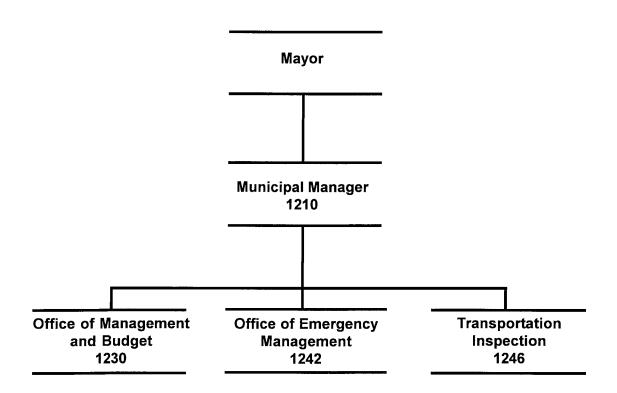
MUNICIPAL MANAGER

MUNICIPAL MANAGER



Mayor | Assembly | Departments | How Do I... | Visiting Anchorage

You are here: Home > Results > Measures > Municipal Manager

有 🛛 🖾 仓

Municipal Manager

Our Mission: To conduct a premier performance of Municipal government, orchestrated through the Mayor's symphony of vision and service

Core Services

- Coordinate the efforts of Municipal agencies to ensure Municipal policy, as envisioned by the Mayor, is implemented in a harmonized manner
- Develop significant programs to promote Municipal policy
- Respond to public questions of concern in a timely manner

Direct Services

Direct Services Provided by Divisions

Focus Areas

- · Maximize value derived from tax dollars spent
- Provide the necessary support and direction Municipal agencies require to their mission

We will measure our success by:

- Survey instrument to be developed for 2003
- Ask a Question about Municipal Manager
- Make a Comment about Municipal Manager

Questions and Comments about Municipal Manager

Question – Posted on Thursday, November 8 at 6:03 pm

Type your question here. What dollar amount have you bedgeted for "Investing for Results?" How do you intend to get feedback from people not on the internet?

Response from Neil Gunn – Posted on Wednesday, November 14 at 9:07 am

Dear Concerned Citizen, Thank you for your inquiry regarding the budget amount for the INVESTING FOR RESULTS! program and how we obtain feedback from those who do not have Internet capability. The Municipality paid the \$69,000 cost for external assistance with program structure and Web site development from the departments' current year operating budget (all departments shared in the cost. We view the expenditure as truly an investment in improving the efficiency and effectiveness of Municipal programs through the implementation of a formal system to measure progress toward achievement of valued results—and the web site helps with two-way communication with citizens on this important information. For those who do not have Internet connectivity, we have placed a comment form in several high-traffic public buildings throughout the Municipality (libraries, City Hall, Health & Human Services main building) and are promoting the program through speaking engagements with community councils, Municipal boards and commissions, the media, and any other civic group that expresses an interest. INVESTING FOR RESULTS!is a continual improvement and communication process for the Municipality. We welcome suggestions as to how best to make the information more "citizen-friendly."

| Mayor Assembly Department | s How Do I Visiting Anchorage | A 0 22 C |
|-------------------------------|---|----------|
| Find | Copyright 2001 MOA IT e-Government Services | |

Investing for Results

- Explain more...
- Letter from the Mayor...
- Results by Department

Priorities

- Public Safety
- Economic Growth
- Quality of Life
- Individual & Family Development
- Spirit of Community

Municipal Manager Costs Allocated to Core Services

| Core Services | Municipal Manager Administration |
|---|-------------------------------------|
| Coordinate the efforts of Muncipal agencies to ensure Municipal Policy, as envisioned by the Mayor, is implemented in a harmonized manner | \$174,128 |
| Develop significant programs to promote Municipal policy | \$152,362 |
| Respond to public questions of concern in a timely manner | \$108,830 |
| Total Division Costs | \$435,320 |

