyone in our community is important for both safety and preserving human life and dignity.
- RurAL CAP commends the commitment of funding to rental housing development in the Action Plan amendment. Although the rental market has softened, there is still a need for decent, safe, and sanitary affordable housing in our community.
- There is a significant need for homeless outreach services in our community especially since Anchorage Community Mental Health Services is no longer operating the Pathways and Crossover House programs. This funding is dedicated to the United Way in the Plan; however United Way is not a direct service provider with homeless outreach experience. RurAL CAP would like to see this funding dedicated to a direct service provider with outreach experience in the community. In addition, RurAL CAP encourages the Municipality to work with the State of Alaska, Division of Behavioral Health Services to see if this funding can be leveraged and coordinated with the SAMSHA PATH funding to bring these services back to Anchorage. RurAL CAP has just received a five-year SAMSHA contact with Cook Inlet Tribal Council for homeless outreach. We are willing to ensure that we are coordinating effectively with the outreach resources dedicated in the Action Plan.
- This Plan Amendment precludes RurAL CAP from applying for CHDO operating assistance. We would like the opportunity to apply for CHDO operating assistance. The intent of CHDO operating assistance is to assist CHDO's who own, develop, or sponsor HOME-assisted housing. The TBRA project is not considered a CHDO eligible project. Although the CHDO Operating Expense Assistance funding amount in the past has been small, it has been very impactful to the Supportive Housing Division. It has assisted us with keeping our rents low on HOME units

Rural Alaska Community Action Program, Inc.

731 E. 8th Ave Anchorage, AK 99501
(907) 279-2511 Fax: 279-2309
www.ruralcap.com

that serve a fixed-income special needs population by off-setting our property management costs. In addition, it has allowed RurAL CAP make improvements and efficiency advancements in our property management systems to effectively stay in compliance with the HOME regulations. In 2018, the Division will be managing and operating 189 HOME Assisted units.

Thank you for your consideration of our comments and please do not hesitate to contact me at 907-602-4035 with questions. We thank you for your continual dedication and for being good stewards of these federal resources to help make a difference in the lives of low-income people in our community.

Sincerely,

Corrine O'Neill

Corrine O'Neill, LCSW
Supportive Housing Division Director

Healthy People, Sustainable Communities, Vibrant Cultures

Assembly Resolution - AR 2018-220 & AM 40-2018

Municipal Clerk's Office
Approved
Date: February 13, 2018

Submitted by: Chair of the Assembly at the Request of the Mayor
Prepared by: Department of Health and Human Services
For Reading: January 9, 2018

ANCHORAGE, ALASKA
AR NO. 2018-20

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING AND ADOPTING THE 2017 SUPPLEMENTAL EMERGENCY SOLUTIONS GRANT (ESG) OF ONE HUNDRED THIRTY-THREE THOUSAND THREE HUNDRED AND FORTY-EIGHT DOLLARS ($133,348) AND 2013 SUBSTANTIAL AMENDMENT #4, 2015 NON-SUBSTANTIAL AMENDMENT #1, 2016 SUBSTANTIAL AMENDMENT #3 AND 2017 SUBSTANTIAL AMENDMENT #1 TO THE FEDERAL GRANT FUND 241900 ON THE HOUSING AND COMMUNITY DEVELOPMENT YEARS OF 2013, 2015, 2016 AND 2017 HUD ACTION PLANS, FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES.

WHEREAS, the Assembly adopted and appropriated funding for the 2017 Action Plan (AR 2017-228 and AM 469-2017) of the 2013-2017 U.S. Housing and Urban Development (HUD) Housing and Community Development Consolidated Plan (HCDCP); and

WHEREAS, the HCDCP Citizen Participation Plan which is published in the 2017 Action Plan requires Assembly approval of a substantial amendment for projects reprogrammed or not specifically identified in the approved 2017 Action Plan; and

WHEREAS, consistent with federal regulations 24 CFR 91.115, a public notice published in the Anchorage Daily News on November 28, 2017 announced the public hearing and comment period. A public hearing was held on December 6, 2017 to listen to the citizens' comments. Public testimony and comment were accepted through 4:30 pm. Public comment was received through 10:00 am December 29, 2017. Copies of 2017 ESG funding, and 2013, 2016 and 2017 Substantial Amendments, and 2015 Non-Substantial Amendment #1 were available at the Department of Health and Human Services (DHHS); Housing and Community Services Division, Community Safety and Development (CSD), at DHHS 825 L Street, 5th Floor, Room 506 and through the MOA Website; and

WHEREAS, the 2013, 2016 and 2017 Substantial Amendments and the 2015 Non-Substantial Amendment #1 include reprogramming of CDBG funds in the amount of $156,487 and identifies and appropriates ESG Supplemental funding to the Federal Grant fund 241900. ESG Funding has not been previously awarded in the amount of $133,348; and

2017 ESG Supplemental Funding

ESG Admin and General	$10,001
United Way, Outreach	$77,782
Hope Center, Shelter Overflow	$45,565
Total	$133,348

2017 CDBG Reprogrammed Funding

2017 Substantial Amendment #1 identifies and reappropriates $56,990. CDBG Public Services funding will be reprogrammed from Anchorage Community Mental Services Homeless Outreach (ACMHS) in the amount of $51,496 to Hope Center, Shelter Overflow. CDBG Housing Program funds will be reprogrammed from Cook Inlet Housing Authority (CIHA), Elizabeth Place Rental Housing in the amount of $5,494 to a To Be Determined (TBD) Housing Project.

ACMHS, Homeless Outreach	($51,496)
Hope Center, Shelter Overflow	$51,496
CIHA,Elizabeth Place Rental Housing	($5,494)
To Be Determined Housing Project	$5,494
Total	-0-

2016 CDBG Reprogrammed Funding

2016 Substantial Amendment #3 identifies and reappropriates $16,900 from Anchorage Senior Activity Center Capital Project to a To Be Determined (TBD) Housing Project.

Anchorage Senior Activity Center	($16,900)
To Be Determined Housing Project	$16,900
Total	-0-

2015 and 2013 CDBG Reprogrammed Funding

2015 Non-Substantial Amendment #1 identifies and reappropriates $11,994 from NeighborWorks Alaska to Activity Delivery Costs and 2013 Substantial Amendment #4 identifies and reappropriates $70,603 to Activity Delivery Costs.

NeighborWorks Alaska	($11,994)
Activity Delivery Costs 2015	$11,994
NeighborWorks	($70,603)
Activity Delivery Costs 2013	$70,603
Total	-0-

WHEREAS, the 2017 HUD projects funded or expanded through ESG Supplemental funding, Substantial and Non-Substantial Amendments are consistent with the 2013-2017 HCDCP and under HUD CDBG or ESG Federal grants for homeless services and affordable housing and will meet the national objective of CDBG 24 CFR 570 and ESG under Subtitle B of the Title V, McKinney-Vento Homeless Assistance Act 24 CFR 576, now therefore,

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. The Assembly adopts 2017 ESG Supplemental Funding and 2017, 2016, 2015 and 2013 Substantial or Non-Substantial Amendments to the 2017, 2016, 2015 and 2013 Action Plans.

Section 2. Based on approval by the Anchorage Municipal Assembly of this resolution, DHHS recommends making the above grant awards and contract agreements.

Section 3. This resolution shall become effective immediately upon passage and approval by the Anchorage Municipal Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 13th day of February, 2018.

