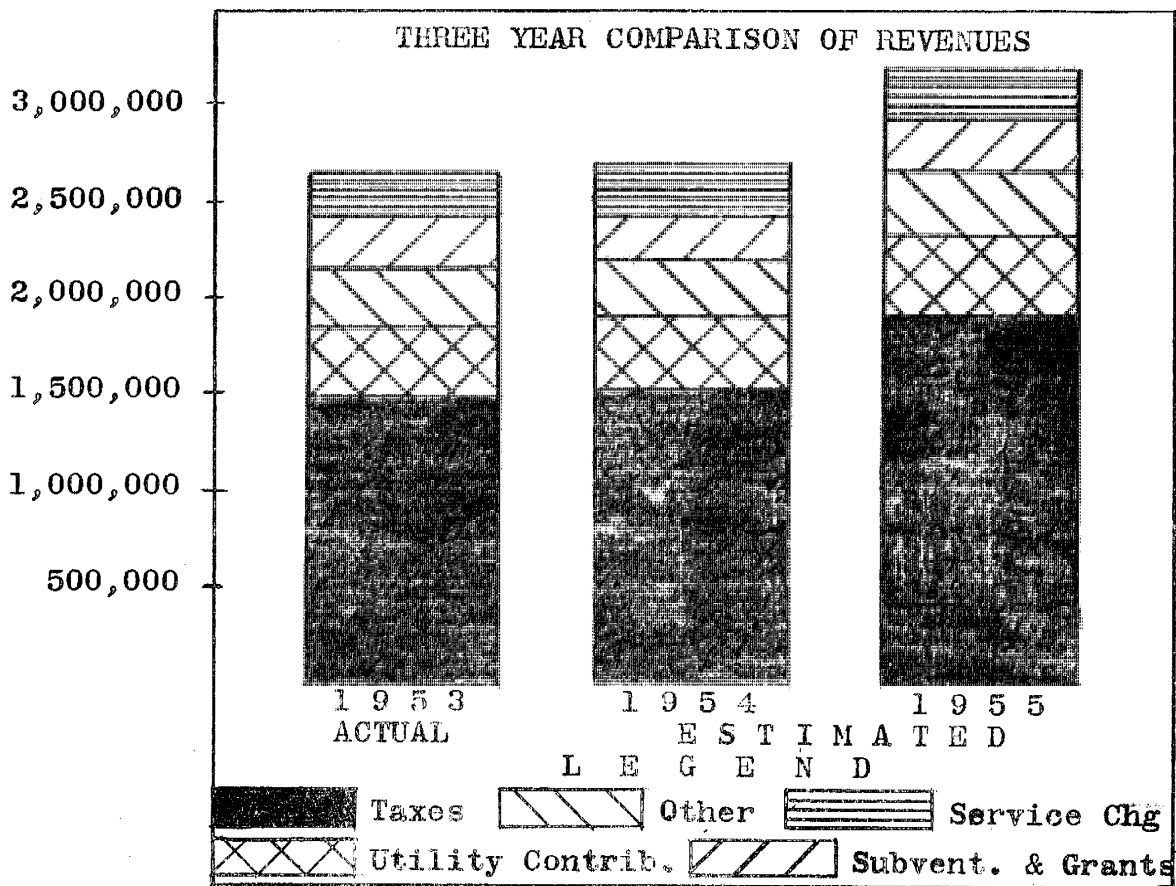


GENERAL FUND BUDGET

**City of Anchorage
1955**

1955 BUDGET SUMMARY OF
GENERAL FUND REVENUE ESTIMATES



1955 BUDGET SUMMARY OF
GENERAL FUND REVENUE ESTIMATES

<u>Source</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
General Property Taxes.....	\$1,341,492	\$1,722,036
Payments in Lieu of Tax.....	180,675	216,652
Special Assessments.....	906	-
Penalties & Interest on Tax Collections	16,000	20,000
Parking Meter Collections.....	61,500	65,000
Licenses & Permits.....	54,675	59,800
Court Fines, Forfeitures & Penalties.	97,000	101,000
Rental Revenue.....	15,075	38,350
Subventions & Grants.....	242,879	257,940
Service Charges.....	228,710	255,600
Miscellaneous.....	11,300	10,000
Sale of Property.....	1,800	1,200
Loussac Foundation Grant.....	30,500	29,850
	<hr/>	<hr/>
Total - General Fund Tax Revenue.	\$2,282,512	\$2,777,428
 <u>Revenues from Municipal Utility Funds:</u>		
Telephone Utility.....	33,008	35,000
Electric Distribution Utility.....	359,320	360,000
	<hr/>	<hr/>
Total - General Fund Resources...	\$2,674,840	\$3,172,428

EXPLANATION OF
1955 GENERAL FUND REVENUE ESTIMATES

General Property Taxes:

The 1955 General Property Tax Revenue has increased \$400,000 above the 1954 estimate. This increase has been made possible with the annexation of over 6-1/2 miles of territory to the City, and an increase in the number of assessments from 25,199 to 32,399. There was no change in taxation policy during the year.

The estimates of property tax revenue are summarized as follows:

Real Property valuation, land.....	\$ 12,863,711
Improvement valuation.....	55,293,100
Personal Property.....	18,847,350
Total.....	<u>\$ 87,004,161</u>
Tax Roll, estimated at 20 mills.....	1,740,083
Less Reserve for Uncollectables.....	(18,047)
Net Tax Revenue..	<u>\$ 1,722,036</u>

Payments in Lieu of Taxes:

The Alaska Housing Authority, operating a proprietary facility through occupancy of tax exempt properties, pay the only governmental payment in-lieu-of tax other than the City utilities. The payment is based upon an assessed valuation of the property occupied in the same manner as if it were being taxed. The City owned and operated utilities are charged the payment in-lieu-of tax equivalent to that which a private utility would pay, owning the same property value. A small amount of payment in-lieu is also collected from a few property owners living outside of the City, who have signed contracts for sewer connections and for this privilege pay the equivalent of a 10-mill levy on the property being served by the sewer connection. These revenues are summarized:

	Estimated <u>1954</u>	Estimated <u>1955</u>
Alaska Housing Authority.....	\$ 25,000	\$ 22,000
Low Rent \$ 9,000		
Other A.H.A \$13,000		
Telephone Utility.....	51,900	58,572
1954 Net Valuation \$2,928,617		

	<u>Estimated 1954</u>	<u>Estimated 1955</u>
Electric Utility.....	\$ 37,388	\$ 69,928
1954 Net Valuation		
Distribution \$1,937,846		
1954 Net Valuation		
Generation \$1,558,553		
Water Utility.....	64,187	65,652
1954 Net Valuation \$3,282,610		
Contract Payments.....	2,200	500
	<hr/>	<hr/>
Total.....	\$ 180,675	\$ 216,652

Special Assessments:

Special assessment payments to General Fund are being treated as direct payments into the Special Assessment Improvement District and, therefore, will not be shown hereafter as contributions to the General Fund.

Penalties and Interest:

Property taxes, licenses, and special assessments all carry a penalty for delinquency and add interest on the amount due during the period of delinquency. With the increased tax roll and increased activity in special assessments, it is anticipated that this item of revenue will increase in 1955 to \$20,000.

Parking Meter Collections:

Estimates are based on 830 meters, averaging approximately \$80 per year per meter gross. This average collected from each meter is less than in 1954, because the newer meters on the business fringe locations will tend to lower the average revenue for all meters.

Business Licenses and Permits:

	<u>Estimated 1954</u>	<u>Estimated 1955</u>
Taxi Zone & Terminal Fees.....	\$ 9,000	\$ 9,500
The reduction in the number of taxicab companies has reduced the number of cabs operating within the City, bringing about a stabilization of the taxicab service.		

	<u>Estimated 1954</u>	<u>Estimated 1955</u>
Alcoholic Beverage Permits..... The increase brought about by annexation of area with additional liquor dispensaries and liquor stores is already reflected in the 1954 estimate.	\$ 6,300	\$ 6,300
Licenses on Amusement Devices..... Licenses on amusement devices are collected by the Territory and refunds made to the City. Vending machine licenses are collected by the City, but our rates were decreased during the 1954 year.	8,725	9,000
Building and Trade Licenses..... With annexation it is anticipated that some increase in the number of \$25 licenses will be collected with 140 anticipated for 1955.	3,700	3,900
Chauffeur's Licenses..... The decrease in this account is due to the stabilization of the taxicab service business.	5,300	5,100
Other Business Licenses..... All businesses that need regulation pay a business license in accordance with code changes made in 1953. The increased amount is accounted for because of annexation.	8,200	8,500
Animal Licenses..... A door-to-door canvass in the sale of dog tags is anticipated in 1955, thereby increasing revenue in this category.	950	2,500
Building Permits..... Consideration has been given to annexation, but it appears that no large building program is anticipated in the 1955 revenue estimate.	12,500	15,000
Total - Business Licenses & Permits	\$ 54,675	\$ 59,800

Court Fines and Forfeitures:

The estimate of court fines is based entirely upon 1954 experience, and allowing an increase because of the additional population and area brought about by annexation.

Rental Revenue:

Properties owned by the City and now leased to private enterprise include only the City Hall Parking Lot. Other rental charges are made to the utility funds for space that has been purchased from General Fund revenues.

	<u>Estimated 1954</u>	<u>Estimated 1955</u>
City Parking Lot Concession..... With the completion of the Library Building, the Parking Lot will be expanded slightly, thereby increasing the expected return of rental based on 33-1/3% of the gross receipts.	\$ 4,950	\$ 5,000
Rentals to Utilities..... Rentals include the City Electrical Building at 3rd and Post Road at \$750 per month, and the new warehouse at 1st and Post Road at \$2,000 per month.	6,000	33,000
Interest on Deposits..... Monies belonging to the General Fund which are not immediately used are placed on time deposit. Very little revenue is anticipated from this source in 1955; whereas, in 1954 the library bond fund monies were placed on time deposit.	4,100	350
Total - Rental Revenue.....	<u>\$ 15,050</u>	<u>\$ 38,350</u>

Subventions and Grants:

The Territory collects licenses and taxes on various enterprises and rebates a proportionate share back to the City, in accordance with legal requirements.

	<u>Estimated 1954</u>	<u>Estimated 1955</u>
Alaska Liquor License.....	\$ 71,439	\$ 78,000
<p>The Territory collects licenses for all classes of liquor dispensaries and 100% of these fees are refunded to cities to assist in paying for policing and enforcing of laws pertaining to liquor regulation. Annexation justifies an increase over 1954.</p>		
Alaska Business License.....	160,000	170,000
<p>Business licenses are refunded by the Territory, based on the collections of the preceding year's gross business. 60% of the amount collected within incorporated limits is refunded to cities. The increased number of businesses which were brought into the City by annexation accounts for the increased estimate for 1955.</p>		
Cannery Tax.....	1,100	1,100
<p>1953 legislation provided for a Territorial Cannery Tax, of which a portion is refunded to the cities. 1954 experience is the basis for the 1955 estimate.</p>		
Other Grants.....	10,340	8,840
<p>The Alaska Railroad pays a grant of \$1,340 per year for specific services performed by the municipality for certain of the tax exempt properties. The Territory has indicated by letter that a possible grant of \$7,500 from the Department of Aviation may be made on a matching basis for improvements on Merrill Field.</p>		
Total - Subventions & Grants.....	<u>\$242,879</u>	<u>\$257,940</u>

Service Charges:

	<u>Estimated 1954</u>	<u>Estimated 1955</u>
Garbage Collection Service Fees..... 6,000 garbage accounts are anticipated in the 1955 fiscal year as compared with 5,000 accounts as of September 1954. The Mountain View annexation areas and the increased accounts in other annexation areas through compulsory garbage collection service all points to this increase as an average figure for the new year.	\$195,200	\$220,800
Library..... No change in policy or revenue is anticipated.	2,400	2,500
Merrill Field..... Revenues include gasoline concession fees \$1,500, tie-down fees \$3,500 and leases \$16,700. The land-lease revenues are gradually increasing, providing an off-set to prior loss from the gasoline concessions.	26,700	27,300
Recreational Activities..... Rental of skates and net proceeds on refreshments and concessions.	1,000	750
Sewer Connection Charges..... Sewer connection charges represent the cost of material and labor for connections between private sewer lines and City sewer lines. It is anticipated that with installation of new sewers there will be 90 connections during 1955 @ approximately \$35 per unit.	1,550	3,150
Cemetery Fees..... The City operated cemetery receives a fee for opening graves. Most burials are taken to the private operated perpetual care cemetery, therefore only a small number of burials are anticipated at the City Cemetery.	1,860	1,100
Total - Service Charges.....	<u>\$228,710</u>	<u>\$255,600</u>

Miscellaneous Revenue:

Revenues that do not apply to the above categories are credited to this code, including refunds to the City, contributions and shared expenses that may be handled by the City, and some departmental service charges credited to the General Fund.

Sale of Property:

Expended equipment, property confiscated for delinquent accounts, recovered unclaimed property, and unclaimed impounded cars are the sources from which this revenue is received.

Loussac Foundation Grant:

The Loussac Public Library was constructed from general obligation bond funds which by agreement are to be paid for by the Loussac Foundation. The annual repayment represents the bond interest and principal charges due in 1955----- principal \$13,000, interest \$16,850.

Revenues from Utility Funds:

Contributions from utility funds represent a cash dividend from the profits of the utilities that are owned and operated by the City of Anchorage. Profits from public utilities are made available only through efficient operation, sound financing of improvements and a favorable rate structure.

The Water Utility made no contribution (or payment of dividend) during the 1954 fiscal year, because its profits were needed to pay for the fixed charges which added to the equity of ownership of the City and the system. Rates were not high enough to meet these requirements and at the same time pay a dividend to the City government for general governmental purposes. The financial condition of the Water Department is adequately explained in the Water Department Budget. It is recommended that comments reference to the revenues be carefully studied in order that rates be adjusted so that a dividend payment can be made, the same as for electrical and telephone utilities.

The Telephone Utility is contributing a slight increase to the General Fund over its 1954 contribution. The expansion program undertaken by the Telephone Department in 1954 has made it mandatory that a large share of its profits

be put back into the business, or to pay off the indebtedness that has been required for the expansion program. Profits in utility are going into equity rather than dividends. However, should expansion become somewhat stabilized, then dividend payments to the general government could be increased materially. In the meantime, consideration is being given to the rate structure to assure adequate revenue to meet the fixed obligations of this department.

The Electrical Department has contributed approximately 15% of its gross revenues as a dividend to the general government of the City for the past several years. In 1955 electrical rates have been reduced approximately 20%, which has been made possible through reduction in operating expenses, primarily the cost of power. The Bureau of Reclamation's Eklutna Hydro-Project will supply most of the power during 1955. In spite of the rate reduction, a 15% gross dividend will still be maintained in 1955. It appears that the Electrical Department, with the new rate structure, is making up for deficiencies of the other utilities which are not making a normal contribution to the General Fund from their operations. Further reduction of electrical rates and increased water and telephone rates would be more realistic in that each utility would have a rate structure that would fit the requirements of supplying the utility and paying a fair return to the City government stockholders.

1955 BUDGET ESTIMATES

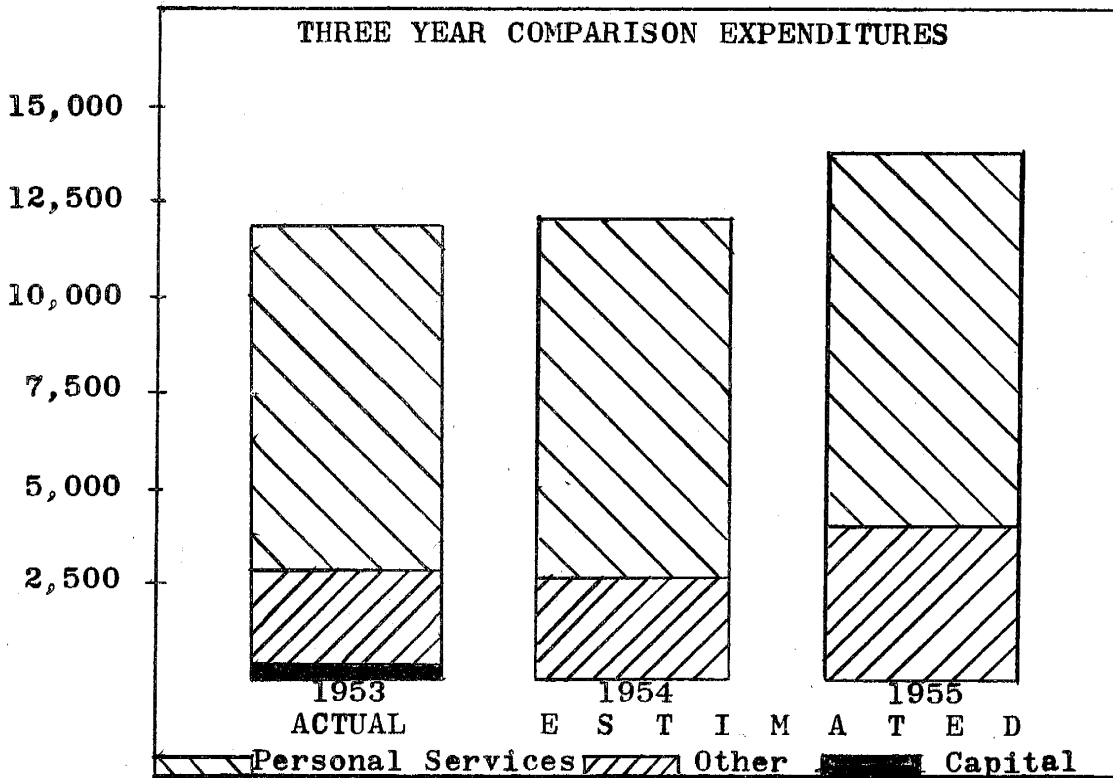
GENERAL FUND EXPENDITURE SUMMARY

<u>Account Number</u>	<u>Function</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
G 200	City Council and Mayor.....\$	12,125	\$ 13,825
G 204.6	City Clerk-Treasurer.....	34,094	36,361
G 203	Elections.....	11,000	17,000
G 204.3	Independent Audit.....	2,850	2,625
G 205	City Attorney.....	27,766	26,971
G 202	Municipal Court.....	21,059	23,769
G 212	Community Promotion.....	2,700	2,750
G 201	City Manager.....	34,261	39,772
G 204.2	Accounting & Utility Billing.	26,830	33,136
G 204.7	Purchasing & Warehousing.....	13,947	11,657
G 204.5	Tax Assessor.....	58,204	66,175
G 208	Planning and Zoning.....	18,792	21,156
G 220.1	Police Department.....	331,271	388,705
G 220.2	Custody of Prisoners.....	34,688	40,969
G 220.3	Animal Shelter.....	10,361	12,568
G 221	Fire Department.....	193,109	260,392
G 213	Civil Defense.....	11,000	12,382
G 230.1	Public Works.....	10,686	16,875
G 230.2	Engineering & Design.....	60,450	86,438
G 231.1	Paved Street Maintenance.....	10,044	27,216
G 231.2	Unpaved Street Maintenance...	59,520	68,758
G 231.4	Sidewalks.....	6,095	2,130
G 231.6	Snow and Ice Removal.....	50,461	68,985
G 242.3	Street Drainage.....	23,220	17,104
G 231.7	Street & Traffic Signs.....	17,506	22,643
G 232	Street Lighting.....	55,920	67,227
G 242.1	Street Cleaning.....	30,480	41,394
G 242.2	Dust Prevention.....	31,171	44,439
G 243	Garbage Collection.....	168,009	138,114
G 241	Sewers & Sewerage Disposal...	20,747	20,039
G 235	Public Works Garage.....	28,000	18,000
G 249	Cemetery.....	5,141	9,576
G 225	Parking Meter Maintenance....	73,107	65,000
G 222	Building Inspection.....	40,779	44,413
G 211	Public Buildings.....	50,940	144,830
G 250	Health Department.....	19,150	29,200
G 300	Library.....	40,760	51,452
G 322	Recreation & Parks.....	39,295	49,871
G 310	Merrill Field Airport.....	24,370	34,000
G 315	Port Commission.....	1,000	5,000
G 330	Judgments and Losses.....	1,500	7,500

<u>Account Number</u>		<u>Estimated 1954</u>	<u>Estimat 1955</u>
G 332	Workmen's Compensation.....	\$ 24,496	\$ 28,000
G 335	Social Security.....	21,134	22,000
G 331	Uncollectible Expense.....	43,119	- -
G 334.9	Contribution to Special Assessment Fund.....	29,372	93,000
G 209	Discounts on Special Assessments.....	100	300
G 341.1	Interest Expense.....	67,410	128,662
G 341.2	Bond Fund Principal.....	30,000	50,000
G 341.3	Principal Payments to Alaska Public Works.....	20,996	20,984
G 290	Public Schools.....	659,424	739,065
	Credit to Deficit.....	66,372	- -
	TOTAL GENERAL FUND.....	\$ 2,674,840	\$ 3,172,428

CITY COUNCIL AND MAYOR
ACCOUNT G 200

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
200.11 Personal Services:		
200.11 - Salaries	\$ 9,440	\$ 9,600
200.12 Contractual:		
200.126 - Other Equip,Rental	-	50
200.128 - Telephone	100	100
200.129 - Travel,Dues & Publications	2,510	4,000
Total.....	<u>2,610</u>	<u>4,150</u>
200.13 Supplies:		
200.136 - Office Supplies	<u>75</u>	<u>75</u>
 Total Budget.....	 \$ 12,125	 \$ 13,825



1955 WORK PROGRAM - CITY COUNCIL AND MAYOR

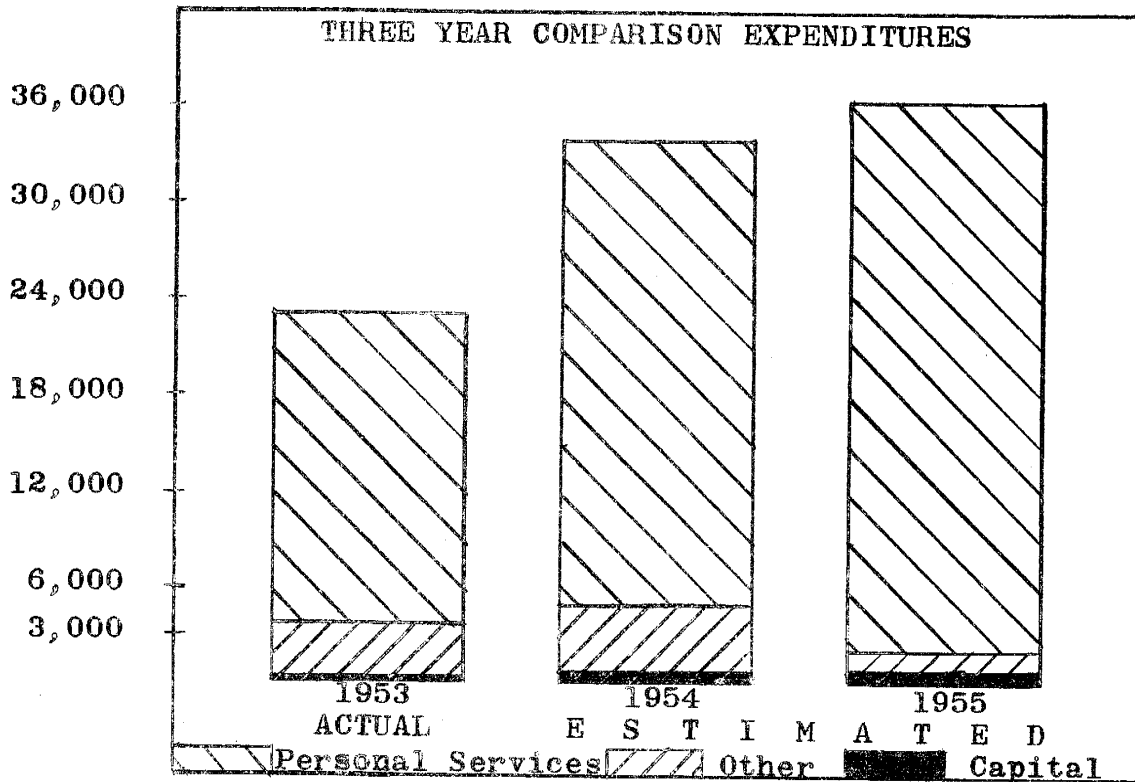
The City Council and Mayor hold weekly meetings to review the administration of the business of the City, to hear citizens' requests and pleadings, to review recommendations of the City's administrative departments through the City Manager, to meet with the advisory boards and commissions, to meet as a Board of Equalization, and to set the policies of the City governmental operations by means of ordinances, resolutions and minute orders. The volume of business has required additional special meetings, special committee meetings, and special public hearings in addition to the regular weekly meetings.

The dues for the League of Alaskan Cities is estimated at 10¢ per capita. With annexation it has been raised to \$2800. \$1200 has been provided for travel expenses to the League of Alaskan Cities' Convention and any other trip that may be considered necessary in the conduct of the City's business, such as to Juneau or Washington.

The Council will be meeting in the small auditorium room in the basement of the library in 1955. Supplemental requirements include new council table, council chairs, reporters' tables and other miscellaneous equipment.

CITY CLERK - TREASURER
ACCOUNT G 204

Code	Estimated 1954	Estimated 1955
204.61 Personal Services:		
.611 - Salaries	\$ 55,939	\$ 69,524
.612 - Overtime Wages	600	1,200
.613 - Accrued Leave	5,593	7,649
Total.....	62,132	78,373
204.62 Contractual:		
.621 - Advertising	1,680	1,500
.622 - Labor & Equipment (other than City)	1,100	2,100
.624 - Insurance	1,000	1,200
.626 - Other Equip.Rental	300	250
.627 - Repairs	520	500
.628 - Telephone, Telegram, Tolls	725	790
.629 - Travel, Dues & Publications	400	40
.620 - Miscellaneous	60	100
Total.....	5,785	6,480
204.63 Supplies:		
.633 - Gas, Oil, Greases	100	300
.636 - Office	1,440	1,500
.637 - Postage	1,200	1,200
.638 - Printed Forms	350	1,000
.639 - Tools & Work Equip.	584	200
Total.....	3,674	4,200
204.640 Cash over and short.....	300	300
204.68 Capital:		
.684 - Machinery & Equipment	700	1,012
<u>Less Charges to Utilities:</u>		
Electric Utility	(15,399)	(21,363)
Water Utility	(7,699)	(11,278)
Telephone Utility	(15,399)	(21,363)
Total.....	(38,497)	(54,004)
 Total Budget.....	 \$ 34,094	 \$ 36,361



1955 WORK PROGRAM - CITY CLERK-TREASURER

The office of the City Clerk-Treasurer performs the services of clerk of the City Council, prepares and is custodian of Council minutes and official documents, conducts elections, and is registrar of voters. In performing the services of Treasurer, the office is custodian of all monies received by the City, trustee of all bond accounts, collector of all accounts payable including utility bills, taxes, licenses, service charges, and parking meter revenue. The office is a disbursing agency which prepares all checks representing payments by the City of Anchorage. Bond and interest coupons covering the City's outstanding indebtedness are paid when due and returned bonds and interest coupons are cancelled and posted in the bond register and filed.

Special emphasis is to be given during 1955 to instigation of a program to coordinate and consolidate the various functions directly concerned with credit of utility customers. Delinquent accounts, NSF checks, credit application, credit references, and requests for an extension in time for payment of an account, will be routed through a central division.

By this centralization conflicting statements to customers regarding extensions in payments will be avoided. Safeguards will be provided by indexing the repeated delinquent accounts, by requiring larger deposits on accounts that are continually delinquent and also on accounts on which "poor credit" is reported from other cities. The new division will consist of collector, stenographer, two clerks and a delinquent account clerk that will be transferred from the Comptroller's office. This organization will be placed into effect when space is available to permit efficient work of this division.

The increasing number of special assessments require the preparation of a control index, so that all assessments against a particular piece of property may be ascertained by referring to the control record. The form of the index is to be modeled from the Seattle and Portland systems and will be prepared after the first of the year. Posting will be as simplified as possible and will show reference for all assessments pending, assessments levied and assessments outstanding. Duplication of detailed posting will be avoided, but reference to the specific assessment rolls will be available from the control index. Ledger sheets for machine posting of assessment payments are also included and will be initiated in 1955.

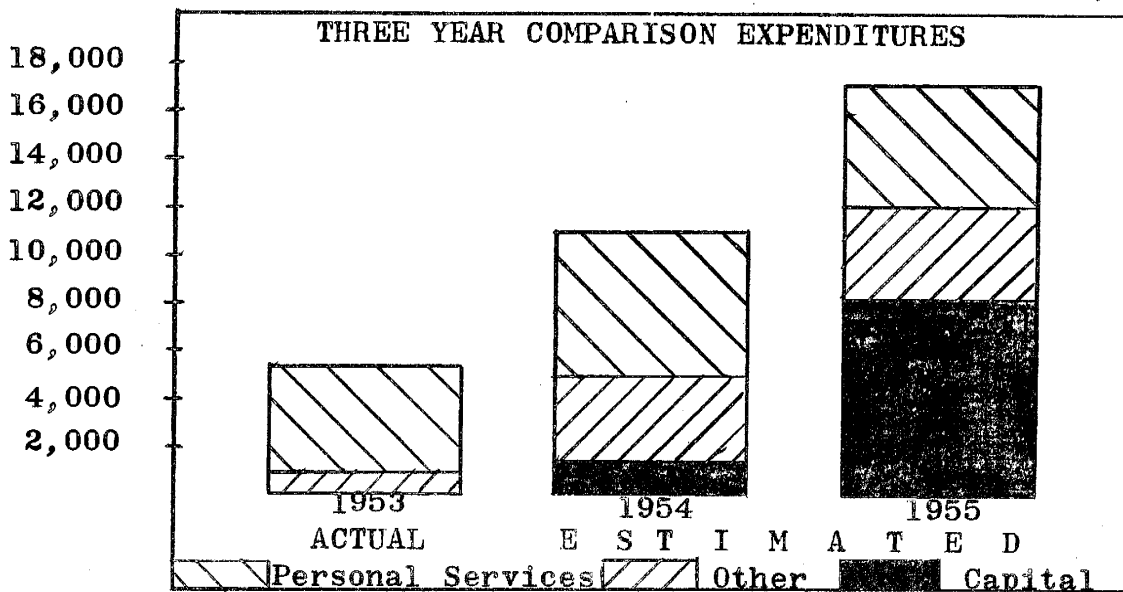
An estimated summary of work performed for 1954 and anticipated in 1955 is listed below:

	<u>Estimated 1954</u>	<u>Estimated 1955</u>
Council meeting minutes recorded and indexed.....	61	70
Ordinances & Resolutions recorded...	103	110
Elections held(City & Territory)....	5	5
Number of checks signed.....	16,755	18,000
Number of permits issued.....	1,550	1,730
Business inspection requests issued.	2,000	2,250
Number of business licenses issued..	680	750
Number of other licenses issued.....	1,550	1,800
Amount of parking meter collections (coins sorted & wrapped...\$	63,905	\$ 65,000
Amount of utility collections.....	3,932,000	4,000,000
Amount of taxes collected.....	1,300,000	1,720,000
Amount of special assessment collect.	109,000	113,100
Total General fund and utility disbursements..	10,000,000	13,000,000
Amount of bonds retired.....	444,000	511,500
Amount bond coupons received & recorded.....	223,947	319,837

Supplemental requests include fiscal agent fees, collection agent fees and court costs. It appears that an additional \$1,400 may be required for the full year's operation.

