

**Budget Advisory Commission
February 3, 2010
Minutes**

Roll Call

Members present: James Bailey, Janet Brand, Jason Bergerson, Tony Cange, Steve Hartung, Heather Ireland, Jim Ricks, and Barbara Baker

Members excused: Adam Trombley

Others: Cheryl Frasca, Carol Comeau, Marie Laule

11:30 – Called to order. Agenda approved.

ASD: Superintendent Comeau explained more about the request for the Assembly to determine funding early on in the process. The Assembly identified an amount in the fall, which essentially kept the taxes flat. Exceptions were allowed for services currently covered by the Municipality (School resource officers and bus pass costs). The district is negotiating with the Muni to co-locate IT staff.

The ASD Memorandum to the School Board was distributed and discussed. Information can be found at:

[http://www.asdk12.org/School Board/Archives/2009-2010/20100128/D01M192.pdf](http://www.asdk12.org/School_Board/Archives/2009-2010/20100128/D01M192.pdf)

[http://www.asdk12.org/School Board/archives/2009-2010/20100204/D01M192.pdf](http://www.asdk12.org/School_Board/archives/2009-2010/20100204/D01M192.pdf)
(updated)

The group generally discussed the proposed ASD budget. The district will have no bonds on the April 2010 ballot. The ASD budgets for ongoing maintenance. Operations and maintenance bonds have also been used for larger projects.

OMB Update

Cheryl distributed a memo to Department Directors regarding First Quarter budget revisions.

Heather mentioned that if these revisions need to be approved within the first few weeks of an Assembly members first term, it might be useful to provide a quick tutorial for those elected.

OMB is working with Departments to close out the books for 2009. They have not identified any major, unanticipated liabilities.

The Administration will not pursue additional revenue options until the 2011 budget. OMB is looking at using 'Performance Measures' regarding department services.

Work Plan

Citizen's Guide to the Budget

Barbara, Heather, and Janet will meet to draft a list of potential questions to educate/engage the public in the budget process.

Timing...budget process: green cards, tax bill, budget approval. Cycle education...

Channel 10...

Jim Bailey and Jim Ricks will explore the opportunities to utilize public access television.

Topics for March 3 Meeting

- First Quarter Budget Revision
- Bond Issues

Meeting adjourned at 12:43

Minutes prepared by Heather Ireland. Submitted 2/11/10.