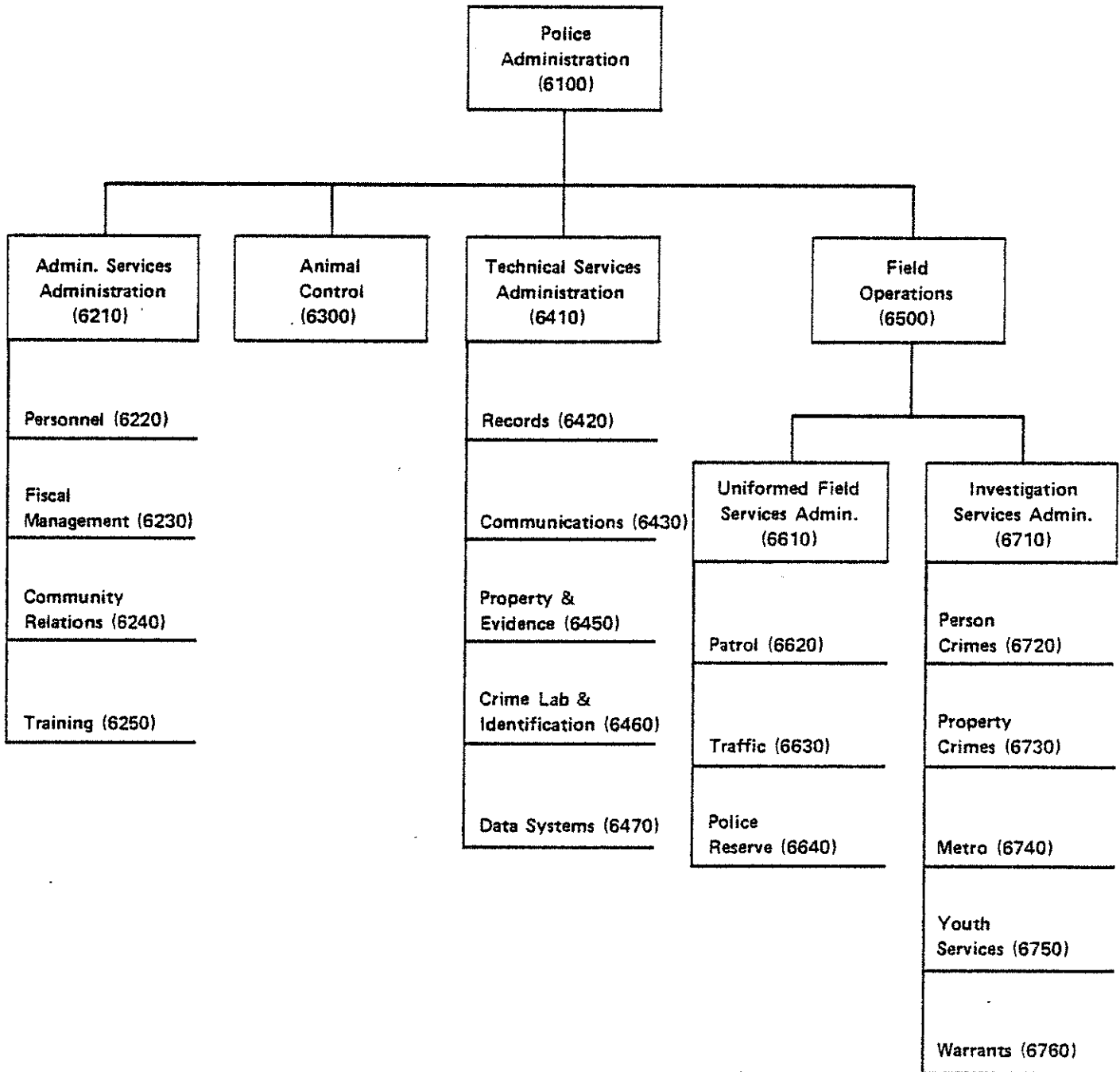


ORGANIZATION CHART
POLICE DEPARTMENT



POLICE DEPARTMENT

The Police Department is responsible for enforcing the observance of all laws and ordinances, protecting the lives and property of citizens and promoting and maintaining order. The department investigates violent crimes against persons and property, frauds, arsons, buncoes and other crimes of a similar nature; assists in the prosecution of vice and narcotics violations; investigates incidents involving delinquents; serves warrants and summons; maintains foot and vehicle patrol for on-call police service, traffic management and investigation of accidents.

Police Administration - This section provides overall administration of department resources to ensure the delivery of law enforcement services to the citizens within the Anchorage Police Service Area. The section provides policy guidelines and administration for the department, coordinates with other Municipal departments and coordinates law enforcement efforts with local, state and federal agencies.

Administrative Services - The division provides non-technical support services to the other divisions, including immediate and long-range planning. The division handles personnel recruitment, promotion, payroll processing and training, as well as fiscal management and budgetary review. The Community Relations Section handles crime prevention programs, media releases, school educational programs and other such community crime awareness programs.

Animal Control - This section administers the Animal Control contract.

Technical Services - The division provides technical support services to the other divisions, such as communications, property and evidence control, fingerprinting, photographs and records maintenance. In 1981, Communications and 911 will be consolidated in one budget unit.

Field Operations - This division provides command and management for all field operations, which includes uniformed field services (patrol and traffic operations) and non-uniformed field services (investigations, warrants, youth services, Metro Unit). In 1981 two new positions are recommended which will be used to establish foot patrols in the downtown area, and one additional new position is recommended in the Warrants section to work primarily on parking summons service.

DEPARTMENT						
Police						
ACCOUNT NUMBER	DIVISIONS/SECTIONS	1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
6100	Administration	99,890	126,660	140,510	140,060	140,060
6210	Administrative Services- Administration	212,580	173,840	187,120	185,300	185,300
6220	Personnel	30,420	128,600	170,920	169,690	169,690
6230	Fiscal Management	51,240	40,730	81,440	81,440	81,440
6240	Community Relations	209,980	213,820	234,390	232,880	232,880
6250	Training	350,570	328,830	392,650	385,950	385,950
6300	Animal Control	923,220	786,530	873,330	873,330	873,330
6410	Technical Services- Administration	69,040	74,880	91,050	91,050	91,050
6420	Records	858,510	1,094,800	1,083,960	1,072,130	1,072,130
6430	Communications	1,063,200	1,199,940	1,801,110	1,789,190	1,789,190
6440	911	312,760	416,060	-0-	-0-	-0-
6450	Property and Evidence	87,530	279,570	304,100	304,100	304,100
6460	Crime Lab and Identification	155,130	183,870	203,940	203,940	203,940
6470	Data System	53,010	91,530	101,870	100,720	100,720
6500	Field Operations Bureau	524,540	376,910	409,480	409,030	409,030
6610	Uniformed Field Services Administration	204,710	220,330	245,260	245,260	245,260
6620	Patrol	8,558,840	8,853,460	9,718,780	9,723,370	9,723,370
6630	Traffic	1,249,630	1,283,620	1,498,420	1,485,770	1,485,770
6640	Police Reserves	14,880	8,030	26,610	26,610	26,610

COMMENTARY

DEPARTMENT						
Police						
ACCOUNT NUMBER	DIVISIONS/SECTIONS	1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
6710	Investigation Services- Administration	157,550	170,490	187,110	187,110	187,110
6720	Person Crimes	998,400	967,200	1,088,980	1,077,240	1,077,240
6730	Property Crimes	1,122,400	1,140,550	1,309,910	1,298,030	1,298,030
6740	Metro	324,760	331,900	368,900	368,900	368,900
6750	Youth Services	396,500	418,200	449,940	449,940	449,940
6760	Warrants	477,890	529,110	577,830	618,840	618,840
	Direct Organizational Cost	18,507,180	19,439,460	21,547,610	21,519,880	21,519,880
	Add Intragovernmental Charges	12,570,890	13,918,730	15,933,390	16,166,240	16,290,790
	Total Departmental Cost	31,078,070	33,358,190	37,481,000	37,686,120	37,810,670
	Less Intragovernmental Charges	10,234,620	11,416,750	13,272,430	13,391,050	13,473,230
	Function Cost	20,843,450	21,941,440	24,208,570	24,295,070	24,337,440
	Less Revenues	10,002,550	11,150,410	9,073,370	9,991,480	9,961,480
	Local Tax Cost	10,840,900	10,791,030	15,135,200	14,303,590	14,375,960

COMMENTARY

DEPT. Police	UNIT NO. 6001	DIV. Administration	UNIT NO. 6100	SEC.	UNIT NO.
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MISSION

Administration of department resources to insure the delivery of law enforcement services to the citizens within the Anchorage Police Service Area for the protection of life and property and the preservation of public peace.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Police Chief, and one Senior Office Associate performing clerical support functions will administer department resources to insure delivery of law enforcement services to the citizens within the Anchorage Police Service Area.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
One Police department	Executive direction to administer department affairs, promulgate department policy, set department standards and manage resources	Effective law enforcement services delivered by 329 employees
Three department divisions	Implement policy and direct division commanders	Effective administrative and operational program completion
Other local, state, federal law enforcement agencies and committees	Attend meetings, conferences and provide information	Coordination of law enforcement efforts

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Number of contracts	1	1	0
Number of department staff meetings	30	48	48
Number of Governor's Commission on Administration of Justice meetings	4	4	4
Number of complaints	87	90	90
Number of special projects	4	4	4

