

Budget Advisory Commission  
November 3, 2010

Present: Andy Clary, Heather Ireland, Jim Ricks, Adam Trombley, Bill Webb, Liz Vasquez, Cheryl Frasca (OMB)

Excused: Tony Cange, Steve Hartung, Jim Bailey

Adam Trombley called the meeting to order at 11:35. The minutes from October 6<sup>th</sup> and October 14<sup>th</sup> 2010 were approved.

Cheryl Frasca explained that the Assembly is still reviewing fee increases, scheduled for approval before or concurrent with the budget approval. There is an additional work session reviewing department budgets on Friday (11/5). Enterprise budgets were covered at a Budget and Finance Committee meeting on Monday. The final public hearing is scheduled for November 23<sup>rd</sup>.

The group made some edits to the cover letter of the BAC Report. Heather will send the latest draft to Adam, who will send it to BAC members for final approval.

The majority of the reports have been completed. BAC members should email final reports to Adam. The BAC will present to the Assembly at a work session on November 19<sup>th</sup>. Adam will distribute the reports and cover letter to the Assembly soon. Cheryl will make the information available to the public, via the Muni/BAC website.

Jim Ricks presented a proposal regarding increased fees:

1. All fees collected should be under the tax cap to ensure they offset property taxes.
2. The AO list with each fee category what benefit will accrue to the public because that fee is charged. This could help ensure that the fees are not being collected just as a money grab.
3. The AO list with each category the Muni, State, or Fed directive that requires the service being performed by the Muni that the fee supports.
4. The position funded by the fee be funded solely by collected fees and no other taxes or fiscal source.

There was some discussion about this proposal. Jim will draft a formal resolution and bring it to the next BAC meeting. Cheryl encouraged Jim to include a recommendation about where the money will come from or if cuts will be made in absence of fee increases. Cheryl explained that the fee increases were based on CPI and the duration of time since the previous fare increase.

The next meeting is scheduled for December 1<sup>st</sup>. After the Assembly's approval of the budget, the BAC will draft a list of potential ongoing projects.  
Meeting adjourned at 12:50.