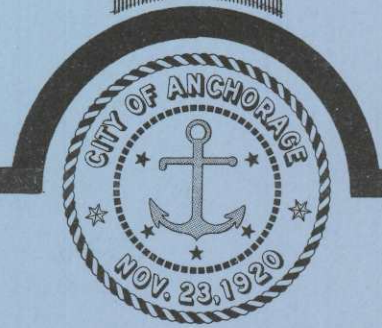
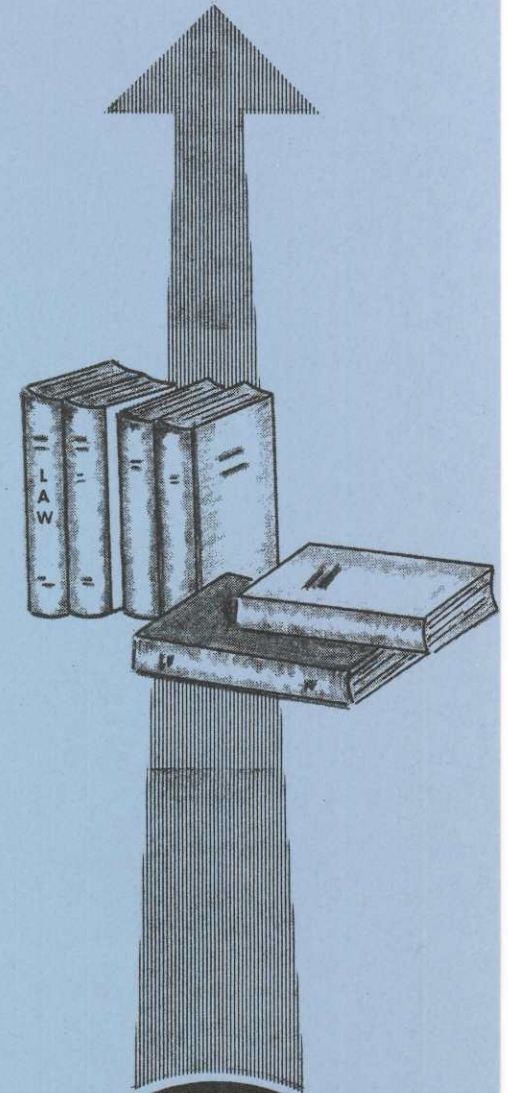


ANNUAL BUDGET



CITY ATTORNEY

CITY OF ANCHORAGE

DEPARTMENT				DEPARTMENT SUMMARY			PAGE
LAW							C81
DIVISIONS	1969	1970	1971	1972	1973		
	ACTUAL	ACTUAL	ACTUAL	REVISED BUDGET	REQUEST	RECOMMEND.	APPROVED
City Attorney	136,845	162,126	253,694	291,277	361,310	361,320	361,320
Property Management	64,961	75,748	78,441	85,180	141,710	136,710	130,720
Total	201,806	237,874	332,135	376,457	503,020	498,030	492,040
Less Charges to Others	73,747	84,815	106,424	151,400	222,800	233,800	233,800
TOTAL	128,059	153,059	225,711	225,057	280,220	264,230	258,240

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	SUMMARY	A	PAGE
Law	City Attorney	1004.10			C82

ACCOUNT SUMMARY

EXPENDITURE CLASSIFICATION	1969	1970	1971	1972	1973		
	ACTUAL	ACTUAL	ACTUAL	REVISED BUDGET	REQUEST	RECOMMEND	APPROVED
Personal Services	108,429	118,347	204,535	239,280	291,040	291,030	291,030
Contractual	14,780	11,765	21,870	22,460	38,770	38,790	38,790
Supplies	1,446	2,770	2,321	13,537	9,000	9,000	9,000
Other Costs	8,083	24,190	11,201	10,000	15,000	15,000	15,000
Capital Outlay	4,107	5,054	13,767	6,000	7,500	7,500	7,500
	136,845	162,126	253,694	291,277	361,310	361,320	361,320
Less Interfund Charges	(43,002)	(49,334)	(55,772)	(96,400)	(136,950)	(136,950)	(136,950)
Total	93,843	112,792	197,922	194,877	224,360	224,370	224,370