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Administration	6100			
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	91,960	109,610	116,870	116,870	116,870
2000	Supplies	1,710	3,300	3,400	3,400	3,400
3000	Other Services & Charges	5,900	13,750	20,240	19,790	19,790
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	320	-0-	-0-	-0-	-0-
DIRECT ORGANIZATIONAL COST		99,890	126,660	140,510	140,060	140,060
6000	Intragovernmental Charges	23,800	47,360	54,650	58,550	58,870
BUDGET UNIT COST		123,690	174,020	195,160	198,610	198,930
7000	Intragovernmental Revenue	123,690	174,020	195,160	198,610	198,930
FUNCTION COST		-0-	-0-	-0-	-0-	-0-
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Chief of Police		22E	1	1	1	1
Senior Office Associate		10N F	1	1	1	1
TOTAL			2	2	2	2
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. Police	UNIT NO. 6001	DIV. Administrative Services	UNIT NO. 6200	SEC. Administration	UNIT NO. 6210
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MISSION

To provide effective management of the Administrative Services Division resources insuring delivery of support services to other department sections and the provision of immediate and long range police planning capability.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Police Captain and one Police Lieutenant will provide supervision, short and long range police operational planning capability, monitor operational grants, identify alternate sources of available funding for action and demonstration projects and provide assistance to the Division Commander in the conduct of internal inspection. The Police Clerk provides administrative support. This unit also administers the Animal Control contract.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
Five budget units	Command supervision	Effective resource utilization
16 employees	Review performance	16 performance evaluations
16 position vacancies	Position Announcement	Ten promotions
299 applicants	Interview applicants	16 most-qualified hired
Three existing capital improvement projects	Research/revision	Three updated projects
One new capital improvement project	Research/development	One project developed for 1981 submission
Administrative support and planning for Chief of Police	Research/analyze/plan and recommend alternative action	Recommendations for operational and administrative alternatives and action plan
126 police vehicles	Liaison with Equipment Management and Purchasing Divisions	Cost effective fleet management

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Units supervised	5	5	5
Interviews	200	200	200
Division staff meetings	6	12	12
Capital improvement projects developed	3	4	4
Planning projects	2	4	4
Vehicles acquired	45	34	34

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Administrative Services	6200	Administration	6210	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	200,270	162,660	176,960	176,960	176,960
2000	Supplies	1,160	1,850	1,710	1,710	1,710
3000	Other Services & Charges	8,850	7,910	8,450	6,630	6,630
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	2,300	1,420	-0-	-0-	-0-
DIRECT ORGANIZATIONAL COST		212,580	173,840	187,120	185,300	185,300
6000	Intragovernmental Charges	42,910	51,380	56,630	62,980	63,440
BUDGET UNIT COST		255,490	225,220	243,750	248,280	248,740
7000	Intragovernmental Revenue	255,490	225,220	243,750	248,280	248,740
FUNCTION COST		-0-	-0-	-0-	-0-	-0-
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Captain		18N F	1	1	1	1
Police Lieutenant		17N F	1	1	1	1
Police Clerk I		12P	1	1	1	1
TOTAL			3	3	3	3
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. Police	UNIT NO. 6001	DIV. Administrative Services	UNIT NO. 6200	SEC. Personnel	UNIT NO. 6220
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MISSION

To provide effective and timely execution of the personnel recruitment, promotion and payroll processing functions of the department.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Police Corporal will provide supervision for one Police Clerk II and one Police Clerk I; monitor their clerical functions (payroll submission, attendant reports; process new personnel, complete personnel action forms, maintain personnel files); coordinate the recruitment and hiring of new sworn officers, clerical staff for department, and inter-department promotional process.

WORKLOAD

329 employees
26 pay periods

26 overtime reports
12 Teamster overtime report
2,000 performance and appraisal forms
21 vacant positions

Transfer and promote 20 persons
9 position descriptions
Equal Employment Opportunity complaints
Clerical staff of two

WORK ACTIVITIES

Update employee files
Time card preparation

Collate overtime
Prepare reports
Coordinate preparation and submission
Preparation of request for personnel
Coordinate, monitor and interview 150 persons
Review/research
Interview, investigate, research
Supervise

SERVICE PRODUCTS/OUTCOME

100 current files
26 on-time payroll submissions
13 on-time reports
12 reports
1,000 on-time appraisals

21 employees hired

20 persons promoted or transferred
Updated position description
Compliance with Equal Employment Opportunity
Effective use of human resources

CHANGES FROM CURRENT LEVEL

Utilization of a micro-computer for preparation and production of all department-generated payroll-related reports and documents in place of a current manual preparation.

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Payroll submission	26	26	26
Overtime reports	26	26	26
Teamster overhead reports	12	12	12
Performance appraisals	329	2,000	2,000
Employees hired	52	21	21
Employees promoted/transferred	11	10	20

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Administrative Services	6200	Personnel	6220	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	26,520	121,560	133,270	133,270	133,270
2000	Supplies	420	820	1,750	1,750	1,750
3000	Other Services & Charges	2,630	6,220	20,510	19,280	19,280
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	850	-0-	15,390	15,390	15,390
DIRECT ORGANIZATIONAL COST		30,420	128,600	170,920	169,690	169,690
6000	Intragovernmental Charges	86,640	80,970	60,650	67,010	74,570
BUDGET UNIT COST		117,060	209,570	231,570	236,700	244,260
7000	Intragovernmental Revenue	117,060	209,570	231,570	236,700	244,260
FUNCTION COST		-0-	-0-	-0-	-0-	-0-
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Corporal		26P F	1	1	1	1
Police Clerk II		14P1 F	1	1	1	1
Police Clerk I		12P1 F	1	1	1	1
TOTAL			3	3	3	3
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. Police	UNIT NO. 6001	DIV. Administrative Services	UNIT NO. 6200	SEC. Fiscal Management	UNIT NO. 6230
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MISSION

To provide assistance to budget unit managers insuring accurate preparation of annual budget and cost effective utilization of operational and intragovernmental budgets.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Senior Accountant and One Police Clerk II will prepare status of funds reports for 23 budget units using in-house accounting system. Process all Purchase Requisitions, Request for Voucher Check and all receiving reports for purchases. Maintain files for cost analysis studies, purchase orders and correspondence. Assist budget units with budget preparation and day to day spending of operational funds. Approximately 10 to 15 percent of Senior Accountant's time is devoted to training.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
24 microfiche files per month	Reconciliation of accounting codes	24 status of funds report prepared each month
600 requests for supplies and/or services	Requisitions prepared and submitted to Purchasing Division	600 purchase orders and subsequent receiving reports
5,000 invoices	Determine budget unit account code and prepare receiving report	5,000 verified and extended invoices processed for payment
23 budget units	Line item cost preparation	One consolidated budget submission
1,300 laundry bills, 50 to 75 uniform issue slips per month	Correct errors, check price extensions and prepare receiving reports	Receiving reports completed

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Age of account status reports	2 weeks	2 weeks	2 weeks
Financial transactions processed	4,350	5,500	5,500
Special projects	150	150	150
Cost savings	30,000	30,000	30,000
Overtime required	80 hours	40 hours	40 hours

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Administrative Services	6200	Fiscal Management	6230	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	48,780	37,510	77,060	77,060	77,060
2000	Supplies	900	1,260	1,280	1,280	1,280
3000	Other Services & Charges	1,560	1,330	2,150	2,150	2,150
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	-0-	630	950	950	950
DIRECT ORGANIZATIONAL COST		51,240	40,730	81,440	81,440	81,440
6000	Intragovernmental Charges	82,890	49,930	57,890	59,660	67,210
BUDGET UNIT COST		134,130	90,660	139,330	141,100	148,650
7000	Intragovernmental Revenue	134,130	90,660	139,330	141,100	148,650
FUNCTION COST		-0-	-0-	-0-	-0-	-0-
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Senior Accountant		14N D-E	1	1	1	1
Police Clerk II		14P1 E-F	0	1	1	1
TOTAL			1	2	2	2
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. - Police	UNIT NO. 6001	DIV. Administrative Services	UNIT NO. 6200	SEC. Community Relations	UNIT NO. 6240
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MISSION

To actively promote crime prevention as a joint responsibility fo the public and the police, and maintain a professional rapport with the news media.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

Staffing will consist of one Sergeant and two Uniformed Officers and one Clerk Typist. Lectures, media releases, crime prevention programs, station tours, recruit training and public service announcements will be provided Monday through Friday by the Sergeant and one Uniformed Officer. The Clerk Typist will work from 8:00 AM to 4:00 PM, Monday through Friday. The other uniformed officer will work from 1:00 PM to 9:00 PM to maintain current level of service which will include crime prevention programs, school safety and awareness programs.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
Coordinate and schedule all crime prevention programs and activities. 525 plus speaking engagements	Conduct speaking engagements and seminars	Enhance citizen awareness of crime prevention methods and personal safety
Coordinate all media releases 300 release and 150 interviews of police personnel	Release of police news actualities, coordinate police media interviews	Multi-media news releases and interviews presented on television, radio and newspapers
Type 457 plus media releases and 500 plus letters of correspondence	Typing, filing and maintenance of current statistics	Timely response to inquiries and requests for services. Statistical data for monthly reports
The development, implementation, and continuation of crime prevention projects	Production of six crime prevention pamphlets. Development of television crime prevention spots	Improved crime prevention information dissemination

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Number of programs presented	522	550	525
Number of citizens reached	20,296	21,000	21,000
Number of news releases	457	457	457
Number of television and radio programs	120	120	80
Number of citizens contacted	64,062	65,000	65,000