**ELECTIONS
ACCOUNT G 203**

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
203.01 Personal Services:		
.011 - Salaries	\$ 5,500	\$ 4,400
.012 - Overtime Wages	200	500
.013 - Accrued Leave	100	100
Total.....	5,800	5,000
203.02 Contractual:		
.021 - Advertising	2,225	2,000
.022 - Labor & Equipment (other than City)	50	50
.025 - City Equip. Rental	83	80
.026 - Other Equip. Rental	250	420
.027 - Repairs, by either	100	100
Total.....	2,708	2,650
203.03 Supplies:		
.031 - Bldg. Materials	50	50
.036 - Office	125	125
.037 - Postage	25	30
.038 - Printed Forms	975	1,000
.039 - Tools and Work Equipment	42	45
Total.....	1,217	1,250
203.08 Capital:		
.084 - Machinery & Equip.	1,275	8,100
Total Budget.....	\$ 11,000	\$ 17,000



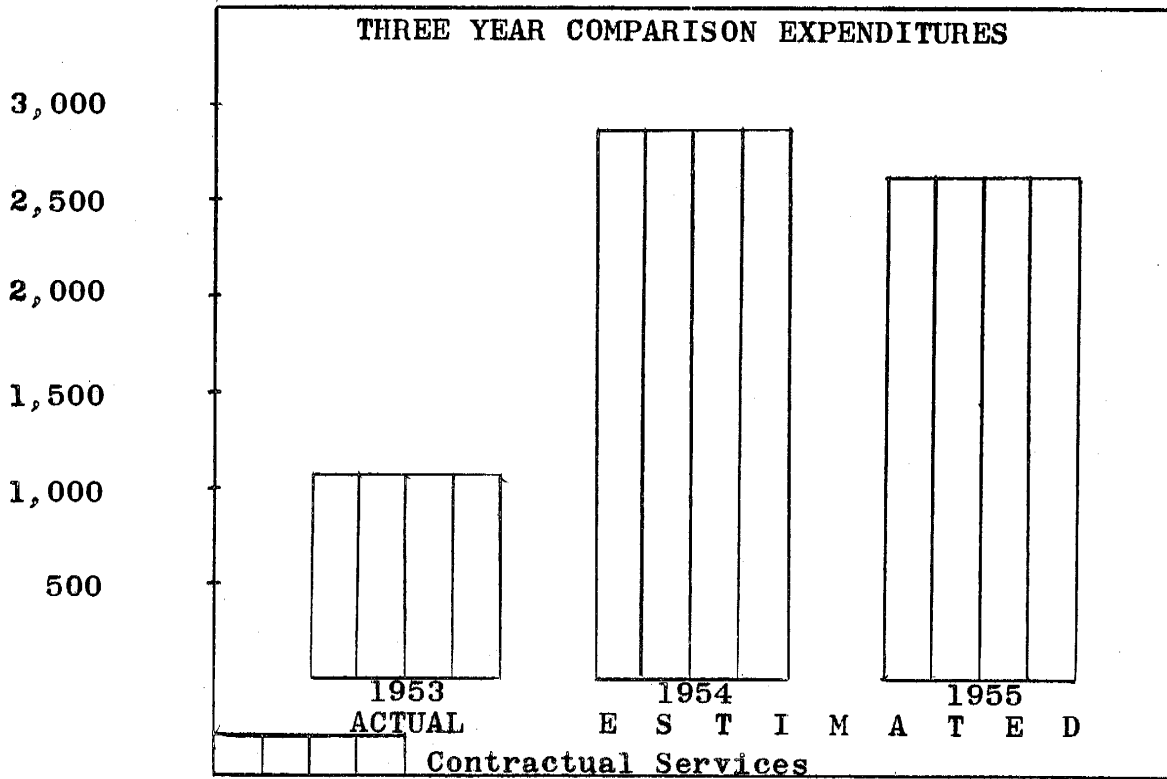
1955 WORK PROGRAM - ELECTIONS

It is anticipated that three City elections will be conducted in 1955, the same as held in 1954. With the increased area, there are now 14 precincts requiring 5 judges for each precinct. The election judges are paid \$1.50 per hour and their work usually averages 12 to 15 hours. Time is also provided for setting up booths and checking registrations.

As the City's population grows, the tabulation of election returns becomes more time consuming and, therefore, more costly. This year's budget recommends the acquisition of automatic voting machines which would be purchased under a rental plan, making it possible to use the machines and pay for them over an extended period of time. The \$8,000 set up in capital outlay pays for the first year's rent, freight and the auxiliary materials needed in the use of the voting machines. These machines could be rented for the Territorial elections and school elections, with the result that all agencies will save money on the elections, returns will be obtained faster, and there would be no necessity for recounts by special counting boards.

INDEPENDENT AUDIT
ACCOUNT G 204

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
204.322 - Contractual Services....	\$ 2,850	\$ 2,625

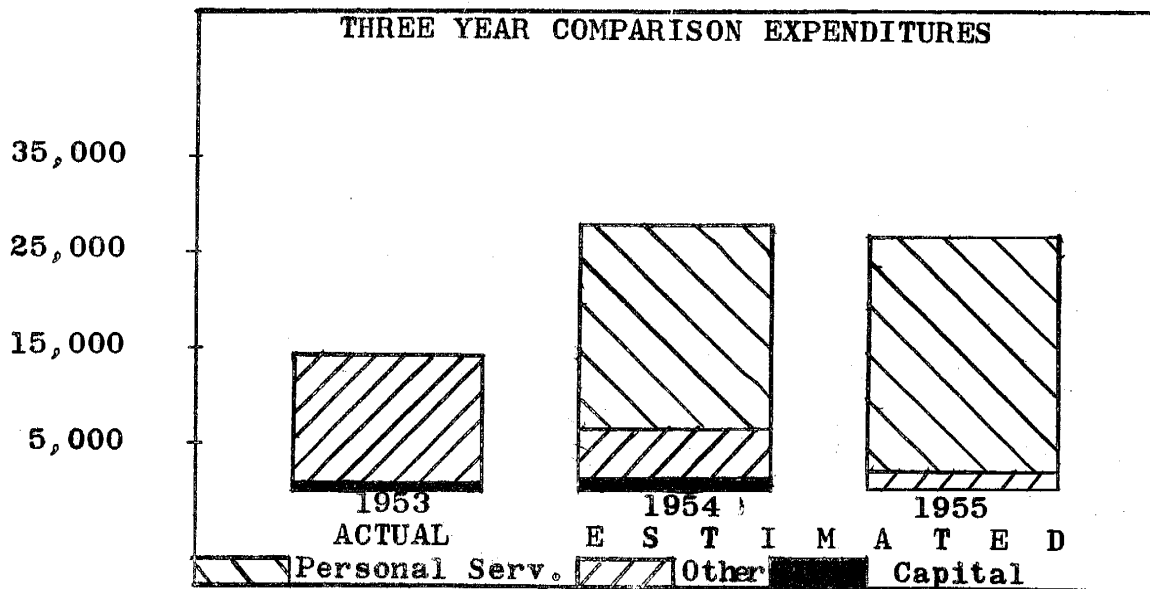


1955 WORK PROGRAM - INDEPENDENT AUDIT

The 1954 audit has been started during the 1954 fiscal year and is to be completed May 1, 1955. This system permits independent audit of the City's books during the year in which the audit covers, as well as the complete year's business after the end of the fiscal year. The continuous audit program is designed to enable the auditor to make suggestions in procedures before the year under review has ended. The total cost of the audit is \$8,750 with 70% of the amount charged to the three utilities.

CITY ATTORNEY - LAW
ACCOUNT G 205

Code	Estimated 1954	Estimated 1954
205.01 Personal Services:		
.011 - Salaries	\$ 18,878	\$ 22,204
.012 - Overtime Wages	500	500
.013 - Accrued Leave	1,888	2,442
Total.....	21,266	25,146
205.02 Contractual:		
.022 - Labor and Equipment (other than City)	3,800	- -
.028 - Telephone, Telegraph, Tolls	265	265
.029 - Travel, Dues, Publications	700	700
Total.....	4,765	965
205.03 Supplies:		
.036 - Office	480	480
.037 - Postage	55	55
.038 - Printed Forms	150	25
Total.....	685	560
205.08 Capital:		
.084 - Machinery & Equip.	1,050	300
 Total Budget.....	 \$ 27,766	 \$ 26,971



1955 WORK PROGRAM - CITY ATTORNEY - LAW

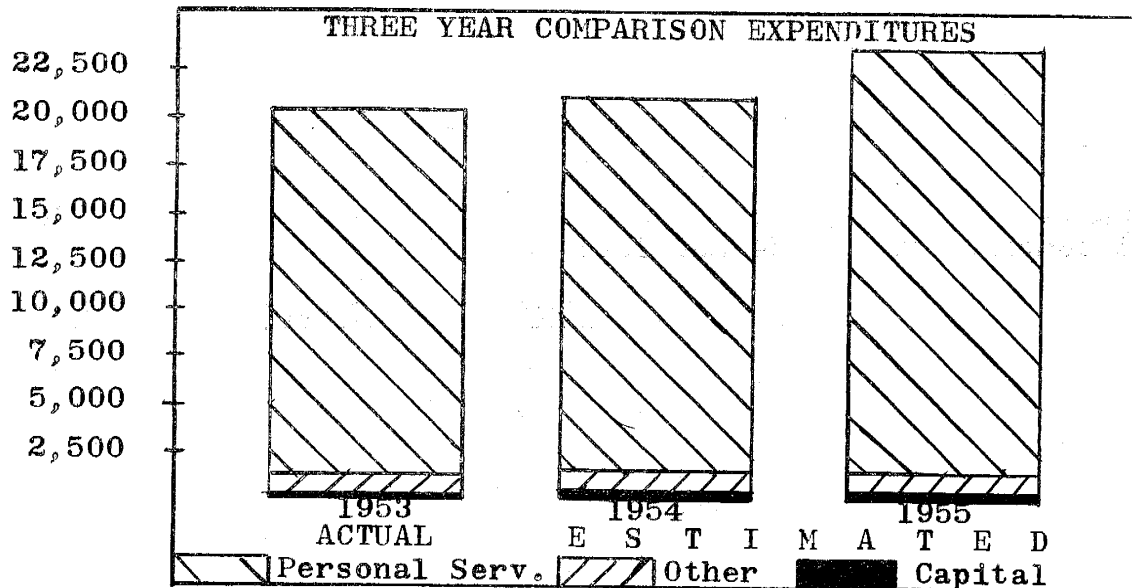
The functions of the City Attorney are summarized briefly as follows:

Prosecution of more serious violations in City Court; process and handle City Court appeals to the U. S. District Court; processing all civil actions in the U. S. Commissioner's Court and U. S. District Court for the collection of taxes and utilities, and defending and prosecuting claims against the City or on behalf of the City in the U. S. District Court and the appeals from the U. S. District Court to the U. S. Circuit Court of Appeals, San Francisco. Legal advice and counsel to the City Council, City Manager and all department heads, particularly the City Clerk, City Engineer, Tax Assessor and Police Department. Preparation of legal instruments and documents, such as contracts, easements, deeds, leases, bonds, permits. Processing of small citizens' claims against the City for damages, refunds. Preparation of ordinances and resolutions. Certain types of criminal investigation and criminal complaints which are initiated in this office for the City Court or which the City is an interested party when the matter is actually prosecuted or handled through this office. Miscellaneous activities, including negotiations in the collection of delinquent taxes and utilities.

The work which was started in late 1954 on revising the Anchorage General Code will be finished in 1955. A supplemental request is made for approximately \$5,000 for the printing of the Code and \$800 for stenographic help (typing and transcribing).

MUNICIPAL COURT
ACCOUNT G 202

Code		Estimated 1954	Estimated 1955
202.11	Personal Services:		
	.111 - Salaries	\$ 18,148	\$ 20,457
	.113 - Accrued Leave	1,325	1,524
	Total.....	19,473	21,981
202.12	Contractual:		
	.124 - Insurance	50	50
	.127 - Repairs	36	40
	.128 - Telephone, Telegraph, Tolls	150	198
	Total.....	236	288
202.13	Supplies:		
	.136 - Office	300	300
	.137 - Postage	400	450
	.138 - Printed Forms	200	250
	.139 - Tools & Work Equipment	-	50
	Total.....	900	1,050
202.18	Capital:		
	.184 - Machinery & Equipment	450	450
	Total.....	450	450
	Total Budget.....	\$ 21,059	\$ 23,769



1955 WORK PROGRAM - MUNICIPAL COURT

The Municipal Court constitutes the judicial branch of City government. An elected judge presides over the court, who is independent of the administrative functions of the City. All citations, complaints and warrants issued by the Police Department and other law enforcement officials of the City are subject to review and penalty by the Municipal Court. Clerical functions of the Court are under the joint jurisdiction of the City Manager and City Magistrate.

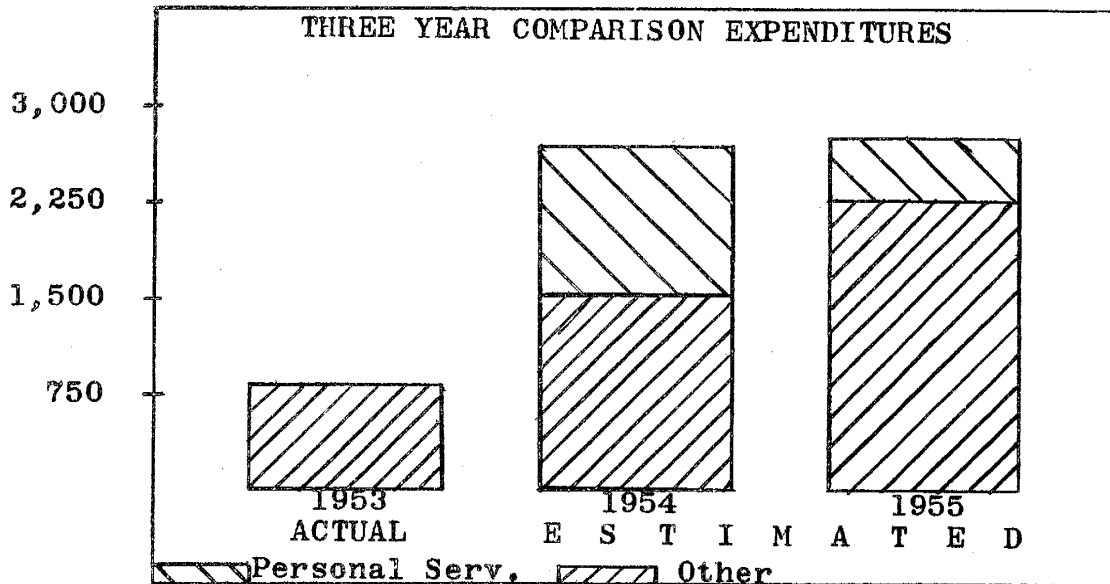
The operation of the Court includes collection, re-funding and recording collection of bail forfeitures, placing complaints and warrants on court calendar, maintenance of the court docket, transmittal of appealed cases and preparing warrants and summons for arrest. The estimated work load for 1955 compared with 1954 and 1953 follows:

	<u>1953</u>	<u>1954</u>	<u>1955</u>
Forfeited Traffic Bail.....	25,231	30,480	30,000
Traffic Cases in Court.....	458	650	650
Other Court Cases.....	1,569	1,600	1,600
Cases Appealed.....	16	31	25
Total cases handled.....	<u>27,274</u>	<u>32,761</u>	<u>32,275</u>

Capital outlay includes one additional file cabinet and one adding machine.

COMMUNITY PROMOTION
ACCOUNT G 212

Code	Estimated 1954	Estimated 1955
212.01 Personal Services:		
.011 - Salaries	\$ 778	\$ 355
.012 - Overtime Wages	300	100
.013 - Accrued Leave	67	45
Total.....	1,145	500
212.02 Contractual:		
.022 - Labor & Equip (other than City)	20	- -
.023 - Elec. & Water	20	300
.025 - City Equip. Rental	600	600
.028 - Telephone, Telegraph, Tolls	30	- -
Total.....	670	900
212.03 Supplies:		
.031 - Bldg. Materials	5	- -
.036 - Office	- -	200
.038 - Printed Forms	880	950
.030 - Miscellaneous	- -	200
Total.....	885	1,350
Total Budget.....	\$ 2,700	\$ 2,750

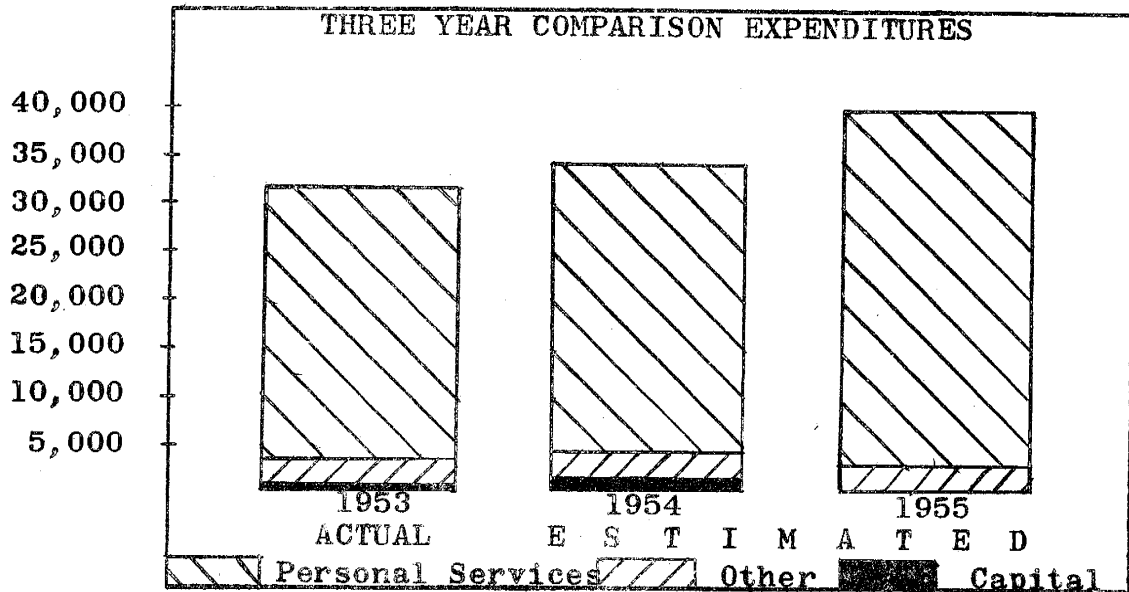


1955 WORK PROGRAM - COMMUNITY PROMOTION

The recommended 1955 budget includes \$1,100 for personnel and equipment to assist in staging the activities of the annual Fur Rendezvous, including placement of snow on the streets for dog races and the other miscellaneous requests that are received each year from the Fur Rendezvous committee. \$150 is provided for the production of an annual tax information leaflet that is submitted with the tax bills, \$800 for the publication of an annual report, \$200 for annexation information letters, \$300 for the annual Christmas decorations and \$200 for assistance and production of Anchorage advertising literature.

CITY MANAGER
ACCOUNT G 201

Code	Estimated 1954	Estimated 1955
201.21 Personal Services:		
.211 - Salaries	\$ 27,213	\$ 33,110
.212 - Overtime Wages	365	100
.213 - Accrued Leave	2,721	3,642
Total.....	30,299	36,852
201.22 Contractual:		
.221 - Advertising	25	100
.224 - Insurance	20	20
.227 - Repairs	100	100
.228 - Telephone, Telegraph, Toll	805	750
.229 - Travel, Dues & Publications	1,000	900
Total.....	1,950	1,870
201.23 Supplies:		
.236 - Office	737	850
.237 - Postage	75	100
.238 - Printed Forms	100	100
Total.....	912	1,050
201.28 Capital:		
.284 - Machinery & Equipment	1,100	-
 Total Budget.....	 \$ 34,261	 \$ 39,772



1955 WORK PROGRAM - CITY MANAGER

The City Manager's office furnishes executive direction of the administrative services of the City government. Its functions include development of over-all administrative policies with the objective that policies and instructions of the City Council will be efficiently performed by City-employed personnel. Coordination of the work of the various departments, assuring fiscal control over expenditures, preparing reports for information of the City Council, providing public information of the City's approved work programs, reviewing progress and achievements of departmental activities are some of the requirements of this office.

Estimated Summary of Work Performed, 1954 and 1955

Official meetings attended	252	270
Radio, TV, talks	42	48
Major group conferences	232	240
Written Reports	200	150
Letters, memos, news releases	1270	1600
Personnel examinations	5	12

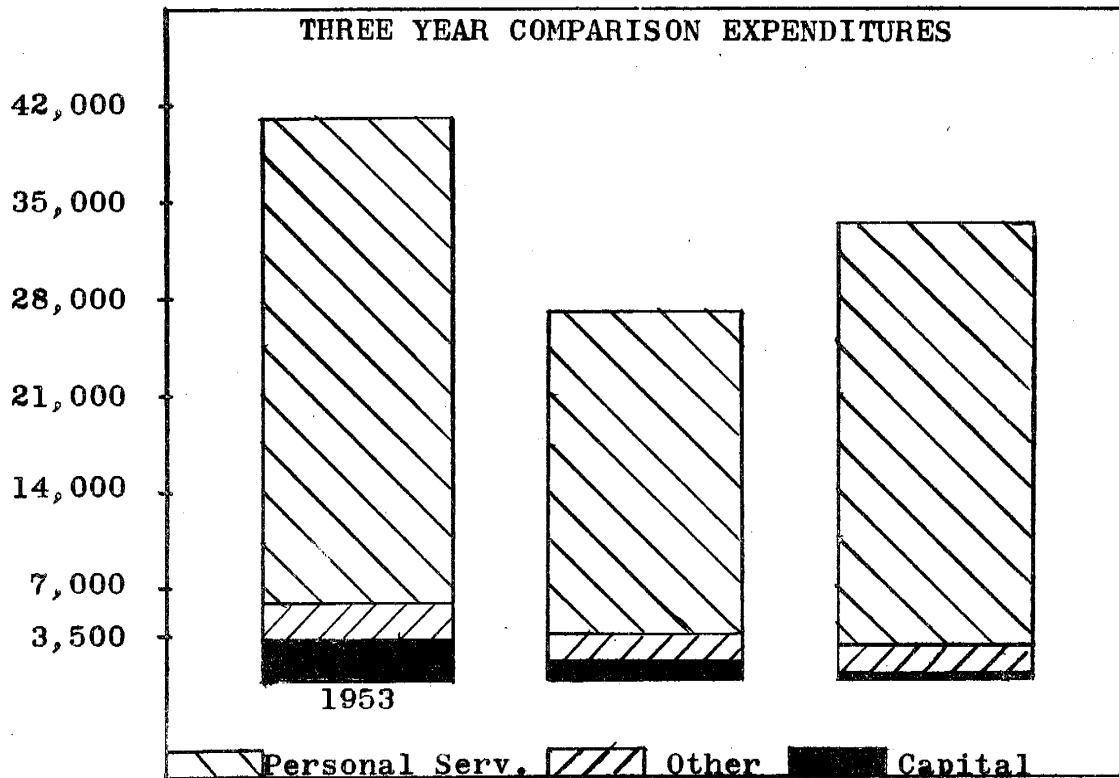
It is anticipated that personnel testing will be expanded from Fire and Police to include some of the other more frequently vacated positions of the City departments. Classes for indoctrination of new employees will continue. Supplemental request would be for the creation of a personnel office, but space limitations and limited funds made it impossible to consider this needed staff function during the 1955 fiscal year. Public relations work undertaken will include the annual report, monthly reports, press conferences and press releases, and the reactivation of weekly radio and/or television presentations of departmental activities. Continued emphasis on information to bond buyers will be stressed during the year to create additional markets for Anchorage bonds.

The Administrative Assistant's work is with the personnel program, public information and Civil Defense work requirements of the City Manager's office. The "travel, dues and publications" code includes membership with the Civil Service Assembly; membership, Management Information Service; attendance to the I.C.M.A. Conference held in Washington State and the League of Alaskan Cities' Convention.

No capital outlay has been included. However, it is anticipated that a bookcase will be purchased in the event underruns should develop in the account.

ACCOUNTING AND UTILITY BILLING
ACCOUNT G 204

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
204.21 Personal Services:		
.211 - Salaries	\$ 110,300	\$ 137,329
.212 - Overtime Wages	2,000	-
.213 - Accrued Leave	11,030	15,106
Total.....	123,330	152,435
204.22 Contractual:		
.227 - Repairs to Equipment	835	800
.228 - Telephone, Telegraph, Tolls	1,067	1,117
.229 - Travel, Dues and Publications	150	600
Total.....	2,052	2,517
204.23 Supplies:		
.232 - Food, Clothing, Medical	10	10
.236 - Office	2,845	2,880
.237 - Postage	3,800	4,207
.238 - Printed Forms	2,225	2,400
.239 - Tools and Work Equipment	100	100
Total.....	8,980	9,597
204.28 Capital:		
.284 - Machinery & Equipment	6,840	1,130
<u>Less Charges to Utilities:</u>		
Telephone Utility.....	(49,180)	(53,017)
Electric Utility.....	(42,318)	(53,017)
Water Utility.....	(22,874)	(26,509)
Total Budget.....	\$ 26,830	\$ 33,136



1955 WORK PROGRAM - ACCOUNTING AND UTILITY BILLING

The functions of the Accounting Department are divided into utility billing, accounting and budgetary controls, internal auditing, miscellaneous services to other departments and purchasing and warehousing, which is shown as a separate functional account.

Utility Billing: The following statistics illustrate to some extent the expected work load for 1955.

	<u>1953</u>	<u>1954</u>	<u>1955</u>
Monthly bills issued	116,412	123,350	137,850
Final bills issued	6,732	7,105	7,800
Service orders	21,200	25,750	30,000
Number services billed	314,312	333,045	358,410

The major increases in billing are expected to be in telephone and garbage accounts. Availability of rental units has resulted in many moves of the City population, and it is contemplated that this condition will continue.

Two major programs will be completed by this section during 1955. Reassignment and uniform assignment of all utility accounts by area. This program will enable the City to conduct a service inventory by area. Little control can be exercised on flat rate utility services (those areas in which the City does not serve electrical customers) unless there is some continuing program of auditing those areas. The Electrical Department has requested the reassignment of account numbers which will designate a certain location and still provide the most economical route for meter reading.

Estimated and actual charges to utilities for utility billing and fund accounting for 1953, 1954 and 1955 are as follows:

	<u>1953</u>	<u>1954</u>	<u>1955</u>
Telephone	30,112	49,421	53,017
Electric	42,430	42,360	53,017
Water	23,268	22,592	26,509
Garbage	10,950	8,934	12,544
Total Chargeable to Utilities..	<u>106,760</u>	<u>123,307</u>	<u>145,087</u>

Accounting and Budgetary Controls: Mechanization of most of the accounting and budgetary functions will commence January 1, 1955. Some procedures now being performed on the departmental level will be transferred to the accounting section. Reports of greater detail have been designed and will be issued during 1955. The position of plant accountant has become a necessity to provide the necessary controls on our various fund accounts. The addition of this special accountant should rectify some of the exceptions contained in the independent audit report and to provide more statistical information for operation analysis by management. The City's investment in its utility plants and fixed assets has grown to such magnitude that existing personnel do not have the time required for complete plant accounting. Some delay in reporting will probably exist during the first part of the year until the personnel familiarize themselves with the mechanics of machine accounting.

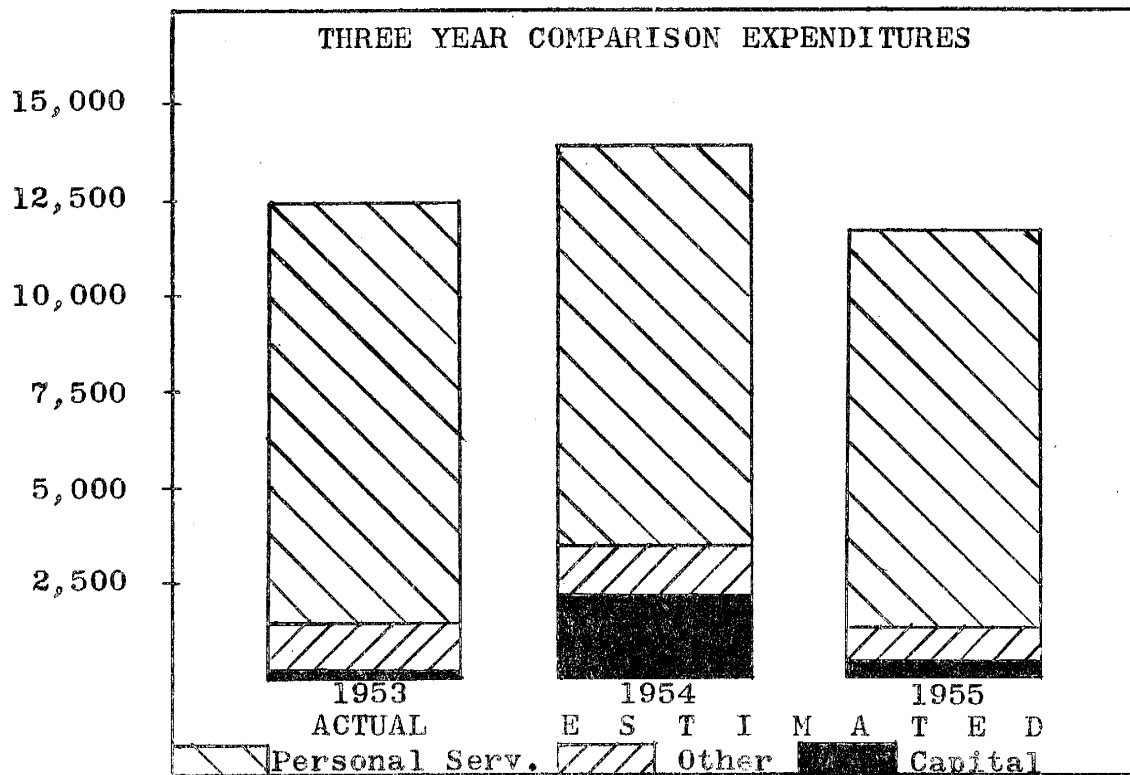
Internal Auditing: The present program of internal audit will be continued and expanded to include periodic audits of the entire utility billing procedures.