Chair

ATTEST:

Municipal Clerk

Department of Appropriation:
Department of Health and Human Services $133,348

MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 40-2018

Meeting Date: January 9, 2018

From: Mayor

Subject: **A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING AND ADOPTING THE 2017 SUPPLEMENTAL EMERGENCY SOLUTIONS GRANT (ESG) OF ONE HUNDRED THIRTY-THREE THOUSAND THREE HUNDRED AND FORTY-EIGHT DOLLARS ($133,348) AND 2013 SUBSTANTIAL AMENDMENT #4, 2015 NON-SUBSTANTIAL AMENDMENT #1, 2016 SUBSTANTIAL AMENDMENT #3 AND 2017 SUBSTANTIAL AMENDMENT #1 TO THE FEDERAL GRANT FUND 241900 ON THE HOUSING AND COMMUNITY DEVELOPMENT YEARS OF 2013, 2015, 2016 AND 2017 HUD ACTION PLANS, FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES.**

The purpose of the resolution is to amend the 2017, 2016, 2015 and 2013 Action Plans of the 2013-2017 Housing and Community Development Consolidated Plan (HCDCP) to include all projects awarded. The HCDCP Citizen Participation Plan which is published and circulated requires Assembly approval of a substantial amendment for project funding reprogrammed or not specifically identified in the 2017 Action Plan.

The 2017 Action Plan (AR 2017-228 and AM 469-2017) and 2013, 2016 and 2017 Substantial Amendments, 2015 Non-Substantial Amendments were developed in accordance with Housing and Urban Development (HUD) and federal regulations. The Plans, Substantial and Non-Substantial Amendments can be found on the Department of Health and Human Services (DHHS), Housing and Community Services Division, Community Safety and Development (CSD) website at: http://www.muni.org/Department/health/services/PHIP/ CSD/pages/default.aspx.

Consistent with federal regulations, a public notice published in the Anchorage Daily News on November 28, 2017 announced the public hearing and comment period. A public hearing was held on December 6, 2017 to listen to the citizens' comments. Public testimony and comment were accepted through 4:30 pm. Copies were available at the DHHS; HCSD, CSD, at DHHS 825 L Street, 5th Floor, Room 506 and through the MOA Website.

CDBG Substantial Amendments
CDBG Reprogrammed funds for CDBG Housing Improvements

PY 2017	
ACMHS, Homeless Outreach	($51,496)
Hope Center, Shelter Overflow	$51,496
CIHA, Elizabeth Place Rental Housing	($5,494)
To Be Determined Housing Project	$5,494
PY 2016	
Anchorage Senior Activity Center	($16,900)
To Be Determined Housing Project	$16,900
PY 2015	
NeighborWorks Alaska	($11,994)
Activity Delivery Costs 2015	$11,994
PY 2013	
NeighborWorks	($70,603)
Activity Delivery Costs 2013	$70,603
Total	-0-

PY 2017 ESG Supplemental Funding

The 2017 ESG Supplemental Funding will award $133,348 to United Way, Homeless Outreach $77,782, Hope Center, Shelter Overflow $45,565 and to MOA Administration and General $10,001. Funding provides housing rental and utility assistance, rental and utility arrearages and security deposit payments to homeless individuals and families who are at risk of homelessness.

2017 ESG Supplemental Funding	
ESG Admin and General	$ 10,001
United Way, Homeless Outreach	$ 77,782
Hope Center, Shelter Overflow	$ 45,565
Total	$ 133,348

The following budget is submitted.

Revenue:

Account Number		
241900-2000062-80001031-405100	Federal Grant Revenue	$133,348
	Total	$133,348

Expenditures:

Account Number		
241900-2000062-80001030-501010	Straight Time Labor	$ 3,730
241900-2000062-80001030-501070	Benefits for Conversion	$ 3,089
241900-2000062-80001030-540110	Contract Outside Org-Grt Funded	$123,347
241900-2000062-80001030-605530	IGC General Liability	$ 4
241900-2000062-80001030-605540	IGC Worker's Comp	$ 148
241900-2000062-80001030-615200	IGC CS Operating Grt	$ 3,030
	Total	$133,348

Based on approval of this resolution, DHHS intends to make the above grant awards and contracts upon the approval of awards and contracts from the Anchorage Municipal Assembly.

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by:	Gina M. Riggs-Kaiser, DHHS HCSD-CSD
Approved by:	Melinda Freemon, Director, DHHS
Concur:	Lance Wilber, Director, OMB
Fund Certification:	Robert E. Harris, CFO
	Fund-Grant-
	(241900-2000062-80001031-405100 $133,348)
	(2017 Emergency Solutions Grant)
Concur:	William D. Falsey, Municipal Manager
Respectfully Submitted:	Ethan A. Berkowitz, Mayor

Assembly Resolution - AR 2017-228 & AM 469-2017

Submitted by: Chair of the Assembly at the Request of the Mayor
Prepared by: Dept. of Health and Human Services
For reading: June 13, 2017

Municipal Clerk's Office
Approved
Date: 6/27/2017

ANCHORAGE, ALASKA
AR No. 2017-228

A RESOLUTION ADOPTING THE DRAFT 2017 HOUSING AND COMMUNITY DEVELOPMENT ANNUAL (HCDA) ACTION PLAN, WHICH CONSTITUTES APPLICATION TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), THE HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) AND EMERGENCY SOLUTIONS GRANT (ESG). THIS RESOLUTION APPROPRIATES THE 2017 PROJECTED ANNUAL ENTITLEMENT GRANTS FROM HUD IN THE AMOUNTS NOT TO EXCEED ONE MILLION SIX HUNDRED SIX THOUSAND ONE HUNDRED SEVENTY-TWO DOLLARS ($1,606,172) IN CDBG ENTITLEMENT, TWENTY THOUSAND DOLLARS ($20,000) OF CDBG PROGRAM INCOME, FIVE HUNDRED FORTY-FIVE THOUSAND FIVE HUNDRED THIRTY-FIVE DOLLARS ($545,535) IN HOME ENTITLEMENT, EIGHT THOUSAND FIVE HUNDRED EIGHTY DOLLARS ($8,580) IN HOME PROGRAM INCOME, ONE HUNDRED FORTY-FIVE THOUSAND TWO HUNDRED FIFTY-EIGHT DOLLARS ($145,258) IN ESG ENTITLEMENT; TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS), ALL TO THE FEDERAL GRANT FUND (241).