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.		
Police	6001	Administrative Services	6200	Community Relations	6240		
FINANCIAL RESOURCES			1979	1980	1981		
			ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services		198,440	204,080	221,160	221,160	221,160
2000	Supplies		3,130	1,900	3,100	3,100	3,100
3000	Other Services & Charges		7,600	6,980	10,130	8,620	8,620
4000	Debt Service		-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay		810	860	-0-	-0-	-0-
DIRECT ORGANIZATIONAL COST			209,980	213,820	234,390	232,880	232,880
6000	Intragovernmental Charges		49,150	76,270	80,480	78,040	85,940
BUDGET UNIT COST			259,130	290,090	314,870	310,920	318,820
7000	Intragovernmental Revenue		259,130	290,090	314,870	310,920	318,820
FUNCTION COST			-0-	-0-	-0-	-0-	-0-
Local Revenue:							
	Taxes Other Than Property		-0-	-0-	-0-	-0-	-0-
	Licenses and Permits		-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures		-0-	-0-	-0-	-0-	-0-
	Charges for Services		-0-	-0-	-0-	-0-	-0-
	Other Local Revenue		-0-	-0-	-0-	-0-	-0-
	Total Local Revenue		-0-	-0-	-0-	-0-	-0-
	State Revenue		-0-	-0-	-0-	-0-	-0-
	Federal Revenue		-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated		-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES			-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED			-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES			RANGE & STEP	1980 BUDGET	1981		
					REQUESTED	RECOMMENDED	APPROVED
	Police Sergeant		27P F	1	1	1	1
	Patrol Officer		25P F/ 24P C-D	2	2	2	2
	Police Clerk I		12P1 C-D	1	1	1	1
TOTAL				4	4	4	4
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:					-0-		

DEPT. Police	UNIT NO. 6001	DIV. Administrative Services	UNIT NO. 6200	SEC. Training	UNIT NO. 6250
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MISSION

To provide professional police recruit training in accordance with the recognized standards of the Alaska Police Standard's Council Act, and provide extensive in-service police training to insure continuing proficiency.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Lieutenant, one Sergeant, one Corporal, one Patrol Officer and one Clerk I will train and certify all qualified recruits within 12 months; will upgrade 50% of the sworn personnel and supervisors with 40 hours of skill development and refresher training; the polygraph examiner will process 50 examinations, and assist the unit in preparing and processing 2,000 pages of lesson plans, memos, correspondence and projects; will provide administrative and budgeting functions as required by policy and statute.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
Recruit officers	Conduct recruit academies and field training	Certify all new officers
120 sworn officers	Provide 40 hours per officer with skill development training	Upgrade 50 percent of sworn personnel
24 supervisory officers	Provide 10 hours per officer with refresher training	Upgrade 75 percent of supervisory personnel
240 sworn officers	Conduct continuous firearm training program	Qualify and re-qualify 100 percent of sworn personnel
200 polygraphs	Prepare and examine	Report and file results
2,000 pages of lessons plans memorandums, correspondence, and projects	Prepare, type and process	Submit results and file

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Certify qualified recruits	100%	100%	100%
Upgrade sworn officers	75%	75%	50%
Upgrade supervisors	75%	75%	75%
Upgrade reserve officers	10%	10%	10%
Upgrade non-sworn personnel	5%	5%	5%

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Administrative Services	6200	Training	6250	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	270,030	276,740	294,780	294,780	294,780
2000	Supplies	46,880	34,600	61,930	61,930	61,930
3000	Other Services & Charges	22,680	16,410	35,710	29,010	29,010
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	10,980	1,080	230	230	230
DIRECT ORGANIZATIONAL COST		350,570	328,830	392,650	385,950	385,950
6000	Intragovernmental Charges	57,930	57,880	87,880	90,060	97,850
BUDGET UNIT COST		408,500	386,710	480,530	476,010	483,800
7000	Intragovernmental Revenue	408,500	416,020	480,530	476,010	483,800
FUNCTION COST		-0-	(29,310)	-0-	-0-	-0-
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED		-0-	(29,310)	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Lieutenant		17N F	1	1	1	1
Police Sergeant		27P F	1	1	1	1
Police Corporal		26P F	1	1	1	1
Patrol Officer		25P F	1	1	1	1
Police Clerk I		12P1 D-E	1	1	1	1
TOTAL			5	5	5	5
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. Police	UNIT NO. 6000	DIV. Animal Control	UNIT NO. 6300	SEC.	UNIT NO.
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MISSION

To enforce the Municipality of Anchorage Animal Control Ordinance and process animals resulting from that enforcement, and to promote the health and safety through animal control measures and increase the awareness of citizen responsibility for animal control.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

Contract personnel will provide patrol and enforcement activities pursuant to Title 17 of the Anchorage Municipal Code and Municipal staff will provide all attendant processing and administrative duties related to contract compliance.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
33,000 service requests 16,000 loose animals 8,000 surrendered animals 1,000 kennel inspections 12,500 animals to be euthanized 900 kennel license requests 16,000 Title 17 violations 3,000 animals available for adoption	Investigate/cite/impound Apprehend/impound Process for intake Inspect/process licenses Euthanize Inspections/process licenses Investigate/impound/cite Process adoption requests	32,000 calls answered 16,000 animals impounded 8,000 animals accepted 500 completed inspections 12,500 animals euthanized 450 licenses issued 1,200 citations issued 3,000 animals adopted

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Number of animals handled	12,110	18,000	18,000
Number of complaints responded to	30,000	32,000	32,000
Animals adopted	3,000	3,000	3,000
Ordinance violations processed	2,158	1,200	1,200
Miles patrolled	180,000	180,000	180,000
Animals euthanized	11,000	12,500	12,500

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6000	Animal Control	6300			
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	-0-	-0-	-0-	-0-	-0-
2000	Supplies	-0-	-0-	-0-	-0-	-0-
3000	Other Services & Charges	898,860	719,740	802,130	802,130	802,130
4000	Debt Service	24,360	23,650	71,200	71,200	71,200
5000	Capital Outlay	-0-	43,140	-0-	-0-	-0-
DIRECT ORGANIZATIONAL COST		923,220	786,530	873,330	873,330	873,330
6000	Intragovernmental Charges	240,440	222,340	165,540	178,620	146,620
BUDGET UNIT COST		1,163,660	1,008,870	1,038,870	1,051,950	1,019,950
7000	Intragovernmental Revenue	-0-	-0-	-0-	-0-	-0-
FUNCTION COST		1,163,660	1,008,870	1,038,870	1,051,950	1,019,950
Local Revenue:						
Taxes Other Than Property		-0-	-0-	-0-	-0-	-0-
Licenses and Permits		49,230	60,000	65,000	65,000	65,000
Fines and Forfeitures		41,760	40,000	46,000	46,000	46,000
Charges for Services		128,510	130,000	140,000	140,000	140,000
Other Local Revenue		50	-0-	-0-	-0-	-0-
Total Local Revenue		219,550	230,000	251,000	251,000	251,000
State Revenue		125,780	733,300	816,110	788,810	758,810
Federal Revenue		-0-	-0-	-0-	-0-	-0-
Fund Balance Appropriated		-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		345,330	963,300	1,067,110	1,039,810	1,009,810
LOCAL TAXES REQUIRED		818,330	45,570	(28,240)	12,140	10,140
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
TOTAL			-0-	-0-	-0-	-0-

DEPT. - Police	UNIT NO. 6001	DIV. Technical Services	UNIT NO. 6400	SEC. Administration	UNIT NO. 6410
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MISSION

To provide effective management of the Technical Services Division resources insuring delivery of support services to other Police Department sections, and the provision of immediate as well as long range police planning capability of the overall division.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Captain provides management for five budget units during five day, 40 hour week to assure availability of technical services such as communications, report preparation, property and evidence control, fingerprinting, photographs and data systems to all police budget units. Respond to requests for service, information or complaints from all police budget units, other agencies and the public. Assist in planning and development of new programs for communications and records. Develop and implement new ordinance and/or policy. Review liquor violations.

WORKLOAD

Manage Technical Services

Request for service, information, complaints

Number of applications for liquor license renewal

Public Safety Building maintenance deficiencies

WORK ACTIVITIES

Daily contact with five budget unit supervisors and employees

Interview citizens, employees, investigate complaints, review tapes, reports, record findings

Review reports of violations

Conference with bar owners/operators

Daily inspections and follow up on maintenance

SERVICE PRODUCTS/OUTCOME

Better service to all police budget units and other agencies

Report findings to affected agency, budget unit, citizen or employee

Recommend approval or disapproval of license renewal

Well-maintained building

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Coordination of budget units	5	5	5
Respond to requests for service information	100%	100%	100%
Review liquor violations	100%	100%	100%
New ordinance/new policies	6	7	7

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Technical Services	6400	Administration	6410	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	65,700	72,710	78,430	78,430	78,430
2000	Supplies	400	350	390	390	390
3000	Other Services & Charges	2,940	1,820	12,230	12,230	12,230
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	-0-	-0-	-0-	-0-	-0-
DIRECT ORGANIZATIONAL COST		69,040	74,880	91,050	91,050	91,050
6000	Intragovernmental Charges	190,760	160,310	205,280	211,640	216,260
BUDGET UNIT COST		259,800	235,190	296,330	302,690	307,310
7000	Intragovernmental Revenue	259,800	235,190	296,330	302,690	307,310
FUNCTION COST		-0-	-0-	-0-	-0-	-0-
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Captain		18N F	1	1	1	1
TOTAL			1	1	1	1
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