CITY OF ANCHORAGE

DEPARTMENT Law	DIVISION City Attorney	ACCOUNT TITLE 1004.10	ACCOUNT NUMBER	WORK PROGRAM C83
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NEEDS OR PROBLEMS:

The City Attorney's office is still faced with a critical shortage of space. At the time of preparation of this budget one attorney is using the law library table as his desk and office and another has been given a desk in a hallway between the space occupied by the City Attorney's office and the Property Management Office. Both locations are entirely unsatisfactory for maximum concentration. As a result of this space shortage the law library cannot be utilized as a conference room--nor can it be satisfactorily utilized as a law library because to do so would disturb the individual who is now using it as an office. If the department is to attract and hold qualified legal staff the problem of individual offices for the attorneys must be solved without delay.

AGENCY GOALS:

During the year 1973 the City Attorney's office expects to dispose of the tidelands litigation which has been a major problem confronting the office. In addition, a completely rewritten version of the Anchorage City Code should be available in the early weeks of 1973. In addition to this, the departemnt intends to handle all utility matters having to do with utilities owned by the City, thereby negating contracted counsel for this purpose. This goal will require the addition of another attorney position for the purpose of handling telephone utility matters. Through this system the City will save many thousands of dollars each year in legal costs. The City Attorney's office is also investigating the possibilities of self-insurance to at least a percentage of the liability exposure now insured.

PROGRESS EVALUATION:

1972 saw a complete revision of the Anchorage City Code. While litigation is still in progress on such matters as the right of the state to receive jury fees from the city in city court cases, etc., many cases have been satisfactorily closed. A great deal of the backlog in the municipal court has been eradicated and the docket is proceeding in an orderly and efficient manner.

CITY OF ANCHORAGE

DEPARTMENT		ACCOUNT TITLE		ACCOUNT NUMBER		DETAIL		B	PAGE
Law		City Attorney		1004.10					C84
CODE NO.	EXPENDITURE CLASSIFICATION	1971	1972	1973					
		ACTUAL	REVISED BUDGET	REQUEST	RECOMMEND	APPROVED			
<u>Personal Services</u>									
8110	Salaries	147,319	195,740	245,000	242,550	242,550			
8120	Overtime	798	1,000	2,000	2,000	2,000			
8140	Liability & Workmen's Comp. Ins.	2,494	3,340	3,590	4,400	4,400			
8141	Classified Retirement Plan	1,448	11,470	11,470	11,470	11,470			
8142	Insurance (Life)	279	350	430	430	430			
8143	Medical Insurance	1,970	3,300	4,470	4,470	4,470			
8144	Social Security	5,160	5,750	6,080	7,710	7,710			
8180	Contracted Labor	45,067	18,330	18,000	18,000	18,000			
	Total	204,535	239,280	291,040	291,030	291,030			
<u>Contractual</u>									
8202	Job Recruitment	2,080							
8211	Duplicating	2,606	2,800	3,500	3,500	3,500			
8212	Licenses, Permits, Notary Fees		100	100	100	100			
8221	Telephone, Telegraph, Switchboard	3,465	3,500	4,000	4,000	4,000			
8235	Tuition Refunds		500	500	500	500			
8251	City Owned Equipment	-0-	-0-	1,080	1,080	1,080			
8252	Other Rentals	2,396	3,330	11,260	11,260	11,260			
8254	Space Rental	5,190	5,550	9,580	9,600	9,600			
8261	Repairs & Maintenance-City Forces	2,560		500	500	500			
8262	Other Repairs & Maint.		650	750	750	750			
8270	Travel	1,882	4,000	4,500	4,500	4,500			
8271	Dues & Subscriptions	1,691	2,030	3,000	3,000	3,000			
	Total	21,870	22,460	38,770	38,790	38,790			
<u>Supplies</u>									
8301	Materials (Supp. to Code)		10,837	6,000	6,000	6,000			
8303	Office Supplies & Postage	2,321	2,700	3,000	3,000	3,000			
	Total	2,321	13,537	9,000	9,000	9,000			