WHEREAS, extensive research and analysis was used to complete *the 2013-2017 Municipality of Anchorage (MOA) Housing and Community Development Consolidated Plan (HUD Consolidated Plan)*, which is the basis for a widespread approach to address housing and community development needs of low-income persons and homeless individuals, families and neighborhoods; and

WHEREAS, the final 2017 HCDA Action Plan (AP) application will be submitted to HUD once an appropriations bill has been enacted by Congress and HUD has notified the grantees/participating jurisdiction of the actual allocation amount under the formula grant programs. Upon approval by the Assembly and HUD's review of the 2017 HCDA Action Plan for at least 45 days (as per 24 CFR 91.15(a) (1)), FY 2017 Entitlement funds identified are to be based on actual grant awards; and

WHEREAS, the Municipality of Anchorage will submit its annual application on 2017 HCDA Action Plan of the 2013-2017 HUD Consolidated Plan to HUD, that outline the program of activities to be undertaken with CDBG, HOME, and ESG funds; and

WHEREAS, throughout the development of said application and the draft 2017 HCDA Action Plan grant awards; the Municipality of Anchorage actively sought

participation of residents and representatives of lower-income, Anchorage neighborhoods, the general public, business partners and community councils; and

WHEREAS, consistent with federal regulations (24 CFR 91.115), a public notice published on May 10, 2016 in the Alaska Dispatch News, a newspaper with statewide distribution announced the beginning of the 2017 AP process, public hearing and public comment period. This was the first public hearing on the 2017 HCDA Action Plan. A presentation and public hearing on the 2017 HCDA Action Plan was held on May 25, 2016 in the DHHS Conference Room #423, at 825 L Street, Anchorage, starting at 3:30PM. Public testimony and comment on the 2017 HCDA Action Plan were accepted through 4:00PM on June 13,2016; and

WHEREAS, a second public notice ad was placed in the Alaska Dispatch News on January 25, 2017 to announce the availability of the draft 2017 HCDA Action Plan. On February 8, 2017, a presentation and public hearing was scheduled and held at the DHHS Conference Room #423, at 825 L Street in Anchorage starting at 3:00PM. Comments were accepted through 4:00PM. on February 27, 2017; and

WHEREAS, Copies of the draft plan were available at the Municipal Department of Health and Human Services (DHHS), Housing and Community Services Division (HCSD), Community Safety and Development (CSD offices) at 825 L Street in Anchorage, through the MOA website, Alaska Housing Finance Corporation (AHFC), Anchorage Coalition to End Homelessness (ACEH) and the Loussac Library; and **NOW, THEREFORE**:

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. The Assembly adopts the draft 2017 HCDA Action Plan of the HUD Consolidated Plan as the general basis for a comprehensive approach to address housing and community development needs of lower-income persons and homeless individuals, families and neighborhoods and the application for CDBG, HOME, and ESG federal grants.

Section 2. That the projected subject grant from HUD for FY 2017 allocation of CDBG funds in an amount not to exceed ONE MILLION SIX HUNDRED SIX THOUSAND ONE HUNDRED SEVENTY-TWO DOLLARS ($1,606,172) of 2017 CDBG entitlement and CDBG program income of TWENTY THOUSAND DOLLARS ($20,000), are hereby appropriated as funding from HUD to DHHS, Federal Grant Fund (241).

Section 3 That the projected subject grant from HUD for FY 2017 allocation of HOME funds in an amount not to exceed FIVE HUNDRED FORTY-FIVE THOUSAND FIVE HUNDRED THIRTY-FIVE DOLLARS ($545,535) of 2017 HOME entitlement and HOME program income of EIGHT THOUSAND FIVE HUNDRED

EIGHTY DOLLARS ($8,580) are hereby appropriated as funding from HUD to DHHS, Federal Grant Fund (241).

Section 4. That the projected subject grant from HUD for FY 2017 allocation of ESG funds in an amount not to exceed ONE HUNDRED FORTY-FIVE THOUSAND TWO HUNDRED FIFTY-EIGHT DOLLARS ($145,258) in anticipated 2017 ESG entitlement are hereby appropriated as funding from HUD to DHHS, Federal Grant Fund (241).

Section 5. That the allocation appropriated from CDBG, HOME, and ESG funds will be based on the activities outlined in the attached Assembly Memorandum, and in the draft 2017 HCDA Action Plan of the HUD Consolidated Plan. Accounting information is outlined in the attached Assembly Memorandum, Attachment A.

Section 6. This resolution shall take effect immediately upon passage and approval by the Anchorage Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 27th day of June, 2017.

Chair

ATTEST:

Municipal Clerk

Department of Appropriation:
Department of Health and Human Services: $2,325,545

MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 469-2017

Meeting Date: June 13, 2017

From: MAYOR

Subject: A RESOLUTION ADOPTING THE DRAFT 2017 HOUSING AND COMMUNITY DEVELOPMENT ANNUAL (HCDA) ACTION PLAN, WHICH CONSTITUTES APPLICATION TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), THE HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) AND THE EMERGENCY SOLUTIONS GRANT (ESG). THIS RESOLUTION APPROPRIATES THE 2017 PROJECTED ANNUAL ENTITLEMENT GRANTS FROM HUD IN THE AMOUNTS NOT TO EXCEED ONE MILLION SIX HUNDRED SIX THOUSAND ONE HUNDRED SEVENTY-TWO DOLLARS ($1,606,172) IN CDBG ENTITLEMENT, TWENTY THOUSAND DOLLARS ($20,000) OF CDBG PROGRAM INCOME, FIVE HUNDRED FORTY-FIVE THOUSAND FIVE HUNDRED THIRTY-FIVE DOLLARS ($545,535) IN HOME ENTITLEMENT, EIGHT THOUSAND FIVE HUNDRED EIGHTY DOLLARS ($8,580) IN HOME PROGRAM INCOME, ONE HUNDRED FORTY-FIVE THOUSAND TWO HUNDRED FIFTY-EIGHT DOLLARS ($145,258) IN ESG TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS), ALL TO THE FEDERAL GRANT FUND (241).

The purpose of the attached resolution is to adopt the projected draft 2017 HCDA Action Plan, and appropriate projected income and projected Program Year (PY) 2017 HUD entitlement funds. The 2017 HCDA Action Plan is the fifth and final year of five annual action plans and constitutes the Municipality of Anchorage's application to HUD for entitlement funds and is part of the 2013-2017 Housing and Community Development Consolidated Plan.

The 2017 program year will begin on January 1, 2017. The final 2017 HCDA Action Plan will be submitted to HUD once an appropriations bill has been enacted by Congress and HUD has notified grantees of their actual allocation amount under the formula grant programs. Upon approval by the Assembly and HUD's review of the 2017 HCDA Action Plan for 45 days, PY 2017 entitlement funds identified are to be based on the actual grant awards from HUD. Entitlement award amounts may be announced during late May 2017. The draft 2017 HCDA Action Plan outlines the program of activities to be undertaken with CDBG, HOME, and ESG funds submitted to HUD upon Assembly approval.

The draft 2017 HCDA Action Plan outline the program of activities to be undertaken during the PY 2017 to address the needs of the Municipality's lower-income and homeless residents. The draft 2017 HCDA Action Plan was developed by the Mayor, Municipal Manager and DHHS. CDBG, HOME and ESG grants are managed by DHHS.

Consistent with federal regulations (24 CFR 91.115), a public notice published on May 10, 2016 in the Alaska Dispatch News, a newspaper with statewide distribution announced the beginning of the 2017 AP process, public hearing and public comment period. This was the first public hearing on the 2017 HCDA Action Plan. A presentation and public hearing on the 2017 HCDA Action Plan was held on May 25, 2016 in the DHHS Conference Room #423, at 825 L Street, Anchorage, starting at 3:30PM. Public testimony and comment on the 2017 HCDA Action Plan were accepted through 4PM on June 13, 2016.

The second public notice ad was placed in the Alaska Dispatch News on January 25, 2017 to announce the availability of the draft 2017 HCDA Action Plan. On February 8, 2017, a presentation and public hearing was scheduled and held at the DHHS Conference Room #423, at 825 L Street in Anchorage starting at 3:00PM. Comments were accepted through 4:00PM on February 27, 2017.