1981 WORK PROGRAM

DEPT. Police	UNIT NO. 6001	DIV. Technical Services	UNIT NO. 6400	SEC. Records	UNIT NO. 6420
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MISSION

To process, retain and retrieve all police documents and provide related support functions to all budget units.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE One Police Clerk III, three Records Supervisors, 18 Police Clerk II's, and one Cadet to provide direct supervision, personnel training, interview applicants, assist public in person and by phone, to author and type reports, operate computer, process activity reports for faster retrieval, microfilm police report documents. Improve quality on inventory control. Respond to requests from Municipal Clerk and Traffic Engineer. Type, review and classify police reports, compile statistics for monthly uniform Crime Reports.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
150,000 requests for service	Respond to request for various services by mail, telephone and direct public contact	142,500 responses concluded 7,500 referrals to appropriate servicer
88,000 police reports	Type, distribute, classify, computerize and file police report documents for retention and retrieval	88,000 police reports processed and retained within 24 hours
25,000 request for retrieval of police reports documents	Police reports documents retrieved from manual computer and records/files	25,000 responses concluded Original documents re-filed

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Respond to request for service	120,000	150,000	150,000
Police reports processed	78,400	88,000	88,000
Retrieval of police documents	15,000	25,000	25,000
Police documents microfilmed	288,000	358,000	200,000
Process Municipal Licenses and permits	1,500	1,700	1,700

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Technical Services	6400	Records	6420	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	772,040	987,240	982,640	972,120	972,120
2000	Supplies	12,890	20,500	21,650	21,650	21,650
3000	Other Services & Charges	47,980	84,620	77,550	76,240	76,240
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	25,600	2,440	2,120	2,120	2,120
DIRECT ORGANIZATIONAL COST		858,510	1,094,800	1,083,960	1,072,130	1,072,130
6000	Intragovernmental Charges	257,940	250,970	543,820	514,190	518,290
BUDGET UNIT COST		1,116,450	1,345,770	1,627,780	1,586,320	1,590,420
7000	Intragovernmental Revenue	1,108,620	1,337,770	1,619,780	1,578,320	1,582,420
FUNCTION COST		7,830	8,000	8,000	8,000	8,000
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	7,830	8,000	8,000	8,000	8,000
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	7,830	8,000	8,000	8,000	8,000
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		7,830	8,000	8,000	8,000	8,000
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Clerk III		25P F	1	1	1	1
Records Supervisor		16P1 E-F	3	3	3	3
Police Cadet		16P1 F	1	1	1	1
Police Clerk II		14P1 C-F	19	18	18	18
Police Clerk I		12P1 B-F	7	4	4	4
TOTAL			31	27	27	27
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. - Police	UNIT NO. 6001	DIV. Technical Services	UNIT NO. 6400	SEC. Communications	UNIT NO. 6430
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MISSION

Provide communications support to the police units, receive request for service from the public and dispatch emergency calls within one minute, centralized inter-agency answering services for emergency requests from the public for police, fire and medical services.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

1 Sergeant, 3 Corporals, 2 Patrol Officers and 27 Communication Clerks provide around-the-clock manning of an emergency, centralized answering service as well as communication support to all police units.

WORKLOAD

Receive 743,890 phone calls

WORK ACTIVITIES

Answer 91,865 emergency phone calls
 Answer 92,359 non-emergency phone calls
 Answer 560,666 911 phone calls

SERVICE PRODUCTS/OUTCOME

Refer 45,559 emergency calls to Anchorage Police Department, Anchorage Fire Department, Alaska State Troopers, Emergency Medical Service; refer 137,665 non-emergency calls to other agencies; process 290,488 dispatch calls, route 270,178 switchboard calls to Anchorage Police extension or agencies Dispatch Police Units to 87,150 requests for service; 144,292 Alaska Judicial Information Service/National Crime Information Center entries. 296,887 resource allocation entries; 5,361 Anchorage Local Police Information Network entries; 35,850 pages of radio log.

Communications to field units

Requested 446,540 computer operations

1,369,860 radio transmissions
 446,540 computer entries transacted

CHANGES FROM CURRENT LEVEL

In 1981, the Communications and 911 units will be merged.

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Number of phone calls answered	699,928	729,680	743,890
Number of radio transmissions	1,221,000	1,343,000	1,369,860
Number of computer entries	405,022	425,272	446,540
Overtime costs	\$ 94,337	\$ 100,530	\$ 98,140

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Technical Services	6400	Communications	6430	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	1,008,360	1,161,880	1,671,180	1,659,260	1,659,260
2000	Supplies	5,930	4,910	5,900	5,900	5,900
3000	Other Services & Charges	46,450	30,880	119,530	119,530	119,530
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	2,460	2,270	4,500	4,500	4,500
DIRECT ORGANIZATIONAL COST		1,063,200	1,199,940	1,801,110	1,789,190	1,789,190
6000	Intragovernmental Charges	208,350	283,160	369,030	366,380	367,610
BUDGET UNIT COST		1,271,550	1,483,100	2,170,140	2,155,570	2,156,800
7000	Intragovernmental Revenue	1,271,550	1,483,100	2,149,840	2,135,270	2,136,500
FUNCTION COST		-0-	-0-	20,300	20,300	20,300
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	20,300	20,300	20,300
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	20,300	20,300	20,300
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	20,300	20,300	20,300
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
	Police Sergeant	27P F	1	1	1	1
	Police Corporal	26P F	3	3	3	3
	Patrol Officer	25P F	2	2	2	2
	Communications Clerk	14P1 B-F	19	27	27	27
TOTAL			25	33	33	33
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT: -0-						

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Technical Services	6400	911	6440	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	280,220	350,250	Budget Unit Combined With 6430		
2000	Supplies	1,650	620			
3000	Other Services & Charges	29,150	65,190			
4000	Debt Service	-0-	-0-			
5000	Capital Outlay	1,740	-0-			
DIRECT ORGANIZATIONAL COST		312,760	416,060			
6000	Intragovernmental Charges	54,870	50,820			
BUDGET UNIT COST		367,630	466,880			
7000	Intragovernmental Revenue	356,060	458,130			
FUNCTION COST		11,570	8,750			
Local Revenue:						
	Taxes Other Than Property	-0-	-0-			
	Licenses and Permits	-0-	-0-			
	Fines and Forfeitures	-0-	-0-			
	Charges for Services	11,570	8,750			
	Other Local Revenue	-0-	-0-			
	Total Local Revenue	11,570	8,750			
	State Revenue	-0-	-0-			
	Federal Revenue	-0-	-0-			
	Fund Balance Appropriated	-0-	-0-			
TOTAL REVENUES		11,570	8,750			
LOCAL TAXES REQUIRED		-0-	-0-			
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Communications Clerk		14P1 B-F	8			
TOTAL			8			
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT: -0-						

1981 WORK PROGRAM

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DEPT. Police	UNIT NO. 6001	DIV. Technical Services	UNIT NO. 6400	SEC. Property & Evidence	UNIT NO. 6450
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MISSION
 To provide secure custody, control and processing of all types of property and evidence for the Police Department in compliance with Alaska Court System evidentiary requirements.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE
 One supervisor and two cadets will keep property room open 8:00 am to 4:00 p.m. Monday through Friday. Will receive and dispose of approximately 36,000 items of evidence and found property; fill 2,825 requests for uniforms, equipment or ammunition; tag 565 new items of Municipal property, prepare for auction 1,020 items and inventory 162,000 items of evidence and found property. Answer and refer 13,560 information requests.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
35,800 new/134,300 old pieces of evidence/found property	Receive, process, store, maintain record of evidence/found property, uniforms Municipal owned property	Held for evidence, record available when needed
2,825 requests for uniforms	Issue and control of uniforms and equipment	2,825 items issued
565 items of new Municipal property, 113 old items	Tag new and phase out old items	Municipal property tagged
13,560 information requests	Answer and refer information requests	13,560 requests completed
Dispose of 36,800 items of evidence and found property	Destroy or return to owner	Owner recovers property or item is destroyed, case closed out
1,020 items for auction	Prepare 1,020 items for auction	1,020 items are cleared from property room and anticipated revenue from auction will be \$24,400

CHANGES FROM CURRENT LEVEL
 None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Inventory, property and evidence	150,840	162,000	162,000
Disposal of evidence and found property	22,840	25,900	36,800
Prepare for auction	779	900	1,020
Receive evidence and found property	28,600	32,600	36,800
Information requests	11,263	12,000	13,560

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Technical Services	6400	Property and Evidence	6450	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	78,060	100,710	111,930	111,930	111,930
2000	Supplies	2,900	109,020	121,210	121,210	121,210
3000	Other Services & Charges	5,800	65,330	68,890	68,890	68,890
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	770	4,510	2,070	2,070	2,070
DIRECT ORGANIZATIONAL COST		87,530	279,570	304,100	304,100	304,100
6000	Intragovernmental Charges	41,850	42,740	49,110	47,950	48,470
BUDGET UNIT COST		129,380	322,310	353,210	352,050	352,570
7000	Intragovernmental Revenue	129,380	322,310	343,210	342,050	342,570
FUNCTION COST		-0-	-0-	10,000	10,000	10,000
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	10,000	10,000	10,000
	Total Local Revenue	-0-	-0-	10,000	10,000	10,000
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	10,000	10,000	10,000
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Property and Evidence Specialist		20P1 C-D	1	1	1	1
Police Cadet		16P1 C-D	2	2	2	2
TOTAL			3	3	3	3
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. Police	UNIT NO. 6001	DIV. Technical Services	UNIT NO. 6400	SEC Crime Lab and Identification	UNIT NO. 6460
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MISSION

To process physical and crime scenes evidence, examine and compare latent fingerprints and related materials and provide photographic laboratory services; to support investigative functions as an aid to criminal prosecution.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Identification Specialist, one Assistant Identification Specialist and one Patrol Officer are in charge of the photo lab and evidence processing room. All evidence processed at police station, film developed and printed, fingerprint cards searched and filed, latent prints compared; provide training at recruit school and fingerprints taken of Municipal applicants. The Patrol Officer, as an Evidence Technician, handles and processes evidence, and manages the mobile crime lab on a 40 hour a week basis.