2003 Resource Plan

Department: Municipal Manager

| | Financial : | Personnel Summary | | | | | | | | |
|----------------------------------|-------------|-------------------|----|------|--------|-------|----|------|--------|-------|
| _ | 2002 | 2003 | | 2002 | Revise | d | | 2003 | Approv | ed |
| Division | Revised | Approved | FT | PT | Temp | Total | FT | PT | Temp | Total |
| Municipal Manager Administration | 349,470 | 435,320 | 5 | | | 5 | | 5 | | 5 |
| Office of Management & Budget | 761,470 | 808,780 | 9 | | | 9 | ! | 9 | | 9 |
| Office of Emergency Mgmt | 235,530 | 243,290 | 3 | | 1 | 4 | | 3 | 1 | 4 |
| Transportation Inspection | 273,310 | 203,430 | 2 | | 2 | 4 | | 2 | 2 | 4 |
| Operating Cost | 1,619,780 | 1,690,820 | 19 | | 3 0 | 22 | 1: | 9 | 3 (| 22 |
| Add Debt Service | 393,060 | 517,480 | | | | | | | | |
| Direct Organization Cost | 2,012,840 | 2,208,300 | | | | | | | | |
| Charges From/(To) Others | (629,050) | (736,570) | | | | | | | | |
| Function Cost | 1,383,790 | 1,471,730 | | | | | | | | |
| Less Program Revenues | (342,000) | (269,800) | | | | | | | | |
| Net Program Cost | 1,041,790 | 1,201,930 | | | | | | | | |
| Grant Resources | 73,000 | 70,000 | | | | 0 | | | | 0 |

2003 Resource Costs by Category

| | Personal | | Other | Capital | Total |
|----------------------------------|-----------|----------|------------|---------|--------------------|
| Division | Services | Supplies | Services * | Outlay | Direct Cost |
| Municipal Manager Administration | 444,640 | 4,750 | 18,320 | | 467,710 |
| Office of Management & Budget | 794,530 | 5,010 | 21,240 | 1,200 | 821,980 |
| Office of Emergency Mgmt | 244,200 | 2,000 | 9,380 | 6,000 | 261,580 |
| Transportation Inspection | 187,200 | 1,600 | 24,310 | | 213,110 |
| Operating Cost | 1,670,570 | 13,360 | 73,250 | 7,200 | 1,764,380 |
| Less Vacancy Factor | (73,560) | | | | (73,560) |
| Add Debt Service | | | | | 517,480 |
| Total Direct Organization Cost | 1,597,010 | 13,360 | 73,250 | 7,200 | 2,208,300 |

* Travel budgeted by this department within the Other Services category is

\$21,140

²⁰⁰³ Budget Highlights

[•] In 2002, the Mayor's and Municipal Manager's budgets were combined into one department for appropriation purposes. For 2003, they are seperated into stand-alone departments.

RECONCILIATION FROM 2002 REVISED BUDGET TO 2003 APPROVED BUDGET

DEPARTMENT: MUNICIPAL MANAGER

| | DIR | P | OSIT | IONS | |
|--|-----|------------------|------|------|--------|
| | | | FT | PT | T/Seas |
| 2002 REVISED BUDGET: | \$ | 2,012,840 | 19 | 3 | 0 |
| 2002 ONE-TIME REQUIREMENTS: - Transportation Inspection upgrades | | (75,000) | | | |
| TRANSFERS (TO)/FROM OTHER AGENCIES: - None | | 0 | | | |
| DEBT SERVICE CHANGES: | | 124,420 | | | |
| CHANGES IN EXISTING PROGRAMS FOR 2003: - Salaries and benefits adjustment | | 221,510 | | | |
| CONTINUATION LEVEL FOR 2003: | \$ | 2,283,770 | 19 | 3 | 0 |
| 2003 PROGRAMMATIC CHANGES: | | | | | |
| Miscellaneous adjustments in personal services Miscellaneous reductions in non-labor costs that should not impact department's ability to perform its mission | | 3,330 (5,240) | | | |
| - Adjust vacancy underfunding | | (73,560) | | | |
| 2003 PROPOSED BUDGET: | \$ | 2,208,300 | 19 | 3 | 0 |
| 2003 AMENDMENTS: - None | | | | | |
| 2003 APPROVED BUDGET: | \$ | 2,208,300 | 19 | 3 | 0 |

2003 PROGRAM PLAN

DEPARTMENT: MUNICIPAL MANAGER

DIVISION: MUNI MANAGER ADMIN

PROGRAM: Administration

PURPOSE:

Responsible to the Mayor for overall conduct of the administrative functions, administrative policy, and operations of the Municipality.