Copies of the draft plan were available at the Municipal Department of Health and Human Services (DHHS), Housing and Community Services Division (previously known as PHIP), Community Safety and Development (CSD offices) at 825 L Street in Anchorage and through the MOA website, Alaska Housing Finance Corporation, Anchorage Coalition to End Homelessness and the Loussac Library.

The DHHS requests approval of the attached resolution to the draft 2017 HCDA Action Plan. Details on the sources and uses for each of these grants are included in the table below. Additional descriptions of each activity are included in the draft 2017 HCDA Action Plan.

2017 Projected HUD Funding:

Projected Program and Activities Summary of Anticipated HUD Awards: PY 2017 CDBG $1,606,172 and CDBG Program Income of $20,000, HOME $545,535 and $8,580 HOME Program Income and ESG $145,258.

Projected Sources	**CDBG**	**HOME**	**ESG**	**Total Funding**
2017 Allocation	$ 1,606,172	$ 545,535	$ 145,258	$ 2,296,965
Program Income	$ 20,000	$ 8,580		$ 28,580
Total Sources	**$ 1,626,172**	**$ 554,115**	**$ 145,258**	**$ 2,325,545**
Projected Uses	**CDBG**	**HOME**	**ESG**	**Total**
Administrative:				
Administrative and General by program	$ 325,234	$ 55,412	$ 10,894	$ 391,540
Housing Programs:				
Rural Alaska Community Action Program, Mobile Home Repair Program	$ 299,740			$ 299,740

Cook Inlet Housing Authority, Rental Development	$ 684,156			$ 684,156
Habitat For Humanity Anchorage, Affordable Homeownership		$ 455,000		$ 455,000
Activity Delivery Costs, Housing Programs	$ 75,000			$ 75,000
CDBG Public Services				
Alaska Legal Services, At-risk Individuals and Families	$ 75,361			$ 75,361
Anchorage Community Mental Health Services, Homeless Outreach	$ 66,496			$ 66,496
Catholic Social Services, BFS Emergency Overflow	$ 28,625			$ 28,625
Rural Alaska Community Action Program, Sitka Place Case Management	$ 71,560			$ 71,560
HOME Investment Partnerships Program				
NeighborWorks Alaska, Tenant Based Rental Assistance		$ 16,427		$ 16,427
NeighborWorks Alaska, Rural Alaska Community Action Program and Volunteers of America, Operating Expense Assistance		$ 27,276		$ 27,276
Emergency Solutions Grant				
MOA DHHS, Homeless Prevention			$ 73,030	$ 73,030
Catholic Social Services, Rapid Re-housing Project			$ 61,334	$ 61,334
Total Projected Uses	**$ 1,626,172**	**$ 554,115**	**$ 145,258**	**$ 2,325,545**

Total Projected HUD Awards $ 2,325,545

Based on approval of this resolution, DHHS intends to make the above grant subrecipient awards and contracts upon the approval of awards and contracts from the Anchorage Municipal Assembly.

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by:	Gina M. Riggs-Kaiser, DHHS, HCSD-CSD	
Approved by:	Melinda Freemon, Director, DHHS	
Concur:	Lance Wilber, Director OMB	
Fund Certification:	Robert E. Harris, CFO	
	241-152317G-9331-BP2017 (CDBG Entitlement)	$1,606,172
	241-152317G-9613-BP2017 (CDBG Program Income)	$20,000
	241-152417G-9331-BP2017 (HOME Entitlement)	$545,535
	241-152417G-9613-BP2017 (HOME Program Income)	$8,580
	241-233417G-9331-BP2017 (ESG Entitlement)	$145,258
Concur:	Michael K. Abbott, Municipal Manager	
Respectfully submitted:	Ethan A. Berkowitz, Mayor	

Attachment A
FY17 Funds Appropriation

The DHHS recommends appropriation of the FY 2017 Community Development Block Grant Program (CDBG) and the HOME Investment Partnerships Programs (HOME) and the Emergency Solutions Grant (ESG). The budget detail is presented below.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FY17 CDBG REVENUE

REVENUE	ACCOUNT NAME	AMOUNT
241-152317G-9331-BP2017	Federal Grant Revenue - Direct	$1,606,172
241-152317G-9613-BP2017	CDBG Program Income	20,000
Total Revenue		$1,626,172

FY17 CDBG GRANT MANAGEMENT & TECHNICAL ASSISTANCE

EXPENDITURES	ACCOUNT NAME	AMOUNT
241-152317G-1101-BP2017	Straight Time Labor	$177,000
241-152317G-1201-BP2017	Overtime	1,500
241-152317G-1301-BP2017	Leave/Holiday Accruals	17,129
241-152317G-1401-BP2017	Benefits	133,157
241-152317G-2101-BP2017	Office Supplies	2,200
241-152317G-2208-BP2017	Gasoline Issues	75
241-152317G-2211-BP2017	Computer Supplies	370
241-152317G-3201-BP2017	Communications	720
241-152317G-3203-BP2017	Wireless Airtime Only	535
241-152317G-3601-BP2017	Repair & Maint.-Contract	2,000
241-152317G-3702-BP2017	Fleet Equipment Rental	5,424
241-152317G-3802-BP2017	Advertising	5,400
241-152317G-3807-BP2017	Laundry & Sanitation Services	63
241-152317G-3814-BP2017	Miscellaneous	165
241-152317G-3815-BP2017	Contract to Outside Org	1, 225,938
241-152317G-6085-BP2017	Reprographics	50
241-152317G-6145-BP2017	General Liability	222
241-152317G-6147-BP2017	Worker's Compensation	10,000
241-152317G-6923-BP2017	Central Services IGC's Ops Grant	44,224
Total Expenditures		$1,626,172

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

FY17 HOME REVENUE

REVENUE	ACCOUNT NAME	AMOUNT
241-152417G-9331-BP2017	Federal Grant Revenue-Direct	$545,535
241-152417G-9613-BP2017	Loan Recovery	8,580
Total Revenue		$554,115

FY17 HOME GRANT MANAGEMENT & TECHNICAL ASSISTANCE

EXPENDITURES	ACCOUNT NAME	AMOUNT
241-152417G-1101-BP2017	Straight Time Labor	$25,000
241-152417G-1301-BP2017	Leave/Holiday Accruals	2,400
241-152417G-1401-BP2017	Benefits	12,281
241-152417G-3815-BP2017	Contract to Outside Org	498,703
241-152417G-6145-BP2017	General Liability	270
241-152417G-6147-BP2017	Workers Compensation	1,644
241-152417G-6923-BP2017	Central Services IGC's Ops Grant	13,817
Total Expenditures		$554,115

EMERGENCY SOLUTIONS GRANT (ESG)

FY17 ESG REVENUE

REVENUE	ACCOUNT NAME	AMOUNT
241-233417G-9331-BP2017	Federal Grant Revenue-Direct	$145,258
Total Revenue		$145,258

FY17 ESG GRANT

EXPENDITURES	ACCOUNT NAME	AMOUNT
241-233417G-1101-BP2017	Straight Time Labor	$3,550
241-233417G-1301-BP2017	Leave/Holiday	550
241-233417G-1401-BP2017	Benefits	2,780
241-233417G-3501-BP2017	Public Utility Services	9,007
241-233417G-3701-BP2017	Rentals	64,023
241-233417G-3802-BP2017	Advertising	300
241-233417G-3815-BP2017	Contract to Outside Organizations	61,334
241-233417G-6145-BP2017	General Liability	42
241-233417G-6147-BP2017	Worker's Compensation	250
241-233417G-6923-BP2017	Central Services IGC's Ops Grant	3,422
Total Expenditures		$145,258

Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

2-2-16
Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

   However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

   The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

2-2-16

Signature/Authorized Official Date

Municipal Manager

Title

OPTIONAL CERTIFICATION
CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

2-2-16
Date

Municipal Manager
Title

Specific HOME Certifications

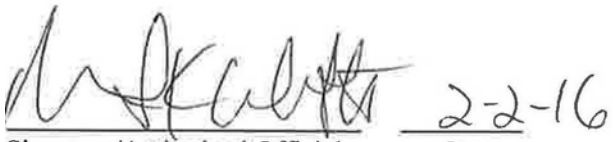
The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

> The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official

2-2-16
Date

Municipal Manager
Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature/Authorized Official

2-2-16
Date

Municipal Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

SF- 424s

OMB Number: 4040-0004
Expiration Date: 10/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received: 06/22/2017	4. Applicant Identifier:
5a. Federal Entity Identifier: Municipality of Anchorage	5b. Federal Award Identifier:
State Use Only:	
6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:	Municipality of Anchorage
* b. Employer/Taxpayer Identification Number (EIN/TIN): 92-0059987	* c. Organizational DUNS: 7666070130000

d. Address:

* Street1:	P. O. Box 196650
Street2:	
* City:	Anchorage
County/Parish:	Anchorage Borough-Municipality
* State:	AK: Alaska
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	99519-6650

e. Organizational Unit:

Department Name: Department of Health and Human	Division Name: Housing and Community Services

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Mrs.	* First Name:	Melinda
Middle Name:	L.		
* Last Name:	Freemon		
Suffix:			

Title: DHHS Director

Organizational Affiliation: Department of Health and Human Services

* Telephone Number:	907-343-4650	Fax Number:	907-343-6740

* Email: FreemonML@ci.anchorage.ak.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U. S. Housing and Urban Development (HUD), CPD

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant/Entitlement Grants (CDBG)

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Municipality of Anchorage, Anchorage Bowl Area

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: Alaska
* b. Program/Project: Alaska

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2017
* b. End Date: 12/31/2017

18. Estimated Funding ($):

* a. Federal	1,612,907.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	20,000.00
* g. TOTAL	1,632,907.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Mr.
* First Name:	Michael
Middle Name:	K.
* Last Name:	Abbott
Suffix:	
* Title:	Municipal Manager
* Telephone Number:	907-343-7121
Fax Number:	907-249-8075
* Email:	AbbottMK@ci.anchorage.ak.us
* Signature of Authorized Representative:	
* Date Signed:	06/22/2017

OMB Number: 4040-0004
Expiration Date: 10/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received: 06/22/2017	4. Applicant Identifier:
5a. Federal Entity Identifier: Municipality of Anchorage	5b. Federal Award Identifier:
State Use Only:	
6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:	Municipality of Anchorage
* b. Employer/Taxpayer Identification Number (EIN/TIN): 92-0059987	* c. Organizational DUNS: 7666070130000

d. Address:

* Street1:	P. O. Box 196650
Street2:	
* City:	Anchorage
County/Parish:	Anchorage Borough-Municipality
* State:	AK: Alaska
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	99519-6650

e. Organizational Unit:

Department Name: Department of Health and Human	Division Name: Housing and Community Services

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Mrs.	* First Name:	Melinda
Middle Name:	L.		
* Last Name:	Freemon		
Suffix:			

Title: DHHS Director

Organizational Affiliation: Department of Health and Human Services

* Telephone Number:	907-343-4650	Fax Number:	907-343-6740

* Email: FreemonML@ci.anchorage.ak.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U. S. Housing and Urban Development (HUD), CPD

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnership Program

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Municipality of Anchorage, Anchorage Bowl Area

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: Alaska
* b. Program/Project: Alaska

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2017
* b. End Date: 12/31/2017

18. Estimated Funding ($):

* a. Federal	543,890.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	8,580.00
* g. TOTAL	552,470.00

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☒ c. Program is not covered by E.O. 12372.

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☐ Yes ☒ No

If "Yes", provide explanation and attach

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☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Mr.
* First Name:	Michael
Middle Name:	K.
* Last Name:	Abbott
Suffix:	
* Title:	Municipal Manager
* Telephone Number:	907-343-7121
Fax Number:	907-249-8075
* Email:	AbbottMK@ci.anchorage.ak.us
* Signature of Authorized Representative:	
* Date Signed:	06/22/2017

OMB Number: 4040-0004
Expiration Date: 10/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: 06/22/2017

4. Applicant Identifier:

5a. Federal Entity Identifier: Municipality of Anchorage

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: Municipality of Anchorage

* b. Employer/Taxpayer Identification Number (EIN/TIN): 92-0059987

* c. Organizational DUNS: 7666070130000

d. Address:

* Street1: P. O. Box 196650
Street2:
* City: Anchorage
County/Parish: Anchorage Borough-Municipality
* State: AK: Alaska
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 99519-6650

e. Organizational Unit:

Department Name: Department of Health and Human

Division Name: Housing and Community Services

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.
* First Name: Melinda
Middle Name: L.
* Last Name: Freemon
Suffix:

Title: DHHS Director

Organizational Affiliation: Department of Health and Human Services

* Telephone Number: 907-343-4650
Fax Number: 907-343-6740

* Email: FreemonML@ci.anchorage.ak.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U. S. Housing and Urban Development (HUD), CPD

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Municipality of Anchorage, Anchorage Bowl Area

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: Alaska
* b. Program/Project: Alaska

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2017
* b. End Date: 12/31/2017

18. Estimated Funding ($):

* a. Federal	144,598.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	144,598.00
* f. Program Income	
* g. TOTAL	289,196.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

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☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Mr.
* First Name:	Michael
Middle Name:	K.
* Last Name:	Abbott
Suffix:	
* Title:	Municipal Manager
* Telephone Number:	907-343-7121
Fax Number:	907-249-8075
* Email:	AbbottMK@ci.anchorage.ak.us
* Signature of Authorized Representative:	
* Date Signed:	06/22/2017

OMB Number: 4040-0004
Expiration Date: 10/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received: 07/31/2017	4. Applicant Identifier:
5a. Federal Entity Identifier: Municipality of Anchorage	5b. Federal Award Identifier:
State Use Only:	
6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:	Municipality of Anchorage
* b. Employer/Taxpayer Identification Number (EIN/TIN): 92-0059987	* c. Organizational DUNS: 7666070130000

d. Address:

* Street1:	P. O. Box 196650
Street2:	
* City:	Anchorage
County/Parish:	Anchorage Borough-Municipality
* State:	AK: Alaska
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	99519-6650

e. Organizational Unit:

Department Name: Department of Health and Human	Division Name: Housing and Community Services

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Mrs.	* First Name:	Melinda
Middle Name:	L.		
* Last Name:	Freemon		
Suffix:			

Title: DHHS Director

Organizational Affiliation: Department of Health and Human Services

* Telephone Number:	907-343-4650	Fax Number:	907-343-6740

* Email: FreemonML@ci.anchorage.ak.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U. S. Housing and Urban Development (HUD), CPD

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Municipality of Anchorage, Anchorage Bowl Area