WORKLOAD

3,000 requests for service
500 items examined
1,500 rolls of film received
4,500 fingerprint cards received
500 sets of fingerprints taken
2000 items examined

WORK ACTIVITIES

Process evidence, print film and compare latents
Fingerprint for latents
1,500 rolls developed
Cards classified, searched and filed
Fingerprint Municipal applicants
Collect evidence and fingerprints for latents, process some crime scenes

SERVICE PRODUCTS/OUTCOME

4,000 photos printed. 3000 latents compared
700 latents lifted
8,000 film cases catalogued
4,500 fingerprint cards catalogued
500 cards taken per Municipal Ordinance
2000 latents compared
2300 latents lifted
2000 photos printed

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Turnaround time on photo request	4 hours	1 hour	1 hour
Turnaround time on fingerprint cards classified and searched	72 hours	24 hours	24 hours
Turnaround time on evidence processed	72 hours	24 hours	24 hours
Crime scenes processed	1.2%	1.2%	1.2%

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Technical Services	6400	Crime Lab and Identification	6460	
FINANCIAL RESOURCES			1979	1980	1981	
			ACTUAL	REVISED	REQUESTED	APPROVED
1000	Personal Services		136,920	158,090	160,060	160,060
2000	Supplies		10,170	12,500	17,280	17,280
3000	Other Services & Charges		8,040	13,280	16,120	16,120
4000	Debt Service		-0-	-0-	-0-	-0-
5000	Capital Outlay		-0-	-0-	10,480	10,480
DIRECT ORGANIZATIONAL COST			155,130	183,870	203,940	203,940
6000	Intragovernmental Charges		33,480	31,580	44,680	49,280
BUDGET UNIT COST			188,610	215,450	248,620	253,220
7000	Intragovernmental Revenue		188,610	215,450	248,620	253,220
FUNCTION COST			-0-	-0-	-0-	-0-
Local Revenue:						
	Taxes Other Than Property		-0-	-0-	-0-	-0-
	Licenses and Permits		-0-	-0-	-0-	-0-
	Fines and Forfeitures		-0-	-0-	-0-	-0-
	Charges for Services		-0-	-0-	-0-	-0-
	Other Local Revenue		-0-	-0-	-0-	-0-
	Total Local Revenue		-0-	-0-	-0-	-0-
	State Revenue		-0-	-0-	-0-	-0-
	Federal Revenue		-0-	-0-	-0-	-0-
	Fund Balance Appropriated		-0-	-0-	-0-	-0-
TOTAL REVENUES			-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED			-0-	-0-	-0-	-0-
PERSONNEL RESOURCES			RANGE & STEP	1980 BUDGET	1981	
					REQUESTED	APPROVED
	Identification Specialist		27P F	1	1	1
	Patrol Officer		24P C-D	1	1	1
	Assistant Identification Specialist		16P1 C-D	1	1	1
TOTAL				3	3	3
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:					-0-	

DEPT. - Police	UNIT NO. 6001	DIV. Technical Services	UNIT NO. 6400	SEC. Data Systems	UNIT NO. 6470
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MISSION

To provide technical assistance, research, evaluation, recommendations and coordination of automated data information, and communications systems.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Data System Coordinator and one Police Clerk II will provide the entry of dispatch tickets and daily activity reports into resource allocation files and coordination of services between Municipal Data Processing, consultants and Anchorage Police Department. Provision of technical assistance to all Anchorage Police Department sections regarding data systems.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
Design of proposed Police Information System	Measure and define existing system; define needs of department; contact vendors, consultants and Municipal technical and administrative staff	System design and recommendations. Analysis of existing systems, vendors and consultant proposals and bids
Design of Police Communications System	Measure and define existing system; define needs of department; contact vendors, consultants and Municipal technical and administrative staff	Equipment specifications
Police Department data processing requirements	Contact Municipal data processing about department needs, requirements, problems; make service requests; coordinate development plans	Corrected problems; enhancements to existing systems

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Study information system	1	-0-	-0-
Continue resource allocation	8	24	24
Review Alaska justice information system	1	1	1
Process dispatch tickets	83,000	85,000	85,000
Process daily activity reports	30,000	30,000	30,000

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Technical Services	6400	Data Systems	6470	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	48,420	74,890	83,760	83,760	83,760
2000	Supplies	320	420	460	460	460
3000	Other Services & Charges	3,580	15,530	16,700	15,550	15,550
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	690	690	950	950	950
DIRECT ORGANIZATIONAL COST		53,010	91,530	101,870	100,720	100,720
6000	Intragovernmental Charges	55,620	56,890	70,670	71,570	72,860
BUDGET UNIT COST		108,630	148,420	172,540	172,290	173,580
7000	Intragovernmental Revenue	108,630	148,420	172,540	172,290	173,580
FUNCTION COST		-0-	-0-	-0-	-0-	-0-
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Senior Administrative Officer		15N D-E	1	1	1	1
Police Clerk II		14P1 F	1	1	1	1
TOTAL			2	2	2	2
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. - Police	UNIT NO. 6001	DIV. Field Operations Bureau	UNIT NO. 6500	SEC.	UNIT NO.
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MISSION

To provide effective command and management of Uniform Field Services and Investigation Services Division resources and administer all department resources and programs in the absence of the Chief of Police.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Police Major provides management and command of the Uniformed Field Services and Investigation Services Divisions; and performs as Acting Chief of Police as required.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
237 employees of the Uniformed Field Services and Investigation Services Divisions	Command, manage, evaluate supervise, plan and coordinate	Reports on production, evaluations and activity; revised allocation of resource
Changes in laws, statutes and ordinance, State and Municipal policy	Review and recommend revision to department policy, rules and procedures	Implemented policy, rules and procedures revisions
Labor/management contract	Assist in negotiations, process grievances, assist in arbitration preparation	Settled contract grievance and arbitrations
100 estimated citizen complaints	Coordinate investigation	Resolution of complaints
Absence of Chief of Police	Assume duties of Chief of Police	Continuation of department command

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Staff meetings	6	6	6
Review performance reports	24	24	24
Revise rules and procedures	4	8	10
Assume Acting Chief Police	2	3	3

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Field Operations Bureau	6500			
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	67,800	74,500	81,040	81,040	81,040
2000	Supplies	590	1,510	1,280	1,280	1,280
3000	Other Services & Charges	456,150	300,900	327,160	326,710	326,710
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	-0-	-0-	-0-	-0-	-0-
DIRECT ORGANIZATIONAL COST		524,540	376,910	409,480	409,030	409,030
6000	Intragovernmental Charges	192,690	182,500	243,980	253,350	253,210
BUDGET UNIT COST		717,230	559,410	653,460	662,380	662,240
7000	Intragovernmental Revenue	651,240	376,370	455,780	464,700	464,560
FUNCTION COST		65,990	183,040	197,680	197,680	197,680
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	65,990	183,040	197,680	197,680	197,680
	Total Local Revenue	65,990	183,040	197,680	197,680	197,680
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		65,990	183,040	197,680	197,680	197,680
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Major		18N F	1	1	1	1
TOTAL			1	1	1	1
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. Police	UNIT NO. 6001	DIV. Uniformed Field Services	UNIT NO. 6600	SEC. Administration	UNIT NO. 6610
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MISSION

To direct and manage human and material resources of the Uniformed Field Services Division, through cost effective and efficient deployment programming.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Captain and two Lieutenants

develop and direct the programs of the Uniformed Field Services Division for both long and short term operations, fill the short term vacancies of the Patrol Command Officer positions; collect and prepare statistical data and reports on Patrol activities, distribute resources, both material and personnel; coordinate Uniformed Field Services activities with other police divisions/sections; conduct inspections of Uniformed Field Services resources and recommend and administer discipline. Prepare budget and management programs.