2002 PERFORMANCES:

See Strategic Framework

2003 PERFORMANCE OBJECTIVES:

See Strategic Framework

RESOURCES:

| | 2001 | REVI | SED | 2002 | REV | SED | 2003 | BUDGET |
|---|------|------|-------------------|------|------|-------------------|------|----------------------------|
| | FT | PT | Ţ | FT | PT | T | FT | PT T |
| PERSONNEL: | 5 | 0 | 0 | 5 | 0 | 0 | 5 | 0 0 |
| PERSONAL SERVICES SUPPLIES OTHER SERVICES | \$ | | 400 750 320 | \$ | 4, | 400 750 320 | \$ | 412,250 4,750 18,320 |
| TOTAL DIRECT COST: | \$ | 427, | 470 | \$ | 349, | 470 | \$ | 435,320 |
| PROGRAM REVENUES: | \$ | | 200 | \$ | | 200 | \$ | 0 |
| WORK MEASURES: See Strategic Framework | | | 0 | | | 0 | | 0 |

⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

Mayor | Assembly | Departments | How Do I... | Visiting Anchorage

You are here: Home > Results > Measures > Office of Management & Budget

Office of Management & Budget

Our Mission: To implement sound fiscal and management policies

Core Services

- Develop, implement, and administer the general government and utility budgets to allocate public dollars among competing interests and ensure spending is in balance with revenue collected, in the short and long term
- Provide fiscal projections and economic impact analysis in support of long-term, factbased resource allocation decisions
- Analyze and assist in the improvement of Municipal management systems
- Facilitate a city-wide strategic planning and performance measures program (Anchorage: Investing for Results) that produces outcome focused data

Direct Services

Direct Services Provided by Divisions

Focus Areas

- Review IGC methodology and monitoring process
- Meet Government Finance Officers Association's standards for budget presentation for the 2003 fiscal year
- Institutionalize outcome-oriented measures of performance in all agencies for fiscal year
- Secure capital project funding in the year indicated in the Capital Improvement Plan
- Streamline operating budget process
- Improve forecast accuracy of non-tax general government operating budget revenues

We will measure our success by:

Years Government Finance Officers Award is received (first attempt is for year 2003)

| 2003 | 2004 | 2005 | 2006 | 2007 |
|------------|------|------|------|------|
| Data in Q2 | | | | |

Percent of agencies with results-oriented performance data reported on a regular basis

| | | Q1-2002 | | Q3-2002 | Q4-2002 |
|----|-----|---------|-----|---------|---------|
| 0% | 50% | 80% | 94% | 94% | |

Percent of capital projects that are funded in year slated

| CICCI | 10 01 00 | apitai j | 0.000 | |
|-------|----------|----------|-------|------|
| 2001 | 2002 | 2003 | 2004 | 2005 |
| 89% | 95% | | | |

 Percent change in the number of days required to develop the general government operating budget compared to FY 2002 (process begins in May of 2002 for FY 2003)

| _ | 2001 | 2002 | 2003 | 2004 | 2005 |
|-----------|------|-------|------|------|------|
| # of days | 117 | 116 | | | · |
| % change | NA | (.8%) | | | |

Variance of annual non-tax revenue estimates by fund compared to actual revenue collected. () indicates we did not collect as much revenue as forecasted

Investing for Results

- Explain more...
- Letter from the Mayor...
- Results by Department

Priorities

- Public Safety
- Economic Growth
- · Quality of Life
- Individual & Family Development
- Spirit of Community

| 2000 | 2001 | 2002 | 2003 | 2004 | 2005 |
|-------|-------|------|------|------|------|
| 2.93% | 0.76% | | | | |

- Ask a Question about Office of Management & Budget
- Make a Comment about Office of Management & Budget

Questions and Comments about Office of Management & Budget

Question – Posted on Thursday, November 8 at 6:25 pm

Type your question here. Where can I see, online, a summary of the budget with percentage increases and decreases over the past 2 or three years? For example, where can I see if Municipal funding for Fur Rondy has gone up or down? Where can I see if fees and subsidies for the Egan Center have changed or are proposed to change?

