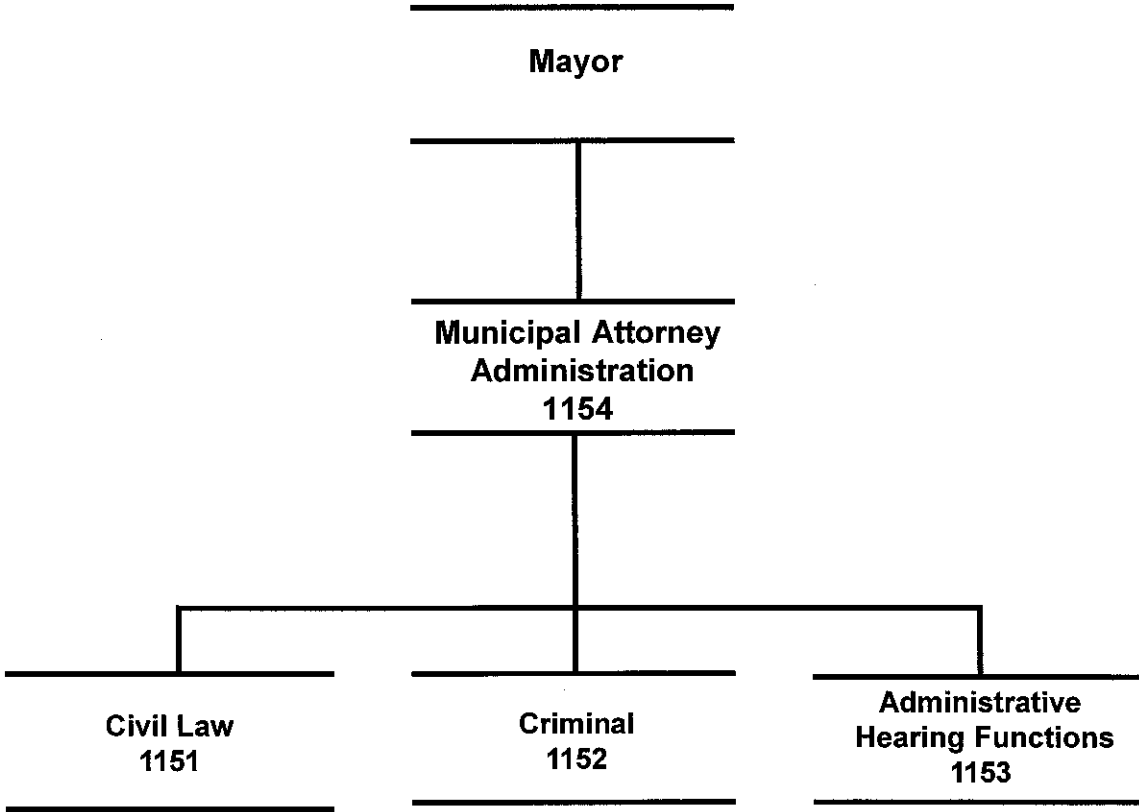


MUNICIPAL ATTORNEY

MUNICIPAL ATTORNEY





Municipal Attorney

Our Mission: To provide effective, quality legal services to the Municipality of Anchorage in a time-sensitive manner necessary to support and guide legally effective operating, administrative, and public safety functions of the Municipality

Core Services

- Litigation counsel
- Non-litigation legal representation and assistance
- Hearing Officer

Direct Services

Direct Services Provided by Divisions

Focus Areas

- Improve attorney staff's focus on specific legal issues raised, the legal risks to be evaluated and the legal services actually needed by the constituent
- At the Division head and above level, improve client constituents' knowledge and understanding of legal fundamentals of Municipal government, Municipal government functions and the effective use of attorneys

We will measure our success by:

- Percent of cases found in favor of the Municipality

-	2001	Q1-2002	Q2-2002	Q3-2002	Q4-2002
Criminal					
Civil					

- [Ask a Question about Municipal Attorney](#)
- [Make a Comment about Municipal Attorney](#)