Miscellaneous Services to Other Departments: Tax ledgers, assessment notices and tax bills will be prepared by using the addressograph and new accounting machines. One clerk is assigned part-time to the multilith machine and charges time and material to the department requesting the work.

Capital Outlay: Requests for capital items have been reduced to a minimum. The \$1,130 requested includes one additional adding machine, two replacements for adding machines and replacing the hand-operated postage meter with an electrically operated machine.

PURCHASING AND WAREHOUSING
ACCOUNT G 204

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
204.71 Personal Services:		
.711 - Salaries	\$ 32,849	\$ 39,018
.712 - Overtime Wages	500	150
.713 - Accrued Leave	1,642	1,921
Total.....	34,991	41,089
204.72 Contractual:		
.721 - Advertising	1,000	1,000
.722 - Labor & Equipment (other than City)	50	100
.724 - Insurance	650	600
.725 - City Equip. Rental	1,500	200
.727 - Repairs	200	200
.728 - Telephone, Telegraph, Tolls	300	362
.729 - Travel, Dues & Publications	25	25
Total.....	3,725	2,487
204.73 Supplies:		
.731 - Bldg. Materials	-	450
.733 - Gas, Oil, Greases Motor Fuel	135	175
.736 - Office	400	300
.737 - Postage	140	200
.738 - Printed Forms	300	325
.739 - Tools & Work Equipment	109	100
Total.....	1,084	1,550
204.78 Capital:		
.784 - Machinery & Equipment	6,690	1,500
 <u>Less Charges to Utilities:</u>		
Telephone Utility.....	(2,325)	(9,325)
Electric Utility.....	(20,920)	(18,650)
Water Utility.....	(9,298)	(6,994)
 Total Budget.....	 \$ 13,947	 \$ 11,657



1955 WORK PROGRAM - PURCHASING AND WAREHOUSING

The new central warehouse will have its first year's operation during 1955. The facilities provide enough space to utilize all the advantages of central warehousing. Yard storage has been a major problem with supplies being stored on various City properties. All bulk items will be stored in the new yard under the surveillance of the warehouse personnel. Inside storage space has been increased and will allow more efficient material handling. An attempt will be made to salvage or sell all obsolete and unusable items.

In order to reduce the time spent on small local purchases, the Purchasing Department will concentrate on buying larger quantities of repeat items on a contract bid basis with scheduled delivery dates. A complete revision of standard purchasing procedure and warehouse procedure will be accomplished.

Estimated work load for 1955 with comparisons for 1954 are:

	<u>1954</u>	<u>1955</u>
Purchase Ordered Issued.....	3,670	3,850
Material Issues.....	2,915	3,600

Inventory Values:

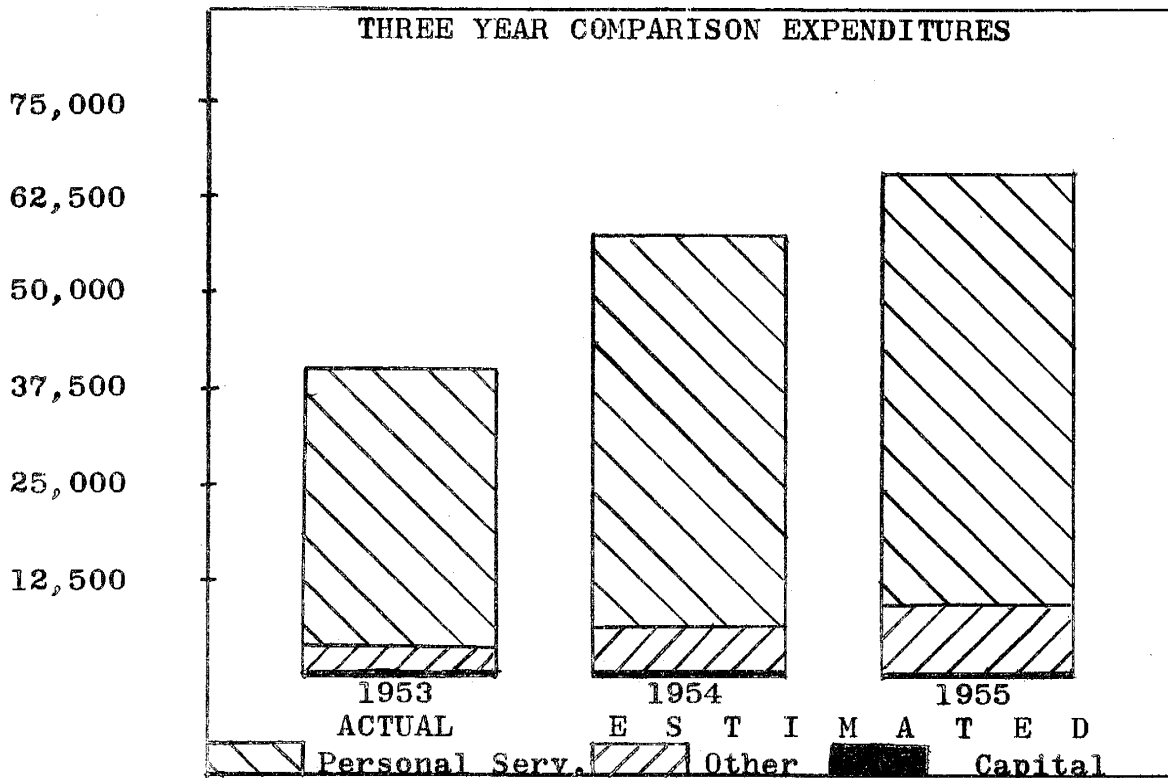
Electric Utility.....	\$179,335	\$200,000
Water Utility.....	51,700	50,000
Telephone Utility.....	358,000	350,000
General Fund.....	27,900	30,000

Capital items include a post-index file, an inter-communication system, an adding machine and an additional file cabinet.

Each utility shares in the cost of this department's operation in addition to paying a rental charge for use of the warehouse building.

TAX ASSESSOR
ACCOUNT G 204

Code	Estimated 1954	Estimated 1955
204.51 Personal Services:		
.511 - Salaries	\$ 47,600	\$ 51,228
.512 - Overtime Wages	156	-
.513 - Accrued Leave	3,231	5,060
Total.....	50,987	56,288
 204.52 Contractual:		
.521 - Advertising	350	450
.522 - Labor & Equipment (other than City)	300	-
.524 - Insurance	130	160
.526 - Other Equip. Rental	225	-
.527 - Repairs	360	555
.528 - Telephone, Telegraph, Tolls	600	600
.529 - Travel, Dues and Publications	50	675
Total.....	2,015	2,440
 204.53 Supplies:		
.533 - Gas, Oil, Greases, Motor Fuel	300	456
.536 - Office	1,640	456
.537 - Postage	802	1,150
.538 - Printed Forms	2,240	5,100
.539 - Tools and Work Equipment	50	50
Total.....	5,032	7,212
 204.58 Capital:		
.584 - Machinery and Equipment	170	235
 Total Budget.....	\$ 58,204	\$ 66,175



1955 WORK PROGRAM - TAX ASSESSOR

The Tax Assessor's office appraises all taxable property keeping detailed appraisal records, computes tax assessments and approves tax rolls and tax bills. The number of separate appraisals of property improvements and personal property assessments compared with the last three years are as follows:

	1953	1954	1955
Land	2,700	5,057	6,257
Buildings	5,689	12,642	15,642
Personal Property	6,000	7,500	10,500
Total Assessments	14,389	25,199	32,399

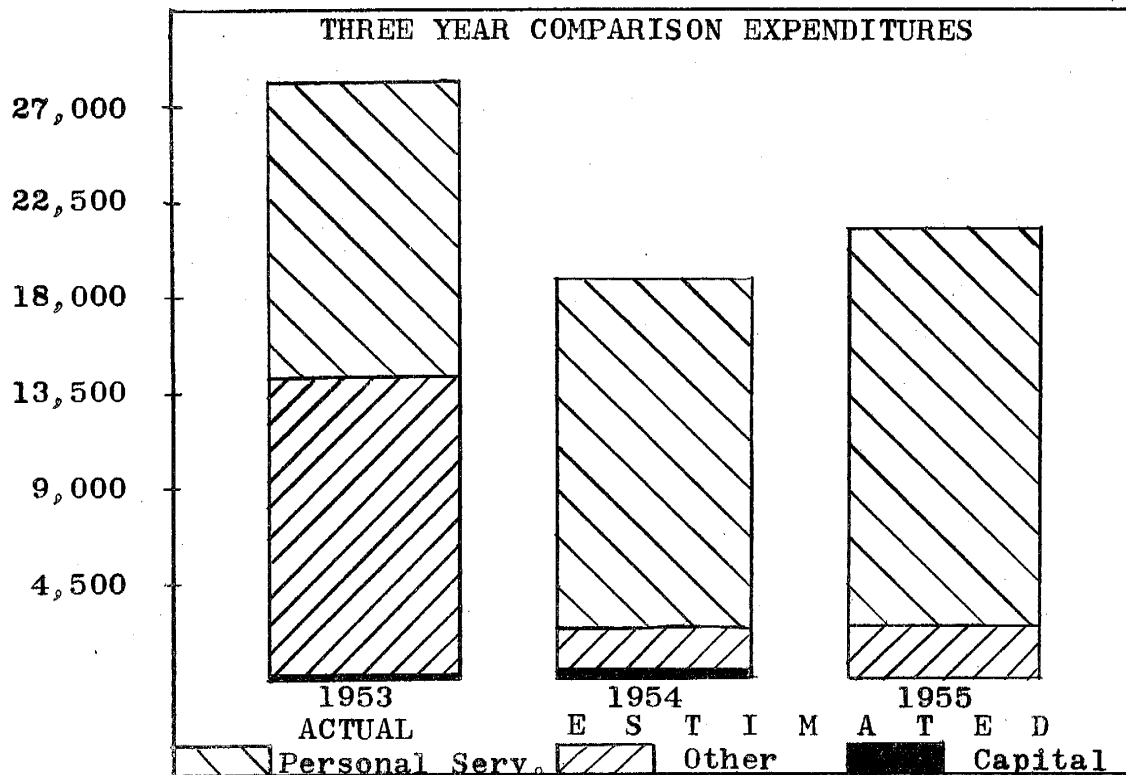
Special work for 1955 includes appraisal of the East Mt. View area which was annexed to the City in October 1954. Included in the budget appropriation are new maps in the form of tax plats. These are very useful tools that have been lacking. Also during the year the department will conduct its periodic land re-appraisal in accordance with City Council

policy. The re-appraisal will be used to prepare the assessment rolls as of July 1, 1955. The assessment manual will also be re-codified to include the new policies that have been adopted by the City Council, as a result of meeting as a Board of Equalization for the past several years. Continued effort to place all personal property on the tax roll will be continued with special concentrated effort in the new annexed areas to bring their assessment in conformance with the rest of the City as quickly as possible.

Supplemental requests include \$2,400 for a new vehicle and additional funds in the event that new areas are annexed to the City prior to July 1, 1955 to appraise and prepare tax records on such new areas.

PLANNING AND ZONING
ACCOUNT G 208

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
208.01 Personal Services:		
.011 - Salaries	\$ 14,657	\$ 17,056
.012 - Overtime Wages	200	40
.013 - Accrued Leave	1,485	1,710
Total.....	16,342	18,806
208.02 Contractual:		
.021 - Advertising	50	50
.022 - Labor and Equipment (other than City)	50	-
.027 - Repairs	15	-
.028 - Telephone, Telegraph, Tolls	200	200
.029 - Travel, Dues and Publications	335	800
Total.....	650	1,050
208.03 Supplies:		
.036 - Office	375	300
.037 - Postage	100	100
.038 - Printed Forms	860	800
.039 - Tools & Work Equipment	25	100
Total.....	1,360	1,300
208.08 Capital:		
.084 - Machinery & Equipment	440	-
 Total Budget.....	 \$ 18,792	 \$ 21,156



1955 WORK PROGRAM - PLANNING AND ZONING

The function of City Planning and Zoning is guided by the City Council's advisory Planning Commission and includes over-all planning for the future development of Anchorage, administration and review of the zoning laws and subdivision regulations. The planning function includes continuing basic studies on population and economy, using the findings to develop appropriate land use (zoning) regulations, a master plan of community facilities, and to provide essential information that will assist in coordinating the work programs of the various administrative departments.

During 1954 the Planning Department completed a Parking Survey Report, prepared a General Highway Plan, Recreation and Park Plan, and Street Plan. In addition 6.7 square miles of newly annexed area was studied as to land use and recommendations on zoning made to the City Council.

In 1955 it is anticipated that other phases of the Master Plan to be completed will include storm drainage, utilities, sewerage, transportation and transit, municipal facilities and buildings, schools and health facilities. The

Planning Commission also proposes to undertake the preliminary steps in an urban renewal (conservation and rehabilitation) program.

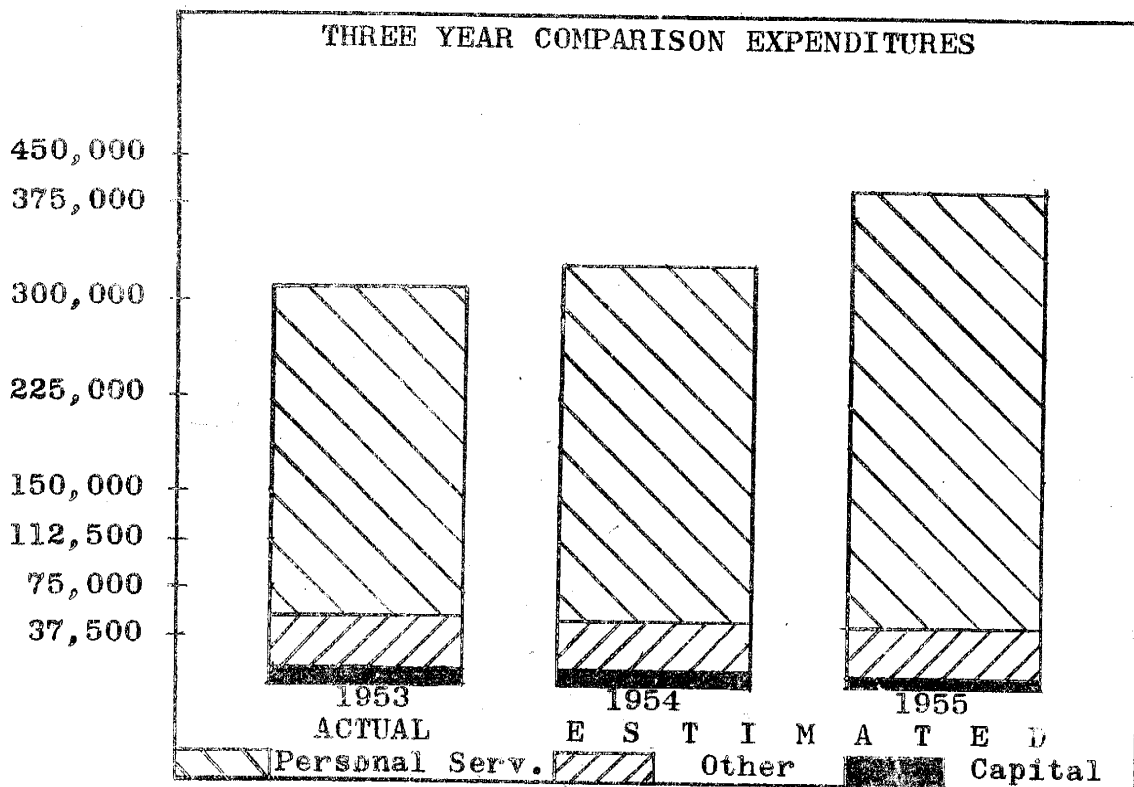
Other phases of the Master Plan which should be done during the year, but are not contemplated under the proposed budget appropriation, include economic analyses of the community, population surveys, studies of financial capacities and a complete capital improvement program. The studies of 1954 and 1955 contribute to this last important capital improvement phase.

It is anticipated that subdivision regulations will be prepared by the Planning Commission and recommended to the City Council during 1955.

The City Planning Commission has made a supplemental request of \$5,000, to be added to the \$2,500 extra help included in the salary schedule, for the employment of a full-time Assistant Planner.

POLICE DEPARTMENT
ACCOUNT G 220

Code	Estimated 1954	Estimated 1955
220.11 Personal Services:		
.111 - Salaries	\$ 256,395	\$ 305,177
.112 - Overtime Wages	961	1,000
.113 - Accrued Leave	25,706	33,569
Total.....	283,062	339,746
220.12 Contractual:		
.121 - Advertising	40	100
.122 - Labor & Equip. Con- tractual Tow Charges & Radio Services	3,000	3,000
.124 - Insurance	960	960
.126 - Building Rental & Equip. Rental	12,000	12,100
.127 - Repairs to Equipment	7,500	7,350
.128 - Telephone, Telegraph, Tolls	3,500	3,500
.129 - Travel, Dues & Publications	550	1,500
Total.....	27,550	28,510
220.13 Supplies:		
.131 - Bldg. Materials	25	-
.132 - Food, Clothing, Medical	50	50
.133 - Gas, Oil, Greases, Motor Fuel	6,500	7,000
.135 - Household & Janitorial	125	125
.136 - Office	1,500	1,350
.137 - Postage	75	75
.138 - Printed Forms	1,000	1,174
.139 - Tools & Work Equipment	600	750
Total.....	9,875	10,524
220.140 Investigation.....	750	750
220.18 Capital.....	10,034	9,175
 Total Budget.....	\$ 331,271	\$ 388,705



1955 WORK PROGRAM - POLICE DEPARTMENT

The Police Department is divided into three functional accounts: (1) General Police, (2) Custody of Prisoners and (3) Animal Shelter. This is a change from the 1954 budget, in that the jail and prison farm are combined and the animal shelter is a separate account.

Personnel totals 47 with 3 to be added during 1955. The new personnel will be: one policewoman - July 1, one experienced traffic officer or engineer - July 1, and one officer, May 15, for relief duty at the jail and prison farm. The department operates with six vehicles and a three wheel motorcycle.

For the purpose of administration and the efficient use of all personnel, the general police function is divided into the following divisions: Patrol, Detectives, Traffic, Records and Administration. The divisions and distribution of personnel are illustrated in the organization chart. The Patrol Division is charged principally with the prevention of crime and general service to the public. Service is

provided 24 hours a day, seven days a week by three radio equipped cars, a desk officer and a very limited foot patrol. In general, the patrol division provides information to the public, answers all fire and rescue calls, inspects vehicles, aids in directing foot and vehicular traffic for parades and other civic functions and assists other law enforcement agencies. All officers are required to appear in court on contested cases. In the absence of sufficient personnel for a properly manned traffic division, they make almost all of the arrests for moving violations and investigate all accidents. The increased area and population, caused principally by annexation, has made it necessary to greatly curtail the use of foot patrol. The patrol division also organizes and trains auxiliary police for civilian defense.

The Detective Division is comprised of a lieutenant and four detectives and a policewoman. One detective is assigned to the area vice squad to work with Territorial Police and the Marshal's Office. The policewoman works with the detectives and is responsible particularly for juveniles and women prisoners. The additional policewoman will make it possible to increase the amount of attention given to women and juvenile offenders. The detective division is responsible for the investigation of all major crimes. They work closely with the vice squad in the suppression of crimes affecting the public morals, such as narcotics, gambling, prostitution, etc. They maintain a close liaison with FBI, CID, OSI and the Marshal's Office. They check all bars, hotels and rooming houses. This division makes investigations and inquiries for Stateside law enforcement agencies; investigations and reports for the City Attorney's office and other city departments for prosecution of non-criminal matters.

The Traffic Division, composed of two men, is limited by lack of personnel to such an extent that they are not able to take care of the functions normally assigned to a traffic division. One man is assigned to the motorcycle and his full time is taken up with the parking meters. The other officer supervises the school boy patrol, inspects cabs and buses, takes traffic counts and compiles statistics for presentation to the National Safety Council. The personnel code contains an item providing for a trained traffic officer, effective July 1st. This officer will study the traffic problems in conjunction with his regular duties, and make recommendations on how to best relieve these problems.

The I. D. and Records Division is operated by a sergeant and a file clerk. They maintain all fingerprint and photographic records for the department as well as the files

of complaint reports. The sergeant takes care of photographic work for other city departments. They fingerprint and check for records of all city employees, as well as employees of other government agencies. They maintain the property room and issue liquor handler's permits and chauffeur licenses.

The Administrative Division is composed of the Chief, Captain, four lieutenants and the secretary. The shifts and days off are arranged so that a senior officer is in charge at all times. Statistical reports are prepared for the FBI and National Safety Council; training courses consisting of pistol qualification, special FBI courses in general police work and regular daily discussions are conducted by this division. In 1955 the training program will be enlarged. We have in the budget an item providing for a movie projector, so that we can take advantage of the training films which are available through the FBI, National Safety Council and the Military. These films provide not only a training program for the officers, but an educational program for the public. Arrangements are being made through the City Manager's office to conduct a course in Police Administration. This course will follow the program as outlined by the International City Managers' Association and will be given to the senior officers of the department.

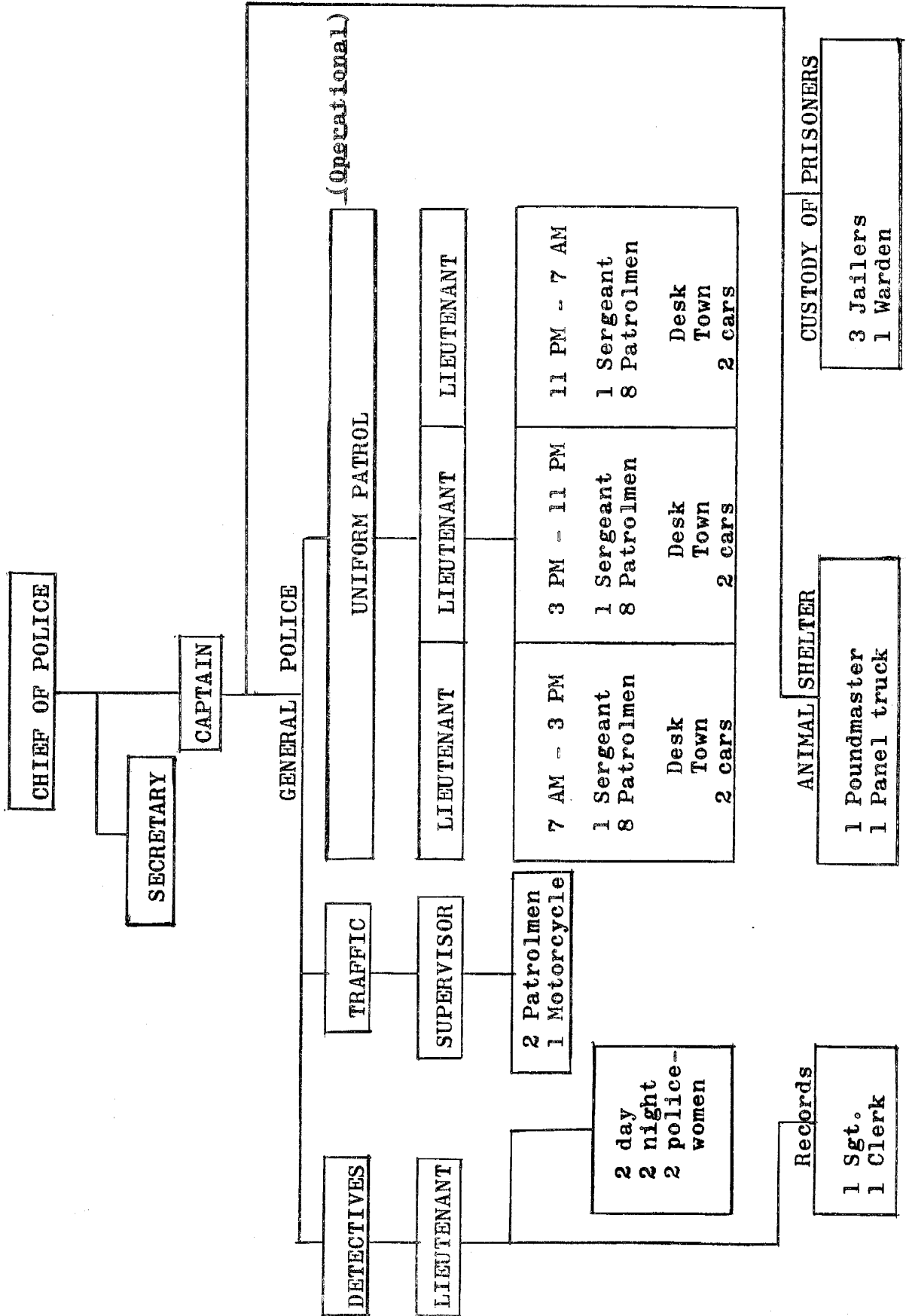
Figures for comparison of 1953 and 1954 arrests; Complaints and Traffic Tickets:

<u>Offense</u>	<u>1953</u>	<u>1954</u>
Drunk	769	639
Robbery	0	5
Burglary	24	9
Petty Larceny.....	11	20
D. W. I.	112	124
Assault	49	29
Disorderly	45	30
Total Arrests.....	1617	1431
 Vehicles stolen & recovered.....	170 - 157	107 - 86
Requests for Police Service.....	6129	6969
Traffic citations issued.....	31,248	27,324

The training program for new officers, plus the fact that there has been less turn-over in personnel, has added to the efficiency of the individual officer. However, annexation of large areas has extended the patrol to such an extent that it has been difficult to maintain the desired standard of

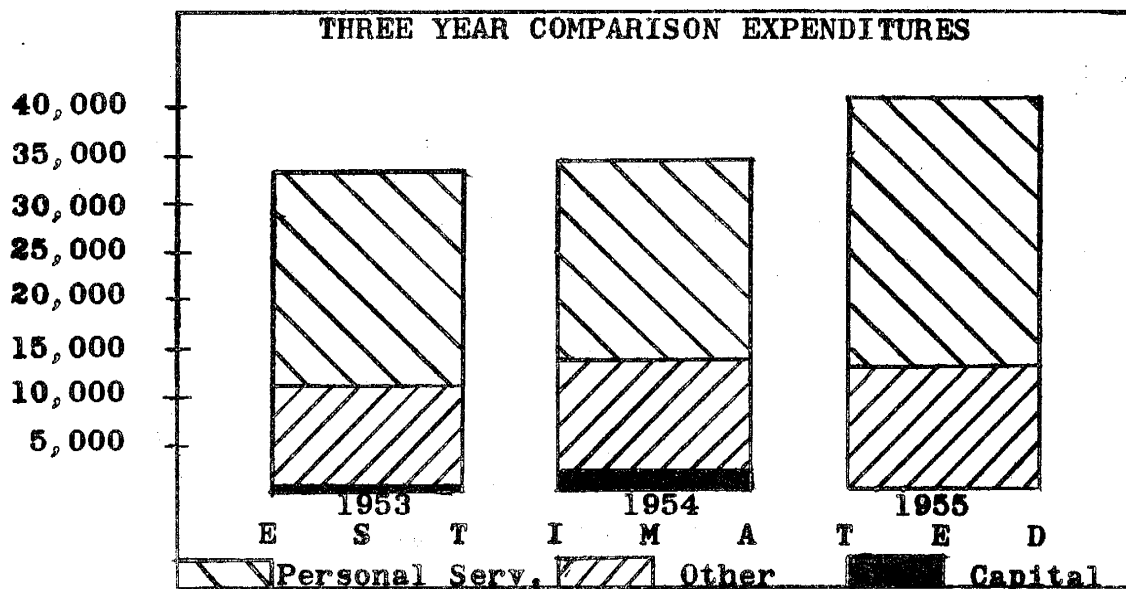
police services. The transient population, coupled with the lack of work in construction, is the main source of police problems. The juvenile problem is still serious, caused by lack of detention facilities. The problem is not caused by a large number of delinquents, but the same ones are arrested many times and no punishment is possible except in extreme cases. The requests for police services continues to increase, but the records show that actual crimes committed have decreased. Crimes against public morals and welfare are still prevalent. The department is continuing to cooperate with other agencies in curbing this type of crime. Constant work on the part of the Police Department and other law enforcement agencies have prevented the encroachment of organized crime into the City of Anchorage.

Capital items include 3 cars and 1 panel truck (trade-ins), 2 file cabinets, 1 scale, 2 typewriters (trade-ins), 1 radar speed control, and 1 moving picture projector. Supplemental requests totaled \$41,692 for six additional officers, police car and equipment. Lack of funds prevented inclusion of these items in the budget.



**CUSTODY OF PRISONERS
ACCOUNT G 220**

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
220.21 Personal Services:		
.211 - Salaries	\$ 19,685	\$ 24,854
.213 - Accrued Leave	2,159	2,734
Total.....	21,844	27,588
220.22 Contractual:		
.223 - Electricity & Water	790	1,000
.227 - Repairs	237	300
.228 - Telephone, Telegraph, Tolls	593	750
Total.....	1,620	2,050
220.23 Supplies:		
.232 - Food, Clothing, Medical	7,189	9,250
.233 - Gas, Oil, Greases, Motor Fuel	592	750
.234 - Heating Fuel	118	150
.235 - Household and Janitorial	727	921
.239 - Tools & Work Equip.	205	260
Total.....	8,831	11,331
220.28 Capital:		
.284 - Machinery & Equip.	2,393	- -
Total Budget.....	\$ 34,688	\$ 40,969



1955 - WORK PROGRAM - CUSTODY OF PRISONERS

The City Jail and Prison Farm accounts have been combined for 1955. The jailers work an alternate 24-hour shift. The budget provides for a relief man in order that the jailers may work on a 72-hour a week basis, effective May 15th. The relief man will also work two days per week at the prison farm, thus eliminating the necessity of the poundmaster relieving the warden and allowing him two extra days per week for his duties.