CITY OF ANCHORAGE

DEPARTMENT		ACCOUNT TITLE		ACCOUNT NUMBER		DETAIL		B	PAGE
Law		City Attorney		1004.10					C85
CODE NO.	EXPENDITURE CLASSIFICATION	1971	1972	1973					
		ACTUAL	REVISED BUDGET	REQUEST	RECOMMEND	APPROVED			
	<u>Other Charges</u>								
8432	Contribution to Equip. & Supply	-0-	-0-	2,500	2,500	2,500			
8436	Cost of Litigation	11,201	10,000	12,500	12,500	12,500			
	Total	11,201	10,000	15,000	15,000	15,000			
	<u>Capital</u>								
8602	Buildings	4,271							
8604	Law Books	4,915	5,000	5,000	5,000	5,000			
8605	Machinery & Equipment	4,581	1,000	2,500	2,500	2,500			
	Total	13,767	6,000	7,500	7,500	7,500			
	Totals	253,694	291,277	361,310	361,320	361,320			
8801	Reimbursable Charges to Others	(55,772)	(96,400)	(136,950)	(136,950)	(136,950)			
	Total Operating Budget	197,922	194,877	224,360	224,370	224,370			

DEPARTMENT LAW	ACCOUNT TITLE CITY ATTORNEY	ACCOUNT NUMBER 10.04.10	PERSONNEL	C	PAGE C86
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CLASSIFICATION	RANGE	SALARY RATE	EMPLOYEES CURRENT *BUDGET	1973					
				* REQUEST	* RECOMMEND	* APPROVED			
CITY ATTORNEY	-	32,400	1	1	32,400	1	32,400	1	32,400
DEPUTY CITY ATTORNEY	43	2015-2453	1	1	29,436	1	29,436	1	29,436
CITY ATTORNEY III	43	2015-2453	1	1	28,044	1	28,044	1	28,044
ASST. CITY ATTORNEY II	40	1790-2180	1	1	25,579	1	25,579	1	25,579
ASST. CITY ATTORNEY I	37	1592-1939	3	3	63,371	3	63,371	3	63,371
ADMINISTRATIVE ASST. I	23	919-1119	1	1	12,092	1	12,092	1	12,092
ADMINISTRATIVE SECRETARY	18	755-919	1	1	11,028	1	11,028	1	11,028
LEGAL SECRETARY I	17	725-884	2	2	17,730	2	17,730	2	17,730
CLERK IV	15	671-817	1	1	9,124	1	9,124	1	9,124
CLERK III	14	646-787	1	1	7,827	1	7,827	1	7,827
LAW CLERK (TEMPORARY)	-	\$1000 Mon.	1/4	1/4	3,000	1/4	3,000	1/4	3,000
CLERK IV (Part-Time)	15	671-817	3/4	3/4	5,368	3/4	5,368	3/4	5,368
VACATION REPLACEMENTS			14	14	244,999	14	244,999	14	244,999
LESS 2% VACANCY FACTOR					2,500		2,500		2,500
					(2,500)		(4,950)		(4,950)
TOTAL			14	14	244,999	14	242,549	14	242,549

* This column used for number of employees in each class.

COMMENTARY

CITY OF ANCHORAGE

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE	
Law	City Attorney	1004.10			C87	
				<u>Department Request</u>	<u>Manager Recommends</u>	<u>Council Approved</u>
8110	<u>Salaries</u>					
	No change in salaries except normal in-grade raises			244,999	244,999	244,999
8120	<u>Overtime</u> - this has been increased substantially over 1972. In view of the proposed increase in attorney staff and the over-all increased volume of work being processed through the City Attorney's office, it is anticipated that increased overtime will be an inevitable result.			2,000	2,000	2,000
8180	<u>Contracted Labor</u> - It is necessary to budget for the services of a contracted Public Defender until pending litigation involving the right to counsel in that area is finally resolved.			18,000	18,000	18,000
8211	<u>Duplicating</u> - the amount budgeted for 1972 is inadequate and it is anticipated the funds in this account will not be sufficient to finish out the year.			3,500	3,500	3,500
8221	<u>Telephone, Telegraph & Switchboard</u> - Slight increase over 1972. It appears that there will be a deficiency in this account in the 1972 budget before year's end.			4,000	4,000	4,000
8235	<u>Tuition Refunds</u> - Clerical staff have indicated interest in business courses and seminars which will be offered next year, 1973.			500	500	500
8252	<u>Rentals</u> - This covers the rental of a Magnetic Card Selectric Typewriter, 1 copying machine and 2 MTST Typewriters. Because of the tremendously increased volume of work it is either going to be necessary to add another Legal Secretary to the staff or supply the two present legal secretaries with MTST typewriters. The latter approach is by far the less expensive approach. An IBM study revealed					