WORKLOAD

The need to evaluate Uniformed Field Services programs so as to provide command level direction of Uniformed Field Services personnel
Identify material resources to meet Uniformed Field Services Division needs

WORK ACTIVITIES

Deploy human resources to effectively meet demands of Uniformed Field Services programs

Develop and manage Uniformed Field Services sections needs

SERVICE PRODUCTS/OUTCOME

Balance of human resources to meet demands of law enforcement services 24 hours a day, 7 days a week

Cost effective programming of human and material resources

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Number of personnel	3	4	4
Calls for service per officer	526	600	650
Budgets for Uniformed Field Service	4	4	4
Evaluate activities/Uniformed Field Service Section	25%	35%	35%
Maximum vacancy of command staff	25%	10%	10%

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Uniformed Field Services	6600	Administration	6610	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	194,710	209,780	231,620	231,620	231,620
2000	Supplies	1,160	2,360	2,280	2,280	2,280
3000	Other Services & Charges	8,200	7,430	9,850	9,850	9,850
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	640	760	1,510	1,510	1,510
DIRECT ORGANIZATIONAL COST		204,710	220,330	245,260	245,260	245,260
6000	Intragovernmental Charges	3,400,090	3,856,910	4,658,710	4,751,870	4,779,460
BUDGET UNIT COST		3,604,800	4,077,240	4,903,970	4,997,130	5,024,720
7000	Intragovernmental Revenue	3,604,800	4,077,240	4,903,970	4,997,130	5,024,720
FUNCTION COST		-0-	-0-	-0-	-0-	-0-
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED		-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Captain		18N F	1	1	1	1
Police Lieutenant		17N F	2	2	2	2
TOTAL			3	3	3	3
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. - Police	UNIT NO. 6001	DIV. Uniformed Field Services	UNIT NO. 6600	SEC. Patrol	UNIT NO. 6620
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MISSION

To provide primary law enforcement services for the protection of life and property and preservation of the public peace for the citizens within the Anchorage Police Service Area.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

3 Lieutenants, 6 Sergeants, 9 Corporals, 134 Patrol Officers and 1 Cadet, utilizing 67 marked police vehicles, 2 snowmachines and 1 trailer, will provide 24 hour a day enforcement response, investigate and record data on misdemeanor, felony and traffic related incidents within the police service area including remote, roadless areas. Formation and continual training of a special enforcement reaction team (SERT). This unit will be formed from existing personnel utilized where regular patrol officers cannot safely perform.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
Patrol 110 square miles and provide 24 hour a day, 7 day a week, coverage	Immediate response to all requests and documentation of information; assist other agencies on special service requests	Investigate and write reports on all calls that require police action Follow-up investigation on felony reports as required
Investigate all criminal activities Respond to 97,000 requests for service	The area unit will respond to calls for service within the assigned area; that unit will identify needs for police assistance and take the necessary action	Follow-up investigation on all misdemeanor reports and arrest perpetrators Traffic enforcement, accident investigation and citation as required Testify in court as needed. One minute response to emergency requests

CHANGES FROM CURRENT LEVEL

Addition of two snowmachines and one trailer at an estimated cost of \$10,000. A specialized and select unit will be formed from existing personnel. Extension training will be maintained to insure discipline, safety, uniformity and regimentation. Special tactical equipment and supplies will support this program. Hazards to the life and property of citizens and to the safety of regular patrol personnel will be substantially reduced. Two additional Patrol Officers will enable the unit to provide increased downtown foot patrol.

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Request for service	78,413	90,240	97,000
Calls for service per officer	527	598	643
Total reports written	62,665	80,000	85,408
Misdemeanor follow-ups	600	825	915
Traffic citations written	37,761	40,225	45,318

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Uniformed Field Services	6600	Patrol	6620	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	8,031,350	8,302,820	9,128,020	9,139,400	9,139,400
2000	Supplies	88,270	32,520	38,820	39,380	39,380
3000	Other Services & Charges	290,450	291,930	336,530	329,180	329,180
4000	Debt Service	85,760	123,030	177,470	177,470	177,470
5000	Capital Outlay	63,010	103,160	37,940	37,940	37,940
DIRECT ORGANIZATIONAL COST		8,558,840	8,853,460	9,718,780	9,723,370	9,723,370
6000	Intragovernmental Charges	4,091,210	4,630,500	5,222,190	5,069,520	5,109,750
BUDGET UNIT COST		12,650,050	13,483,960	14,940,970	14,792,890	14,833,120
7000	Intragovernmental Revenue	3,900	9,520	10,460	10,460	10,460
FUNCTION COST		12,646,150	13,474,440	14,930,510	14,782,430	14,822,660
Local Revenue:						
	Taxes Other Than Property	104,410	69,930	105,420	105,420	105,420
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	54,320	32,000	50,600	50,600	50,600
	Other Local Revenue	528,850	577,430	476,000	476,000	476,000
	Total Local Revenue	687,580	679,360	632,020	632,020	632,020
	State Revenue	2,413,800	2,421,080	2,641,640	3,186,480	3,186,480
	Federal Revenue	1,652,300	1,826,210	1,732,360	1,757,650	1,757,650
	Fund Balance Appropriated	2,535,550	2,470,000	-0-	613,950	613,950
TOTAL REVENUES		7,289,230	7,396,650	5,006,020	6,190,100	6,190,100
LOCAL TAXES REQUIRED		5,356,920	6,077,790	9,924,490	8,592,330	8,632,560
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Lieutenant		17N F	3	3	3	3
Police Sergeant		27N F	6	6	6	6
Police Corporal		26N F	9	9	9	9
Patrol Officer		25P F 24P A-F	132	132	134	134
Police Cadet		16P B-C	1	1	1	1
TOTAL			151	151	153	153
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

1981 WORK PROGRAM

DEPT. Police	UNIT NO. 6001	DIV. Uniformed Field Services	UNIT NO. 6600	SEC. Traffic	UNIT NO. 6630
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MISSION

Provide traffic enforcement and accident investigation services in compliance with Title 9 of the Anchorage Municipal Code.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Police Sergeant supervising 19 Patrol Officers and 4 Parking Enforcement Officers is responsible for on-scene accident investigation, follow-up investigations of hit and run and fatal accidents, support of Department of Environmental Quality, accident reduction programs, plus enforcement of parking regulations in the Central Business District. Eight police sedans and five three-wheel vehicles provide mobility for this unit. Police Clerk I provides administrative support.

WORKLOAD

30 fatal motor vehicle collisions
 1,500 injury collisions
 10,000 motor vehicle collisions
 26,000 identified traffic violators
 1,600 hit and run investigations
 69,000 parking violators identified

WORK ACTIVITIES

Investigations
 Administrative duties
 Court presentations
 Prosecutor/Police coordination
 Impounding
 Inter-agency assistance
 Statistical analysis
 Public speaking
 Issue citations
 Accident reconstruction

SERVICE PRODUCTS/OUTCOME

Enforcement index 15.6
 8,780 moving citations
 1,600 hit and run accidents processed
 280 "operating motor vehicle intoxicated" arrests
 5,600 motor vehicle accidents investigated
 69,000 parking citations

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Number of hazardous citations	25,105	26,190	26,190
Number of injury collisions	1,472	1,491	1,491
Enforcement index	17.1	17.6	17.6
Reported accidents investigation/traffic	51.8%	50.0%	50.0%
Number of parking citations	68,954	69,000	69,000

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Uniformed Field Services	6600	Traffic	6630	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	1,173,780	1,207,450	1,396,130	1,383,480	1,383,480
2000	Supplies	10,030	4,760	5,150	5,150	5,150
3000	Other Services & Charges	60,610	61,210	90,740	90,740	90,740
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	5,210	10,200	6,400	6,400	6,400
DIRECT ORGANIZATIONAL COST		1,249,630	1,283,620	1,498,420	1,485,770	1,485,770
6000	Intragovernmental Charges	971,550	1,085,080	1,105,180	1,218,660	1,230,810
BUDGET UNIT COST		2,221,180	2,368,700	2,603,600	2,704,430	2,716,580
7000	Intragovernmental Revenue	123,220	201,040	201,480	201,480	201,480
FUNCTION COST		2,097,960	2,167,660	2,402,120	2,502,950	2,515,100
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	717,800	1,060,000	1,000,000	1,000,000	1,000,000
	Charges for Services	4,400	-0-	7,000	7,000	7,000
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	722,200	1,060,000	1,007,000	1,007,000	1,007,000
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		722,200	1,060,000	1,007,000	1,007,000	1,007,000
LOCAL TAXES REQUIRED		1,375,760	1,107,660	1,395,120	1,495,950	1,508,100
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Sergeant		27P F	1	1	1	1
Patrol Officer		25P F	19	19	19	19
		24P C-F				
Parking Enforcement Officer		16P C-F	4	4	4	4
Police Clerk I		12P1 F	0	1	1	1
TOTAL			24	25	25	25
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. - Police	UNIT NO. 6001	DIV. Uniformed Field Services	UNIT NO. 6600	SEC. Police Reserves	UNIT NO. 6640
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MISSION

To provide trained supplementary personnel resources for the Patrol and Traffic Sections and Investigation Services Divisions on a para-professional police level, in case of national emergency or local disaster, or as needed on a daily basis.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

60 non-paid Reserve Officers to augment Patrol personnel status by providing approximately 500 hours of service per month. Provide other sections with personnel to perform undercover and stakeout programs that could not otherwise be accomplished. Increase in minimum monthly duty time requirements to provide the community with additional supplemental manpower in emergency.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
Supplemental manpower	Training of reserve personnel in all Police activities	Provide trained Reserve Officers for 14,000 hours per year

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Number of hours for police service	14,000	14,000	14,000
Hours of training	5,000	5,000	5,000
Number of new officers trained	30	30	30
Number of public relation contacts per year, per officer	250	250	250

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Uniformed Field Services	6600	Police Reserves	6640	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	-0-	-0-	-0-	-0-	-0-
2000	Supplies	11,000	1,030	16,110	16,110	16,110
3000	Other Services & Charges	3,410	7,000	10,500	10,500	10,500
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	470	-0-	-0-	-0-	-0-
DIRECT ORGANIZATIONAL COST		14,880	8,030	26,610	26,610	26,610
6000	Intragovernmental Charges	181,400	204,460	241,410	250,340	251,600
BUDGET UNIT COST		196,280	212,490	268,020	276,950	278,210
7000	Intragovernmental Revenue	-0-	-0-	-0-	-0-	-0-
FUNCTION COST		196,280	212,490	268,020	276,950	278,210
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED		196,280	212,490	268,020	276,950	278,210
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
TOTAL			-0-	-0-	-0-	-0-
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