The jailers act as bailiff in court and mug and print the prisoners when the I.D. office is closed. Using prison help, they maintain the Police Headquarters and City Hall grounds and sidewalk area. The prisoners were also worked on various city projects in 1954 as follows:

Parks & Playgrounds.....	1850	hours
Cemetery.....	48	"
Civilian Defense.....	24	"
Merrill Field.....	776	"

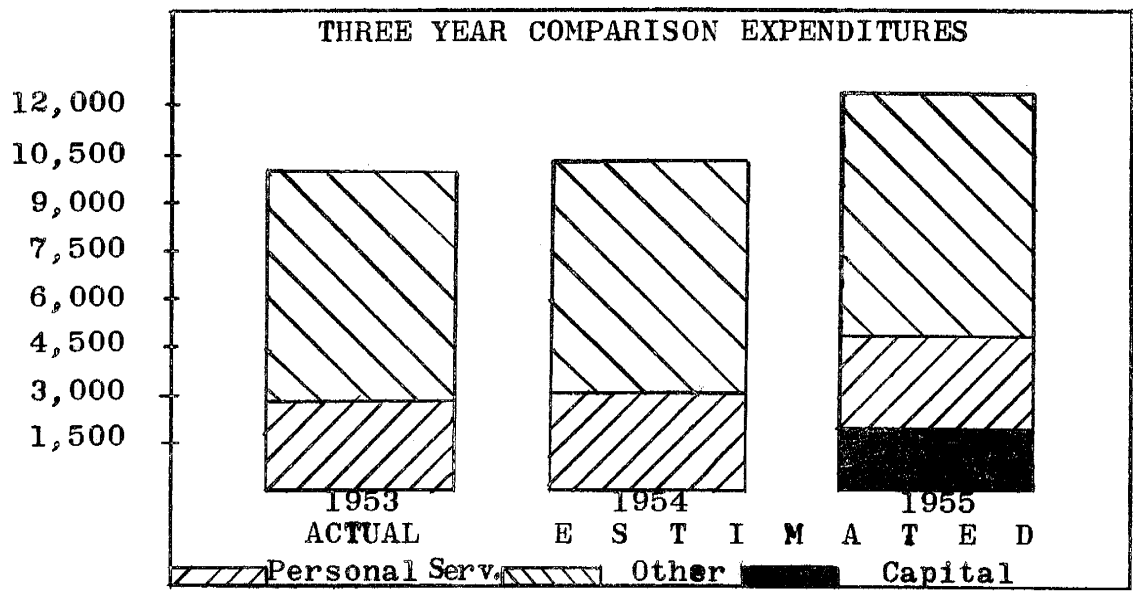
(All figures are approximate)

The 1955 budget (Building Official) carries an item for the remodeling of the old coal bin for trustees' quarters.

The garden at the prison farm has been enlarged. The increased amount of produce has enabled a reduction in the 1955 budget of \$4,550. A new canner is provided for which will further reduce that account. The prisoners worked on city projects as needed and also were used in Civilian Defense projects. Improvements at the farm this year include a root cellar, three additional acres of land cleared, landscaping and an addition to the greenhouse. 65,450 lbs. of produce were raised, valued at \$5,164. The warden, using prison help, caught 1873 salmon and processed them into 1127 No. 2½ tins and 6½ barrels of salted fish, valued at \$1,250.

ANIMAL SHELTER
ACCOUNT G 220

Code	Estimated 1954	Estimated 1955
220.31 Personal Services:		
.311 - Salaries	\$ 6,598	\$ 6,728
.313 - Accrued Leave	725	740
Total.....	7,323	7,468
220.32 Contractual:		
.323 - Electricity and Water	784	800
.327 - Repairs	245	250
Total.....	1,029	1,050
220.33 Supplies:		
.331 - Bldg. Materials	294	300
.332 - Food, Clothing, Medical	686	700
.333 - Gas, Oil, Greases, Motor Fuel	735	750
.334 - Heating Fuel	147	150
.335 - Household & Janitorial	98	100
.339 - Tools & Work Equip.	49	50
Total.....	2,009	2,050
220.38 Capital:		
.384 - Machinery & Equip.	-	2,000
 Total Budget.....	 \$ 10,361	 \$ 12,568



1955 WORK PROGRAM - ANIMAL SHELTER

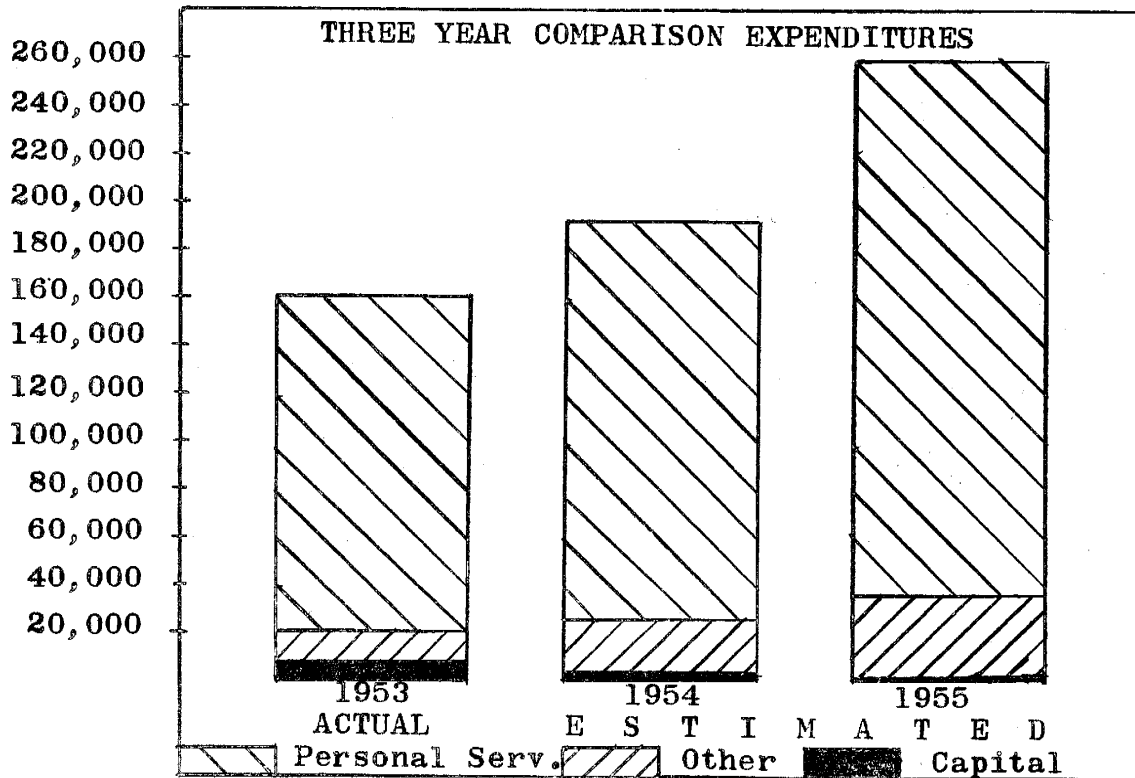
The dog pound account has been separated from the prison farm and will be carried as a separate account. The inclosed shelters have been doubled in size, using salvage lumber and prison help. Ten additional outside pens have been added. The work load on the poundmaster has been greatly increased due to annexation, but his service should improve after May 15th when he will be able to work in town five days a week instead of the present three. The budget includes a new panel truck to replace the present 5-year old model.

6210 Dog-days

\$3127 Collected

FIRE DEPARTMENT
ACCOUNT G 221

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
221.01 Personal Services:		
.011 - Salaries	\$ 150,137	\$ 207,377
.013 - Accrued Leave	14,787	22,416
Total.....	164,924	229,793
221.02 Contractual:		
.021 - Advertising	- -	75
.022 - Labor & Equipment (other than City)	1,364	950
.023 - Electricity & Water	7,700	11,155
.024 - Insurance	1,000	1,000
.026 - Other Equip. Rental	1,080	2,160
.027 - Repairs	2,385	2,000
.028 - Telephone, Telegraph, Tolls	5,583	5,780
.029 - Travel, Dues & Publications	550	500
Total.....	19,662	23,620
221.03 Supplies:		
.031 - Bldg. Materials	75	400
.032 - Food, Clothing, Medical	625	400
.033 - Gas, Oil, Greases, Motor Fuel	1,300	1,300
.034 - Heating Fuel	1,800	2,550
.035 - Household and Janitorial	325	350
.036 - Office	180	160
.037 - Postage	40	50
.038 - Printed Forms	60	100
.039 - Tools & Work Equipment	850	800
Total.....	5,255	6,110
221.08 Capital:		
.084 - Machinery & Equipment	3,268	869
 Total Budget.....	 \$ 193,109	 \$ 260,392



1955 WORK PROGRAM - FIRE DEPARTMENT

The Fire Department provided twenty-four hour fire protection and an effective fire prevention work program was its major function. In addition to fire function the department also provides rescue ambulance service throughout the Greater Anchorage Area.

In 1954 after annexation of a 4-1/2 square mile area a new neighborhood fire station in the Airport Heights area was activated on July 1st and provided five new men for manning the station. The year-around operation of this station for 1955 contributes substantially to the increased budget for 1955. Beginning May 15th the City will change from an 84 hour workweek to a 72 hour workweek. To make this change possible without severely weakening the fire-fighting forces, five additional men will have to be employed. This will bring the total personnel to 32 men. In addition 25 volunteers, composed of both call men and sleepers (living in dormitory space in the fire stations), are utilized throughout the three stations to augment the fire-fighting strength.

The three stations include:

Headquarters Station, located adjacent to City Hall, houses equipment including one 1,000 GPM pumper, one 750 GPM pumper, one 75 foot aerial ladder truck, one tank truck (capacity 1,100 gallons), one rescue truck, one pickup utility truck and one Fire Chief's vehicle. Seven men per platoon man the Headquarters Station. Station 2, located on Government Hill, is equipped with a 1,000 pumper and a hose truck, manned by two men per platoon. Station 3, located in City View, is equipped with one 500 GPM pumper, operated by two men per platoon. All equipment is radio equipped and inter-com communications are available between the stations. The attached organization chart shows the dispersal of personnel by platoons to the three stations and the functions of each.

Teamwork and techniques on the part of the Anchorage Fire Department personnel have often made up for the deficiency in numbers in the effective extinguishment of fires. These two attributes are accomplished by an effective training program. As the department has expanded, one of the personnel has been assigned the duties of drill master to conduct the training program at the various stations to assure coordination of effort. Drills are held daily on an average of an hour and thirty-five minutes per drill, and volunteers are required to participate in semi-monthly drills during the summer months.

The Fire Prevention Program covers a variety of projects including education, inspections, and community clean-up programs. Motorized crews inspect both residential sections and business establishments for the purpose of fire prevention and of acquainting the crews with the buildings and the necessary fire protection knowledge of the construction and the hazards involved. Residential inspections are made by each home being contacted and inspected with the occupant's permission. All public buildings and hospitals are inspected several times each year with positive evacuation plans practiced.

During 1955 it is anticipated that over 5,000 inspections will be made in residential and business sections for the purpose of advising persons as to the hazards that exist on their premises. An extensive Fire Prevention Program is constantly being presented to the public through the medium of films, lectures, radio and television programs, news releases and fire prevention literature. One of the major items each year in the field of fire prevention is the annual fall and spring clean-up of the entire locale. Particular stress

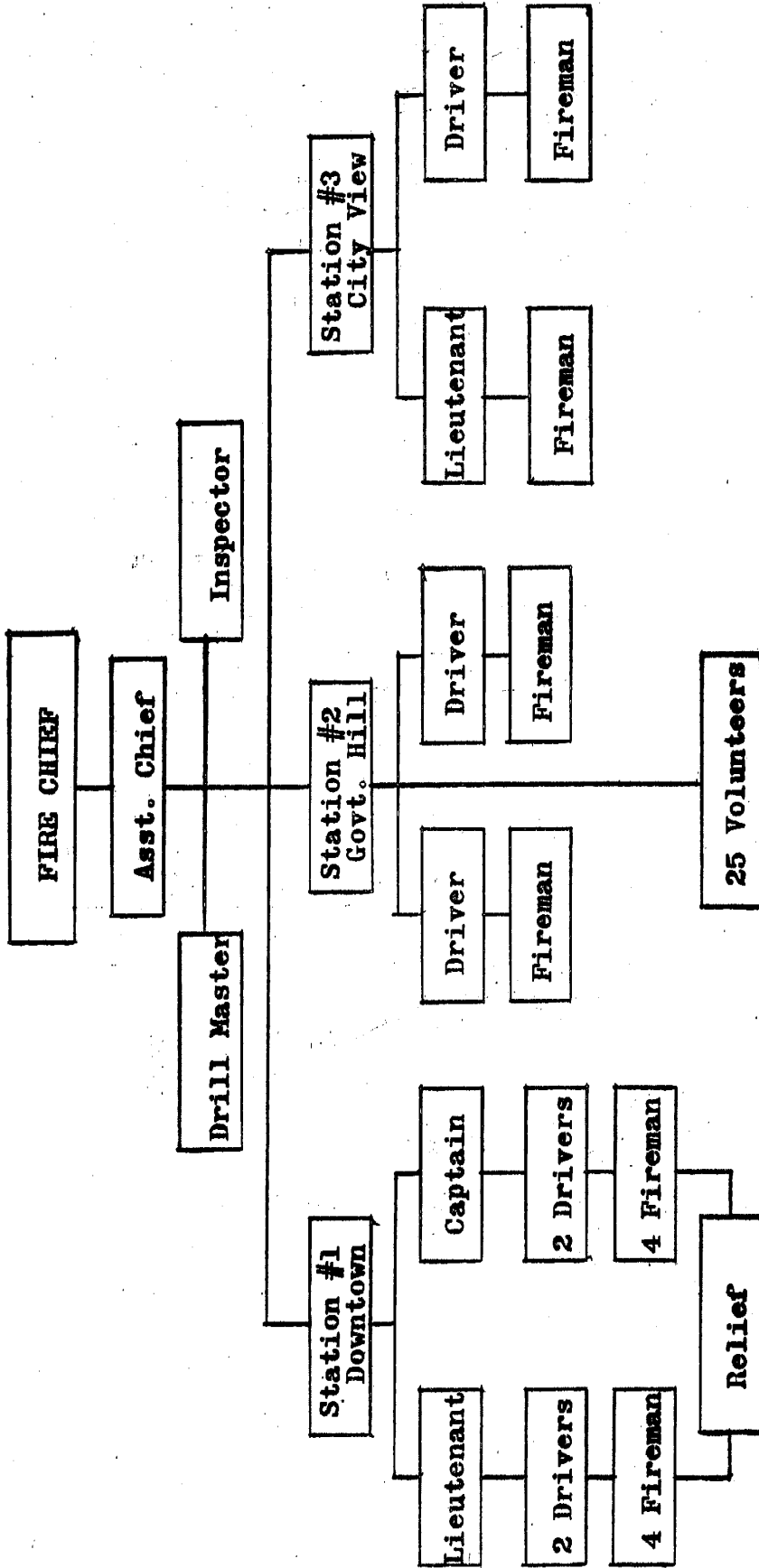
on fire prevention is utilized during National Fire Prevention Week in the schools. The innovation of a new program during Fire Prevention Week of 1955 will be the consolidation of the Fire and Police programs into what will be called Fire and Safety Week. This is in the interest of the children so they may learn the necessity of fire and traffic safety.

Comparison of estimated work units follows:

	<u>1954</u>	<u>1955</u>
Fire Calls.....	277	330
Rescue Calls.....	589	650
Fire Inspections.....	3,800	5,000

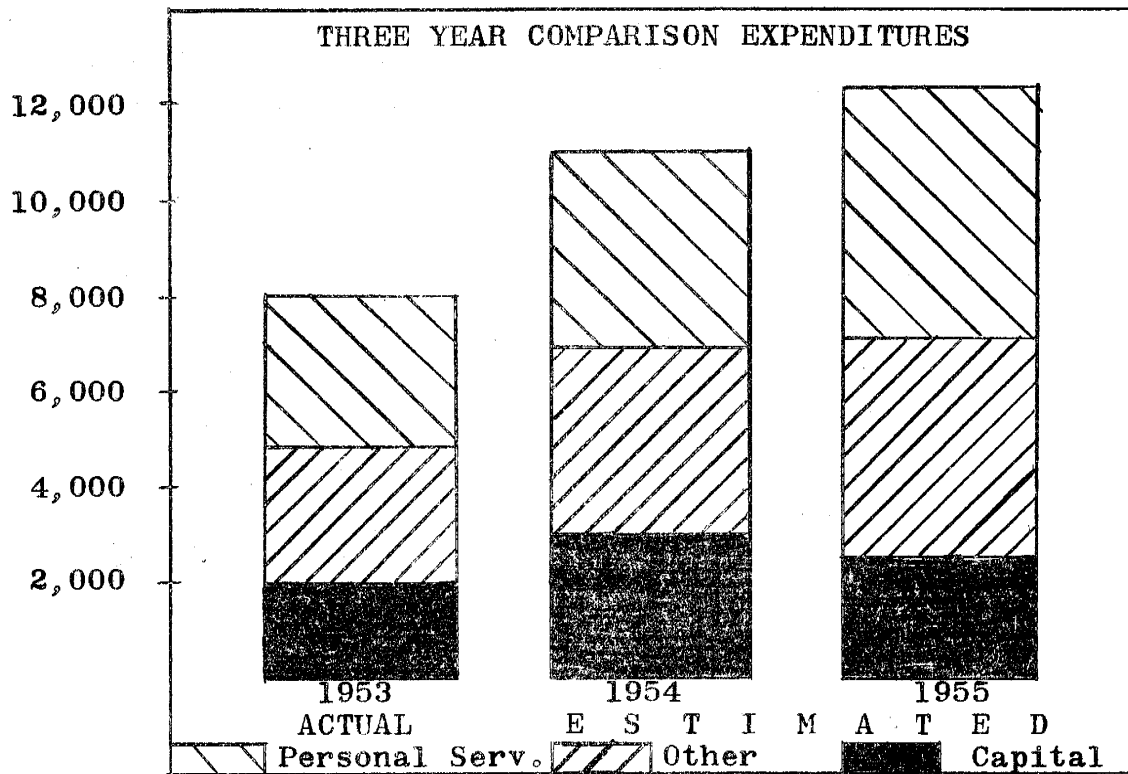
Public relations and service program includes radio and television programs, newspaper releases and other services over and beyond fire function in the interest of public helpfulness.

Supplemental requests for Fire Department needs amounted to \$76,857 which provides for other sub-stations, a new piece of apparatus and eight men. Full details are to be found in the supplemental requests memorandum.



**CIVIL DEFENSE
ACCOUNT G 213**

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
213.01 Personal Services:		
.011 - Salaries	\$ 3,815	\$ 4,796
.013 - Accrued Leave	287	341
Total.....	4,102	5,137
213.02 Contractual:		
.022 - Labor and Equipment (other than City)	50	50
.025 - City Equip. Rental	50	250
.026 - Other Equip. Rental	-	300
.027 - Repairs	600	500
.028 - Telephone, Telegraph, Tolls	2,420	2,640
Total.....	3,120	3,740
213.03 Supplies:		
.031 - Bldg. Materials	50	50
.033 - Gas, Oil, Greases, Motor Fuel	40	80
.034 - Heating Fuel	250	400
.036 - Office	320	300
.037 - Postage	-	25
.038 - Printed Forms	50	50
.039 - Tools and Work Equipment	120	100
Total.....	830	1,005
213.08 Capital:		
.082 - Buildings	-	1,500
.084 - Machinery & Equipment	2,948	1,000
Total.....	2,948	2,500
Total Budget.....	\$ 11,000	\$ 12,382



1955 WORK PROGRAM - CIVIL DEFENSE

The City of Anchorage is having to carry a large portion of the financial responsibility for the Greater Anchorage Civil Defense function. During 1954 a number of air raid sirens were activated. They were inter-connected by means of telephone lines so that they could be controlled from a central point. This one facility is costing the City \$2,500 per year, of which approximately one-half is for service beyond the city limits. The 1955 recommended appropriations still include one-third time of the Administrative Assistant as representing the total time of the City Manager's office spent on Civil Defense activities.

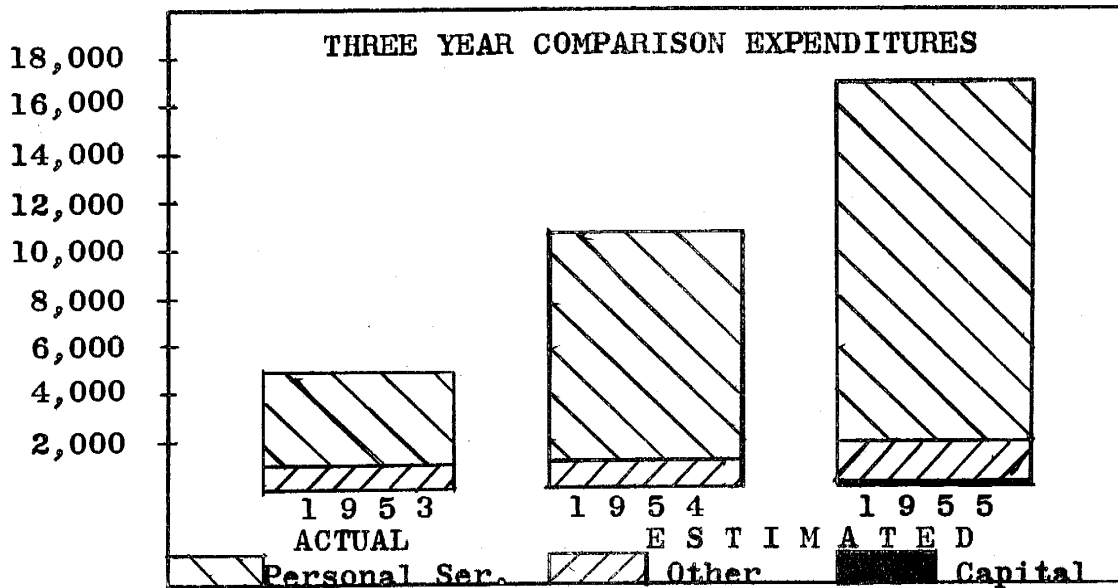
During 1954 the concept of Civil Defense changed from a "duck and cover" technique to a dispersal technique. With this dispersal policy set by the Federal Civil Defense Administration, considerable activity will be held during the year in regard to planning for evacuation in the event of a war-caused emergency. Along with the evacuation policy, the Federal Government has permitted the Territorial Department of Civil Defense to stock-pile surplus materials of the

various governmental agencies that could be used for Civil Defense purposes. In order to take advantage of obtaining surplus equipment, the City is working very cooperatively with the Territorial Department of Civil Defense in the Anchorage District to acquire the type of surplus materials that would equip dispersal centers outside of the range of effect of nuclear weapons. Because of the numerous kinds of material and the flow of surplus goods which have been made available, it has been imperative to employ a man full-time to procure, inventory and control the material needed. The City is contributing 2/5 of this employee's salary and the Territory is contributing 3/5.

A new Control Center and Communications Center is being constructed out of surplus material in a protected area at the Prison Farm. \$2,500 is recommended for capital outlay and will be spent largely to augment surplus material which is being utilized in the construction of this new center. Approximately \$20,000 in radio equipment was supplied to the Greater Anchorage Civil Defense District during 1954 by FCDA through the Territorial Civil Defense Department. This equipment will require parts for maintenance, but the maintenance work itself will be accomplished mostly by Civil Defense volunteer communicators. To off-set the City's expenditures that are beneficial to others beyond the city limits, the Territorial Department of Civil Defense is providing excellent supervision and planning in their District Office, making it available to the City. This arrangement seems to be a very fair exchange and shows a splendid cooperation in our Civil Defense activities.

GENERAL PUBLIC WORKS.
ACCOUNT G 230

Code	Estimated 1954	Estimated 1955
230.11 Personal Services:		
.111 - Salaries	\$ 8,612	\$ 13,424
.113 - Accrued Leave	911	1,476
Total.....	9,523	14,900
230.12 Contractual:		
.127 - Repairs	75	75
.128 - Telephone, Telegraph & Tolls	450	450
.129 - Travel, Dues & Publi- cations	150	750
Total.....	675	1,275
230.13 Supplies:		
.131 - Bldg. Materials	10	-
.136 - Office	365	365
.137 - Postage	63	45
.138 - Printed Forms	40	40
.139 - Tools & Work Equipment	10	-
Total.....	488	450
230.18 Capital:		
.184 - Machinery & Equipment	-	250
 Total Budget.....	 \$ 10,686	 \$ 16,875



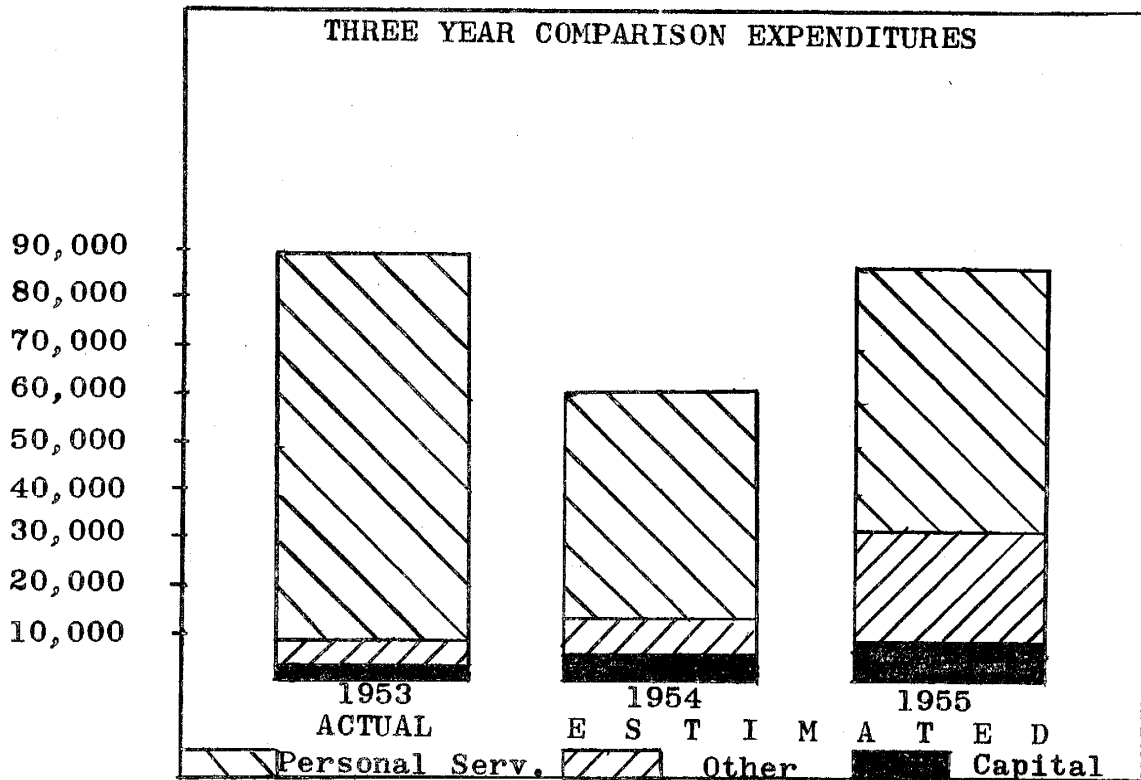
1955 WORK PROGRAM - GENERAL PUBLIC WORKS

The above account provides for the general administration of the City Engineer's office and the Public Works Division. One-third time of the City Engineer, one-third time of the Superintendent of Public Works, two-thirds time of the cost account clerk and one-third time of a steno-clerk are charged against the general administration.

The work in this account consists of receiving requests and complaints, and evaluating and processing all work of the Engineering and Public Works Department.

ENGINEERING AND DESIGN
ACCOUNT G 230

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
230.21 Personal Services:		
.211 - Salaries	\$ 86,411	\$152,351
.212 - Overtime Wages	10,301	16,290
.213 - Accrued Leave	6,558	10,000
Total	103,270	178,641
Less: Charges to Project Accts	(56,225)	(93,133)
Charges to Other Depts	- - -	(15,000)
Total.....	47,045	70,508
 230.22 Contractual:		
.222 - Equipment other than City	553	300
.225 - City Equip. Rental	1,605	600
.227 - Repairs to Equipment	895	900
.228 - Telephone, Telegraph, Tolls	706	720
.229 - Travel, Dues, Publications	66	1,080
Total.....	3,825	3,600
 230.23 Supplies:		
.231 - Building Materials	807	500
.233 - Gas, Oil & Greases	176	- -
.236 - Office	2,472	2,400
.237 - Postage	100	180
.239 - Tools & Work Equipment	845	750
Total.....	4,400	3,830
 230.28 Capital:		
.284 - Machinery and Equipment	5,180	8,500
 Total Budget.....	\$ 60,450	\$ 86,438



1955 WORK PROGRAM - ENGINEERING AND DESIGN SECTION

The Engineering Department serves as a staff department furnishing planning, maps, specifications, performing inspection of construction work for various departments of the City, as well as performing general municipal engineering services. The recommended appropriation shows the amount of deferred charges that are anticipated to be charged to construction projects and the other departments on a force account basis.

Summary of engineering work and proposed engineering work to be accomplished from the General Fund follows:

City Engineer	\$ 4,766
Administrative & Files	12,007
Maps and Records	8,700
1954 Annexation Areas, Survey	
Maps	6,000
1955 Annexation Areas, Survey	
Maps	5,000
Water and Sewer Engineering	7,500

Street Engineering	\$ 8,700
Miscellaneous Engineering	6,400
General Surveying	4,400
Monument Surveying	4,400
Easements, Right of Way	2,635
	<u>\$ 70,508</u>

The budget contemplates a new organization in staff consisting of 2 engineers, 1 field coordinator, 3 design engineers, 4 draftsmen, 2 party chiefs, part time right-of-way agent, clerical, and 13 inspectors and surveyors during construction season. The number of inspectors and surveyors may vary depending upon the extent of 1955 paving program. A total of 4,530 man-days of labor to be performed with 1800 man-days for general engineering services, 2,350 man-days to projects and 380 man-days to other departments.