CITY OF ANCHORAGE

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE
Law	City Attorney	1004.10			C88
8252	<u>Rentals - continued</u> - that approximately 6.8 days were being spent each month by personnel going to and from the copying machines in the building. Supplying the department with its own copying machine will not only save approximately 48 hours pay-time per month but will actually save the department money--since the cost or rental of the copying machine is less than the 48-hour per month pay-time consumed now. In addition, the overall efficiency of the office will be improved and the work processes speeded up.				
			<u>Department Request</u>	<u>Manager Recommends</u>	<u>Council Approved</u>
			11,256	11,256	11,256
8254	<u>Space Rental</u> - It is anticipated that the City Attorney's office will be taking over the space presently occupied by Property Management, and allowance has been made for this in the budget figure for 1973. The present space is totally inadequate, and the situation is fast becoming critical.				
			9,580	9,580	9,580
8261	<u>Repairs & Maintenance-City Forces</u> - Soundproofing of several offices adjacent to the MTST typing stations in order to moderate the noise level.				
			500	500	500
8262	<u>Other Repairs & Maintenance</u> - Contracted services of IBM Corporation for keeping typewriters, recording and transcribing equipment in order.				
			750	750	750
8270	<u>Travel</u> - This covers 1 trip to the National Institute of Municipal Law Officers convention for City Attorney; Legal Seminar of the American Public Power Association for Deputy City Attorney, 1 trip to the American Traffic Institute Seminary for City Prosecutor, travel to Bar Convention in Fairbanks for three attorneys, 3 meetings of the Alaska Municipal League, 1 trip to Southwest Legal Foundation Prosecutor's Seminar, 1 trip to Joint Fairbanks-Anchorage council meeting, and approximately four to five trips to Juneau on legislative matters by the City Attorney				
			4,500	4,500	4,500

CITY OF ANCHORAGE

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE	
Law	City Attorney	1004.10			C89	
				<u>Department Request</u>	<u>Manager Recommends</u>	<u>Council Approved</u>
8271	<u>Dues & Subscriptions</u> - Amount budgeted in 1972 will probably be expended several months before the end of the year. In order to keep the attorneys informed they must be supplied with current publications, which are the tools of their trade.			3,000	3,000	3,000
8301	<u>Materials</u> - Cost of supplementing the Anchorage Code of Ordinances.			6,000	6,000	6,000
8303	<u>Office Supplies & Postage</u> - Has been increased by the sum of \$300 over 1972. Our present budget is not adequate and in view of the increased staff and output, funds are needed in excess of the 1972 budget.			3,000	3,000	3,000
8432	<u>Contribution to Equipment & Supply</u> - Purchase of one four door compact sedan w/automatic shift.			2,500	2,500	2,500
8436	<u>Cost of Litigation</u> - The figure of \$10,000 which has been allocated to this account for over five years is not adequate and there undoubtedly will be an over-run in the 1972 budget.			12,500	12,500	12,500
8604	<u>Law Books</u> - No change.			5,000	5,000	5,000
8605	<u>Machinery & Equipment</u> - The attorney presently using the law library conference table for his office has no office furniture at all, since none was budgeted for this purpose in 1972. The attorney presently located in the hallway between City Attorney's office and Property Management office is functioning with cast-off equipment which is obsolescent to say the least. Both of these attorneys will need to be equipped with desks, chairs, recording equipment, and related office furniture. The civil and criminal divisions are both desperate for additional file cabinets.			2,500	2,500	2,500

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE
LAW	CITY ATTORNEY	10.04.10			C90