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: Alaska
* b. Program/Project: Alaska

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2017
* b. End Date: 12/31/2017

18. Estimated Funding ($):

* a. Federal	277,946.00
* b. Applicant	
* c. State	
* d. Local	144,598.00
* e. Other	133,348.00
* f. Program Income	
* g. TOTAL	555,892.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

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** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Mr.
* First Name:	Michael
Middle Name:	K.
* Last Name:	Abbott
Suffix:	
* Title:	Municipal Manager
* Telephone Number:	907-343-7121
Fax Number:	907-249-8075
* Email:	AbbottMK@ci.anchorage.ak.us
* Signature of Authorized Representative:	
* Date Signed:	08/01/2017

Written standards for providing ESG assistance

MUNCIPALITY OF ANCHORAGE DEPARTMENT OF HEALTH AND HUMAN SERVICES/EMERGENCY SOLUTIONS GRANT PROGRAM - POLICIES AND PROCEDURES

Policies and Procedures for the MOA/DHHS ESG Disbursement of Funds

FEBRUARY 1, 2017

MOA/DHHS

825 L Street, Suite 203 Anchorage, AK 99508

Table of Contents

ESG /HOMELESS PREVENTION 1

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ESG/HOMELESS PREVENTION POLICIES AND PROCEDURES

I) PROGRAM PURPOSE:

The Municipality of Anchorage, Department of Health and Human Services (MOA DHHS) Emergency Solutions Grant (ESG) Program provides federal funds to assist individuals and families to quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. Municipal ESG funds are available for homeless prevention (rental or utility assistance). The ESG program is authorized by subtitle B of title IV of the McKinney- Vento Homeless Assistance Act (42 U.S.C 11371-11378).

Homelessness prevention programs are intended to prevent persons who are housed from becoming homeless by helping them regain stability in their current housing or permanent housing. Eligible participants must be at imminent risk of homelessness, homeless under other federal statues; fleeing/attempting to flee domestic violence or meet the criteria for being at risk of homelessness and have an income at or below 30% of median income. Eligible participants must lack the resources or support networks to help them retain or obtain appropriate, stable housing. Eligibility determination and prioritization must comply with HUD Program Standard #6 – Determining and Prioritizing Eligibility for Homelessness Prevention.

PLEASE NOTE – The ESG program can provide financial assistance for both rental housing and utility arrearages. The utility assistance program can only provide assistance for utility arrearages.

II) BASIC ELIGIBILITY REQUIREMENTS:

A. Determination of eligibility for homeless prevention requires an in-person assessment to verify that applicants meet HUD's categorical definition for imminent risk of homelessness, homeless under other federal statues, or at risk of homelessness.

B. Applicants for assistance have an annual household income at 30% or below of area median income.
C. Applicants must lack resources and support networks which could provide financial assistance.
D. Documentation that the assistance would likely allow the applicant to regain stability in their current permanent housing or access other permanent housing and achieve stability.
E. The rental property must meet HUD Occupancy Standards, Habitability Standards and Lead- Based Paint Requirements.

III) ELIGIBLE ACTIVITIES AND ASSISTANCE

ESG funds may be used to pay landlords and utility companies for the following rental or utility related expenses:

A. Rental security deposit
B. An eviction notice based on 30 days past due rent
C. A shut off notice based on 30 days past due utility payment
D. Rental security deposit
E. Utility security deposit required by utility companies (Applicant must provide utility shut off notice at the time of the application
F. Payment of utility bill

Please note – financial assistance cannot be provided to an ESG participant who is receiving the same type of assistance through other public sources.

IV) INELIGIBLE ACTIVITIES AND ASSISTANCE

A. Payments made directly to program participants or their family members
B. Payments made on mortgage or land contract
C. Payment of rent for the same period of time and for the same cost types being assisted through other federal, state, or local housing subsidy program
D. Payment on credit cards bills or other consumer debt, including child support or garnishments
E. Provision of cash assistance

F. Payment cost of discharge planning in mainstream institutions such as hospitals, nursing homes, jails or prisons

V) GENERAL REQUIREMENTS:

A. Client confidentiality – all information about the applicant/client is confidential. Information will only be disclosed for the purpose of determining program eligibility, providing benefits, or investigating possible violation of federal, state and local regulation(s) associated with ESG delivery and never in a setting where members of the public can hear the conversation.

B. Release of Information – Client information (including identifying the person as a client) should not be released without written authorization from the client. A Release of Information (ROI) form must be completed by the applicant at the time of intake.

C. Grievance and Appeals –
   i. All clients shall be afforded the opportunity to file a grievance or appeal any decision that denies (for any reason) or limits eligibility of the client or terminates or modifies any financial assistance decision.
   ii. A client shall have a minimum of thirty days within which to request an administrative review.
   iii. All requests shall be in writing to the ESG Program Manager and provide facts as to why the decision shall be reversed.
   iv. The ESG program manager shall provide a memorandum identifying the facts regarding the decision and forward the Memorandum, the client appeal letter and the entire client file for determination by the Division Manager.

EMERGENCY SOLUTIONS GRANT/HOMELESS PREVENTION STANDARD OPERATING PROCEDURES

I) ESG SCREENING PROCESS

A. DHHS ESG Hotline-The ESG rental assistance program opens on the seventh business day of the month (The ESG program is closed in October). The ADRC has an ESG Hotline number (343-4750) which is used to for all consumers seeking assistance from the ESG program. Calls will be followed up in the order that they have been received. All consumers will be required to use the ESG Hotline in order to be screened for services. The ESG Hotline number is a voice messaging system where an individual can leave their name, telephone number and a short message.

B. 2-1-1 will be notified when the ESG Hotline is open and will be encouraged to refer potential clients to the Hotline when funds are available. 2-1-1 ESG staff will be provided with eligibility criteria and encouraged to share with callers. The Program Manager or their representative will alert 2-1-1 and any other primary referral sources if there are changes in the program guidelines. The ESG rental assistance hotline will open on/or around the 7th business day of the month and will remain open for a week (depending on available funding). The ESG Utility Assistance program will open depending on available funding. The ESG program manager will be responsible for determining when the hotline is open and closed during the month.

C. The ESG staff will assure that the voice mail is accurate and will change and update to reflect the current status of program. When funding is not available, callers will be referred back to 2-1-1 or other programs for assistance.

D. Walk-ins. If a potential client comes directly to the DHHS office seeking assistance, the ESG staff will instruct the client to call the Hotline. If the potential client does not have access to a telephone, ESG staff will assist the client with accessing the voice mail queue and assure follow up contact

can be made. No screenings or appointments will be made for walk-in clients. Also, ESG staff will use the Language Line program to assist ESG clients if they would like assistance in another language. Callers requesting assistance through other DHHS numbers or personnel will be instructed to call the Hotline and follow voice mail instructions. Calls will be screened in the order calls are received. Any exceptions to this will be made on a case-by-case basis by the Program Manager, and based on extenuating circumstances (i.e. disability that prevents use of telephonic system, language barriers, etc).

E. During the Hotline open period, ESG staff will be responsible for checking and removing calls from voice mail at least one time per day. The ESG staff will record the date, voice mail time, name of caller, phone number, and best contact time. ESG staff will do a pre-application screening to determine the client's eligibility for the program. The Program Manager and ESG office staff will confer daily (during the hotline open period) to review and determine eligibility. All callers will receive a call back within two business days. ESG staff will document call back attempts. If after three attempts within 24 hours, staff has been unable to establish contact, caller's name will be dropped from list and next caller will be contacted.