<u>General Engineering Work to be Accomplished:</u>	<u>Man-Days</u>
1. Sectional Maps - 50 Scale - Showing as-built utilities, water, sewer, telephone and electrical poles and conduits, horizontal and vertical control countours, design street grades and easements.	
(a) City less 1954 Annexation Areas	170
(b) Annexation Area 4-City View-Airport Heights	225
(c) Annexation Area -Eastchester-Westchester	225
(d) Fourth Addition	170
(e) Mountain View	340
(f) 1955 Annexation Areas	170
2. Sectional Maps - 200' Scale - General layout showing all subdivisions for all city departments and engineering utilities with design criteria.	
(a) General	50
(b) Water	10
(c) Sanitary Sewer	10
(d) Storm Sewer	10
3. City Maps - 500' Scale - For all city departments and engineering key utility maps.	
(a) General	25
(b) Water	5
(c) Sanitary Sewer	5
(d) Storm Sewer	5
(e) Street Improvements	5
(f) City-owned property	5

	<u>Man-Days</u>
4. City Maps - 1000 and 2000 Scale- For all city departments to be used for over-all planning and design. (a) General	20
5. Cemetery plats and establishing a uniform system of records with all agencies concerned.	30
6. Easements and rights-of-way	70
7. Ground Temperature Study	40
8. Monument Surveys	130
9. Miscellaneous Surveys, sidewalks, curb and gutter	20
10. Processing permits - petitions for improvements	40
11. Operation Ozalid Machine	20
12. Water - Valve Box and Fire Hydrant Card File	20
13. Public Works - Streets (a) General Miscellaneous (Public Information) (b) Paved Streets (c) Unpaved Streets	30 40 40
14. Public Works - Water and Sewer (a) General Miscellaneous (Public Information) (b) Fluoridation and Chlorination (c) Capital Improvements	30 15 105
15. General Studies (a) Streets, Gravel sources, materials (b) Water	30 20
16. Engineering Files - Maps and records, improvements and clearing	50
Total Man-Days	2,180

The force account work program includes the following projects:

A.P.W. Water	\$ 3,800
A.P.W. Sewer	33,300
Street Improvement Districts 8,11,13, 14A,14B, & 15	7,000
Anticipated Street Improvement Districts	28,033
Storm Sewers	21,000
Other Department Charges	15,000
	<u>\$108,133</u>

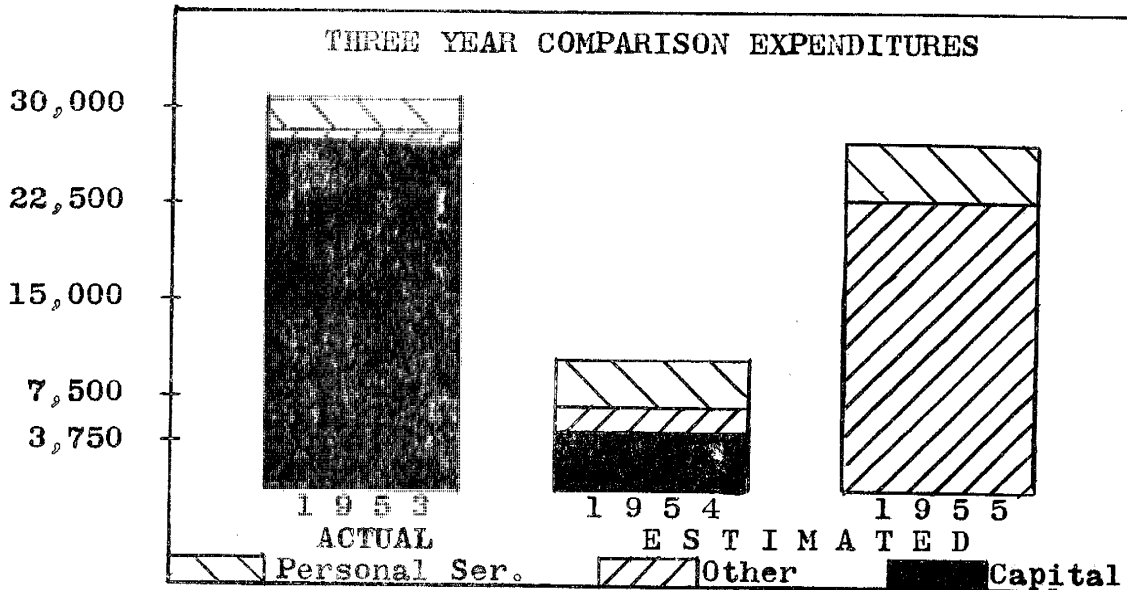
The specific projects are contemplated as follows with the number of man-days required for each:

	<u>Man-Days</u>
1. APW 50-A-157 Unit 5, Water Well	15
2. APW 50-A-181, Water & Sewer Distribution	5
3. APW 50-A-178, Sanitary Sewers, City and South Addition	160
4. APW 50-A-179, Sanitary Sewers, Government Hill	140
5. APW 50-A-244, Water System Annexation Area 4	25
6. APW 50-A-245, Water System Mountain View	25
7. APW 50-A-248, Water Treatment Plant	30
8. APW 50-A-252, Sanitary Sewers Mountain View	25
9. APW New Sanitary Sewer System	500
10. Street Improvement Districts 8,11,13, 14A, 14B & 15	175
11. Storm Sewer ("C" Street Outfall)	525
12. Anticipated Street Improvement Districts	725
Total Man-days..	<u>2,350</u>

Capital equipment purchases include: Ozalid printing machine, typewriter(long carriage), calculator, adding machine, thermocouples, level, surveying equipment, Soils laboratory oven, file cabinets, drafting machines, and monument caps and cases-total, \$8,500.

PAVED STREETS
ACCOUNT G 231

Code		Estimated 1954	Estimated 1955
231.11	Personal Services:		
	.111 - Salaries	\$ 2,964	\$ 3,700
	.112 - Overtime Wages	140	259
	.113 - Accrued Leave	250	407
	Total.....	3,354	4,366
231.12	Contractual:		
	.122 - Labor and Equipment (other than City)	- -	20,000
	.125 - City Equip. Rental	650	850
	Total.....	650	20,850
231.13	Supplies:		
	.131 - Building Materials	680	1,250
	.139 - Tools & Work Equip.	860	750
	Total.....	1,540	2,000
231.18	Capital:		
	.183 - Improvements other than Buildings	4,500	- -
	Total.....	4,500	- -
	Total Budget.....	\$ 10,044	\$ 27,216



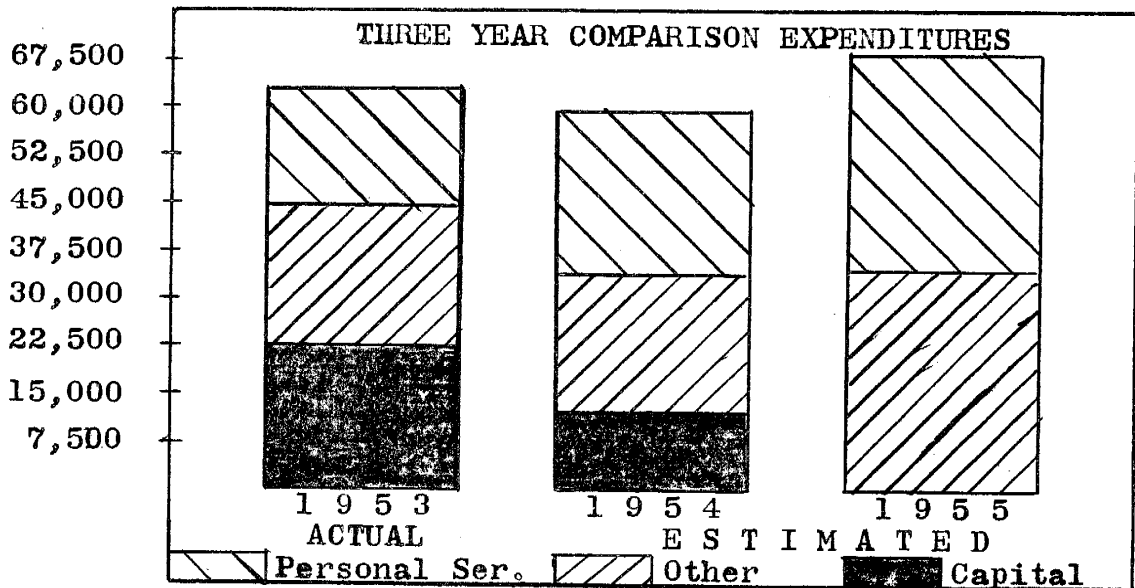
1955 WORK PROGRAM - PAVED STREETS

The work to be accomplished will consist of filling cracks in paving, patching gutter and curbs on 128 blocks of paving. There will be an additional 38.5 blocks paved in June of 1955 which have the curb and gutter installed during 1954. Center and lane lines, and pedestrian crossings will be painted twice yearly. It is intended to use white paint exclusively in the hopes of having clearer lines. \$20,000 has been provided to seal-coat 31 blocks of paving between Gambell and "K" Streets. 5th Avenue between East "K" Street and Artesian Village and Gambell Street between 4th Avenue and Chester Creek require a seal-coat. An attempt will be made to obtain the funds for these two streets from the Alaska Road Commission under new legislation.

The City has 74 blocks of full-width paving, 53 blocks of strip paving, and 38.5 blocks of paving authorized for 1955.

UNPAVED STREETS
ACCOUNT G 231

Code	Estimated 1954	Estimated 1955
231.21 Personal Services:		
.211 - Salaries	\$ 22,251	\$ 29,260
.212 - Overtime Wages	1,348	2,028
.213 - Accrued Leave	2,061	3,220
Total.....	25,660	34,508
231.22 Contractual:		
.225 - City Equip. Rental	21,110	33,750
.227 - Repairs	50	-
Total.....	21,160	33,750
231.23 Supplies:		
.231 - Bldg. Materials	250	250
.239 - Tools & Work Equip.	250	250
Total.....	500	500
231.28 Capital:		
.283 - Improvements other than Buildings	12,200	-
Total Budget.....	\$ 59,520	\$ 68,758



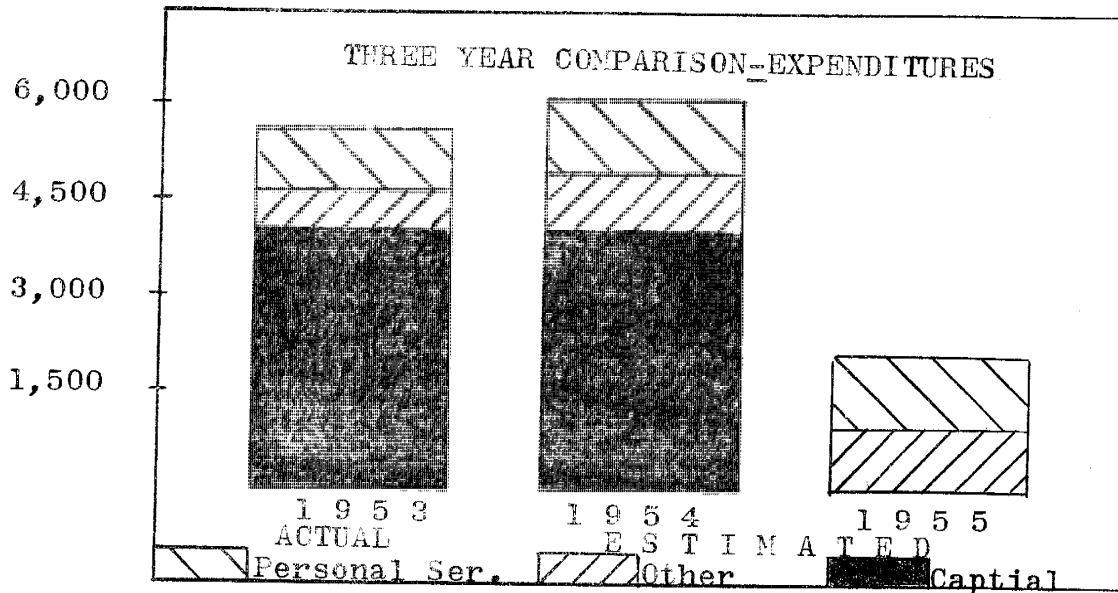
1955 WORK PROGRAM - UNPAVED STREETS

Annexation has increased the amount of unpaved streets from 42 miles in 1953 and early 1954 before annexation to 68 miles as of the latest annexation of October 1954. This budget provides for a six-shift per day grader operation, utilizing four graders during the spring, summer and fall seasons (approximately seven months). The condition of the streets in some of the newly annexed areas is going to present a difficult problem during the break-up period. A temporary increase in shift operation will be provided during that period. The Mt. View area will require considerable work to shape the streets to the minimum standards, as has been provided on the balance of the streets in the City. The absence of established grades and property lines create a very expensive correction to be made in Mt. View. Some street striping is planned, but very little gravel has been provided in the work program for this area.

Because of the anticipation of a heavy work schedule of maintenance of existing streets, no funds were available for street openings. Supplemental requests include street openings for 18th Avenue in Eastchester Flats area and 17th Avenue in the Westchester area (approximate cost \$17,000). These costs are based on the anticipation that right-of-ways will either be dedicated by the property owners or will be purchased by the benefiting properties. With the amount of new area that is now being annexed to the City, the City should establish the policy of no street openings except through the means of an improvement district whereby property owners on either side of the new street will share in the cost, even though the City may see fit to pay a substantial portion of the cost.

SIDEWALKS & CROSSWALKS
ACCOUNT G 231

Code	Estimated 1954	Estimated 1955
231.41 Personal Service:		
.411 - Salaries	\$ 1,000	\$ 1,000
.412 - Overtime Wages	177	68
.413 - Accrued Leave	118	112
Total.....	1,295	1,180
231.42 Contractual:		
.425 - City Equip. Rental	350	400
.427 - Repairs	150	150
Total.....	500	550
231.43 Supplies:		
.431 - Bldg. Materials	300	400
231,48 Capital:		
.483 - Improvements other than Buildings	4,000	--
Total Budget.....	\$ 6,095	\$ 2,130



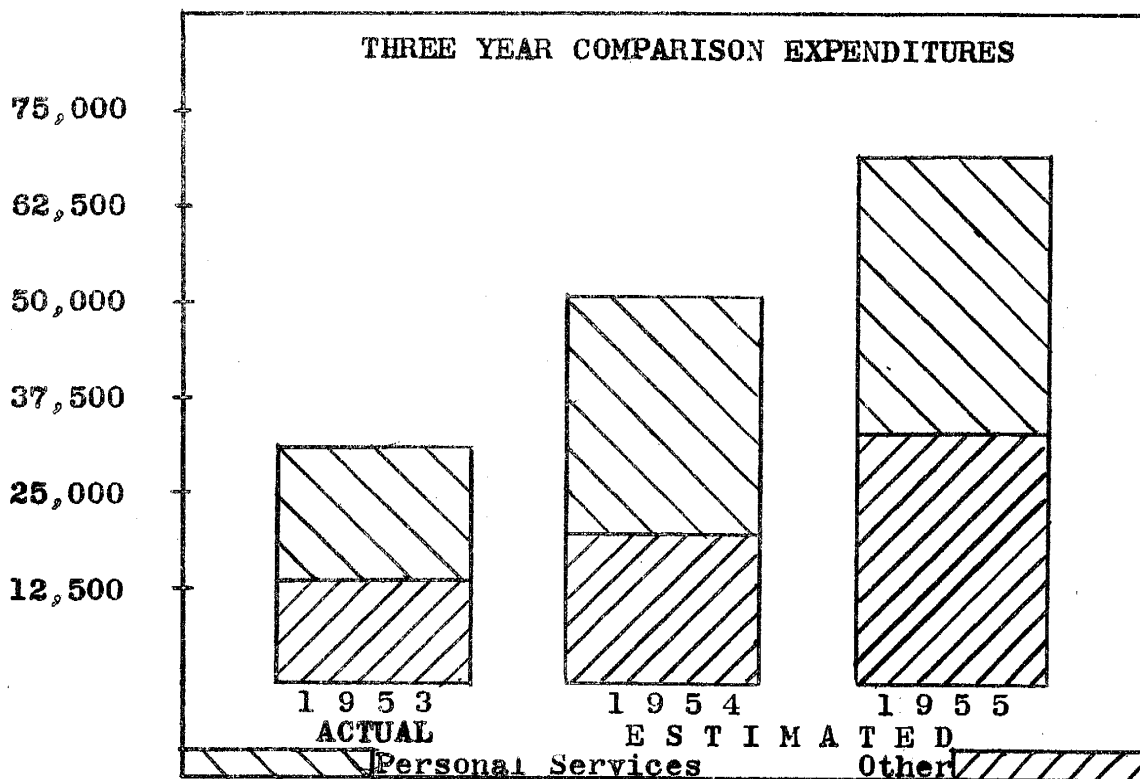
1955 WORK PROGRAM - SIDEWALKS AND CROSSWALKS

The work will consist of patching and repairing existing cement walks and maintenance and repair of existing wooden sidewalks and five wooden stairways.

No appropriation is provided for the replacement of large sections of broken sidewalk, curb and gutter. There are several blocks that require replacement and some plan of replacement will have to be improvised for these old sidewalks, curbs and gutters, especially the sidewalk on the west side of "E" Street between 3rd and 4th Avenues, the sidewalk on the north side of 4th Avenue between "H" and "G" Streets, the curbs on the north and south sides of 4th Avenue between "E" and "H" Streets.

SNOW AND ICE REMOVAL
ACCOUNT G 231

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
231.61 Personal Services:		
.611 - Salaries	\$ 24,996	\$ 30,539
.612 - Overtime Wages	2,820	2,179
.613 - Accrued Leave	2,781	3,358
Total.....	30,597	36,076
231.62 Contractual:		
.625 - City Equip. Rental	15,300	26,309
231.63 Supplies:		
.631 - Bldg. Materials	4,564	6,600
Total Budget.....	\$ 50,461	\$ 68,985

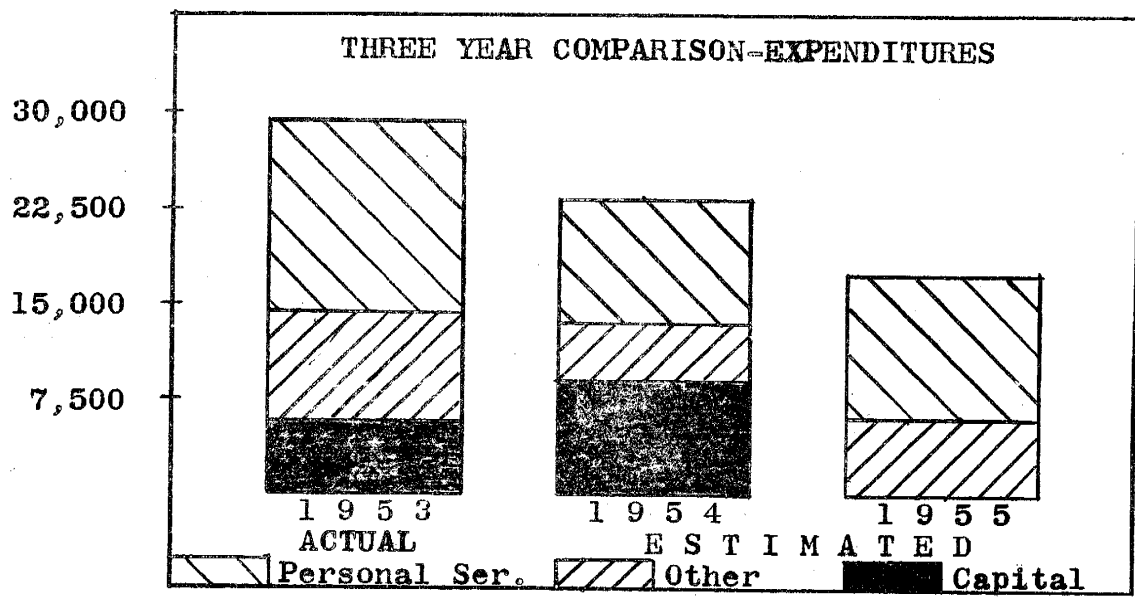


1955 WORK PROGRAM - SNOW AND ICE REMOVAL

A six shift operation of graders will be used with two of these in the annexed areas. It is anticipated that secondary or lightly traveled streets will be graded and opened at a slower rate than during 1954. The increase of 26 miles of roads, because of annexation, necessitates a lower standard of service. It will also be necessary to remove snow on 1st Avenue and 6th Avenue this year in addition to 4th and 5th Avenues and the connecting cross streets. It is anticipated 70 tons of salt and 1,000 yards of sand will be used for ice control. Approximately \$5,000 will be required for sidewalk snow removal on heavily used sidewalks and sidewalks on City property.

**STREET DRAINAGE
ACCOUNT G 242**

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
242.31 Personal Services		
.311 - Salaries	\$ 7,435	\$ 8,400
.312 - Overtime Wages	1,500	1,680
.313 - Accrued Leave	750	924
Total.....	9,685	11,004
242.32 Contractual:		
.325 - City Equip. Rental	3,200	3,400
242.33 Supplies:		
.331 - Building Materials	1,390	2,600
.333 - Gas, Oil, Greases, Motor Fuel	10	-
.339 - Tools & Work Equipment	100	100
Total.....	1,500	2,700
242.38 Capital:		
.383 - Improvements other than Buildings	8,835	-
 Total Budget.....	 \$ 23,220	 \$ 17,104

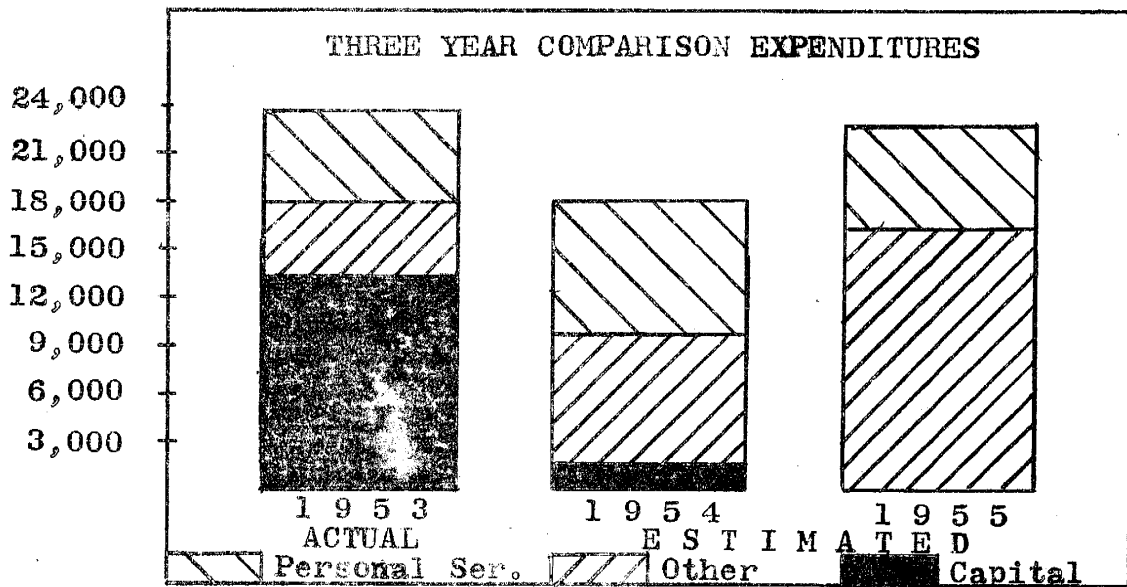


1955 WORK PROGRAM - STREET DRAINAGE

With the installation of 6.5 miles of storm sewer and 134 catch basins in the area west of "C" Street, it is anticipated little trouble will be encountered within the City west of Gambell Street. This will be offset by the work which will be required in the annexed areas which have little or no drainage. The Mt. View area will require the greatest amount of work, since there are no street grades or drainage maps. It will be necessary to install culverts and surface drainage in the spring as indicated by surface conditions. Facilities in place include 8.5 miles of storm drains, 236 catch basins, approximately 75 culverts using 5,000 ft. of culvert pipe, and approximately 80 drain inlets to sanitary sewers. \$2,600 has been provided for culvert material.

**STREET AND TRAFFIC CONTROL SIGNS
ACCOUNT G 231**

Code	Estimated 1954	Estimated 1955
231.71 Personal Services:		
.711 - Salaries	\$ 6,802	\$ 5,430
.712 - Overtime Wages	476	411
.713 - Accrued Leave	728	602
Total.....	8,006	6,443
231.72 Contractual:		
.725 - City Equip. Rental	1,600	10,800
.727 - Repairs	800	-
Total.....	2,400	10,800
231.73 Supplies:		
.731 - Building Materials	5,530	5,400
.733 - Gas, Oil, Greases, Motor Fuel	20	-
.739 - Tools & Work Equipment	50	-
Total.....	5,600	5,400
231.78 Capital:		
.783 - Improvements other than Buildings	1,500	-
Total Budget.....	\$ 17,506	\$ 22,643



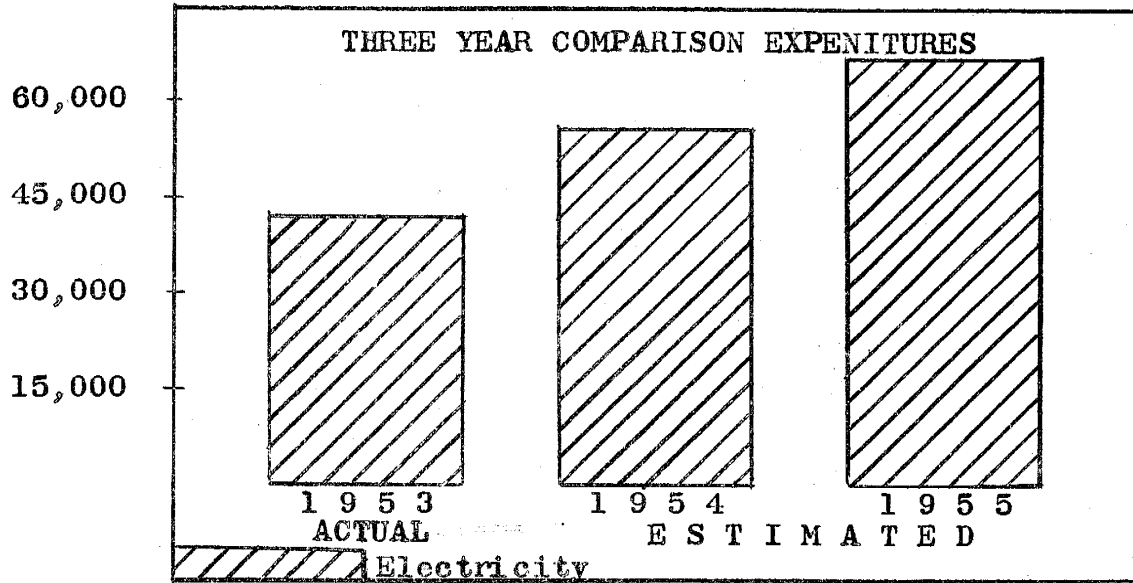
1955 WORK PROGRAM - STREET AND TRAFFIC CONTROL SIGNS

The program will require the equivalent of one man full time to repair and install signs as directed by the Police Department. \$3,000 has been provided for traffic control signs and the required posts, and \$2,400 for additional street name signs for the annexed areas.

The need for electric traffic control devices is increasing. The need is so great that it will not be possible for the General Fund to provide the necessary capital to install traffic signals fast enough to meet the demand. The Electrical Department has worked out a plan of installing the signals and renting them to the General Fund on a lease basis. All the present installed signals are to be transferred to the Electrical Department for operation maintenance purposes, and this account will pay rental of approximately \$950 per month for this service. The Electrical Department is anticipating installation of traffic signals for 20 intersections, several of which will be traffic activated.

STREET LIGHTING
ACCOUNT G 232

<u>Code</u>		<u>Estimated 1954</u>	<u>Estimated 1955</u>
232.02	Contractual:		
	.023 - Electricity	\$ 55,920	\$ 67,227



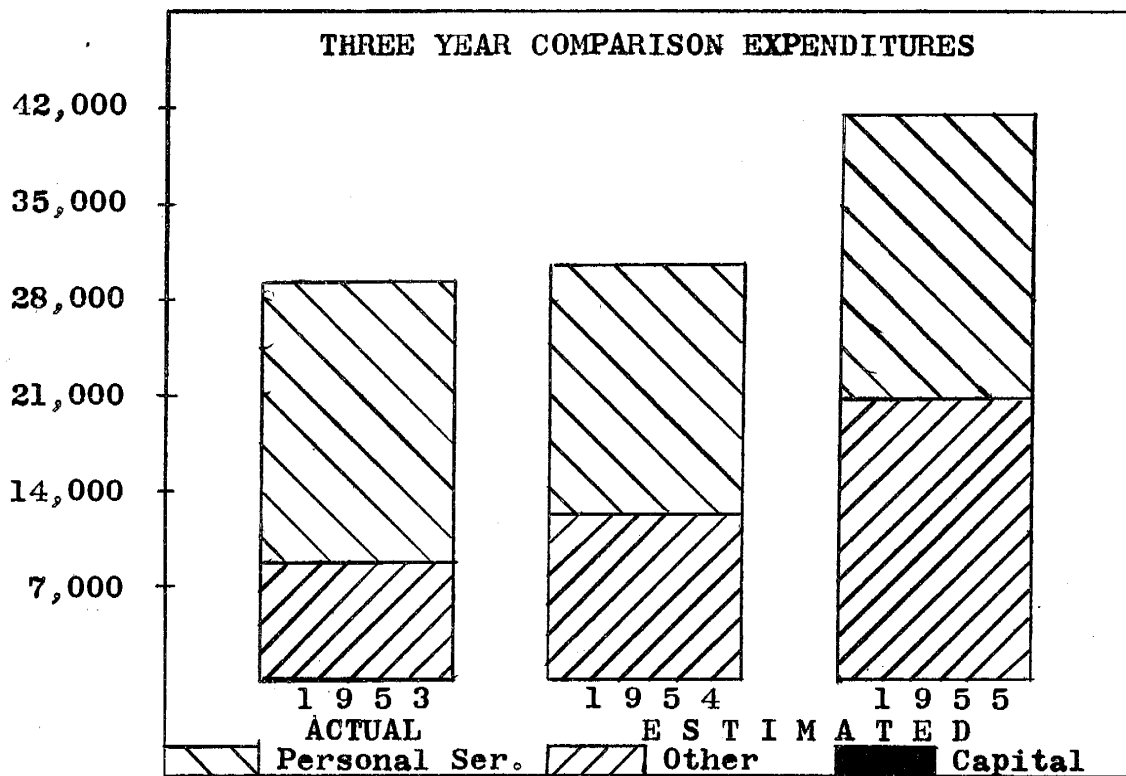
1955 WORK PROGRAM - STREET LIGHTING

Furnish electricity to approximately 1,005 street lights. Included are the payments to Chugach Electric Association and Inlet Power and Light for street lights obtained through annexation.

With the annexation of Mt. View it is anticipated that the City will assume and complete the street lighting program that was started by the Mt. View Public Utility District. Negotiations for contract with the Chugach Electric Association for approximately 90 lights should be completed early in the new fiscal year. The electrical budget provides for the installation of 120 additional street lights during the fiscal year.