1981 WORK PROGRAM

DEPT. - Police	UNIT NO. 6001	DIV. Investigation Services	UNIT NO. 6700	SEC. Administration	UNIT NO. 6710
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MISSION
To provide effective management of the Investigation Services Division resources to effect successful and efficient investigation of reported criminal offenses occurring within the Anchorage Police Service Area, leading to prosecution of offenders.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Captain and one Police Clerk II and one Police Clerk I. The Captain will provide supervision of the entire Investigation Division. He will recommend policy, create and implement procedures, evaluate overall activities, and respond to inquiries from the public. The Police Clerk II will work from 8:00 AM to 4:00 PM while the Police Clerk I will work from 4:00 PM to Midnight. They will type reports generated by all investigators, provide switchboard and radio communications and provide clerical support for filing and record keeping.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
Six budget units 61 employees 1,100 citizen inquiries	Coordinate all activities of the division Conduct staff meetings between units Recommend policy Implement procedures Review and process citizen inquiries Maintain liaison with other members of the criminal justice system Provide clerical support for all budget units Type and distribute felony follow up reports, answer all incoming phone calls, provide radio communication assistance for investigators Type and file pawn cards	Effective resource utilization to insure completion of individual budget unit missions 61 performance evaluations Respond to all citizens inquiries concerning case status Type and distribute 35 percent of all generated reports Provide clerical and radio support 16 hours a day

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Percent of felony reports processed	65%	65%	65%
Daily hours of clerical support	16	16	16
Citizen inquiries received	1,000	1,100	1,100

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.		
Police	6001	Investigation Services	6700	Administration	6710		
FINANCIAL RESOURCES			1979	1980	1981		
			ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services		118,620	132,560	148,260	148,260	148,260
2000	Supplies		880	550	650	650	650
3000	Other Services & Charges		25,610	36,800	36,430	36,430	36,430
4000	Debt Service		-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay		12,440	580	1,770	1,770	1,770
DIRECT ORGANIZATIONAL COST			157,550	170,490	187,110	187,110	187,110
6000	Intragovernmental Charges		973,260	976,140	1,078,100	1,091,500	1,099,930
BUDGET UNIT COST			1,130,810	1,146,630	1,265,210	1,278,610	1,287,040
7000	Intragovernmental Revenue		1,130,810	1,146,630	1,265,210	1,278,610	1,287,040
FUNCTION COST			-0-	-0-	-0-	-0-	-0-
Local Revenue:							
	Taxes Other Than Property		-0-	-0-	-0-	-0-	-0-
	Licenses and Permits		-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures		-0-	-0-	-0-	-0-	-0-
	Charges for Services		-0-	-0-	-0-	-0-	-0-
	Other Local Revenue		-0-	-0-	-0-	-0-	-0-
	Total Local Revenue		-0-	-0-	-0-	-0-	-0-
	State Revenue		-0-	-0-	-0-	-0-	-0-
	Federal Revenue		-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated		-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES			-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED			-0-	-0-	-0-	-0-	-0-
PERSONNEL RESOURCES			RANGE & STEP	1980 BUDGET	1981		
					REQUESTED	RECOMMENDED	APPROVED
Police Captain			18N F	1	1	1	1
Police Clerk II			14P1 E-F	0	1	1	1
Police Clerk I			12P1 D-E	2	1	1	1
TOTAL				3	3	3	3
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:					-0-		

DEPT. Police	UNIT NO. 6001	DIV. Investigation Services	UNIT NO. 6700	SEC. Person Crimes	UNIT NO. 6720
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MISSION

To provide original and follow-up investigation of violent and vice related crimes and to identify, apprehend and aid in the prosecution of persons responsible for these crimes within the Municipality.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE One Lieutenant will provide supervision for 14 officers, and one clerk; implement procedures, evaluate activities, review and assign reports, monitor investigations. Fourteen officers will investigate assigned cases, apprehend and arrest offenders, assist in the prosecution of the cases. The work shall be arranged so two officers work on the weekend thereby providing seven day per week coverage. Provide the unit with the resources to conduct extensive investigations of gambling and prostitution activities and provide needed personnel to conduct vice related raids. The clerk will provide clerical support for the unit and type reports.

WORKLOAD

Receive 1,364 criminal cases for initial and follow-up investigation in the following categories:

Rape
Robbery
Assault
Homicide
Missing persons
Vice

Initiate 237 vice related investigations in the following categories:

Gambling
Prostitution
Liquor violations
Rollings

WORK ACTIVITIES

Screen and assign 1,059 violent and vice related crimes. Provide original crimescene and follow-up investigation by searching, interviewing, witnesses and suspects, processing evidence for laboratory analysis, conducting lineups, apprehending suspects, and testifying in all court proceedings to assist in the prosecution of offenders.

Conduct undercover operation (interviews, surveillance, develop informants) Coordinate developed information, initiate arrests, and assist in the prosecution of the criminal cases

SERVICE PRODUCTS/OUTCOME

Close and clear 718 cases or 67 percent of all assigned cases

File 469 criminal charges
Initiate 347 vice related investigations

Close 202 investigations initiated in vice related areas

File 309 criminal charges

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Number of cases received	1,324	1,456	1,601
Number of cases assigned	1,077	1,179	1,272
Number of cases closed	775	837	920
Clearance rate/assigned cases	71%	94%	72%
Number of charges filed	655	707	778

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Investigation Services	6700	Person Crimes	6720	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	949,940	925,170	1,025,740	1,016,230	1,016,230
2000	Supplies	4,470	5,220	5,770	5,770	5,770
3000	Other Services & Charges	43,820	34,270	53,720	51,490	51,490
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	170	2,540	3,750	3,750	3,750
DIRECT ORGANIZATIONAL COST		998,400	967,200	1,088,980	1,077,240	1,077,240
6000	Intragovernmental Charges	447,890	589,940	664,830	643,000	650,490
BUDGET UNIT COST		1,446,290	1,557,140	1,753,810	1,720,240	1,727,730
7000	Intragovernmental Revenue	-0-	-0-	-0-	-0-	-0-
FUNCTION COST		1,446,290	1,557,140	1,753,810	1,720,240	1,727,730
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	2,830	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	2,830	-0-	-0-	-0-	-0-
	State Revenue	625,740	666,220	778,690	659,240	659,240
	Federal Revenue	64,010	69,440	69,440	69,400	69,400
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		692,580	735,660	848,130	728,640	728,640
LOCAL TAXES REQUIRED		753,710	821,480	905,680	991,600	999,090
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Lieutenant		17N F	1	1	1	1
Police Sergeant		27P F	6	6	6	6
Police Investigator II		26P F	1	1	1	1
Patrol Officer		25P F	7	7	7	7
Police Clerk I		24P D-E 12P1 C-D	-0-	1	1	1
TOTAL			15	16	16	16
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. Police	UNIT NO. 6001	DIV. Investigation Services	UNIT NO. 6700	SEC. Property Crimes	UNIT NO. 6730
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MISSION
Provide initial and follow-up investigations of property crime offenses, recover stolen property and identify, arrest, and assist in the prosecution of offenders.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Lieutenant will provide supervision for 18 officers, establish procedures, evaluate activities and review and assign cases. All officers will provide initial and follow-up investigation of reported property crime cases, recover stolen property, identify and apprehend suspects and assist in the prosecution of offenders. One Police Clerk I provides administrative support.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
Receive 8,449 property crime cases for initial and follow-up investigation in the following categories: Burglary Larceny (from building and person) Embezzlement Fraud Forgery Non-sufficient fund checks Auto theft	Screen and assign cases Conduct crime scene investigation Interview victims and witnesses Conduct line-ups Identify and apprehend suspects Locate and submit evidence for laboratory analysis Recover and return stolen property Assist in the prosecution of offenders	Close and clear 1,613 cases Recover stolen property in the amount of \$777,514 File 435 criminal charges

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Number of cases assigned	4,183	4,183	4,183
Percentage of total cases assigned	62%	59%	49%
Number of cases closed	1,613	1,613	1,613
Clearance rate of assigned cases	38%	38%	38%
Number of charges filed	395	395	395

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Investigation Services	6700	Property Crimes	6730	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	1,069,850	1,105,680	1,235,590	1,223,710	1,223,710
2000	Supplies	2,780	3,450	3,760	3,760	3,760
3000	Other Services & Charges	48,460	27,360	65,280	65,280	65,280
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	1,310	4,060	5,280	5,280	5,280
DIRECT ORGANIZATIONAL COST		1,122,400	1,140,550	1,309,910	1,298,030	1,298,030
6000	Intragovernmental Charges	346,890	362,070	347,610	411,150	415,070
BUDGET UNIT COST		1,469,290	1,502,620	1,657,520	1,709,180	1,713,100
7000	Intragovernmental Revenue	-0-	-0-	-0-	-0-	-0-
FUNCTION COST		1,469,290	1,502,620	1,657,520	1,709,180	1,713,100
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	9,210	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	9,210	-0-	-0-	-0-	-0-
	State Revenue	469,160	443,940	518,380	439,030	439,030
	Federal Revenue	44,940	46,280	46,280	46,260	46,260
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		523,310	490,220	564,660	485,290	485,290
LOCAL TAXES REQUIRED		945,980	1,012,400	1,092,860	1,223,890	1,227,810
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
	Police Lieutenant	17N F	1	1	1	1
	Police Investigator	27P F	6	6	6	6
	Police Investigator II	26P F	2	2	2	2
	Patrol Officer	25P F	10	10	10	10
		24P E-F				
	Police Clerk I	12P1 F	-0-	1	1	1
TOTAL			19	20	20	20
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