I) ESG PRESCREENING AND ELIGIBILITY DETERMINATION PROCESS

A. Callers will be screened by ESG staff by telephone to determine program eligibility. If it is determined that the caller appears eligible for services, an appointment will be set for assessment. Please note – an appointment with an ESG staff does not constitute eligibility for program funds. Eligibility is determined at the time of assessment. In general, appointments are scheduled within 24-48 business hours and are based on funding and ESG staff availability. The hotline will be updated regularly by ESG staff to indicate the status of the program.

B. During the prescreening process, the resource specialist will take the demographic information and ask what type of assistance they are looking for (rental or utility assistance; rental security or utility deposit). They will

ask how much assistance is needed and will identify their rental housing costs and well as their monthly income over the last 30 days. The pre-application process will be looking to determine if the ESG client is sustainable and is therefore eligible for the program. All sections of both the telephonic assessment tool and the eligibility form must be filled out completely prior to determining eligibility. Documentation must also show the ESG clients lack of financial resources and/or support networks to prevent homelessness. They must be at imminent risk of homelessness in order to qualify for the program.

C. ESG Staff will review and sign off on the prescreening form to determine whether or not the client is eligible for the program. If the client does not meet the requirements, there is no need to continue with the eligibility screening process.

D. Due to limited resources and consistent with the Anchorage continuum of care requirements to serve the most in need, all applicants must meet the targeting criteria to be eligible for the program.

E. ESG staff will need to ensure that the information in the targeting criteria matches the information provided in the ESG application form. (i.e. dependents, income information, employment, disability, etc.)

F. ESG staff will sign off on the Stage 2 of the disposition form to reflect that either the client meets or does not meet the targeting criteria. If the client does not meet the targeting information, there is no need to continue with the Eligibility Screening form.

G. ESG staff will print and sign the ESG screening form.

H. ESG staff will document unsuccessful applicants using the declined assessment spreadsheet (on G drive). The spreadsheet will include the individuals name, address, telephone number and reason for denial.

Clients that successfully complete the prescreening and eligibility process will be scheduled for an appointment.

II) ELIGIBILITY DETERMINATION

A. Rent Reasonableness Determination – ESG staff must determine whether the gross rent is a reasonable rent in comparison to rent for other comparable unassisted units. The information listed below must be considered when making this determination:
   - The location, quality, size, unit type and age of the rental unit
   - Any amenities, housing services, maintenance and utilities to be provided by the owner in accordance with the lease.
   - The rental unit's gross rent must be comparable to the rent reasonable rent for the unit to be considered for rental assistance.
   - The method to establish rental reasonableness will be documented through the review of advertisements of comparable rental units.

B. Fair Market Rent (FMR) Determination – FMR is established by HUD to determine rent ceilings for HUD-funded rental assistance and will be the basis for determining FMR for the ESG program.
   1) The current FMR for Anchorage is attachment 10
   2) The attachment will be updated by ESG staff immediately after HUD issues the new FMR amounts.

C. Calculating Gross Rent - Whether a household is seeking to maintain its current housing or relocate to another unit to avoid homelessness, or exiting homelessness into new permanent housing, the process for determining acceptable rent amounts is as follows.
   1) The gross rent (rent plus appropriate utility allowance) must be no greater than the Fair Market Rent set by HUD and fit within the limitations resulting from a rent reasonableness analysis.
   2) The rent for the unit being assisted with program funds cannot exceed the lesser of the FMR or the rent reasonableness standard.
   3) If the gross rent for the unit exceeds either the rent

reasonableness standard or FMR, no ESG funds may be used for any portion of the rent, even if the household is willing and/or able to pay the difference.

4) Fair Market Rent and rent reasonableness requirements do not apply when a program participant receives only financial assistance or services. This includes rental application fees, security deposits, utility payments/deposits, moving costs, housing search and placement, housing stability case management, landlord-tenant mediation, legal services, and credit repair.

D. Utility allowance is a projection of the cost of utilities the client will pay monthly while renting their unit. ESG Staff must determine the amount of utility allowance to be used in the calculation of gross rent.

    1. Any utilities included in the rent payment must not also be included in the utility allowance calculation. Telephone, cable or satellite television service, and internet service are not counted as utility costs.

E. The following formula will be used to calculate Gross Rent Amount of a unit.

    1. Total contract rent amount of the unit, plus
    2. Allowable fees (excludes late fees and pet fees) required for occupancy under the lease, plus
    3. Monthly utility allowance established by local public housing authority.
    4. Example: A 2-bedroom unit has a rent of $1,200 per month, not including utilities. The utility allowance for that size and type of unit is $150 per month. Therefore, the gross rent is $1,350. A check of three similar units in the neighborhood reveals that a reasonable rent is $1,400. However, the FMR for the jurisdiction is $1,300. This means that the household

cannot be assisted with ESG rental assistance in this unit because the gross rent exceeds the FMR.

ESG clients will be advised that appointment does not constitute eligibility for the ESG program.

III) **ESG APPLICATION PROCESS -**

A) Once the pre- application and eligibility process is complete, the ESG staff will review the ESG proof of eligibility forms to determine the necessary documentation to bring in for the office appointment. Additionally the ESG client will need to bring in the following documentation

RENTAL AND UTILITY ASSISTANCE DOCUMENTATION

RENTAL ASSISTANCE	**UTILITY ASSISTANCE**	**RENT DEPOSIT/1ST MONTH'S RENT**	**UTILITY DEPOSIT**
Eviction Notice	Shut off notice	Rental Agreement	Rental Agreement
Rental agreement	Rental agreement	Section 8 award letter	Subsidy award letter
Proof of Income (pay stubs, federal assistance award letters bank statements, letter from employer, etc)	Proof of Income (pay stubs, federal assistance award letters bank statements, letter from employer, etc)	Proof of Income (pay stubs, federal assistance award letters bank statements, letter from employer, etc)	Proof of Income (pay stubs, federal assistance award letters bank statements, letter from employer, etc)
		Referral letter or statement	Referral letter or statement of

		of homelessness (if in a shelter or transitional housing)	homelessness (if in a shelter or transitional housing)
Photo ID (drivers license, passport, etc..)	Photo ID (drivers license, passport, etc..)	Photo ID (drivers license, passport, etc..)	Photo ID (drivers license, passport, etc..)
SSN for each member of the household	SSN for each member of the household	SSN for each member of the household	SSN for each member of the household

If buying or owning a home (for utility assistance only) mortgage purchase or agreement

If owns a trailer (for utility assistance only) proof of purchase

If owes space rent- rental agreement

If a new job and no first paycheck; bring a signed statement from your supervisor stating name of the company and employee; wage, hours per week worked (or to be worked) and a signature block with contact information.

IV) **ESG APPLICATION FORM –** All information on the application form must be filled out and collected and signed and reviewed by both the ESG client and ESG resource specialist.