Response from Neil Gunn - Posted on Wednesday, November 14 at 9:06 am

Dear Concerned Citizen, Thank you for your question regarding online budget comparisons over the past two to three years, Municipal funding for Fur Rondy, and fees and subsidies for the Egan Center. We've made a significant step in providing budget information on the Internet, which can be accessed at www.muni.org, and then go to OMB's home page. This information includes a comparison of departments and divisions for budget year 2001 compared to what is proposed for 2002. Budget years prior to 2001 are not online. A limitation, however, is that there is not "lower level" comparison information for grants, such as to Fur Rondy or for the Egan Center's subsidy. If you would like to request this information, we will be glad to provide it to you. Just email OMB at WWOMB@ci.anchorage.ak.us .

| Mayor Assembly Departments How Do I Visiting Anchorage | # 0 × 7 |
|--|---------|
| Find ©Copyright 2001 MOA IT e-Government Services | |
| <u> </u> | |

Home Site Help Contact Us Muni Directory Privacy Policy Disclaimer

Back to top

Office of Management & Budget Costs Allocated to Core Services

| Core Services | OMB Administration |
|---|--------------------|
| Develop, implement, and administer the general government and utility budgets to allocate public dollars among competing interests and ensure spending is in balance with revenue collected, in the short and long term | \$356,890 |
| Provide fiscal projections and economic impact analysis in support of long-term, fact-based resource allocation decisions | \$247,384 |
| Analyze and assist in the improvement of Municipal management systems | \$166,506 |
| Facilitate a city-wide strategic planning and performance measures program (Anchorage: Investing for Results) that produces outcome focused data | \$38,000 |
| Total Division Costs | \$808,780 |

2003 PROGRAM PLAN

DEPARTMENT: MUNICIPAL MANAGER DIVISION: OFFICE MANAGEMENT/BUDGET

PROGRAM: Municipal Budgeting

PURPOSE:

Plan fiscal and operational requirements, prepare, evaluate, implement and manage the Municipal budgets, and coordinate State and Federal grant assistance. Implement a results-oriented performance measurement system. Provide tools and assistance in methods to increase effective operations.

2002 PERFORMANCES:

See Strategic Framework

2003 PERFORMANCE OBJECTIVES:

See Strategic Framework

RESOURCES:

| | 2001 | . REV | ISED | 2002 | 2 REVI | SED | 2003 | BU | OGET |
|---|------|---------|------------------------------|------|--------|--------------------------|------|---------|------------------------------|
| | FT | PΤ | Ţ | FT | PT | Τ | FT | PT | Т |
| PERSONNEL: | 8 | 0 | 0 | 8 | 0 | 0 | 9 | 0 | 0 |
| PERSONAL SERVICES SUPPLIES OTHER SERVICES CAPITAL OUTLAY | \$ | 5 18 | ,700 ,010 ,050 ,200 | \$ | 11, | 630 010 050 200 | \$ | 5 21 | ,330 ,010 ,240 ,200 |
| TOTAL DIRECT COST: | \$ | 633 | ,960 | \$ | 669, | 890 | \$ | 808 | ,780 |
| WORK MEASURES: See Strategic Framework | | | 0 | | | 0 | | | 0 |

⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS: 2

Mayor | Assembly | Departments | How Do I... | Visiting Anchorage

You are here: Home > Results > Measures > Office of Emergency Management

A O 図 T

Office of Emergency Management

Our Mission: Protect life and property and ensure the safety, health and welfare of the citizens of Anchorage

Core Services

- Ensuring the Municipality is prepared for all potential emergencies and disasters
- Administer disaster recovery projects so that no loss of grant funding occurs

Direct Services

Direct Services Provided by Divisions

Focus Areas

- Annually, conduct a field exercise to support accreditation of critical care hospitals
- Maintain 24-hour crisis monitoring and an on-call Crisis Action Team that can respond within 40 minutes of recall on 90% of incidents
- Close out 95% of recovery projects within 18 months of Presidential Declarations

We will measure our success by:

· Percent of residents who are prepared for a major disaster

| 2002 | 2003 | 2004 | 2005 | 2006 |
|------------|------|------|------|------|
| Data in Q4 | | | | |

Percent of emergency incidents responded to by Emergency Management staff within 40 minutes

| Q1-2002 | Q2-2002 | Q3-2002 | Q4-2002 |
|------------|---------|---------|---------|
| Data in Q2 | | | |

 Percent of recovery projects closed out within 18 months of Presidential Declaration (The Municipality loses Federal funding if projects are not closed out within 18 months)

| 2001 | 2002 | 2003 | 2004 | 2005 |
|------------|------------|------|------|------|
| Data in Q3 | Data in Q3 | | | |

- Ask a Question about Office of Emergency Management
- Make a Comment about Office of Emergency Management

Ouestions and Comments about Office of Emergency Management

| Mayor Assembly Departments How Do I Visiting Anchorage | 2⊠0年 |
|--|------|
| Find ©Copyright 2001 MOA IT e-Government Services | |