Questions and Comments about Municipal Attorney



Find

©Copyright 2001 MOA IT e-Government Services

**Municipal Attorney
Costs Allocated to Core Services**

Core Services	Administration	Civil	Criminal	Total Service Cost
Litigation	\$90,340	\$665,167	\$2,523,403	\$3,278,910
Non-litigation legal representation and assistance	\$135,509	\$522,632	\$78,043	\$736,184
Hearing Officer	\$167,296	\$0	\$0	\$167,296
Total Division Costs	\$393,145	\$1,187,799	\$2,601,446	\$4,182,390

2003 Resource Plan

Department: Municipal Attorney

Division	Financial Summary		Personnel Summary							
	2002	2003	2002 Revised			2003 Proposed				
	Revised	Proposed	FT	PT	Temp	Total	FT	PT	Temp	Total
Civil	1,595,090	1,369,390	17			17	15			15
Criminal	1,921,710	2,367,010	31			31	33			33
Hearing Officer	139,970	145,570	2			2	2			2
Administration	284,210	300,420	3			3	3			3
Operating Cost	3,940,980	4,182,390	53	0	0	53	53	0	0	53
Add Debt Service	0	0								
Direct Organization Cost	3,940,980	4,182,390								
Charges From/(To) Others	(3,543,680)	(3,568,290)								
Function Cost	397,300	614,100								
Less Program Revenues	(397,120)	(613,920)								
Net Program Cost	180	180								
Grant Resources	56,600	50,000	1			1				0

2003 Resource Costs by Category

Division	Personal Services	Supplies	Other Services *	Capital Outlay	Total Direct Cost
Civil	1,267,690	16,330	80,370	5,000	1,369,390
Criminal	2,116,630	12,330	233,050	5,000	2,367,010
Hearing Officer	145,570				145,570
Administration	271,620	2,330	25,170	1,300	300,420
Operating Cost	3,801,510	30,990	338,590	11,300	4,182,390
Add Debt Service					0
Total Direct Organization Cost	3,801,510	30,990	338,590	11,300	4,182,390

* Travel budgeted by this department within the Other Services category is \$0

2003 Budget Highlights

• \$100,000 in additional revenues is included for enforcement of the Driving With License Suspended/Revoked state law changes. Revised revenue and expenditure recommendations will be updated in first quarter based on the level of actual enforcement activity during the programs initial months.

2003 PROGRAM PLAN

DEPARTMENT: MUNICIPAL ATTORNEY
 PROGRAM: Administration

DIVISION: LAW ADMIN

PURPOSE:

Chief legal counsel to the MOA including the Mayor, the Assembly, ASD and all executive, legislative, departments, agencies, boards and commissions. Supervise and control all civil and criminal legal services performed by the department and contract counsel for MOA.

2002 PERFORMANCES:

See Strategic Framework

2003 PERFORMANCE OBJECTIVES:

See Strategic Framework

RESOURCES:

	2001 REVISED			2002 REVISED			2003 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	2	0	0	3	0	0	3	0	0
PERSONAL SERVICES	\$	161,190		\$	239,010		\$	271,620	
SUPPLIES		400			400			2,330	
OTHER SERVICES		39,390			43,300			25,170	
CAPITAL OUTLAY		850			1,500			1,300	
TOTAL DIRECT COST:	\$	201,830		\$	284,210		\$	300,420	
PROGRAM REVENUES:	\$	8,200		\$	8,200		\$	0	

WORK MEASURES:

See Strategic Framework 0 0 0

5 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

1

**MUNICIPAL
ATTORNEY
DEPARTMENT**

OPERATING GRANT FUNDED PROGRAMS

GRANT PROGRAM	FY 2002 (Grants beginning in 2001)				FY 2003 (Grants beginning in 2002)				LATEST GRANT PERIOD
	Amount	FT	PT	T	Amount	FT	PT	T	
GRANT FUNDING	\$ 56,600	1	-	-	\$ 50,000	0	0	0	
MUNICIPAL ATTORNEY DEPARTMENT GENERAL GOVERNMENT OPERATING BUDGET	\$ 3,940,980	53	-	-	\$ 4,182,390	53	-	-	
	\$ 3,997,580	54	-	-	\$ 4,232,390	53	-	-	
GRANT FUNDING REPRESENTED	1.4%	OF THE DEPARTMENT'S REVISED 2002 DIRECT COST OPERATING BUDGET.							
GRANT FUNDING WILL REPRESENT	1.2%	OF DEPARTMENT'S DIRECT COST IN THE MAYOR'S 2003 OPERATING BUDGET.							
WELLNESS COURT CASE COORDINATOR GRANT	\$ 56,600	1			\$ n/a				2/01 - 2/03
- Provide an employee to coordinate cases for the Wellness Court.									
DOMESTIC VIOLENCE MONITORING GRANT					\$ 50,000				7/1/02 - 6/30/03
- Provide funds for an employee to monitor cases in the Domestic Violence Monitoring Program.									
Total	\$ 56,600	1	-	-	\$ 50,000	-	-	-	

