

**Minutes**  
**Joint meeting of the**  
**Budget Advisory Commission**  
**and**  
**School Budget Advisory Commission**  
**April 6, 2011**

**BAC Members Present:**

Jim Bailey  
Tony Cange  
Andy Clary  
Steve Hartung  
Adam Trombley  
Bill Webb

**Excused:**

Heather Ireland

**Absent:**

Liz Vazquez

**SBAC Members Present:**

David Alexander  
Shirley Nelson

**Excused:**

Tam Agosti-Gisler

**Absent:**

Greg Gurse  
David Stratton

**Guests:**

ASD: Marie Laule, Budget Director; Chad Stiteler, CFO

MOA: Cheryl Frasca, OMB Director

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The meeting was called to order by Vice-Chair Tony Cange.

Approval of Minutes

Minutes of the April meeting were approved upon a motion by Bill Webb that was seconded by Jim Bailey.

Administration's Report

Cheryl Frasca, OMB Director, followed-up to the discussion from the March meeting regarding the proposed merging of the BAC and SBAC. She distributed a draft of the section in the proposed ordinance and a list of the key dates in the MOA and ASD budget processes.

First Quarter Budget Revisions

Cheryl Frasca discussed the process and schedule for the Assembly's consideration of amendments to the 2011 Approved Budget. The package of amendments will be introduced on April 12 and a worksession on April 16 from 11:30 to 12:30. The public hearing and final Assembly action is scheduled for April 26.

It was decided to have a special meeting on April 20 to review the proposed amendments.

Other Discussion

ASD Report

Chad Stiteler reported that ASD is sorting out next steps as a result of voters rejecting two of ASD's proposed bonds. He explained that ASD is reviewing the process by which it determines the projects that get included in proposed bonds.

Efficiency Measures

Bill Webb asked the status of the Efficiency RFP that the Administration has out for bid. Cheryl explained that responses are due to MOA by April 29<sup>th</sup>. She also updated the Commission regarding the status of implementation of the automated time-keeping system and the RFP for a new ERP.

The meeting adjourned at 12:15 p.m.

Respectfully submitted,

Cheryl Frasca