

MINUTES
BUDGET ADVISORY COMMISSION
SEPTEMBER 14, 2011

Members Present:

Tam Agosti-Gisler	Bob Griffin
David Alexander	Greg Gurse
Jim Bailey	Steve Hartung
Andy Clary	Shirley Nelson
Amy Demboski	Bill Webb

Guests:

MOA: Marilyn Banzhaf, OMB ASD: Crystal Kennedy, School Board

Two members of the public were also present.

- 1. Meeting called to order by Chair Clary**
- 2. Roll Call: 10 members present**
- 3. Approval of Agenda – approved, no objections**
- 4. Approval of August 3rd regular meeting & August 11, 2011 special meeting minutes - approved, no objections**

5. Reports:

- a. Assembly – No report given
- b. OMB, Marilyn Banzhaf – Gave report on preliminary 2012 Budget (120 day plan)

Preliminary estimates reflect approximate \$4.2 million increase in non-property tax revenue; \$3,760,000 (of the revenue increase) is from the Auto Registration Tax. Next year PFD garnishments are projected to decline.

2012 is the final year of MUSA/MESA (utilities) projection – after 2012 the full amount will be in the cap; should be about \$20 million a year from here on out.

** MOA handouts included: memorandum with attachments A,B,C & D. Note \$\$ amounts in attachments B,C & D are in “thousands” of dollars.

Tobacco tax was discussed. Projected tobacco increase from 2011-2012 is reflective of the increase in taxes.

c. ASD, Crystal Kennedy – Some BAC members have expressed an interest in visiting some high schools. There are 8 traditional H.S. in the ASD and alternative schools include: Polaris, Stellar, Save and Avail. Members were encouraged to contact H.S. principals. District website will direct members to the principal of each school. Members were also encouraged to visit elementary and middle schools.

Some members had expressed interest in visiting the schools in groups; to make it a little easier for administrators. Tam had suggested members consider the School Business Partnership; it gives individuals the opportunity to spend ½ day with principals, and then they spend ½ a day with you.

Bob G. asked if the commission could get a clear answer on what the 500 grant funded teacher positions do for the school district. Unfortunately, the answer the commission had received, at this point, was vague.

Shirley N. - How many teachers are working with kids and how many don't?

Chair – encouraged members to go to ASD meeting to participate.

Crystal Kennedy – will add BAC members to ASD email list. Ms. Kennedy also passed out ASD “Adequate Yearly Progress 2011” handout, as well as “Creating a High Performance District” pamphlet.

6. Budget Resolution AR 2011-231

Chair introduced budget resolution.

Discussion about municipal utilities and their inclusion in the municipal indebtedness was addressed. Further discussion explained the 1.8% budget growth adjustment is a 5 year CPI average.

Bill W. supported not bonding for capital projects, rather fiscally planning for them.

In general -

Assembly Budget Resolution AR 2011-231 is unanimously supported by the commission.

7. Department Questions

Chair- Discussed last the previous years' process and asked members how they would like to proceed.

** A general list of questions was handed out to members. These questions were adopted and will be the posed to departments that will be interviewed. The list is similar to the questions last year with the following changes:

Change question 5: “cuts” should be changed to “budget”

Add question: “Since we talked last year what significant changes have been made?”

Add question: “Are similar functions being done in another department, and can that department perform this function more efficiently?”

8. Department Assignments

Assembly- vacant	Community Development- vacant
CFO & FINANCE- Steve H	Employee Relations – Bill W
Equal Rights Commission- Bill W	Fire- Shirley N, Jim B., Bob G
Health Human Services – Amy D	IT- Andy C
Internal Audit- Liz V	Library – Andy C
Management & Budget – Bob G, Steve H	Mayor- Amy D, Jim B
Municipal Attorney- Bob G, Liz V	Municipal Manager- Bob G, Liz V
Parks & Rec- Amy D	Police- Bill W, Shirley N, Jim B
Public Transit- Bob G, Andy C.	Public Works- Bill W, Steve H, Tam A
Purchasing- Andy C	Real Estate- Vacant

9. ASD Budget input – Joint Assembly/ASD meeting September 23 10am.

10. BAC member comments – Bill W. will be out of town next meeting.

11. Upcoming meeting dates

October 5, 2011

November 2, 2011

12. Meeting adjourned