**STREET CLEANING
ACCOUNT G 242**

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
242.11 Personal Services:		
.111 - Salaries	\$ 13,817	\$ 16,090
.112 - Overtime Wages	3,000	2,729
.113 - Accrued Leave	1,532	1,767
Total.....	18,349	20,586
242.12 Contractual:		
.125 - City Equip. Rental	11,884	20,808
242.13 Supplies:		
.131 - Building Materials	237	-
.139 - Tools & Work Equip.	10	-
Total.....	247	-
 Total Budget.....	 \$ 30,480	 \$ 41,394



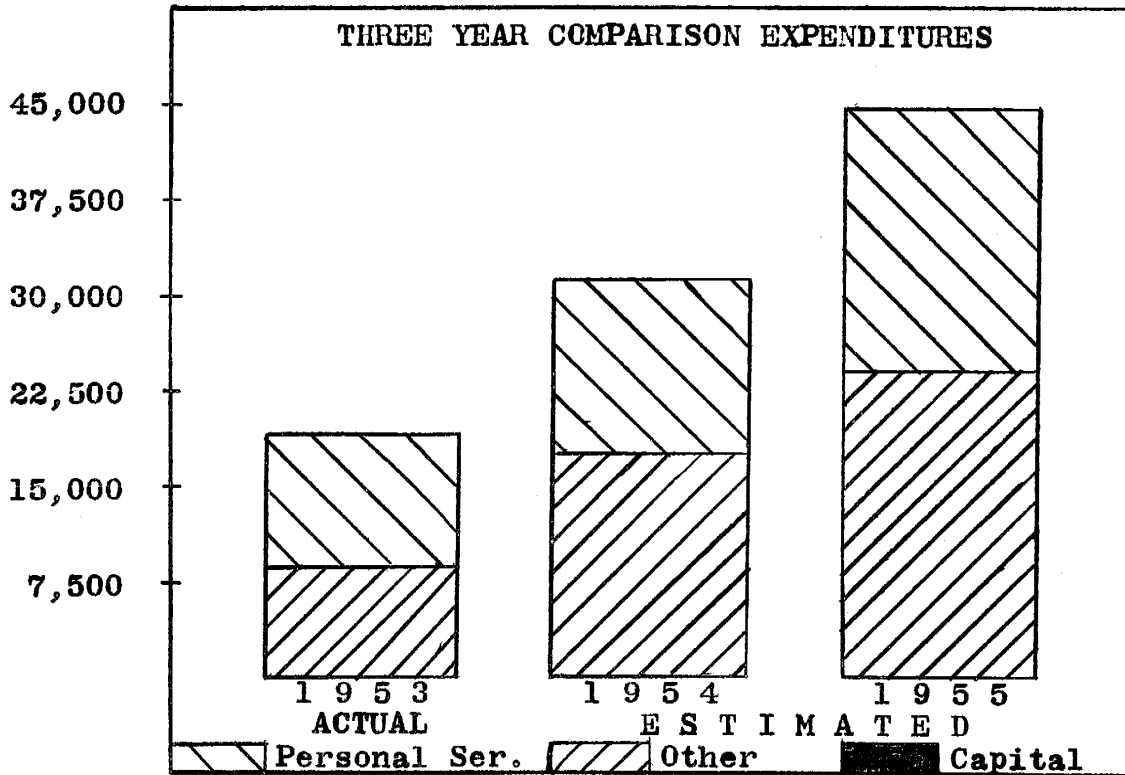
1955 WORK PROGRAM - STREET CLEANING

Paved streets will be flushed seven nights weekly, and mechanically swept six nights a week during dry weather. Two "hand" sweepers are used five days per week cleaning curbs and gutters and emptying trash boxes. All intersections with graveled streets are to be broomed weekly. Upon the completion of 6th Avenue paving, the cleaning program will be expanded to include 6th Avenue and 1st Avenue which means an additional 40 blocks to be cleaned. It may be necessary to clean on alternate nights on the last two areas.

The above program lasts approximately seven months, with the "hand" sweepers working an average of one-half day for the other five months.

DUST PREVENTION
ACCOUNT G 242

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
242.21 Personal Services:		
.211 - Salaries	\$ 7,077	\$ 11,952
.212 - Overtime Wages	5,351	7,172
.213 - Accrued Leave	1,243	1,315
Total.....	13,671	20,439
242.22 Contractual:		
.225- City Equip. Rental	17,500	24,000
Total Budget.....	\$ 31,171	\$ 44,439



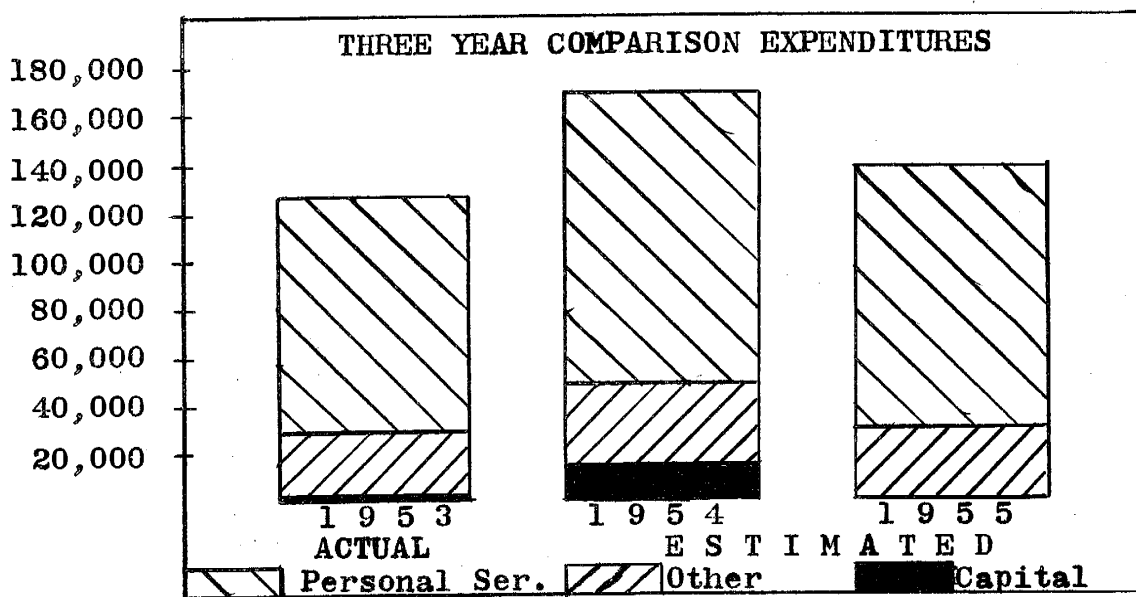
1955 WORK PROGRAM - DUST PREVENTION

A six shift sprinkler operation is planned with two shifts being used in the annexed areas. An attempt will be made to provide from four to six applications on heavily traveled streets such as "L", "C", "Christensen Road", etc., and two applications on minor traveled streets. Shifts will be as follows: Two shifts 4 a.m. to 12 a.m., two shifts from 12 a.m. to 8 p.m., one shift from 8 a.m. to 4 p.m., and one shift from 4 p.m. to 12 p.m.

No chemical dust preventatives have been provided in this budget. At best the water sprinkler program cannot provide a completely satisfactory service. Each summer discussions relative to oil treatment have been held, and it appears that the City should encourage property owners on the more lightly traveled streets to apply light asphalts, such as PS 300, as a more complete dust prevention. The cost of this program is so expensive, when applied to the whole City, that it cannot be considered as a tax supported program but will have to be a voluntary property owner supported program, with the City providing complete grading and supervision of any applications. At best it cannot be anticipated that these applications would be effective for more than one season.

**GARBAGE COLLECTION
ACCOUNT G 243**

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
243.01 Personal Services:		
.011 - Salaries	\$ 89,227	\$ 79,024
.012 - Overtime Wages	22,404	19,500
.013 - Accrued Leave	8,313	8,690
Total.....	119,944	107,214
243.02 Contractual:		
.022 - Labor & Equipment (other than City)	14,930	18,000
.025 - City Equip.Rental	6,935	2,700
.026 - Other Equip.Rental	1,000	-
.027 - Repairs	7,000	6,600
Total.....	29,865	27,300
243.03 Supplies:		
.031 - Bldg. Materials	100	-
.033 - Gas, Oil, Greases, Motor Fuel	3,470	3,600
.039 - Tools & Work Equip.	30	-
Total.....	3,600	3,600
243.08 Capital:		
.084 - Machinery & Equip.	14,600	-
Total Budget.....	\$168,009	\$138,114



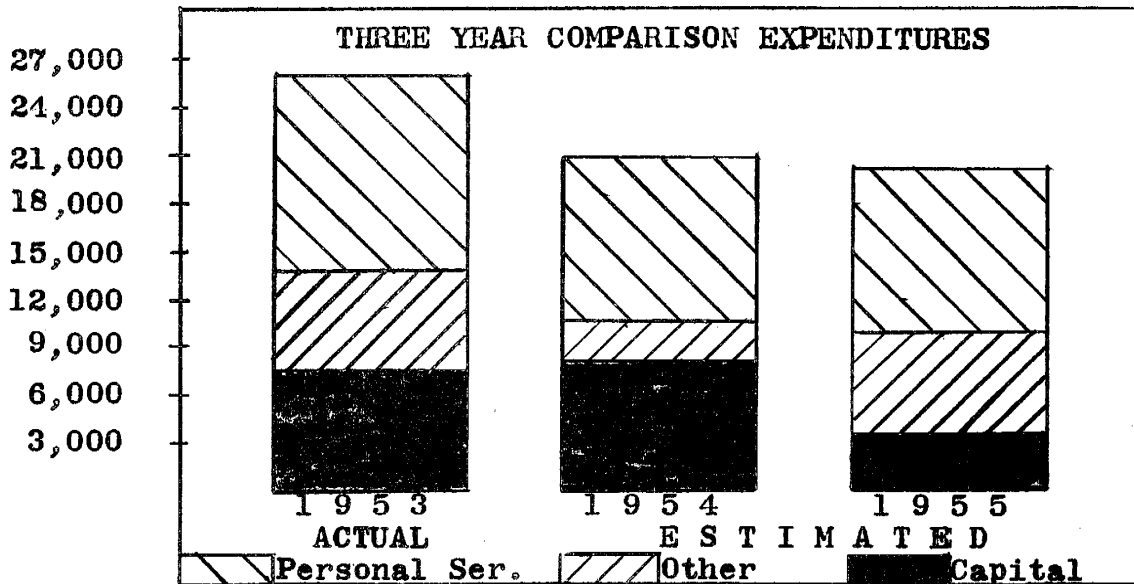
1955 WORK PROGRAM - GARBAGE COLLECTION

The periods and standard of collection will remain the same as 1954. There will be five collection units operated with five drivers, seven swamper and one garbage foreman. The unit serving the annexed areas will be manned with driver and one helper, however, another swamper may be necessary.

A major improvement to the garbage collection service is the continuation of the sanitary fill operation of the garbage dump, which was started in September 1954. It is anticipated that the dump will be operated under contract in order that the benefit of salvage may off-set some of the operating costs of the sanitary fill operation. The contractor collects fees for any trash disposed at the dump that originated in out-of-City locations. With these collection credits it is anticipated that \$1,500 per month will be the City's share. It should be noted that with this change of policy in charging out-of-City residents for the dumping privilege, there has been a marked increase in the dumping of garbage along the streets and highways. \$2,000 has also been provided for work during clean-up week in the spring.

**SEWERS AND SEWERAGE DISPOSAL
ACCOUNT G 241**

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
241.01 Personal Services:		
.011 - Salaries	\$ 8,767	\$ 9,662
.012 - Overtime Wages	613	676
.013 - Accrued Leave	938	1,057
Total.....	10,318	11,395
241.02 Contractual:		
.023 - Electricity & Water	580	600
.025 - City Equip. Rental	1,400	1,400
.027 - Repairs	20	-
Total.....	2,000	2,000
241.02 Supplies:		
.031 - Building Materials	550	150
.039 - Tools and Work Equipment	50	-
Total.....	600	150
241.08 Capital:		
.083 - Improvements other than Buildings	7,829	6,494
Total Budget.....	\$ 20,747	\$ 20,039



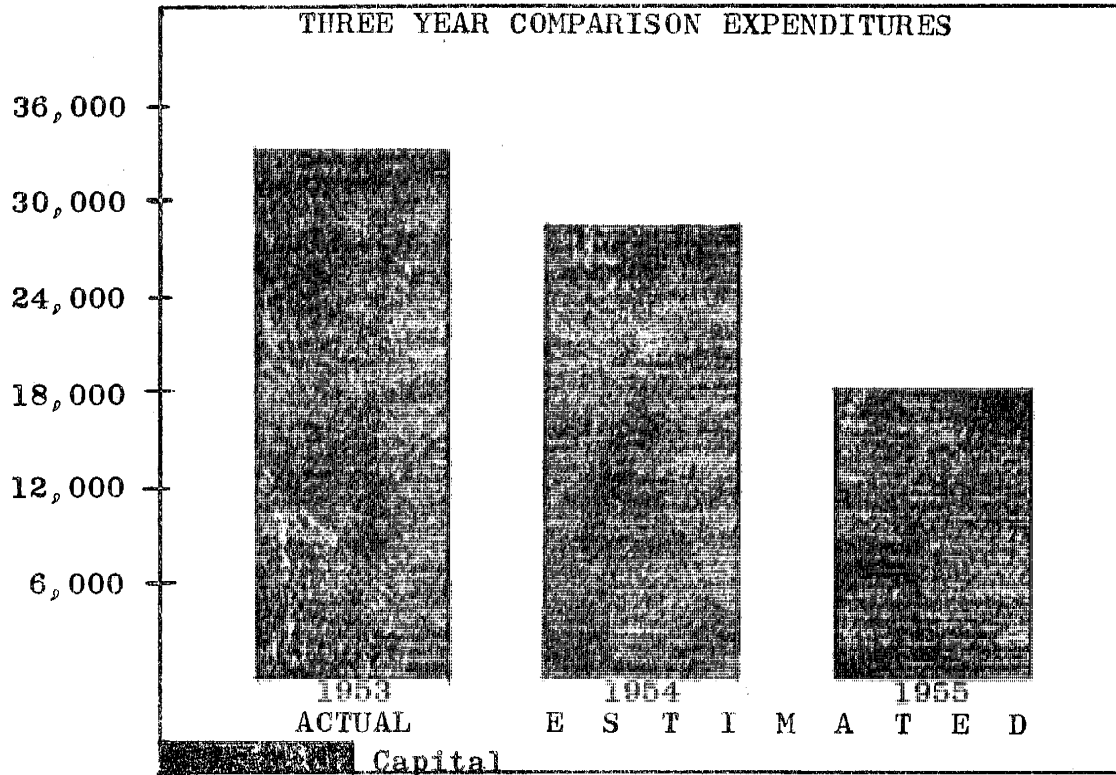
1955 WORK PROGRAM - SEWERS AND SEWERAGE DISPOSAL

There was no addition to the City's 21.5 miles of sewer system other than new sewer connections during 1954. Two sewer maintenance men will be required full time to maintain sewers, manholes, lift station, and install new sewer connections. It is anticipated that some of the sewers to be installed under Alaska Public Works will be completed in sufficient time to enable some of the people in the areas affected to connect. At present it is planned that there will be 90 new connects. This number may increase a great deal, if the new sewer systems become available for hookup.

Capital expenses include payments to Alaska Housing Authority for 9th Avenue sewer and 1200 L Corporation, sewer connection installations, and \$1,800 for a mechanical sewer cleaning unit.

MUNICIPAL GARAGE
ACCOUNT G 235

<u>Code</u>		<u>Estimated 1954</u>	<u>Estimated 1955</u>
235.08	Capital:		
	.084 - Machinery & Equipment	\$ 28,000	\$ 18,000



1955 WORK PROGRAM - MUNICIPAL GARAGE

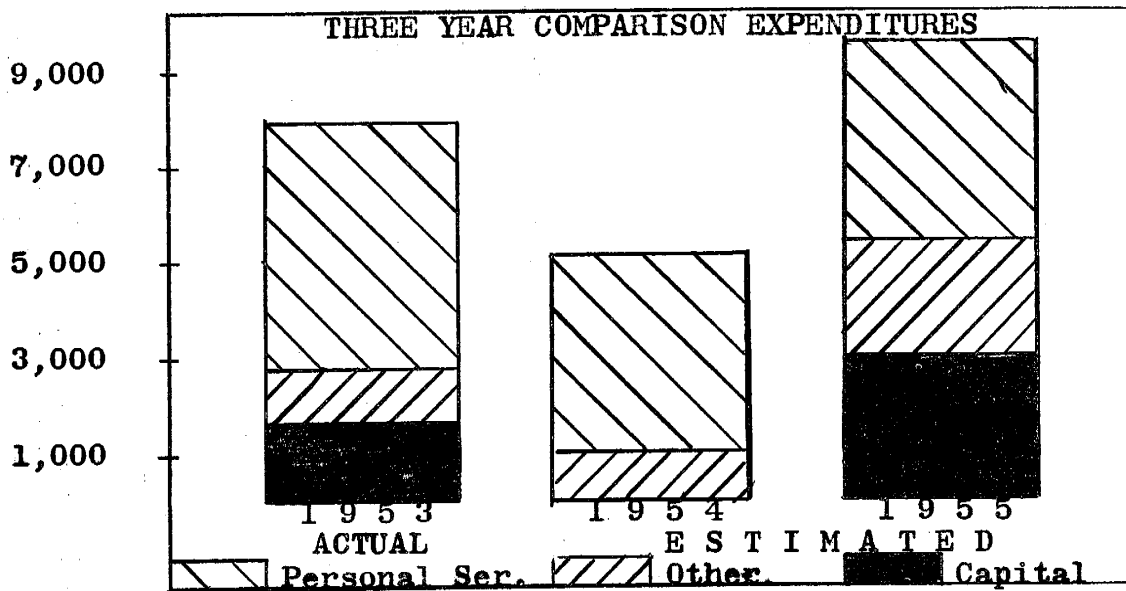
The Municipal Garage account is operated on a revolving fund basis through the use of deferred charges. All departments use the garage facilities and eventually pay for the entire operating expense of the garage by direct charges through clearing accounts for the work performed. The garage owns some of the operating equipment which is rented out to the various departments, so that the equipment may be interchanged without restrictions that would be imposed under the proprietary attitudes that exist under departmental ownership and also to share proportionately in operational costs. Rental fees of garage-owned equipment include maintenance costs, fuel, overhead and depreciation.

The estimated labor costs for operation of the garage, which will be paid for through service charges, are \$61,085, including overtime and leave pay.

The capital provided for in this budget represents purchase of a Cleaver Brook boiler, trailer mounted, \$3,200; 125 cubic foot compressor, \$6,000; street roller, 4-6 ton, \$5,200; carryall for survey party, \$2,600; and diesel fuel tank and miscellaneous garage tools, \$1,000; total \$18,000.

CEMETERY
ACCOUNT G 249

Code		Estimated 1954	Estimated 1955
249.01	Personal Services:		
	.011 - Salaries	\$ 3,628	\$ 3,808
	.012 - Overtime Wages	150	- -
	.013 - Accrued Leave	363	418
	Total.....	4,141	4,226
249.02	Contractual:		
	.022 - Labor & Equipment (other than City)	15	- -
	.025 - City Equip. Rental	615	950
	.027 - Repairs	70	100
	Total.....	700	1,050
249.03	Supplies:		
	.031 - Building Materials	270	200
	.033 - Gas, Oil, Greases, Motor Fuel	10	- -
	.039 - Tools & Work Equipment	20	100
	Total.....	300	300
249.08	Capital:		
	.083 - Improvements other than Buildings	- -	4,000
	Total Budget.....	\$ 5,141	\$ 9,576



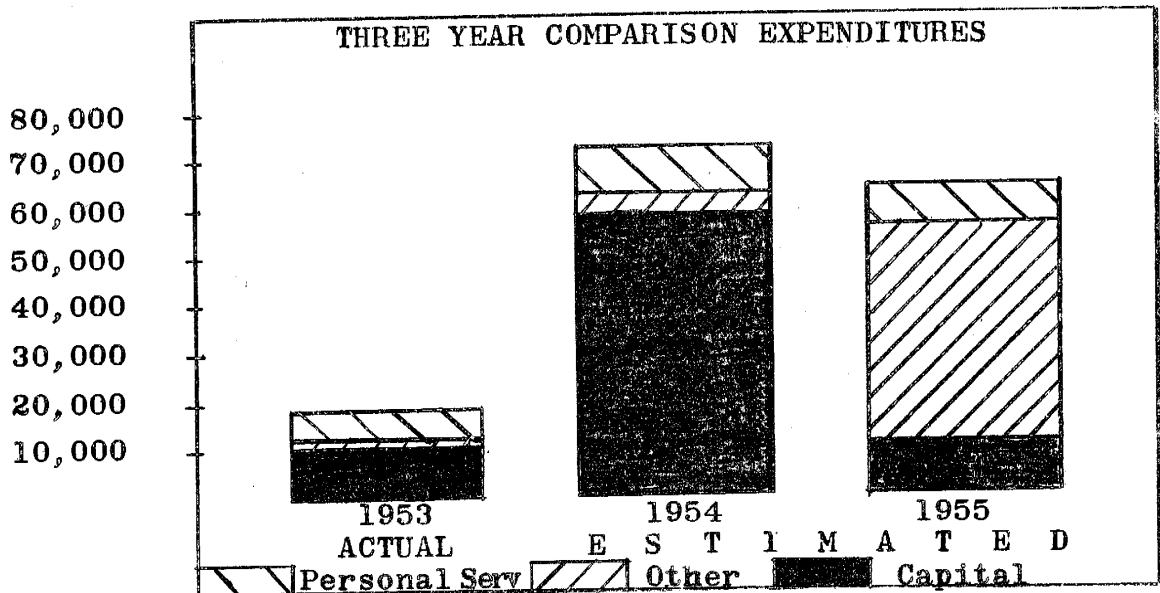
1955 WORK PROGRAM - CEMETERY

The personal services account provides for grave preparation and maintenance during the summer months. The City section was improved a great deal during 1954. The private sections showed little or no improvement.

\$4,000 has been provided for fencing the north and west sides. This may not be sufficient monies to complete both sides. Bids will be solicited, and, if additional funds are needed, a budget revision would be necessary.

**PARKING METER EXPENSE
ACCOUNT G 225**

Code	Estimated 1954	Estimated 1955
225.01 Personal Services:		
.011 - Salaries	\$ 8,390	\$ 6,780
.012 - Overtime Wages	- -	500
.013 - Accrued Leave	684	745
Total.....	9,074	8,025
 225.02 Contractual:		
.024 - Insurance	- -	12
.025 - City Equip.Rental	200	200
.027 - Repairs	50	3,075
Total.....	250	3,287
 225.03 Supplies:		
.031 - Bldg. Materials	500	500
.039 - Tools & Work Equip.	4,225	2,315
Total.....	4,725	2,815
 225.08 Capital:		
.081 - Land	45,050	39,623
.083 - Improvements other than buildings	14,008	11,250
Total.....	59,058	50,873
 Total Budget.....	\$ 73,107	\$ 65,000



1955 WORK PROGRAM - PARKING METER EXPENSE

The parking meter account includes the operation and maintenance of all parking meters and public off-street parking lots. Additional meters and new off-street parking facilities are all acquired from the parking meter revenue.

The recommended appropriation includes the replacement of 115 of the original meter heads and parts with new more efficient trouble-free models at a cost of approximately \$25 per meter.

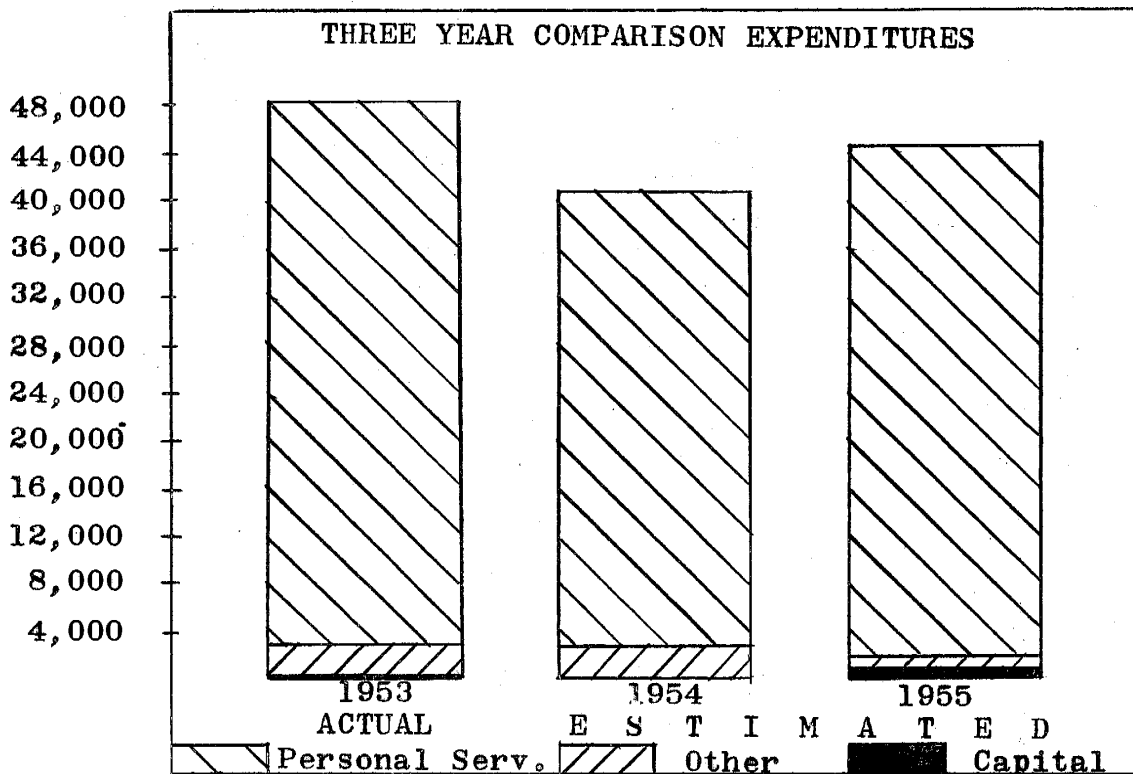
The addition of over 200 meters in 1954 has made it necessary for the collector to spend more time on collection, winding and maintenance, leaving most of the coin counting and wrapping to the City Clerk's office. The increased work load is shown in the following statistics.

	<u>1953</u>	<u>1954</u>	<u>Estimated 1955</u>
Off-Street Parking Lots in			
Operation.....	2	3	4
Number of meters in operation..	606	830	945

The capital accounts provide for the acquisition and installation of 120 meters in Code.083. Land acquisition funds include \$15,000 to repay the amount borrowed from General Fund cash in 1954 for the 6th Avenue off-street parking lot. The balance of \$24,623 will be available for more off-street parking sites.

BUILDING INSPECTION
ACCOUNT G 222

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
222.01 Personal Services:		
.011 - Salaries	\$ 34,563	\$ 37,241
.013 - Accrued Leave	<u>3,506</u>	<u>4,097</u>
Total.....	38,069	41,338
222.02 Contractual:		
.022 - Labor & Equipment (other than City)	435	300
.024 - Insurance	65	70
.027 - Repairs	400	400
.028 - Telephone, Telegraph, Tolls	360	300
.029 - Travel Dues and Publications	<u>100</u>	<u>65</u>
Total.....	1,360	1,135
222.02 Supplies:		
.033 - Gas, Oil, Greases, Motor Fuel	650	500
.036 - Office	300	200
.037 - Postage	20	40
.038 - Printed Forms	<u>380</u>	<u>200</u>
Total.....	1,350	940
222.08 Capital:		
.084 - Machinery & Equipment	<u>- -</u>	<u>1,000</u>
Total Budget.....	\$ 40,779	\$ 44,413



1955 WORK PROGRAM - BUILDING INSPECTION

The Building Inspection division of the Engineering Department issues building, electrical, and plumbing permits, and provides inspection during the course of construction. The volume of building activity could increase materially before the work capacity for inspections of this department would be taxed. However, due to the City entering into a phase of condemning substandard housing for removal, this department will be kept busy in this phase of inspection work and to good advantage in improving building standards of the City. Condemnation work is done in close cooperation with the Health Department and Fire Department.

Comparison of permits and inspections for the last three years follows:

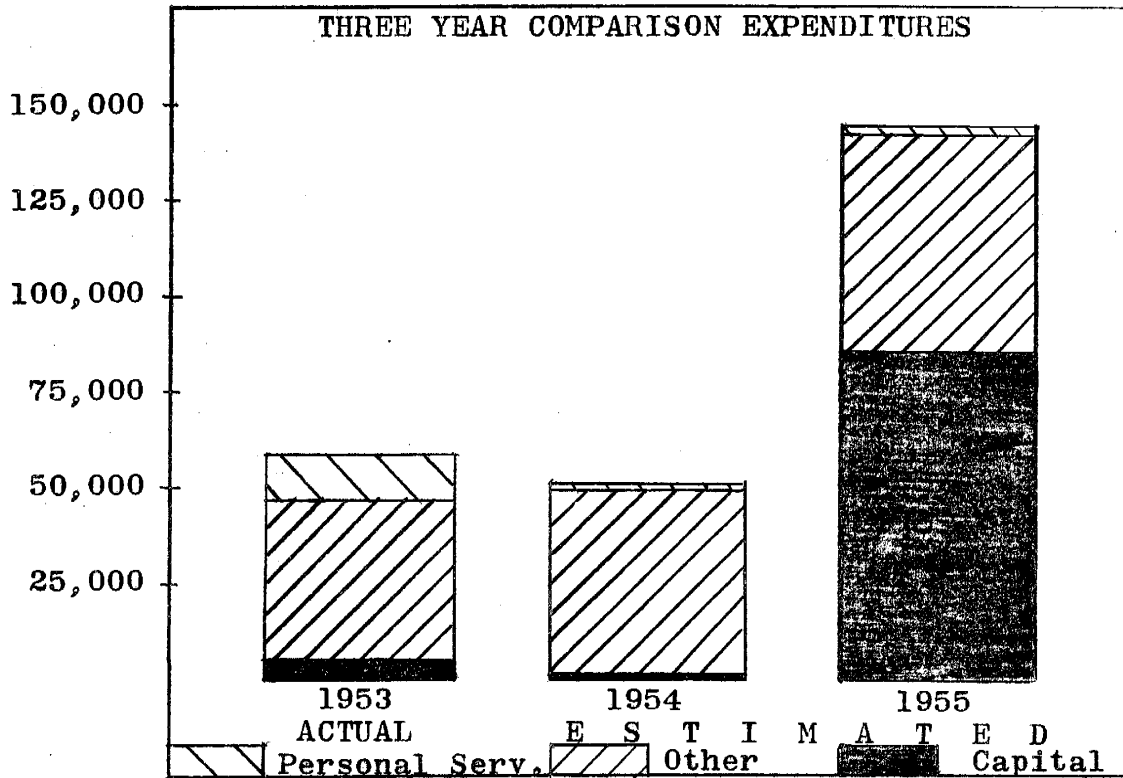
	1951	1952	1953	1954
Building Valuation..	9,600,500	5,195,100	3,236,500	3,275,191
Inspection Work on				
Building Valuation.	5,378,200	8,942,120	3,586,500	2,500,000

	<u>1951</u>	<u>1952</u>	<u>1953</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
Permits:					
Building	335	472	490	540	600
Electrical	---	---	449	600	750
Plumbing	162	280	185	140	200
Oil Burner	---	100	69	80	125
Signs	89	79	107	100	125
Sewers	136	170	88	51	100
Other	85	212	396	230	250

The Building Inspection division is also responsible for the maintenance and supervision of all City buildings. This presents a good work load for the Building Official's supervision.