Home Site Help Contact Us Muni Directory Privacy Policy Disclaimer

Investing for Results

- Explain more...
- Letter from the Mayor...
- Results by Department

Priorities

- Public Safety
- Economic Growth
- Quality of Life
- Individual & Family Development
- Spirit of Community

Office of Emergency Management Costs Allocated to Core Services

| Core Services | OMB Administration |
|---|--------------------|
| Ensure the Municipality is prepared for all potential emergencies and disasters | \$170,303 |
| Administer disaster recovery projects so that no loss of grant funding occurs | \$72,987 |
| Total Division Costs | \$243,290 |

^{*}Does not include debt service

2003 PROGRAM PLAN

DEPARTMENT: MUNICIPAL MANAGER DIVISION: OFFICE EMERGENCY MGMT

PROGRAM: Emergency Management Operations

PURPOSE:

Provide emergency management capabilities to the Municipality through mitigation, preparedness, response and recovery activities.

2002 PERFORMANCES:

See Strategic Framework

2003 PERFORMANCE OBJECTIVES:

See Strategic Framework

RESOURCES:

| | 2001 | REVI | SED | 2002 | REV1 | SED | 2003 | BUD | GET |
|---|------|------------|------------|------|------------|------------|------|------------|------------|
| | FT | PΤ | T | FT | PT | T | FT | PT | Τ |
| PERSONNEL: | 3 | 0 | 0 | 3 | 1 | 0 | 3 | 1 | 0 |
| PERSONAL SERVICES SUPPLIES OTHER SERVICES DEBT SERVICE CAPITAL OUTLAY | \$ | 9, 357, | 000 380 | \$ | 9, 393, | 000 380 | \$ | 9, 517, | 000 380 |
| TOTAL DIRECT COST: | \$ | 566, | 500 | \$ | 628, | 590 | \$ | 760, | 770 |
| PROGRAM REVENUES: | \$ | 64, | 000 | \$ | 64, | 000 | \$ | 64, | 000 |
| WORK MEASURES: See Strategic Framework | | | 0 | | | 0 | | | 0 |

⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS: 3, 5, 6, 9

Mayor | Assembly | Departments | How Do I... | Visiting Anchorage

You are here: Home > Results > Measures > Transportation Inspection

A O M O

Transportation Inspection

Our Mission: Assure regulated vehicle service to the public is clean, safe, reliable, and service-oriented; ensure fair, equitable treatment for all components of the regulated vehicle industry

Core Services

- Protect public safety and welfare
- Ensure a safe, equitable environment for all elements of the industry
- Promote and build a service-oriented ethic within the industry

Direct Services

Direct Services Provided by Divisions

Focus Areas

- Chauffeur safety
- Vehicle appearance and safety
- · Compliance with applicable regulations
- Adequacy of regulated vehicle assets

We will measure our success by:

• Number of reported incidents in which the safety or physical well-being of the driver is threatened; e.g., robbery, physical threats, carjacking

| 2001 | Q1-2002 | Q2-2002 | Q3-2002 | Q4-2002 |
|------|---------|---------|---------|---------|
| 6 | 1 | 0 | 0 | |

· Number of complaints processed

| 2001 | Q1-2002 | Q2-2002 | Q3-2002 | Q4-2002 |
|------|---------|---------|---------|---------|
| 163 | 30 | 29 | 35 | |

• Number of citations issued for violations of Municipal code

| | 2001 | Q1-2002 | Q2-2002 | Q3-2002 | Q4-2002 |
|---|------|---------|---------|---------|---------|
| i | 59 | 6 | 13 | 4 | |

Number of accidents involving a regulated vehicle (taxis, limousines, etc.) in which there
is physical injury to one or more of the parties involved

| 2001 | Q1-2002 | Q2-2002 | Q3-2002 | Q4-2002 |
|------|---------|---------|---------|---------|
| 42 | 11 | 6 | 8 | |

- Ask a Question about Transportation Inspection
- Make a Comment about Transportation Inspection

Questions and Comments about Transportation Inspection

| Mayor Assembly Departments How Do I Visiting Anchorage | A O M T |
|--|---------|
| Find ©Copyright 2001 MOA IT e-Government Services | :9 |

Investing for Results

- Explain more...
- Letter from the Mayor...
- Results by Department

Priorities

- Public Safety
- Economic Growth
- Quality of Life
- Individual & Family Development
- Spirit of Community