8801 CHARGES TO OTHERS				<u>Department Request</u>	<u>Manager Recommends</u>	<u>Council Approved</u>
	<u>Retainer</u>	<u>Est. Hrs. at \$45/Hr.</u>	<u>Cost</u>			
Telephone	9,000	1260	\$56,700	(65,700)	(65,700)	(65,700)
ML&P	9,000	732	32,940	(41,940)	(41,940)	(41,940)
Port	3,000	152	6,840	(9,840)	(9,840)	(9,840)
Water	<u>3,000</u>	<u>216</u>	<u>9,720</u>	<u>(12,720)</u>	<u>(12,720)</u>	<u>(12,720)</u>
	24,000	2360	\$106,200	(\$130,200)	(130,200)	(130,200)
P.W. Projects		100	4,500	(4,500)	(4,500)	(4,500)
Refuse		20	900	(900)	(900)	(900)
Parking		5	225	(225)	(225)	(225)
Equipment & Supply		20	900	(900)	(900)	(900)
Industrial Park		5	225	<u>(225)</u>	<u>(225)</u>	<u>(225)</u>
				(6,750)	(6,750)	(6,750)
			TOTAL:	(\$136,950)	(136,950)	(136,950)

CITY OF ANCHORAGE

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	SUMMARY	A	PAGE
Law	Property Management	1004.20			C91

ACCOUNT SUMMARY

EXPENDITURE CLASSIFICATION	1969 ACTUAL	1970 ACTUAL	1971 ACTUAL	1972 REVISED BUDGET	1973		
					REQUEST	RECOMMEND	APPROVED
Personal Services	56,497	65,023	64,970	74,210	110,950	109,950	109,950
Contractural	8,062	7,727	11,614	10,470	29,810	25,810	19,820
Supplies	402	525	424	500	600	600	600
Other Costs		2,305	-0-	-0-	-0-	-0-	-0-
Capital Outlay		168	1,433	-0-	350	350	350
	64,961	75,748	78,441	85,180	141,710	136,710	130,720
Less Interfund Charges	30,745	35,481	50,652	55,000	85,850	96,850	96,850
Total	34,216	40,267	27,789	30,180	55,860	39,860	33,870

WORK PROGRAM

1. Needs or Problems - The Property Management Office provides a service to all City Departments which require an interest in property, including fee purchase, easements, leasing, etc. We are involved in many facets of planning, zoning and other City or areawide programs or studies. We submit many comments and/or reports regarding such items as - Borough zoning programs, C.B.D., Ellerbe Report, State Administrative Code, appraisals, Cook Inlet Airspace Study, streets and highways planning, park planning, public complaints, coordination of utilities placement, etc. We act as a co-ordinator for City Administration in some programs.

2. Program Goals

a) Our main goal is to obtain a better evaluation and control of City-owned or operated real estate. At present this control is fragmented between departments (Port, Public Works, MI&P, Telephone, Parks and Recreation, etc.) This will require an updated, more concise and complete inventory of City owned or operated properties, including appraisals of land and improvements involved.

b) Attempt to increase coordination between City Departments.

c) Our work keeps us constantly in touch with other public and private agencies. We have attempted and will increasingly attempt to use this medium for cooperation with these groups.

DEPARTMENT	DIVISION	ACCOUNT TITLE	ACCOUNT NUMBER	WORK PROGRAM
Law	Property Management	1004.20		

d) Anything, within our prerogatives, toward better public relations.

3. Program Objectives - Our program objectives are basically program goals.

One difference will be the microfilming of PMO records which will be accomplished in 1973 if budget approval is granted.

4. Progress Evaluation - We have made some progress in defining what PMO records should be retained on microfilm. However, despite additional personnel on the staff, this program has not developed as fast as anticipated.

Number of easements, permits, petitions, petition signatures,
leases, billings, etc.