BPAB010R
 09/24/02
 162259

M U N I C I P A L I T Y O F A N C H O R A G E
 2003 DEPARTMENT RANKING

DEPT: 06 -MUNICIPAL ATTORNEY

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

1	1154-LAW ADMIN	CB	1	Chief legal counsel to Municipality
	0372-Administration		OF	including the Mayor, Assembly, School
	SOURCE OF FUNDS, THIS SVC LEVEL:		1	District and all commissions, boards and
	IGC SUPPORT			agencies. Supervise and control all
	PROGRAM REVENUES			civil and criminal legal products and
	0			services performed by the department and
				contract counsel for the MOA. Supervise
				and administer department's financial
				procurement, billing, contracts and
				personnel budgets.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	TOTAL
3	0	0	271,620	2,330	25,170	0	1,300	300,420

2	1151-CIVIL	CB	1	Provide legal counsel, support and
	0146-Civil Law		OF	advice on specific legislation, the
	SOURCE OF FUNDS, THIS SVC LEVEL:		2	Municipal Code, Charter, and legislative
	IGC SUPPORT			procedures, responsibilities and
				authority of the Municipality and its
				executive, legislative, education and
				quasi-judicial functions. Legal repre-
				sentation in litigation. Draft
				legislation and regulations.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	TOTAL
5	0	0	426,080	8,915	78,570	0	5,000	518,565

3	1151-CIVIL	CO	2	Analyze and assess merit of liability
	0146-Civil Law		OF	claims against the Municipality and de-
	SOURCE OF FUNDS, THIS SVC LEVEL:		2	termine available defenses; provide and
	IGC SUPPORT			supervise in-house or contract counsel
				for litigation defense; provide legal
				support/advice to Risk Management
				and General Liability Self-Insurance
				Fund; analyze and assess the merits of
				and prosecute liability, counter and
				cross claims of the Municipality.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	TOTAL
10	0	0	841,610	7,415	1,800	0	0	850,825

BPAB010R
 09/24/02
 162259

MUNICIPALITY OF ANCHORAGE
 2003 DEPARTMENT RANKING

DEPT: 06 -MUNICIPAL ATTORNEY

DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL	
4	1152-CRIMINAL 0643-Criminal	CB	1	Prosecute misdemeanor domestic violence assault, stalking and child abuse under AMC Title 8 committed within MOA. Handle DWI, DWLS, DWLR, DWOI and impounds, pre-trial diversion, traffic offenses and misdemeanor charges.
	SOURCE OF FUNDS, THIS SVC LEVEL:		1	
	IGC SUPPORT			
	PROGRAM REVENUES	589,400		

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
33	0	0	2,116,630	12,330	233,050	0	5,000	2,367,010

5	1153-HEARING OFFICER 0889-Administrative Hearing Fu		1	Provide Administrative Hearing Officer and staff for the adjudication and resolution of civil violations of the Anchorage Municipal Code in lieu of State court actions, including enforcement of land use, animal, health and other Municipal rules, regulations and requirements.
	SOURCE OF FUNDS, THIS SVC LEVEL:		1	
	IGC SUPPORT			

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
2	0	0	145,570	0	0	0	0	145,570

SUBTOTAL OF FUNDED SERVICE LEVELS, MUNICIPAL ATTORNEY

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
53	0	0	3,801,510	30,990	338,590	0	11,300	4,182,390

----- DEPARTMENT OF MUNICIPAL ATTORNEY FUNDING LINE -----
 4,182,390

TOTALS FOR DEPARTMENT OF MUNICIPAL ATTORNEY , FUNDED AND UNFUNDED

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
53	0	0	3,801,510	30,990	338,590	0	11,300	4,182,390