MUNICIPAL BUILDINGS
ACCOUNT G 211

Code	Estimated 1954	Estimated 1955
211.11 Personal Services:		
.111 - Salaries	\$ 1,400	\$ 1,300
.113 - Accrued Leave	-	143
Total.....	1,400	1,443
211.12 Contractual:		
.122 - Labor and Equipment (other than City)	9,610	14,100
.123 - Electricity & Water	9,230	13,345
.124 - Insurance	490	910
.127 - Repairs	6,575	2,782
Total.....	25,905	31,137
211.13 Supplies:		
.131 - Building Materials	1,175	890
.134 - Heating Fuel	19,980	24,713
.135 - Household and Janitorial	1,620	1,420
.139 - Tools & Work Equip.	200	150
Total.....	22,975	27,173
211.18 Capital:		
.182 - Buildings	300	84,627
.184 - Machinery & Equipment	360	450
Total.....	660	85,077
 Total Budget.....	 \$ 50,940	 \$144,830



1955 WORK PROGRAM - MUNICIPAL BUILDINGS

For the sake of conserving space in budget presentations, all building units have been consolidated into a summary account, but in the budgetary control each building will carry a separate account with necessary coding for report and work evaluation purposes. The increase in the operation costs of municipally owned buildings has been influenced primarily by the comparatively large amount of money set aside for City Hall annex and the addition of the Z. J. Loussac Library and new warehouse building to the maintenance schedule. The janitorial expenses for all buildings are still handled by private contractor. The experience in 1953 and 1954 still points to this method of handling as being the most efficient and economical method of janitorial service. Experience in past years with oil burners in the various buildings pointed to the desirability of having trained technicians give routine inspection and adjustment to these burners. Such service is included on a contractual basis in this budget at a cost of approximately \$1,200 per year for all buildings.

The specific improvements to be made, other than normal maintenance and operation, for each of the buildings follow:

City Hall:

Over \$6,000 has been provided for remodeling the City Hall basement to provide for converting the coal bin into a trustee cell and converting the present meter room into an accounting machine room.

The great need for additional office space has reached a climax where further postponement will mean only a curtailment of City activities, preventing the City from keeping pace with its growth created by annexation. Since the voters did not approve the City Hall bond issue, an attempt is being made to remodel the present City Hall and add approximately 4,500 square feet of new floor space to take care of the immediate need and yet plan for the building additions during the next several years. This first improvement will have to be paid for over a two-year period by the general fund at a cost of \$150,000. The City Hall account for 1955 provides for \$78,572 of this amount.

Police Station Headquarters:

Laying of tile floor in the main hallway.

Old Library:

No money has been provided to remodel the old library building for any new uses. Additional appropriation will have to be made to bear any conversion expenses.

City Shops and Warming Sheds:

No unusual expenditures contemplated, but should receive a reduction in heating costs by closer supervision of the warming sheds and the elimination of the City Electrical building from the heating system.

City Electrical Building:

This building was formerly known as the City Office building and a separate heating unit was provided by the Electrical Department in 1954. There has been no provision for rearranging the office in this budget, since the obligation of the General Fund is only for the bare maintenance of the building. Alterations are provided for in the electrical budget.

Municipal Court Building:

Repainting the courtroom is the only anticipated improvement during the coming year.

Z.J. Loussac Library:

No unusual work or expenses contemplated.

City Warehouse:

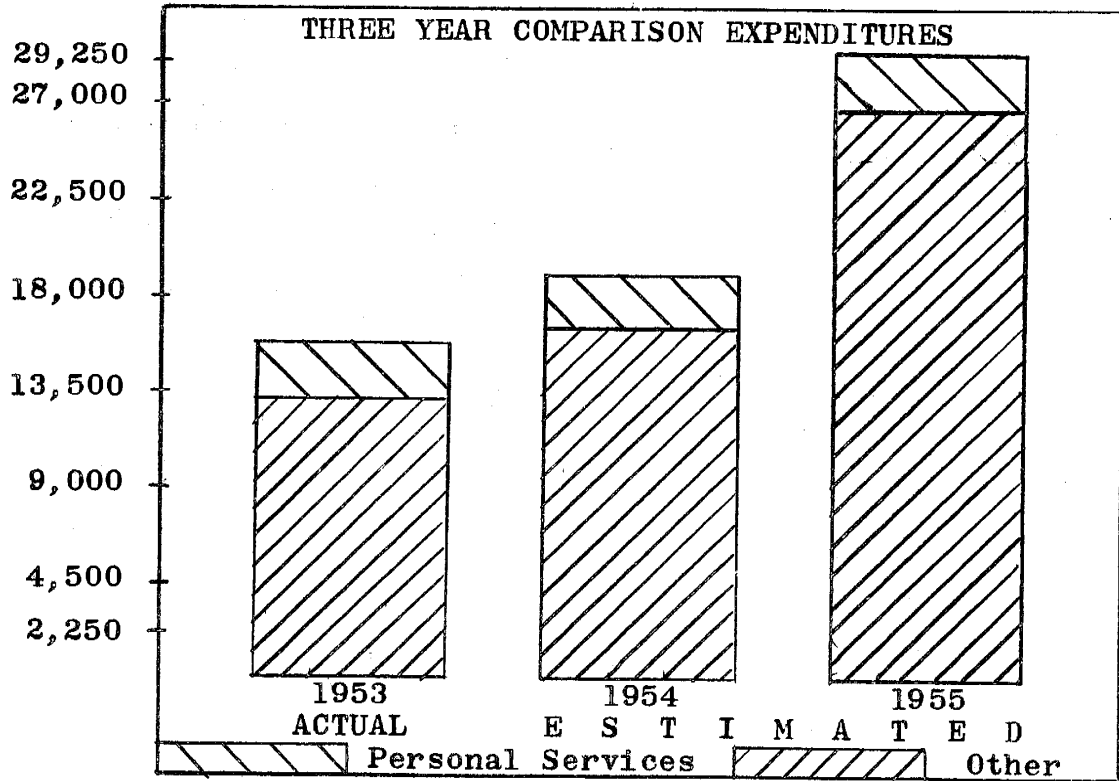
This new building should not require any unusual expense or alteration.

Each building account is summarized as follows:

City Hall Building.....	\$ 22,280
Health Center.....	70
Police Station Headquarters.....	3,432
Old Library Building.....	2,983
City Shops and Warming Sheds.....	11,074
City Electrical Building.....	4,224
Municipal Court Building.....	2,324
Z. J. Loussac Library.....	14,619
City Warehouse.....	<u>5,252</u>
Total.....	\$ 66,258

HEALTH DEPARTMENT
ACCOUNT G 250

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
250.01 Personal Services:		
.011 - Salaries	\$ 2,400	\$ 2,700
250.02 Contractual:		
.022 - Services from Greater Anchorage Health Dist.	28,750	38,500
Less: Credit for Rental of Health Center Bldg.	(12,000)	(12,000)
Net Contractual	\$ 16,750	\$ 26,500
Total Budget.....	\$ 19,150	\$ 29,200



1955 WORK PROGRAM - HEALTH DEPARTMENT

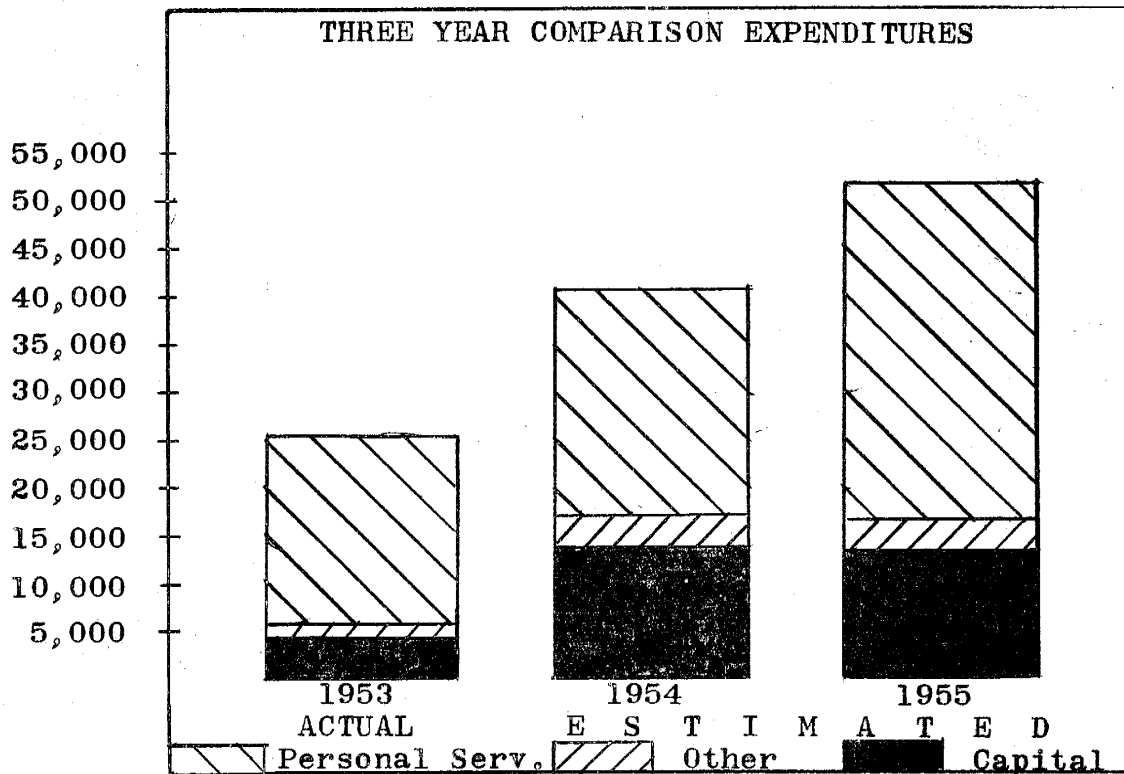
\$2,700 is included in the Health Department account for the services of a physician on a contractual basis to provide medical care to City Jail inmates and to conduct employment health examinations for newly appointed City employees. This represents a \$300 increase in annual compensation for this service to cover the increased work load.

The public health function is provided for through contract with the Greater Anchorage Health District. Only preliminary discussions have been held with the Health Department with reference to their 1955 budget requests. It appears that the standard of service proposed for 1954 will be continued in 1955. The specific services which the City will receive will not be enumerated in this budget presentation but specific enumeration of the services will be included in the contract.

Because of the annexation of the densely populated area of the Mt. View PUD to the City in 1954, the City's contribution should be increased to cover the portion that was contributed to the Greater Anchorage Health District by the Mt. View PUD. Therefore, the 1955 appropriation recommendation is \$9,750 more than in 1954. From the \$38,500 recommendation a credit of \$12,000 for rental of the Health Center building has been deducted, leaving a cash contract payment of \$26,500.

LIBRARY
ACCOUNT G 300

Code	Estimated 1954	Estimated 1955
300.01 Personal Services:		
.011 - Salaries	\$ 20,513	\$ 31,878
.012 - Overtime Wages	150	-
.013 - Accrued Leave	2,189	3,089
Total.....	\$ 22,852	\$ 34,967
300.02 Contractual:		
.024 - Insurance	109	163
.025 - City Equip. Rental	250	-
.027 - Repairs	100	100
.028 - Telephone, Telegraph, Tolls	175	300
0.29 - Travel, Dues, Publi- cations, Magazines	1,000	1,390
Total.....	1,634	1,953
300.03 Supplies:		
.036 - Office	250	260
.037 - Postage	73	100
.038 - Printed Forms	700	400
.039 - Tools & Work Equipment	546	800
Total.....	1,569	1,360
300.08 Capital:		
.083 - Improvements other than Buildings	4,000	8,660
.084 - Machinery & Equipment	10,705	4,512
Total.....	14,705	13,172
Total Budget.....	\$ 40,760	\$ 51,452



1955 WORK PROGRAM - LIBRARY

The move into the Z. J. Loussac Library will not take place until early 1955. With this move, it will be necessary to increase the staff and possibly improve the library service. Library hours are being increased from 63 hours to 70 hours per week. The library is open from 10:00 a.m. to 9:00 p.m. weekdays and from 2:00 p.m. to 6:00 p.m. Sundays. No change in policy of providing service to out-of-City users is contemplated in this budget. However, because of our improved service and higher operating costs, a review of policy should be made so that all who use the library facilities may participate in its cost, either through taxes assessed against people living within the City or service charges for those who live out of the city limits.

The work load can best be measured by examining the statistics according to the number of card holders, the number of people using the library, books circulated, etc.

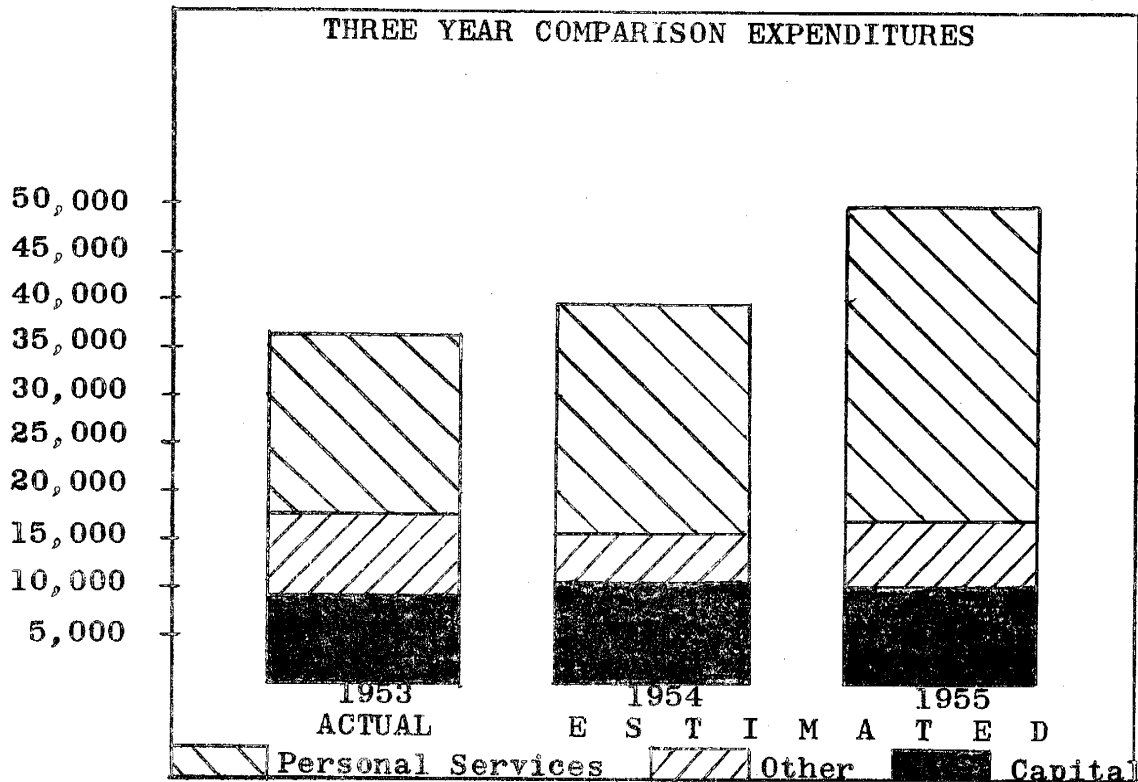
	<u>1952</u>	<u>1953</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
Net number of volumes....	21,527	22,500	25,900	30,000
Number of card holders...	3,938	3,958	4,883	5,683
Number of people using the library....	94,447	83,862	87,244	95,000
Number of books circulated.....	114,827	119,566	116,705	125,000

The largest increase in the budget is for the additional personnel. Two new workers are provided for, which brings total personnel to one librarian, one assistant librarian, two library assistants, and two clerk-typists.

The \$13,172 capital account includes \$8,500 for books (\$2,500 increase over 1954), \$160 for records, and \$4,512 for equipment. The equipment includes shelving, additional tables and chairs, typewriter, projector and screen, record player. Additional equipment and books have been included in the supplemental request.

**PARKS AND RECREATION
ACCOUNT G 322**

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
322.01 Personal Services:		
.011 - Salaries	\$ 21,715	\$ 30,946
.012 - Overtime Wages	300	-
.013 - Accrued Leave	1,235	1,925
Total.....	23,250	32,871
322.02 Contractual:		
.021 - Advertising	-	15
.022 - Labor & Equipment (other than City)	200	250
.023 - Electricity & Water	800	1,000
.024 - Insurance	140	150
.025 - City Equip. Rental	950	1,200
.026 - Other Equip. Rental	140	200
.027 - Repairs	970	600
.028 - Telephone, Telegraph, Tolls	300	300
.029 - Travel, Dues & Publications	25	25
Total.....	3,525	3,740
322.03 Supplies:		
.031 - Bldg. Materials	380	500
.032 - Food, Clothing, Medical	25	50
.033 - Gas, Oil, Greases, Motor Fuel	300	300
.034 - Heating Fuel	400	500
.035 - Household & Janitorial	50	50
.036 - Office	100	100
.037 - Postage	10	10
.038 - Printed Forms	25	50
.039 - Tools & Work Equipment	850	1,700
Total.....	2,140	3,260
322.08 Capital:		
.082 - Buildings	200	-
.083 - Improvements other than Buildings	7,680	8,500
.084 - Machinery & Equipment	2,500	1,500
Total.....	10,380	10,000
Total Budget.....	\$ 39,295	\$ 49,871



1955 WORK PROGRAM - PARKS AND RECREATION

The function of Parks and Recreation is divided into the physical development and maintenance of parks and playground areas, and the operation of a year-around recreation program. Parks include the following areas:

(1) Park Strip (area between 9th and 10th Avenues from "A" west to "P" Streets, consisting of 24 acres). Included in this area are ball diamonds, children's playgrounds, three tennis courts, skating rink and two blocks of improved lawn area. Increased usage of the area, together with the improvements provided in this budget, have increased maintenance requirements.

(2) Lake Spenard Park (3-1/2 acres within the developed area). This area is utilized specifically on the north shore for swimming and picnics in the summertime and ice skating in the winter.

(3) Playground areas:

- a. 6th Avenue and "A" Street
- b. 5th Avenue and "M" Street
- c. 2nd and "E" Street
- d. Government Hill Railroad Employees' grounds (summer only)
- e. Airport Heights School playground (summer only)
- f. Talkeetna School, Mt. View (summer only)
- g. Junior League Baseball Diamond-14th & C (summer only)
- h. Skating Rinks: 9th and East "L" in Eastchester (winter only), Peterkin and Price Streets (winter only), 10th and "P" (winter only), 13th and C (winter only), Airport Heights, Lake Otis Road, private property across from Airport Heights School (winter only)

(4) Russian Jack Springs, north side a Girl Scouts' camp activity, south side development of small picnic area in 1955.

(5) Scenic Park on Government Hill and 5th and "M".

These park and playground properties are being developed more each year and are being used by more people with development. The result has been that maintenance problems are increasing and this year's budget anticipates two full-time maintenance men and an additional man for five months (summer).

The specific improvements to be made to the park system include \$3,000 for continued development of the four block area of the Park Strip between "I" and "N" Streets. The two block area seeded in 1954 will be planted with trees and shrubs and preparation of ground, including leveling and piping will be performed on the two blocks between "L" and "N". Additional improvements to 5th and "M" and Government Hill scenic parks (\$650) include construction of fire pits for outdoor cooking and shrubbery. Russian Jack Springs, construction of small picnic area off Boniface Road (\$500). Much of the work on the above three improvements will be done by the maintenance men with the money being spent primarily for materials. Other capital includes \$350 for new sewer for wading pool at 10th and "E", and \$4,000 for two new tennis courts at west end of park strip

near "P" Street; \$1,500 to provide picnic equipment, such as tables, benches and material to construct fire pits for outdoor cooking; office equipment, \$300. The above park improvements are being constructed as part of the extensive program made by the Planning Department under the City's Master Plan studies.

The 1955 Recreation Program is divided into summer and winter activities as follows:

(1) Summer Activities:

a. Supervised Playgrounds - There will be four supervised playgrounds the summer of 1955 - the original one at 10th and "E", Government Hill, Mt. View and in the Airport Heights area. Personnel will consist of a supervisor, junior assistant, and one sports director who will cover all four playgrounds.

b. Lake Spenard Swimming Area - There will be few improvements at the Lake Spenard swimming beach this year, with the hope that some other bathing beach will soon become available. However, it will be maintained as in the past, with a lifeguard on duty seven days a week from 10 to 5 and a swimming instructor during the week. The season is usually of about two months' duration - about mid-June until mid-August.

c. Organized Athletic Activities - In addition to the supervised playgrounds, recreation facilities existing or planned, include five tennis courts, three softball diamonds, two Little League diamonds, Junior League diamond. These facilities are in constant use during the summer months by children and adults alike.

Since the majority of the teen-agers are not interested in supervised playground activities, efforts are being made to offer activities for them. Golf lessons are given each week during the summer at the Forest Park Golf Club with instructions by the club professional. Between 30 and 40 boys and girls took advantage of this opportunity and closed the season with a very spirited tournament. Tennis lessons are given twice a week at the courts and racquets and balls are available for use at any time. Baseball for the boys' and girls' softball team created interest and enthusiasm among the Junior and Senior High School age group and Junior Leagues in baseball, basketball, hockey and bowling (winter) may develop this season.

(2) Winter Activities:

a. Ice Skating - Annexation has made it necessary to expand the ice skating activities throughout the entire city and the seven ice rinks listed above will be operated. The only supervised rinks will be the hockey rink and the adjacent skating rink at 10th and "E" Street. A section of Lake Spenard will be kept free of snow during the skating season. It is anticipated that 10,000 youths and 2,500 adults will be using the main skating rinks at 10th and "E", and many thousands more will be in attendance in the neighborhood rinks. Special activities will include ice shows, hockey games, and a new attraction, curling. Lights are provided only in the main rink which is open in the afternoons and evenings from 7 to 10.

b. Skiing - With the reactivation of the ski bowl last year at 2nd and Fairbanks, 'close-by' skiing will be most popular. There will be a city employee on duty at the warm-up hut, with the portable tow in operation during open hours which are similar to those at the rink. Lessons for the youngsters will be given by ski club members every Monday and if they are as well-attended as last year, there will be many a new skier in Anchorage.

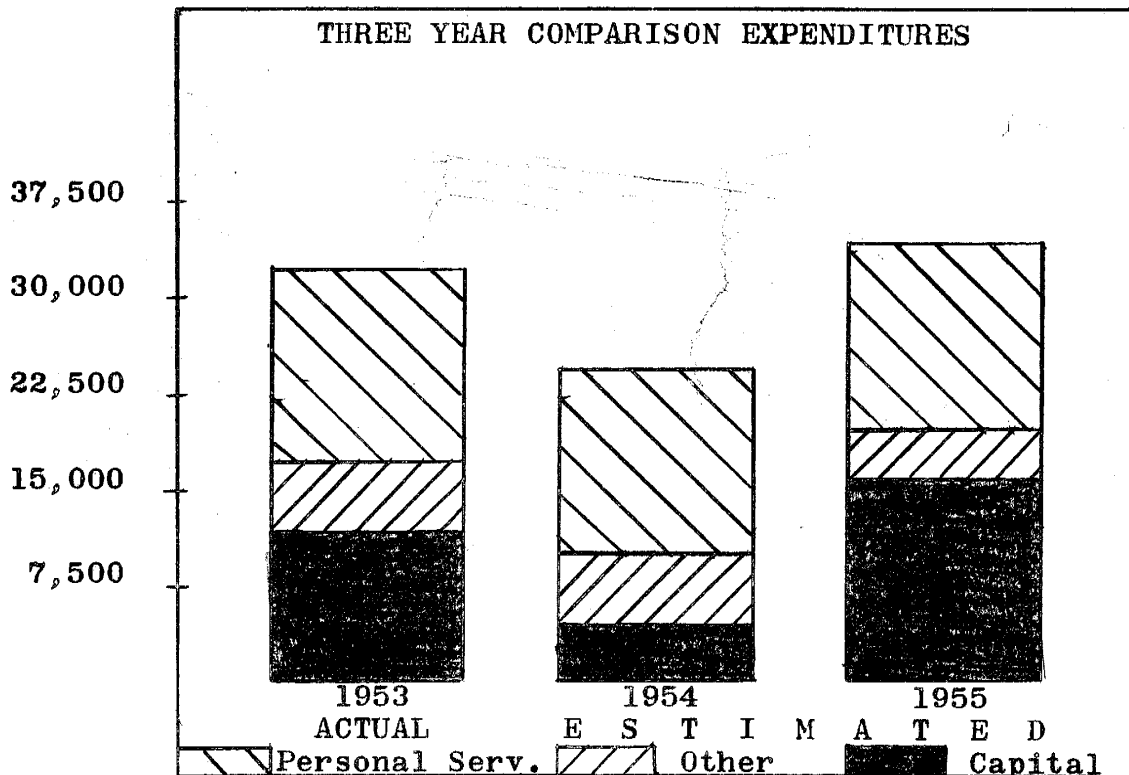
The Recreation Program, in addition to the Director, calls for four playground supervisors, a sports and athletic director, four junior playground assistants--all for three months during the summer. Two lifeguards and a swimming instructor for two months and two attendants for the ice rink and ski bowl for four months.

The athletic supplies include \$1,000 in Code .039.

Supplemental requests not included in the budget amounted to \$18,000 for which \$12,000 is requested for park improvements and \$6,000 for a full-time athletic director whose main function would be in organized teen-age athletic activities.

MERRILL FIELD AIRPORT
ACCOUNT G 310

Code	Estimated 1954	Estimated 1955
310.11 Personal Services:		
.111 - Salaries	\$ 13,252	\$ 14,371
.112 - Overtime Wages	300	-
.113 - Accrued Leave	792	857
Total.....	14,344	15,228
310.12 Contractual:		
.122 - Labor & Equipment (other than City)	20	20
.123 - Electricity & Water	1,309	995
.124 - Insurance	265	202
.125 - City Equip. Rental	835	150
.126 - Other Equip. Rental	119	50
.127 - Repairs by either	1,950	450
.128 - Telephone, Telegraph, Tolls	476	535
.129 - Travel, Dues, Publications	-	20
Total.....	4,974	2,422
310.13 Supplies:		
.131 - Bldg. Materials	280	-
.133 - Gas, Oil, Greases, Motor Fuel	235	235
.134 - Heating Fuel	220	220
.135 - Household & Janitorial	-	5
.136 - Office	79	215
.137 - Postage	10	10
.138 - Printed Forms	-	15
Total.....	824	700
310.18 Capital:		
.182 - Buildings	-	650
.183 - Improvements other than buildings	1,800	15,000
.184 - Machinery & Equip.	2,428	-
Total.....	4,228	15,650
Total Budget.....	\$ 24,370	\$ 34,000



1955 WORK PROGRAM - MERRILL FIELD AIRPORT

The requested appropriation for Merrill Field covers the minimum necessary for the administration and maintenance for the City airport facility serving small aircraft. The activity at Merrill Field follows:

	Estimated 1953	Estimated 1954	Estimated 1955
Air Traffic Count.....	158,602	166,000	160,000
Number of Tie-Down Rentals..	85	85	85
Number of Ground Leases...	17	19	20
Length of Paved Runway....	East-West (6-24)..... 3,960 ft.		
Length of Unpaved Runway..	North-South (15-33).. 2,960 ft.		
Area of Taxiways:	Lengths are same as runways with 150 foot width for (6-24), a total of 594,000 square feet and 175 foot width for (15-33), 518,000 square footage.		

The airport has been operating on a self-sustaining basis from the revenues collected at the airport. This policy

will remain in effect this year with the exception that the territory has agreed to grant \$7,500 for improvements to be matched by funds from the airport's revenues. It is anticipated that capital work, including this grant from the territory, will include:

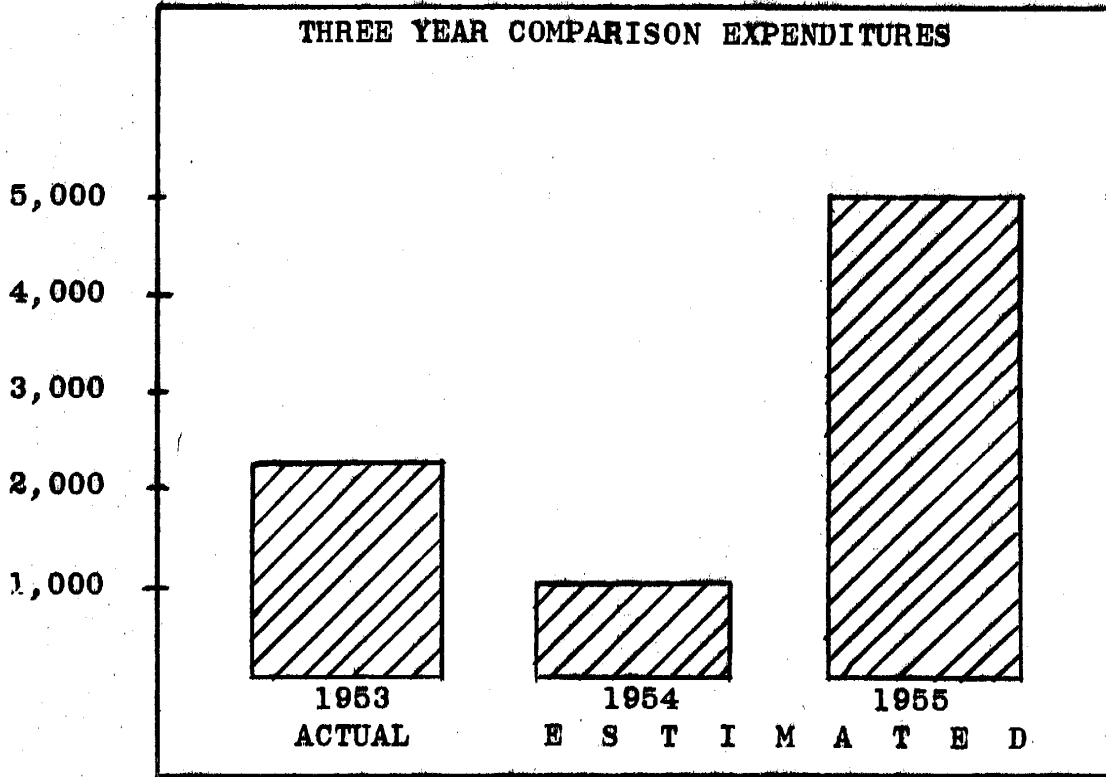
Grading runway, 15-33.....	\$ 3,150
Seeding runway, 15-33.....	3,850
200'x 260' paved run-up ramp...	2,300
22 runway markers.....	600
Clearing of 23 acres.....	1,980
Stripping 15 acres.....	<u>3,120</u>
Total.....	\$15,000

The maintenance codes include repairs to the office building in the amount of \$650. The runways are maintained for wintertime ski operation and also wheel operation as much as possible.

As additional area is made available from the improvements described above, the Merrill Field Airport is ready to serve additional small aircraft as aviation progresses in the territory.