Requested in 1971 2106

Requested in 1972 1692

CITY OF ANCHORAGE

DEPARTMENT		ACCOUNT TITLE		ACCOUNT NUMBER		DETAIL		B	PAGE
Law		Property Management		1004.20					C93
CODE NO.	EXPENDITURE CLASSIFICATION	1971	1972	1973					
		ACTUAL	REVISED BUDGET	REQUEST	RECOMMEND	APPROVED			
	<u>Personal Services</u>								
8110	Salaries	56,371	61,440	93,560	93,560	93,560			
8120	Overtime	29	250	250	250	250			
8140	Liability & Workmen's Comp. Ins.	919	990	1,680	1,680	1,680			
8141	Retirement Plans	3,901	4,650	5,700	5,700	5,700			
8142	Life Insurance	146	140	240	240	240			
8143	Medical Insurance	1,943	1,990	3,290	3,290	3,290			
8144	Social Security	1,661	2,250	3,730	3,730	3,730			
8180	Contracted Labor		2,500	2,500	1,500	1,500			
	Total	64,970	74,210	110,950	109,950	109,950			
	<u>Contractual</u>								
8201	Advertising		250	250	250	250			
8211	Duplicating	825	750	1,300	1,300	1,300			
8221	Telephone, Telegraph, Switchboard	1,414	1,800	2,520	2,520	2,520			
8235	Tuition Refunds	176	100	100	100	100			
8236	School & Training Programs		180	500	500	500			
8241	Inter-Department Charges	358	-0-	10,000	10,000	4,010			
8251	City Owned Vehicles or Equipment	1,463	2,340	3,060	2,240	2,240			
8252	Other Vehicles or Equipment		-0-		-0-	-0-			
8254	Space Rental - City Buildings	3,360	3,650	4,480	-0-	-0-			
8255	Land and Building Leased	-0-	-0-	-0-	7,900	7,900			
8261	Repairs & Maintenance - City	2,640	-0-	6,000	-0-	-0-			
8270	Travel	1,106	1,200	1,400	800	800			
8271	Dues and Subscriptions	272	200	200	200	200			
	Total	11,614	10,470	29,810	25,810	19,820			
	<u>Supplies</u>								
8303	Office Supplies & Postage	424	500	600	600	600			
	<u>Capital</u>								
8605	Machinery and Equipment	1,433	-0-	350	350	350			
	Totals	78,441	85,180	141,710	136,710	130,720			
8801	Reimbursable Charges to Others	(50,652)	(55,000)	(85,850)	(96,850)	(96,850)			
	Total Operating Budget	27,789	30,180	55,860	39,860	33,870			

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	PERSONNEL	C	PAGE				
Law	Property Management	1004.20			C94				
CLASSIFICATION	RANGE	SALARY RATE	EMPLOYEES CURRENT *BUDGET	1973					
				* REQUEST	* RECOMMEND	* APPROVED			
Property Management Officer	30	1209 - 1471	1	1	19,417	1	19,417	1	19,417
Chief Right of Way Agent	26	1035 - 1258	1	1	15,850	1	15,850	1	15,850
Right of Way Agent	25	994 - 1209	1	1	15,512	1	15,512	1	15,512
Legal Steno I	16	671 - 817	1	1	10,404	1	10,404	1	10,404
<u>New Positions</u>			4	4	61,183	4	61,183	4	61,183
Staff Appraiser	29	1164-1415		1	16,344	1	16,344	1	16,344
Right of Way Agent	25	994 - 1209		1	12,588	1	12,588	1	12,588
Clerk II (Temporary - April - September)	11	575 - 699		1/2	3,450	1/2	3,450	1/2	3,450
				2 1/2	32,382	2 1/2	32,382	2 1/2	32,382
TOTAL			4	6 1/2	93,565	6 1/2	93,565	6 1/2	93,565
* This column used for number of employees in each class.									
COMMENTARY									

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE	
Law	Property Management	1004.20			C95	
				<u>Department Request</u>	<u>Manager Recommends</u>	<u>Council Approved</u>
8110	Salaries - For the Budget year 1972 the PMO Section retained two personnel from the P.E.P. Program (R/W Agent and Clerk II).					
	For 1973 we request that the R/W Agent position be incorporated as permanent.					
	For the Clerk II we request a temporary assignment of 6 months (April through September) or a continuation of the P.E.P. Program for the position.					
	Projecting the Capital Improvement Programs of the City (Public Works, Parks and Recreation and ATU) we can foresee an increased workload, in Right of Way Procurement, of 20 to 25% for 1973.					
	Right of Way Agent New Permanent Position	\$12,588				
	Clerk II (Temporary) 6 months	3,450				
		<u>\$16,038</u>				
	Staff Appraiser		16,038	16,038	16,038	
			16,344	16,344	16,344	
8120	Overtime - With expanded programs (Public Works, ATU, Parks, etc.) we can foresee possible use of a minimum amount of chargeable overtime.		250	250	250	
8180	Contracted Labor - Misc. appraisals, engineering services, title research, litigation reports, etc.		2,500	1,500	1,500	
8241	Microfilm (documents and other file information)					
	Since the early 1950's the PMO files have accumulated a large number of documents and correspondence. This information is presently stored in 8 four-drawer legal files. To continue this type operation would require purchase of an additional file in 1973. As a part of contracted labor we request \$10,000 to microfilm documents and certain historical correspondence in 1973.					
			10,000	10,000	4,010	