1981 WORK PROGRAM

DEPT. - Police	UNIT NO. 6001	DIV. Investigation Services	UNIT NO. 6700	SEC. Metro	UNIT NO. 6740
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MISSION
Reduce the availability of narcotics and dangerous drugs within the Anchorage area by identifying the source of distribution, apprehending offenders and assisting in their prosecution.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE One Lieutenant, three Patrol Officers, one Police Clerk I, and two Alaska State Troopers utilizing approximately \$130,000 in State funds for buy money, expenses, informant fees, and payment to special officers will identify persons involved in illicit drug trafficking. The unit will also coordinate activities and information with other law enforcement agencies both within and outside the State of Alaska.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
Receive 700 drug related cases for initial and follow-up investigation	Screen and assign those cases to be worked; conduct undercover operation (interviews, surveillances, develop informants); coordinate developed information, initiate arrest and assist in prosecution; assist other agencies in drug abuse investigations; initiate and serve search warrants; seize drugs. Recover stolen property	Initiate 500 drug related investigations File 96 criminal charges for drug related offenses Seize \$800,000 worth of illegal dangerous drugs and narcotics

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Total cases received	775	700	700
Number of cases assigned	550	500	500
Number of arrests	106	96	96
Dollar value of drugs seized	\$702,087	\$800,000	\$800,000

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Investigation Services	6700	Metro	6740	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	294,030	295,860	330,200	330,200	330,200
2000	Supplies	4,000	7,630	5,480	5,480	5,480
3000	Other Services & Charges	22,460	24,830	30,730	30,730	30,730
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	4,270	3,580	2,490	2,490	2,490
DIRECT ORGANIZATIONAL COST		324,760	331,900	368,900	368,900	368,900
6000	Intragovernmental Charges	187,080	182,430	179,140	215,630	217,440
BUDGET UNIT COST		511,840	514,330	548,040	584,530	586,340
7000	Intragovernmental Revenue	-0-	-0-	-0-	-0-	-0-
FUNCTION COST		511,840	514,330	548,040	584,530	586,340
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	266,330	221,680	259,760	219,960	219,960
	Federal Revenue	27,240	23,110	23,110	23,100	23,100
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		293,570	244,790	282,870	243,060	243,060
LOCAL TAXES REQUIRED		218,270	269,540	265,170	341,470	343,280
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Lieutenant		17N F	1	1	1	1
Patrol Officer		25P F 24P E-F	3	3	3	3
Police Clerk I		12P1 F	1	1	1	1
TOTAL			5	5	5	5
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. Police	UNIT NO. 6001	DIV. Investigation Services	UNIT NO. 6700	SEC. Youth Services	UNIT NO. 6750
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MISSION

To provide investigation, counseling and referral services for all reported cases and assistance requests involving juveniles in the Anchorage Police Service Area.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

Five Patrol Officers, one Investigator II, one Sergeant, providing services consisting of the investigation of all types of person and property crimes involving juveniles, arresting and facilitating the prosecution of adults who have committed crimes against juveniles and insure proper disposition of all Anchorage Police Department cases involving juveniles.

WORKLOAD

Receive 5,225 juvenile related cases in all crime categories

Receive 7,800 requests for public assistance

WORK ACTIVITIES

Screen all incoming cases resulting in assigning and referring cases; investigate assigned cases, resulting in interviews, report arrests, property recovery and case clearance; assist in court disposition of offenders

Provide counseling and referrals in family and juvenile related matters

SERVICE PRODUCTS/OUTCOME

Close and clear 792 assigned cases
Review and refer to intake and Department of Social Services

Interview and provide referrals assistance for 5,676 persons
Provide counseling and assistance for 2,124 persons

CHANGES FROM CURRENT LEVEL

None

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Number of cases assigned	1,706	1,183	1,183
Percent of total cases assigned	29%	29%	23%
Number of cases closed	730	792	792
Number of charges filed	654	718	718
Clearance rate/assigned cases	67%	67%	67%

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Investigation Services	6700	Youth Services	6750	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	375,510	404,690	428,700	428,700	428,700
2000	Supplies	1,280	1,590	1,940	1,940	1,940
3000	Other Services & Charges	18,950	10,320	18,140	18,140	18,140
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	760	1,600	1,160	1,160	1,160
DIRECT ORGANIZATIONAL COST		396,500	418,200	449,940	449,940	449,940
6000	Intragovernmental Charges	133,110	142,960	130,720	155,590	156,800
BUDGET UNIT COST		529,610	561,160	580,660	605,530	606,740
7000	Intragovernmental Revenue	-0-	-0-	-0-	-0-	-0-
FUNCTION COST		529,610	561,160	580,660	605,530	606,740
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	-0-	-0-	-0-	-0-	-0-
	Charges for Services	-0-	-0-	-0-	-0-	-0-
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	-0-	-0-	-0-	-0-	-0-
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		-0-	-0-	-0-	-0-	-0-
LOCAL TAXES REQUIRED		529,610	561,160	580,660	605,530	606,740
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
Police Sergeant		27P F	1	1	1	1
Police Investigator II		26P F	1	1	1	1
Patrol Officer		25P F 24P D-F	5	5	5	5
TOTAL			7	7	7	7
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			

DEPT. Police	UNIT NO. 6001	DIV. Investigation Services	UNIT NO. 6700	SEC. Warrants	UNIT NO. 6760
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MISSION

To provide transportation and attendant security for Municipal prisoners and locate and serve upon persons named in arrest warrants, summons, subpoenas and orders to show cause, that are generated by the District Court in response to Anchorage Municipal Code.

SUMMARY DESCRIPTION OF 1981 LEVEL OF SERVICE

One Sergeant, eight Warrant Officers, one Clerk II, one Clerk I will provide transportation and security for all Municipal prisoners, from one or more of five (5) detention facilities to court and back, receive from the court, process and serve the following legal process: subpoenas, summons, order to show cause, warrants and parking summons. Provide liaison with the Court, Prosecutor, and Detention facilities.

WORKLOAD	WORK ACTIVITIES	SERVICE PRODUCTS/OUTCOME
Receive 34,518 legal documents from the Court	Daily pick up of prisoners from five detention facilities for transport to court and back Receive all Municipal legal documents Make log entry on all summons subpoenas, orders to show cause warrants and parking summons Serve documents as soon as possible, in order of priority Enter all warrants into computer Assemble and file all parking summons	Transport all Municipal prisoners from local detention facilities to court and back Serve 46 percent of all legal process documents received from the court

CHANGES FROM CURRENT LEVEL

Additional Warrant Officer position will allow for an increase in traffic summons served and in revenues from traffic violations fines.

PERFORMANCE MEASURES FOR THIS LEVEL OF SERVICE

DESCRIPTION	1979 ACTUAL	1980 BUDGETED	1981 PLANNED
Prisoners transported	2,570	2,830	3,000
Total documents received	28,530	31,380	34,518
Total documents served	11,373	12,510	16,140
Face value/documents served	\$443,996	\$448,395	\$557,903
Percent of total documents served	39%	39%	46%

DEPT.	Unit No.	DIV.	Unit No.	SEC.	Unit No.	
Police	6001	Investigation Services	6700	Warrants	6760	
FINANCIAL RESOURCES		1979	1980	1981		
		ACTUAL	REVISED	REQUESTED	RECOMMENDED	APPROVED
1000	Personal Services	432,280	478,750	529,220	569,320	569,320
2000	Supplies	2,460	2,180	2,660	2,660	2,660
3000	Other Services & Charges	41,930	34,500	42,460	43,370	43,370
4000	Debt Service	-0-	-0-	-0-	-0-	-0-
5000	Capital Outlay	1,220	13,680	3,490	3,490	3,490
DIRECT ORGANIZATIONAL COST		477,890	529,110	577,830	618,840	618,840
6000	Intragovernmental Charges	219,090	243,140	215,210	252,660	258,960
BUDGET UNIT COST		696,980	772,250	793,040	871,500	877,800
7000	Intragovernmental Revenue	-0-	-0-	-0-	46,170	46,170
FUNCTION COST		696,980	772,250	793,040	825,330	831,630
Local Revenue:						
	Taxes Other Than Property	-0-	-0-	-0-	-0-	-0-
	Licenses and Permits	-0-	-0-	-0-	-0-	-0-
	Fines and Forfeitures	49,280	60,000	60,000	60,000	60,000
	Charges for Services	1,660	-0-	1,600	1,600	1,600
	Other Local Revenue	-0-	-0-	-0-	-0-	-0-
	Total Local Revenue	50,940	60,000	61,600	61,600	61,600
	State Revenue	-0-	-0-	-0-	-0-	-0-
	Federal Revenue	-0-	-0-	-0-	-0-	-0-
	Fund Balance Appropriated	-0-	-0-	-0-	-0-	-0-
TOTAL REVENUES		50,940	60,000	61,600	61,600	61,600
LOCAL TAXES REQUIRED		646,040	712,250	731,440	763,730	770,030
PERSONNEL RESOURCES		RANGE & STEP	1980 BUDGET	1981		
				REQUESTED	RECOMMENDED	APPROVED
	Police Sergeant	27P F	1	1	1	1
	Warrant Officer	24P C-F	7	7	8	8
	Police Clerk II	14P1 F	1	1	1	1
	Police Clerk I	12P1 F	1	1	1	1
TOTAL			10	10	11	11
NUMBER OF CETA POSITIONS SUPPORTING THIS BUDGET UNIT:			-0-			