Transportation Inspection Costs Allocated to Core Services

| Core Services | Transportation Inspection |
|---|---------------------------|
| Protect public safety and welfare | \$68,800 |
| Ensure a safe, equitable environment for all elements of the industry | \$104,070 |
| Promote and build a service- oriented ethic within the industry | \$30,560 |

2003 PROGRAM PLAN

DEPARTMENT: MUNICIPAL MANAGER DIVISION: TRANSPORTATION INSPECTION

PROGRAM: Transportation Inspection

PURPOSE:

Provide an enforcement program of Municipal laws and regulations pertinent to taxicabs, limousines, vehicles for hire, dispatch services and chauffeurs.

2002 PERFORMANCES:

See Strategic Framework

2003 PERFORMANCE OBJECTIVES:

See Strategic Framework

RESOURCES:

| | 200 1 | 1 REVI PT | SED | 2002 FT | REVI | SED | 2003 FT | BUD PT | GET |
|---|--------------|--------------|------------------------|------------|-----------|------------------------------|-------------------|-----------|------------------------|
| PERSONNEL: | 2 | 2 | Ó | 2 | 2 | Ó | 2 | 2 | Ó |
| PERSONAL SERVICES SUPPLIES OTHER SERVICES CAPITAL OUTLAY | \$ | | 960 280 870 0 | \$ | 2, 28, | ,160 ,820 ,330 ,000 | \$ | | 520 600 310 0 |
| TOTAL DIRECT COST: | \$ | · 187, | 110 | \$ | 273, | ,310 | \$ | 203, | 430 |
| PROGRAM REVENUES: | \$ | 211, | 500 | \$ | 277 | ,800 | \$ | 205, | 800 |
| WORK MEASURES: See Strategic Framework | | | 0 | | | 0 | | | 0 |

⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS: 4, 7, 8

DEPARTMENT OF MUNICIPAL MANAGER

OPERATING GRANT FUNDED PROGRAMS

| | | FY 2002 (Grants beginning in 2001) | | | | (Grants beg | _ | LATEST GRANT | | |
|--|-------------|---------------------------------------|----------|-------|--------------------|------------------------|----------|-----------------|----------|------------------|
| GRANT PROGRAM | | Amount | FT | PT | <u> </u> | Amount | FT | PI | <u> </u> | PERIOD |
| GRANT FUNDING | \$ | 73,000 | - | - | - \$ | 70,000 | - | - | - | |
| MUNICIPAL MANAGER GENERAL GOVERNMENT OPERATING BUDGET | | 2,012,840 2,085,840 | 19 19 | 3 | <u>0</u> \$ 0\$ | 2,208,300 2,278,300 | 19 19 | 3 | 0 | |
| GRANT FUNDING REPRESENTED 3.6% | OF | THE DEPAR | TMEN | r's r | EVISE | ED 2002 DIRE | CT CO | ST O | PERAT | ING BUDGET. |
| GRANT FUNDING WILL REPRESENT 3.2% | OF | DEPARTME | NT'S D | IREC | T COS | ST IN THE MA | YOR'S | 2003 | OPER | ATING BUDGET. |
| LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) | \$ | 73,000 | | | \$ | 55,000 | | | | 7/1/02 - 6/30/03 |
| Provide partial funding for the operational requirements of the LEPC. | | | | | | | | | | |
| AWARE PROGRAM SUPPORT GRANT | | | | | \$ | 15,000 | | | | Open until spent |
| Provide funds from the Federal Emergency Management Agency to support the Anchorage is Watchful and Ready for Emergencies (AWARE) Program. | | | | | | | | | | |
| Total | \$ - | 73,000 | 0 | 0 | 0 \$ | 70,000 | 0 | 0 | 0 | |