Section title	Section area	Comment
Section 1	Applicant information	All information must be completed in this section
Section 2	Applicant profile	This information is needed for AKHMIS entry purposes
Section 3	Household members	This information is needed to determine

		financial eligibility for household income
Section 4	Housing information	All information in this section must be completed in its entirety
Section 5	Reason for request/Current situation	All information in this section must be completed in its entirely.
Section 6	Current situation	All information in this section must be completed in its entirely. This section will also assist the ESG staff in completing the individualized service plan.
Section 7	Other Services	ESG funds cannot be used if financial assistance is available from other agencies.
Section 8	Family Income	All sources of income must be identified and supporting income bank balance documentation provided.
Section 9	Regularly monthly expenses	This section must be completed in its entirety
Section 10	Initial request for service/assistance	If assistance is approved, the ESG staff will need to contact the vendors to obtain their address, EIN, SSN and W-9.
Section 11	Verification of information	The ESG staff will obtain a copy of all information required in this section.

Section 12	Applicant statement of certification and referral information	The applicant must sign and date the certification. The ESG staff must complete the "referred by' and referred to" sections.

Homeless Assessment Matrix – all questions must be answered and recorded. The ESG client will be informed that the ESG staff will conduct a follow up assessment at which time the matrix questions will be asked again to assess the client's progress.

V) **PROPERTY INSPECTIONS/ HOUSING HABITABILITY CHECKLIST** – Prior to the commitment of funds, the ESG staff will make arrangement to conduct inspections of the property.

Prior to the commitment of funds, the ESG staff will make arrangements to conduct the following inspections of the property.

A. Habitability standards – The ESG staff will use the ESG Housing Habitability Standards Inspection Checklist for inspection of the unit to ensure that the property meets HUD housing standards for the ESG program.
   1) Place either an "A" for approval or "D" for deficient in the appropriate box for each of the inspection elements.
   2) Place an "x" in the boxes that reflect the results of the inspection.
   3) The ESG staff will complete the balance of the form in its entirely and sign the form.
   4) No funds will be disbursed prior to the approved habitability inspection.

B. Lead-Based Paint Inspection –
   1) All ESG staff will successfully complete the HUD lead-based Paint Internet certification training.
   2) The ESG staff will utilize the Anchorage Property Appraisal website to determine the year that the property was build. The document will become a permanent part of the client file.

3) For units older than 1978 and which house one of more children under 6 years of age, the landlord and tenant must complete and sign the Lead-Based Paint Disclosure form (attachment 12)
4) The disclosure form will also document the ESG clients' receipt of lead based paint hazard information pamphlet.
5) The ESG staff will use the Housing Prevention and Rapid Re-housing Lead Screening Worksheet to determine if the property requires a lead-based paint inspection and to walk them through the inspection process.
6) No funds will be distributed prior to the lead-based paint inspection approval.

VI) FOLLOW UP SURVEY – HOUSING STABILITY (90 DAYS)

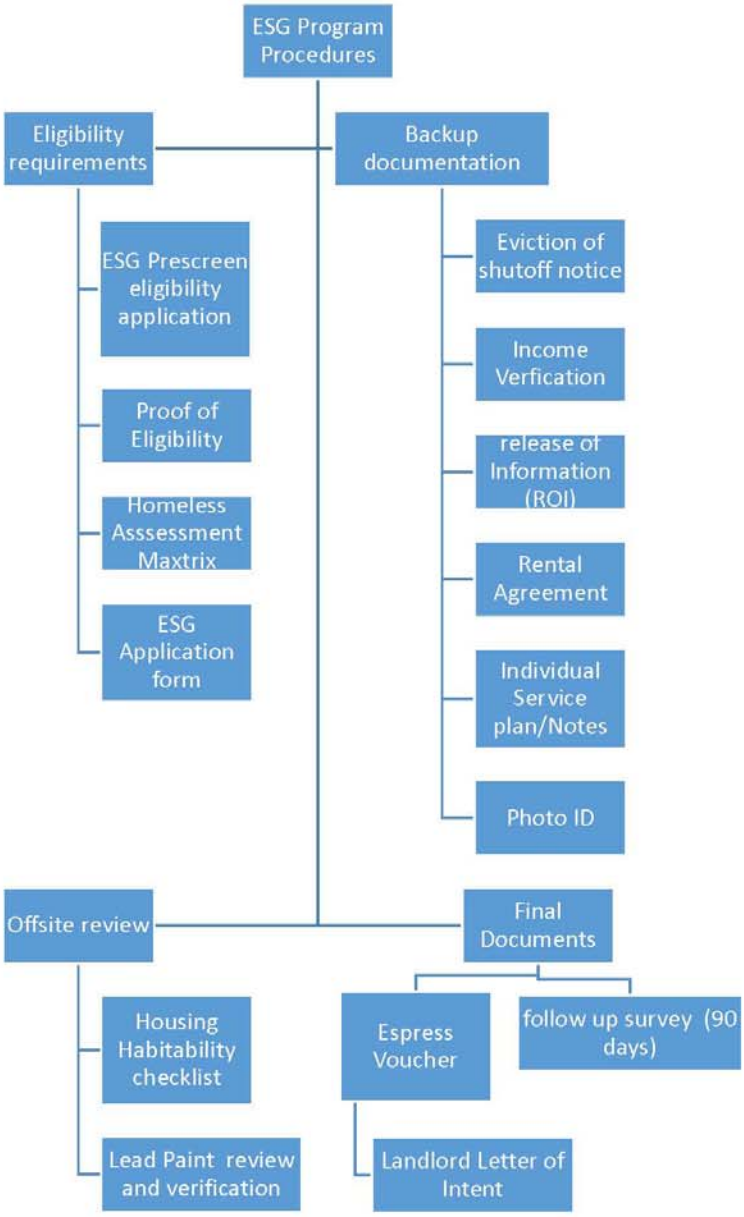
A. ESG staff will conduct telephone follow-up interviews three months after receiving rental assistance. The purpose of the follow-up is to determine the following.
   (1) If the individual / family is still residing in the housing unit
      a. The ESG staff will attempt to contact the individual by telephone at least three times, at different times, over a two day period.
      b. If unable to reach the applicant by telephone, the ESG staff will send a survey with a self-addressed, postage paid envelope, to the individual's address on file.
   (2) How the individual is making progress towards meeting their goals in the Individualized Service Plan.

It is expected that all efforts to complete activities on behalf of the clients will be done in a timely manner. The ESG staff will provide daily updates (when the ESG hotline is open) to the Program Manager and any outstanding client charts will be reviewed to determine the action steps need to complete the file.

File storage – All completed client files will be kept in a locked ESG file cabinet except when ESG staff or other assigned staff is actively working on a case. All active and completed files will be locked up at the end of the day.

OVERVIEW OF ESG PROGRAM PROCEDURES:

Flow Chart Checklist



FILE REVIEW

ESG staff will arrange the client file in the following order:

Left side of the file:

Proof of Eligibility

Eligibility screening form

Homeless Assessment Form

Eviction Notice/shut off notice w/amount requested

Income Verification

Right side of the file:

Express Voucher

Letter of Intent to the Landlord

W-9, if applicable

Housing Habitability Checklist or HUD/AHFC verification of habitability

Lead based paint (if signed before 1978)

Application Form (completed and signed) (SS# for all the residents in the home)

Release of Information (ROI)

Rental Agreement/Lease (signed by landlord and tenant)

Individual Service Plan

Notes

RECORD OF POLICY CHANGES:

Change Number - 001

Date – March 8, 2017

Page 17

Description of change: added attachment 15 and 16 (Denial form and Participant exit information)

Name of person making edits to Policies and Procedures – David M. Levy