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE
Law	Property Management	1004.20			C96
		<u>Department Request</u>	<u>Manager Recommends</u>	<u>Council Approved</u>	
8201 - Advertising - Misc. lease, sale or other property advertising		250	250	250	
8211 - Duplicating - In 1972 our request for \$1000 for this item was reduced to \$750. At the end of July 1972 we were overdrawn on this account and a budget transfer will be required to balance.		1,300	1,300	1,300	
<p>Due to apparent increase in 1973 activity we request an increase of \$300 over our original 1972 request.</p>					
8221 - Telephone, Telegraph, Switchboard - The PMO telephone communications involves three station extensions with 6 phone connections and an intercom system through the City Attorney's office.		2,400	2,400	2,400	
<p>From our Budget Status Report through July of 1972 it appears that this item will be overdrawn prior to December 31, 1972 in an amount of \$400+.</p> <p>We therefore request an increase for 1973 of \$600 to balance for 1973 what now appears to be either an increase in rate or stations and extensions.</p>					
8235 - Tuition Refunds - Community College Courses in Real Estate Law and Negotiations		100	100	100	

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE
Law	Property Management	1004.20			C97

	<u>Department Request</u>	<u>Manager Recommends</u>	<u>Council Approved</u>
8236 - School and Training Programs - American Right of Way Assn. courses in Negotiation and Right of Way Management. Short course 3 to 5 days. Normal cost \$80 to \$100 per participant per course. Cost of three course studies \$300. Salary continuance \$300 SREA or MAI Appraisal courses Budget for 1 two-week course at \$200 Salary continuance \$660	500	500	500
8251 - City-owned Vehicles - Rented from Equipment and Supply - 2 ea. at \$90 per mo.	3,060	2,240	2,240
8254 - Space Rental - City Buildings - Rental if we remain in present office space - \$2,576 If additional space is made available within the City Hall Annex, this office would require a minimum of 800 sq.ft. of usable space at 5.60 per sq.ft., (would equal \$4,480.00) Additional space if available \$1,904.00	4,480	-0-	-0-
8255 - Land & Buildings Leased		7,900	7,900
8261- Space renovation, if made available, should be considered, however, area possible is not known at this time.	6,000	-0-	-0-
8270 - Travel - Cost of Annual National and Regional American Right of Way Assoc. Seminar participation or, in lieu of Regional Seminar, an appraisal course.	1,400	800	800

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE
Law	Property Management	1004.20			C98

		<u>Department Request</u>	<u>Manager Recommends</u>	<u>Council Approved</u>
Comparative costs - American Right of Way Association Seminar - Phoenix, Arizona - 5 days -				
	Cost 800			
Regional Seminar - Washington State - 3 days -				
	Cost 600			
8271 - Dues and Subscriptions		200	200	200
	American Right of Way Assn. Dues 85			
	Misc. subscriptions, Appraisal Journal, periodicals, etc. <u>115</u>			
8303 - Office Supplies and Postage -		600	600	600
It is apparent that this item will come out close in the 1972 season. Expanded 1973 programs would dictate additional appropriation of \$100				
8605 - Machinery & Equip. - 1 Desk & Chair		352	352	352
8801 - Charges to Others - On a cost basis				
	Real Estate Appraisal Charges 19,350			
	Public Works Projects - even with 1973 expanded programs, we believe the 1972 figure is adequate 25,000			
	ML&P 6,000			
	ATU 1972 Budget request of 20,000 with expanded programs for 1973 25,000			
	Parks and Recreation Projects - 1972 request \$1500. With proposed 1973 expanded programs 8,000			
	Port 1,500			
	Traffic Engineering 1,000			
		85,850	85,850	85,850

CITY OF ANCHORAGE

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE
Law	Property Management	1004.20			C99

8801 - Reimbursable Charges to Others -

Retainers for Property Management Records

P. W. Projects

Telephone

ML&P

Water

Port

<u>Department Request</u>	<u>Manager Recommends</u>	<u>Council Approved</u>
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	4,000	4,000
	4,000	4,000
	1,000	1,000
	1,500	1,500
	500	500
	<u>11,000</u>	<u>11,000</u>