BPAB010R 12/11/02

MUNICIPALITY OF ANCHORAGE 2003 DEPARTMENT RANKING

| 1713 | 40 | | | | 2000 DELAKTIERY KAMEERO | | | | | | | |
|----------------------|--|-------------------------|---|-------------------|---------------------------|--------------|---|-----------------------------|------------------|--|--|--|
| DEPT DEPT RANK | В | | IICIPAL MANAG UNIT/ RAM | EER | SL CODE | SVC LVL. | | | | | | |
| 1 | 0210 SOUR TA | -Admi CE OF X SUF | MANAGER ADM Inistration FUNDS, THIS PORT PORT | | СВ | 0F | Provide overall administration, leader- ship, and direction for Municipal operating departments and utilities. Direct management of the Municipal Manager's Office, Office of Management and Budget, Office of Emergency Manage- ment, and Transportation Inspection. Manage special projects, programs and events focusing on neighborhood issues | | | | | |
| | | | | | | | and commun | ity concerns | • | | | |
| PE FT 5 | RSONN PT 0 | EL T 0 | PERSONAL SERVICE 412,250 | SUPPLIES 4,750 | OTHER SERVICE 18,32 | S | DEBT SERVICE 0 | CAPITAL OUTLAY O | TOTAL 435,320 | | | |
| | | | | | | | | | | | | |
| 2 | 2 1230-OFFICE MANAGEMENT/BUDGET 0547-Municipal Budgeting SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT | | | | СВ | | Prepare and maintain operating and capital budgets. Coordinate utility budget preparation. Produce a 6-year fiscal plan and capital improvement program. Maintain grant budgets. Train department personnel to create and implement a strategic framework and performance measures. Assist departments in developing more effective and efficient delivery of services. | | | | | |
| PE | RSONN | EL | PERSONAL | | OTHER | | DEBT | CAPITAL | | | | |
| FT 9 | PT 0 | T 0 | SERVICE 781,330 | SUPPLIES 5,010 | SERVICE 21,24 | | SERVICE 0 | OUTLAY 1,200 | TOTAL 808,780 | | | |
| 3 | 3 1242-OFFICE EMERGENCY MGMT 0794-Emergency Management Oper SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT PROGRAM REVENUES 64,000 | | | | | 1 0F 4 | services a EOC proced government representa programs, and public | State planning of training, | d | | | |

PERSONNEL PERSONAL OTHER
FT PT T SERVICE SUPPLIES SERVICES
2 0 0 120,480 1,900 9,030

DEBT CAPITAL
SERVICE OUTLAY

0

TOTAL

6,000 137,410

BPAB010R 12/11/02

MUNICIPALITY OF ANCHORAGE 2003 DEPARTMENT RANKING

| 1713 | 40 | | | | | | | | | |
|----------------------|---|--------|--|----------------------------|------------|--------------|-------------------------------------|---------------|--|--|
| DEPT DEPT RANK | | | IICIPAL MANA Unit/ Am | AGER | SL CODE | SVC LVL | | | | |
| 4 | 079 | 5-Trar | ISPORTATION Isportation FUNDS, THI | | СВ | 1 0F 3 | the Division and enforces the legal | | | |
| | PR | OGRAM | REVENUES | 205,800 | | | cause, pos and alcoho | st-accident/p | n, reasonable post citation drug and semi-annual atracts. | |
| PE | RSONI | NEL | PERSONAL | | OTHER | <u>!</u> | DEBT | CAPITAL | | |
| FT | PT | T | SERVICE | SUPPLIES | SERVICE | S | SERVICE | OUTLAY | TOTAL | |
| 1 | 0 | 0 | 93,620 | 1,600 | 24,31 | 0 | 0 | 0 | 119,530 | |
| | SOUR | | | ement Oper S SVC LEVEL: | | 0F 4 | | | l Obligation Bonds | |
| PE | RSON | IEL | PERSONAL | | OTHER | | DEBT | CAPITAL | | |
| FT | PT | T | SERVICE | SUPPLIES | SERVICE | | SERVICE | OUTLAY | TOTAL | |
| 0 | | 0 | 0 | 0 | | 0 | 517,480 | | 517,480 | |
| 6 | 5 1242-OFFICE EMERGENCY MGMT 0794-Emergency Management Oper SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT | | | | CO | 2 0F 4 | | | | |

OTHER

DEBT

CAPITAL DEBT CAPTIAL
SERVICE OUTLAY TOTAL
0 0 76,060

OTHER
FT PT T SERVICE SUPPLIES SERVICES
1 0 0 75,610 100 255

PERSONAL

PERSONNEL

FT PT T

BPAB010R 12/11/02 171340

MUNICIPALITY OF ANCHORAGE 2003 DEPARTMENT RANKING

DEPT: 10 -MUNICIPAL MANAGER

DEPT BUDGET UNIT/ SL SVC RANK PROGRAM CODE LVL

- 7 1246-TRANSPORTATION INSPECTION 0795-Transportation Inspection SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT
- 2 Administers and verifies license and OF permit issuance, assists with random,
- 3 reasonable cause, post accident/post citation drug and alcohol testing procedures, compiles status reports and provides Commission support. Acts as office manager and provides clerical support to the division.