**PORT COMMISSION
ACCOUNT G 315**

<u>Code</u>		<u>Estimated 1954</u>	<u>Estimated 1955</u>
315.02	Contractual Services.....	\$ 1,000	\$ 5,000

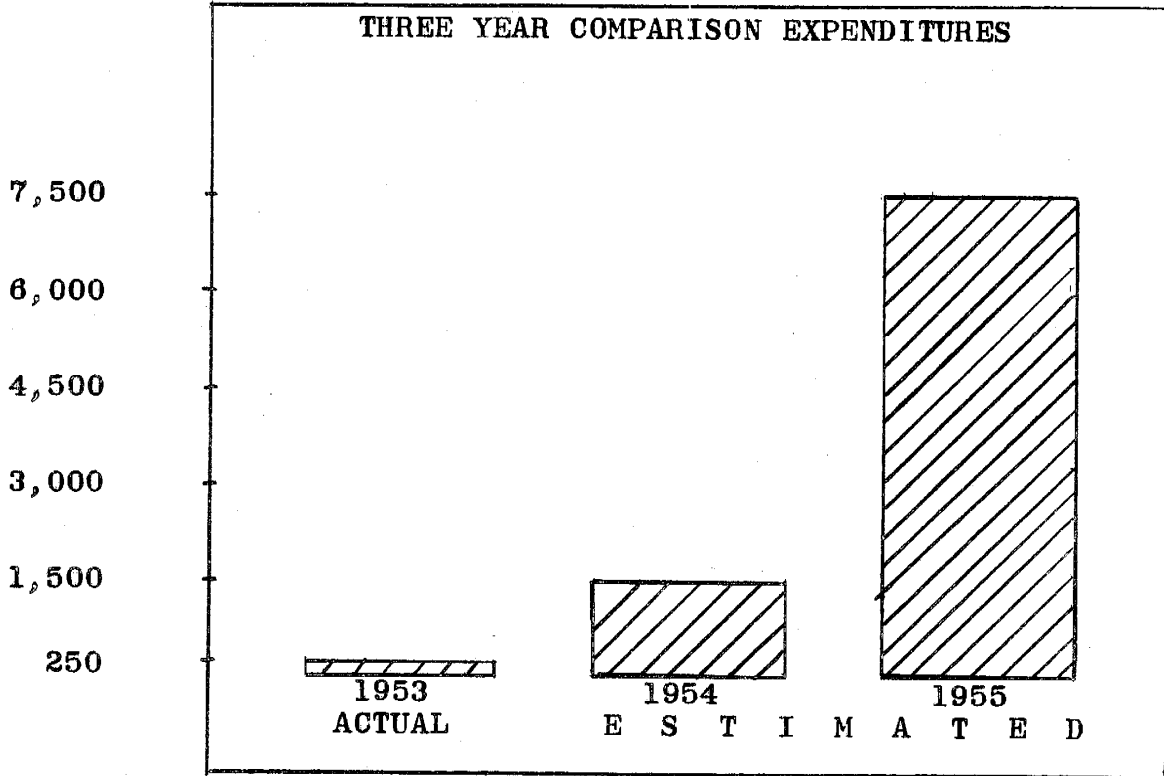


1955 WORK PROGRAM - PORT COMMISSION

With the passage of the two million dollar bond issue in 1954, it is anticipated that a positive program will be developed to build the port during 1955-1956. The \$5,000 recommended appropriation is provided in a lump sum to be distributed to codes as the program develops.

JUDGMENTS AND LOSSES
ACCOUNT G 330

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1954</u>
.024	\$ 1,500	\$ 7,500

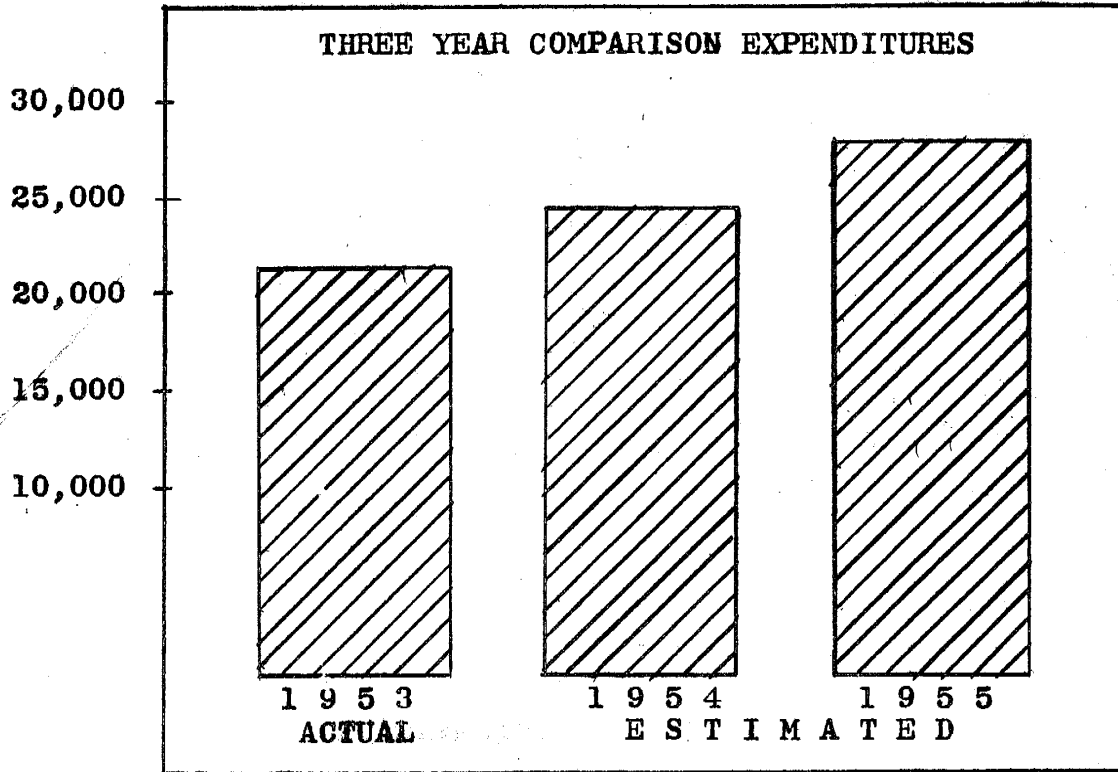


1955 WORK PROGRAM - JUDGMENTS AND LOSSES

There are no anticipated losses at present. The recommended appropriation represents a reserve for any possible liability that might occur which is not chargeable against the utility funds or against a bond construction project. Any unexpended balance at the end of 1955 should be used for establishing a cash reserve and supplemented by any underruns for this account occurring in budgets for future years.

**WORKMEN'S COMPENSATION
ACCOUNT G 332**

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
.024	\$ 24,496	\$ 28,000

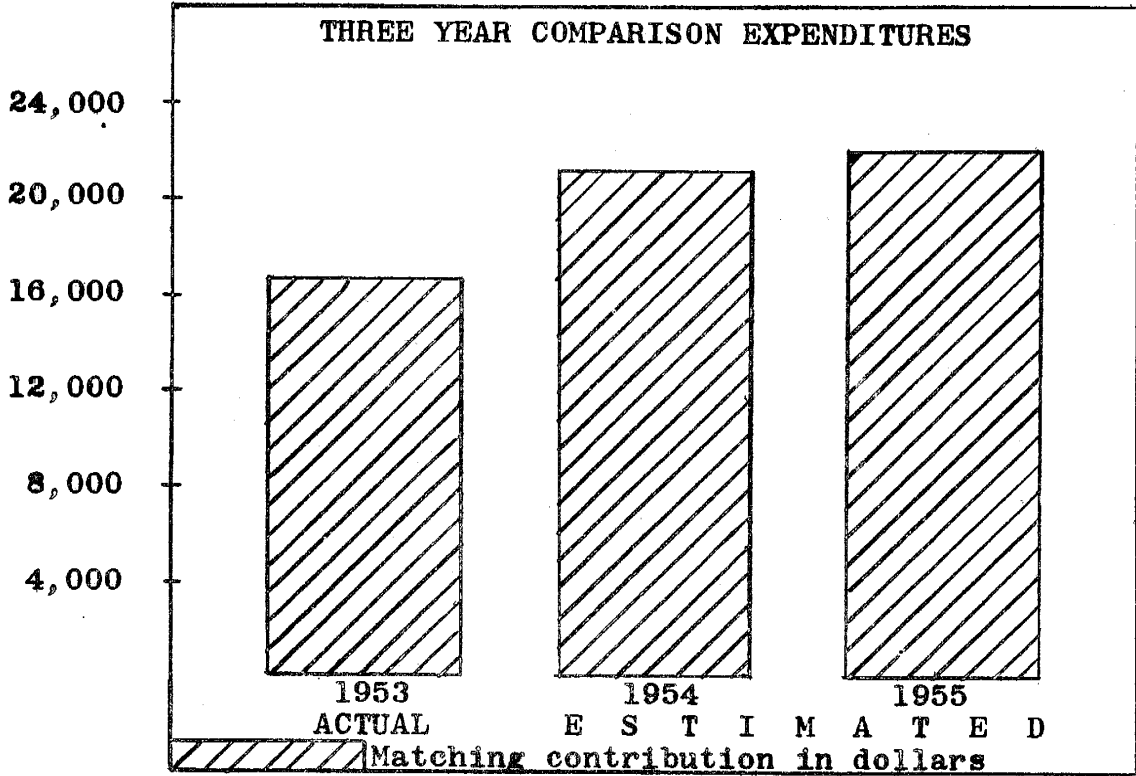


1955 WORK PROGRAM - WORKMEN'S COMPENSATION

The City entered into a stop-loss type of insurance policy for the 1954 fiscal year. This type of insurance insures complete coverage but allows a substantial return of premium to the City in the event of favorable loss experience. The amount is subject to audit and adjusted in accordance with employment records. The subjected appropriation would be that portion to be carried by the General Fund and allows for some return of premium, anticipating continuance of the 1954 favorable loss experience.

SOCIAL SECURITY
ACCOUNT G 335

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
.024	\$ 21,134	\$ 22,000

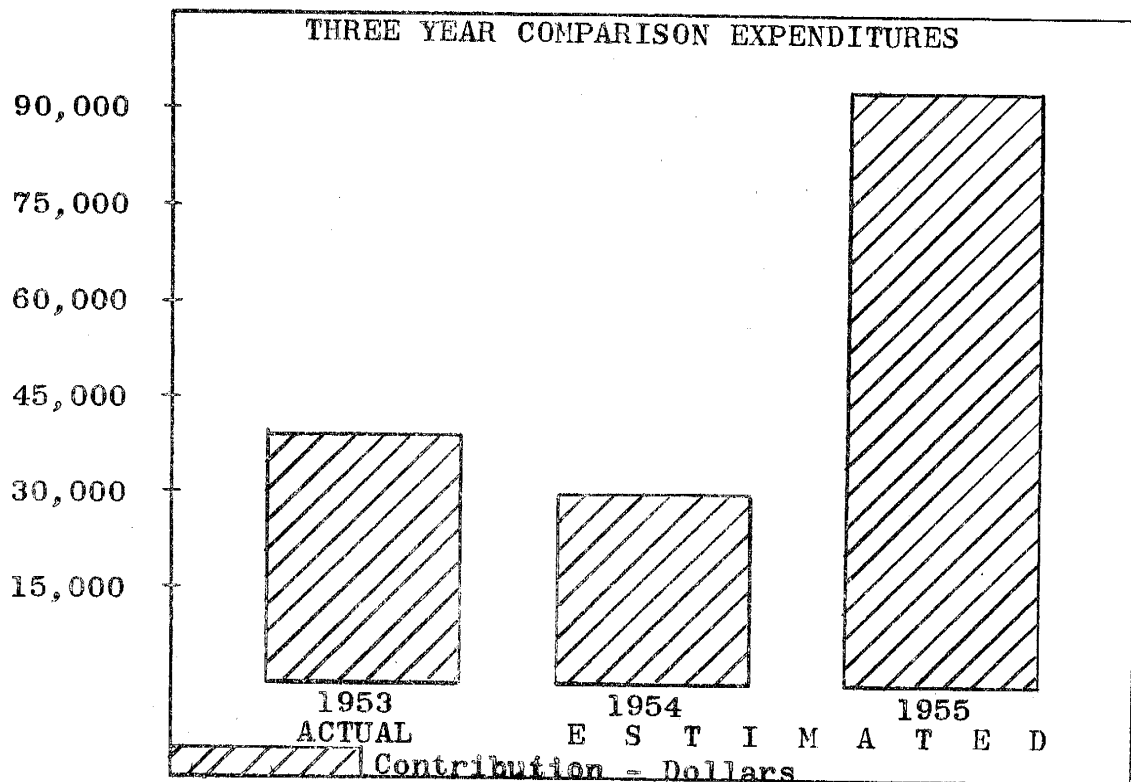


1955 WORK PROGRAM - SOCIAL SECURITY

The matching contribution of the City increased on January 1, 1954 from 1-1/2% to 2%. The 1955 estimate includes the increased number of personnel as anticipated in the 1955 budget.

CONTRIBUTION TO SPECIAL ASSESSMENT FUNDS
ACCOUNT G 334

Code	Estimated 1954	Estimated 1955
.983 - 1949 Paving Bonds		
Bond Maturities	35,000	
Less Assessment Collections	(35,000)	
Total Contribution	(\$ 6,495)	- -
1953 Paving Bonds		
Bond Maturities	20,000	
Less Assessment Collections	(13,500)	
Total Contribution	4,000	\$ 6,500
1954 Paving Bonds		
Bond Maturities	90,000	
Less Assessment Collections	(10,000)	
Total Contribution	- -	80,000
1949 Sewer Bonds		
Bond Maturities	10,000	
Less Assessment Collections	(10,000)	
Total Contribution	20,105	- -
APW Paving Project 50-A-56		
Principal Due	10,608	
Less Assessment Collections	(10,608)	
Total Contribution	(980)	- -
APW Sewer Project 50-A-55		
Principal Due	10,000	
Less Assessment Collections	(4,000)	
Total Contribution	10,617	6,000
APW Sewer Project 50-A-181		
Principal Due	1,500	
Less Assessment Collections	1,000	
Total Contribution	2,125	500
TOTALS	\$ 29,372	\$ 93,000

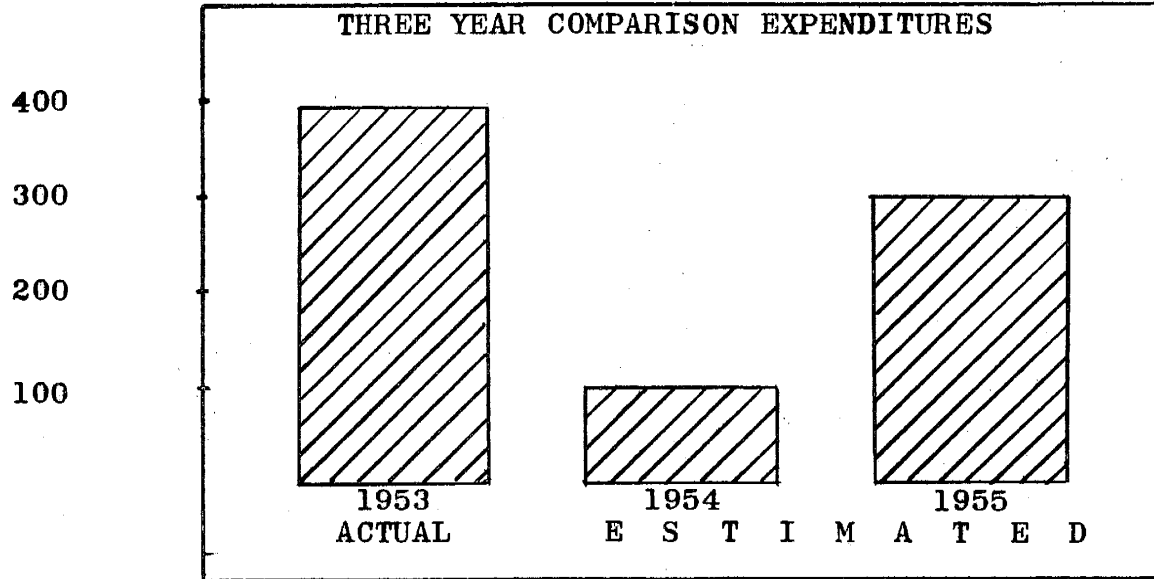


1955 WORK PROGRAM - CONTRIBUTIONS TO SPECIAL ASSESSMENT FUNDS

The contribution to the special assessment funds are the net annual costs to the City of bond principal maturities less the estimated cash collections from property owners that have assessments due during the year. The largest increase of this principal is for the paving program and storm drain construction during the 1954 fiscal year. It is anticipated that very little special assessments on these projects will be collected in 1955, therefore, the City will pay a larger portion of the first year's principal on the 1954 paving bonds.

**DISCOUNTS ON SPECIAL ASSESSMENTS
ACCOUNT G 209**

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
209.020 Contractual.....	\$ 100	\$ 300



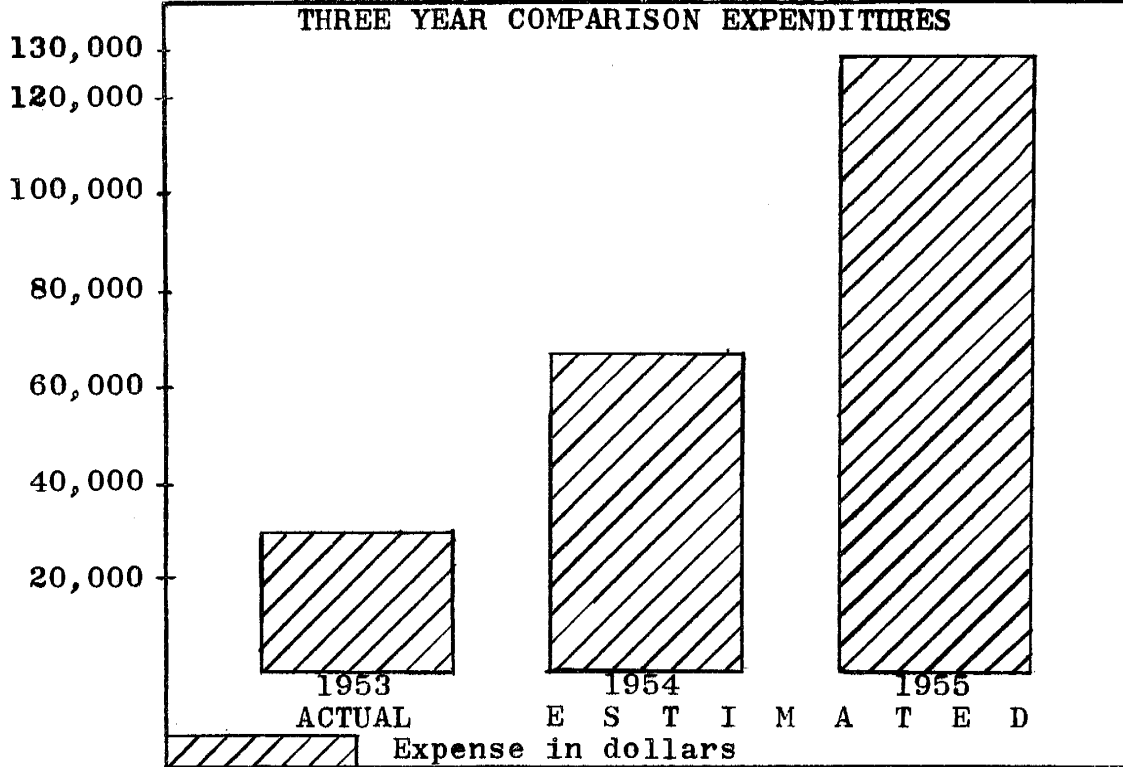
1955 WORK PROGRAM - DISCOUNTS ON SPECIAL ASSESSMENTS

During 1953 an ordinance was passed by the City Council allowing discounts equivalent to one-half percent (1/2%) per annum on all prepayments of assessments paid three years or more in advance of due date. The number of assessments to be paid in advance cannot be determined, therefore the suggested appropriation may have to be increased if many persons take advantage of the discount allowed.

Experience from prepayment in 1954 showed that very few persons have taken advantage of the discount, therefore the recommended appropriation appears adequate.

INTEREST EXPENSE
ACCOUNT G 341

Code	Estimated 1954	Estimated 1955
.120 - Interest on General Fund Bonds		
1936-Municipal Building.....	\$ 760	\$ 680
1949-Shop & Garage.....	4,453	3,750
1953-Library.....	17,284	16,633
1954-Auditorium.....	3,667	8,519
1949-Paving.....	7,406	5,953
1953-Paving.....	9,667	8,667
1954-Paving.....	-	63,688
1955-Paving(Issued 7/1/55)@4¼.	-	6,375
1949-Sewer.....	7,172	6,656
- Interest on A.P.W. Projects		
Repair Shop & Storage Sheds (Project 50-A-54).....	395	328
Warehouse (Project 50-A-60)...	1,650	3,190
Fire Station No. 2 (Project 50-A-61).....	1,409	1,508
Paving (4th and 5th Avenue) (Project 50-A-56).....	1,726	1,515
Sewers (Project 50-A-55).....	762	900
Sewers (Project 50-A-181).....	-	300
TOTALS	\$ 56,351	\$128,662

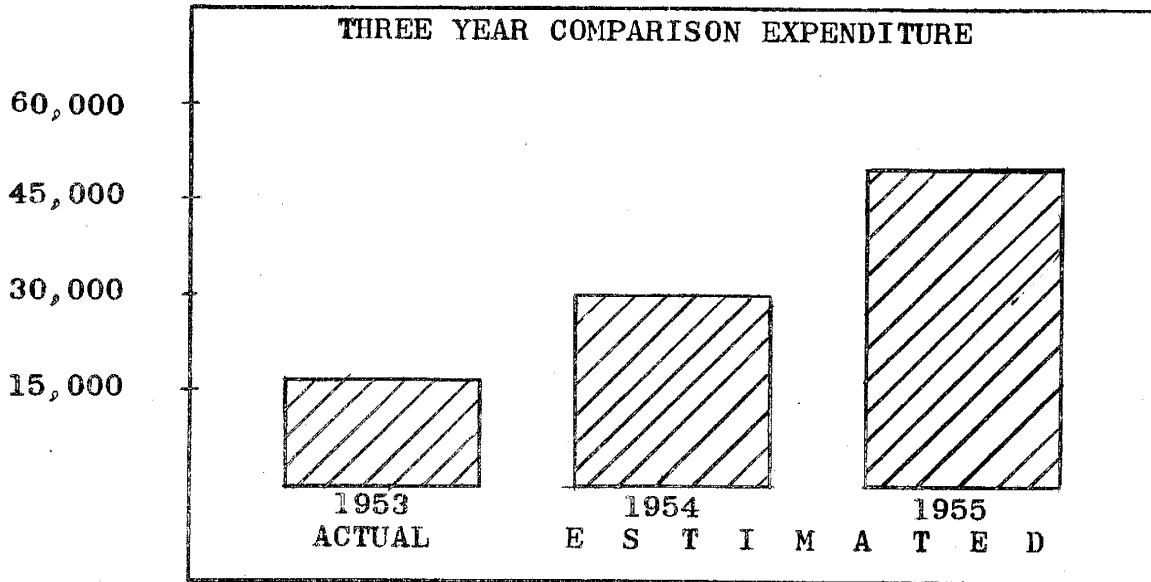


1955 WORK PROGRAM - INTEREST EXPENSE

Interest expense includes interest charges on debt obligations that are payable out of the General Fund. These obligations include Alaska Public Works projects, municipal building projects and portions of special assessment bonds, including paving and sewer. At present interest charges on special assessments are payable from the General Fund.

GENERAL FUND BOND MATURITIES
ACCOUNT G 341

<u>Code</u>		<u>Estimated 1954</u>	<u>Estimated 1955</u>
.282	1936 Municipal Building Bonds	\$ 2,000	\$ 2,000
	1949 Shop & Garage Bonds	15,000	20,000
	1953 Library Bonds	13,000	13,000
	1954 Auditorium Bonds	-	15,000
	Totals.....	<u>\$ 30,000</u>	<u>\$ 50,000</u>

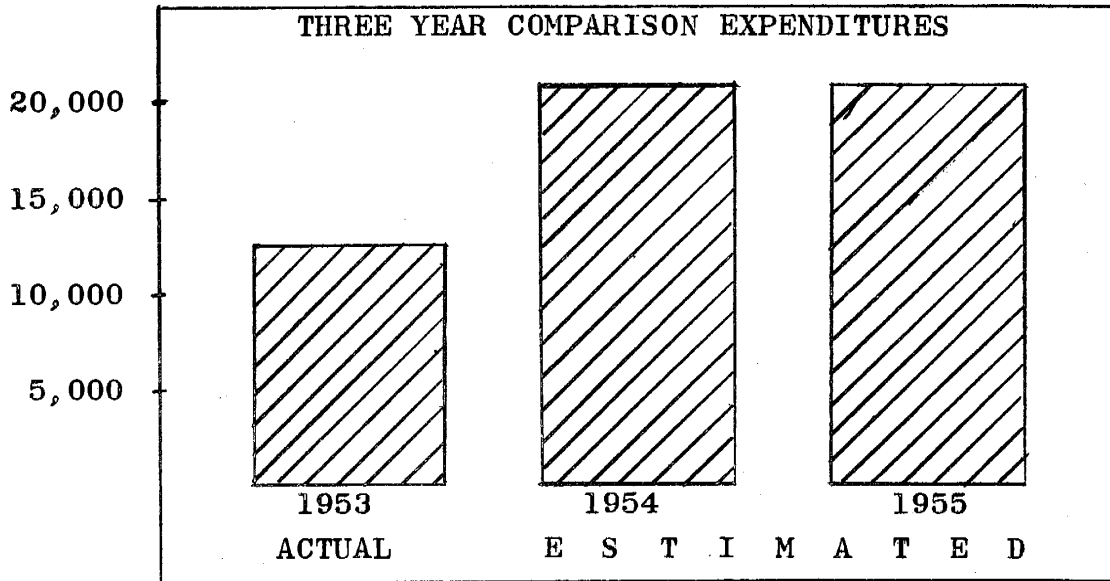


1955 WORK PROGRAM - GENERAL FUND BOND MATURITIES

Bond maturities covered in this account are the general obligation bonds which are not paid from utility revenues or special assessments against property owners. There are other maturities in the special assessment fund to which the City makes a contribution and which in effect means that the total obligation of the general fund for bond maturities would include the general fund contributions listed under Account 334 (\$93,000) or a total of \$143,000.

PRINCIPAL PAYMENTS TO ALASKA PUBLIC WORKS
ACCOUNT G 341

<u>Code</u>		<u>Estimated 1954</u>	<u>Estimated 1955</u>
.382	Shop and Storage Sheds (Project 50-A-54)	\$ 4,696	\$ 4,984
	Fire Station No. 2 (Project 50-A-61)	5,000	5,000
	Warehouse (Project 50-A-60)	<u>11,300</u>	<u>11,000</u>
	Totals.....	\$ 20,996	\$ 20,984

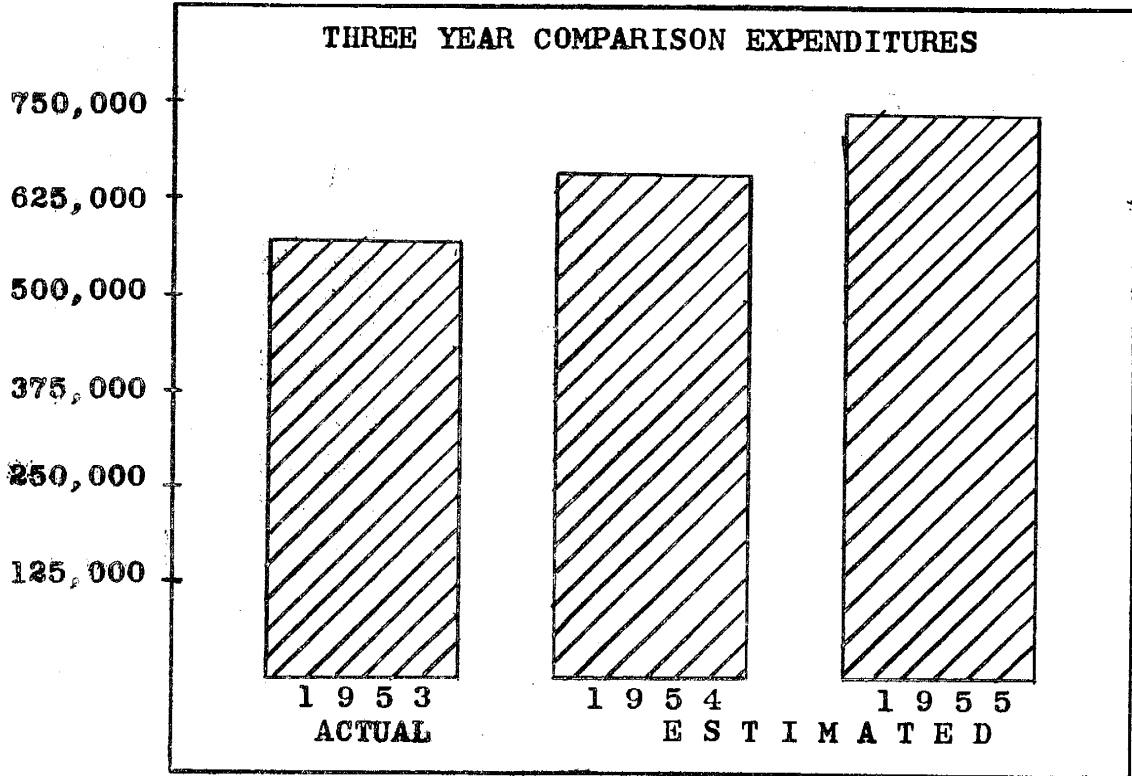


1955 WORK PROGRAM - PRINCIPAL PAYMENTS TO ALASKA PUBLIC WORKS

The APW principal payments are for those projects which are not payable from utility revenues or special assessments. These payments are for bonded obligations, but are not legally considered as affecting our bond limitation.

ANCHORAGE INDEPENDENT SCHOOL DISTRICT
ACCOUNT G 290

<u>Code</u>	<u>Estimated 1954</u>	<u>Estimated 1955</u>
.022	\$659,424	\$739,065



1955 WORK PROGRAM - ANCHORAGE INDEPENDENT SCHOOL DISTRICT

The appropriation to Anchorage Independent School District represents the application of a 10 mill tax rate applied to 50% of 1954 collectible tax roll and 50% of 1955 collectible tax roll. In 1955 an additional contribution of 50% of 1955 payment in-lieu-of tax from the Alaska Housing Authority properties. Since the majority of taxable property contributing to the School District is now inside the City limits, it becomes necessary to recommend that 50% of assessment expense be deducted from the tax refunds. Precedence has been established in other Alaska cities. The computation for 1955 follows:

50%-10 mills applied to 1954 collectible tax		
Assessed valuation	\$65,718,605.....	\$328,652
50%-10 mills applied to 1955 collectible tax		
Assessed valuation	\$86,101,600.....	430,508
50%-1955 Payment in Lieu.....		<u>11,000</u>
Total.....		<u>\$770,160</u>
Less: 25% of 1954 Tax Assessment Costs.....		(14,551)
25% of 1955 Tax Assessment Costs.....		<u>(16,544)</u>
Total Appropriation.....		\$739,065