| PERSONNEL | | PERSONAL | | OTHER | DEBT | CAPITAL | | | |
|-----------|----|----------|---------|----------|----------|---------|--------|-------|--|
| FT | PT | T | SERVICE | SUPPLIES | SERVICES | SERVICE | OUTLAY | TOTAL | |
| 1 0 0 | | 54,390 | 0 | 0 | 0 | 0 | 54,390 | | |
| | | | | | | | | | |
| | | | | | | | | | |

CO

CB

- 8 1246-TRANSPORTATION INSPECTION 0795-Transportation Inspection SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT
- 3 Provides part-time enforcement of OF Title 11 regulations concerning chauf-
- 3 feurs, permittees, vehicle owners and dispatch companies. Performs on-street inspections. Investigates complaints and issues citations. Issues fix-it tickets and verbal warnings for minor offenses. Participates in appeal of citation hearings.

| PERSONNEL | | EL | PERSONAL | | OTHER | DEBT | CAPITAL | |
|-----------|----|----|----------|----------|----------|---------|---------|--------|
| FT | PT | T | SERVICE | SUPPLIES | SERVICES | SERVICE | OUTLAY | TOTAL |
| 0 | 2 | 0 | 29,510 | 0 | 0 | 0 | 0 | 29,510 |

QT

- 9 1242-OFFICE EMERGENCY MGMT 0794-Emergency Management Oper SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT
- 4 Funding for Emergency Operation Center
 OF direct support including portions of the
- 4 Emergency Operation Center directory.

| PERSONNEL | | | PERSONAL | | OTHER | DEBT | CAPITAL | | | |
|-----------|----|---|----------|----------|----------|---------|---------|--------|--|--|
| FT | PT | T | SERVICE | SUPPLIES | SERVICES | SERVICE | OUTLAY | TOTAL | | |
| 0 | 1 | 0 | 29,820 | 0 | 0 | 0 | · . 0 | 29,820 | | |

| BPAB010R |
|----------|
| 12/11/02 |
| 171340 |

MUNICIPALITY OF ANCHORAGE 2003 DEPARTMENT RANKING

DEPT: 10 -MUNICIPAL MANAGER

DEPT BUDGET UNIT/ RANK PROGRAM

SL SVC CODE LVL

SUBTOTAL OF FUNDED SERVICE LEVELS, MUNICIPAL MANAGER

| PEF | RSONNE | EL, | PERSONAL | | OTHER | DEBT | CAPITAL | | |
|--|--------|-----|-----------|----------|----------|---------|---------|-----------|--|
| FT | PT | T | SERVICE | SUPPLIES | SERVICES | SERVICE | OUTLAY | TOTAL | |
| 19 | 3 | 0 | 1,597,010 | 13,360 | 73,250 | 517,480 | 7,200 | 2,208,300 | |
| DEPARTMENT OF MUNICIPAL MANAGER FUNDING LINE | | | | | | | | | |
| | | | | | | | | 2,208,300 | |

- 10 1230-OFFICE MANAGEMENT/BUDGET 0547-Municipal Budgeting SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT
- 2 Provide additional funds for the OF development of a new budget prep system
- 2 to replace the 20 year old outdated system.

| PERSONNEL | | | PERSONAL | | OTHER | DEBT | CAPITAL | |
|-----------|----|---|----------|----------|----------|---------|---------|---------|
| FT | PΤ | T | SERVICE | SUPPLIES | SERVICES | SERVICE | OUTLAY | TOTAL |
| 0 | 0 | 0 | 0 | 0 | 125,000 | 0 | 0 | 125,000 |

TOTALS FOR DEPARTMENT OF MUNICIPAL MANAGER FUNDED AND UNFUNDED

| PERSONNEL | | | PERSONAL | | OTHER | DEBT | CAPITAL | |
|-----------|----|---|-----------|----------|----------|---------|---------|-----------|
| FT | PT | T | SERVICE | SUPPLIES | SERVICES | SERVICE | OUTLAY | TOTAL |
| 19 | 3 | 0 | 1,597,010 | 13,360 | 198,250 | 517,480 | 7,200 | 2,333,300 |