

# MUNICIPALITY OF ANCHORAGE



Office of the Mayor

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*Mayor Dan Sullivan*

March 28, 2011

Dear Community Councils:

It is time to begin the annual review of the capital project needs for Anchorage. The first step in this process is the Community Council Survey. Input from your Council is an important factor in developing the 2012-2017 Capital Improvement Budget/Program (CIB/CIP).

The survey includes a list of capital projects planned for your council area. The projects listed are those currently included in the Approved 2011-2016 Capital Improvement Program (CIP).

The primary goal of the survey is to have Community Councils provide an overall priority ranking of all capital projects in their area and suggest any additional projects that are not listed.

#### HOW TO PROCEED:

- STEP 1: Review and discuss the merits of the capital projects appearing on the attached list of capital projects for your community council.
- STEP 2: Suggest changes using the ADDITIONS/DELETIONS form (enclosed) to nominate projects not appearing on the survey form or to propose deletion of projects that are included.
- STEP 3: Develop an overall priority ranking for all capital projects of benefit to your Council, including projects you may have included on the ADDITIONS/DELETIONS form. Rank #1 should represent your Council's highest priority capital project; #2, your second highest priority; and so on. Submit one consolidated survey response that shows one ranking number for each project.
- STEP 4: Mail, fax, email, or hand deliver your Council's Survey response to the Office of Management & Budget (OMB), P.O. Box 196650 Anchorage, AK 99519-6650, (907) 249-7977 (FAX), email [chesnutcl@muni.org](mailto:chesnutcl@muni.org) or hand deliver to City Hall, 632 West 6<sup>th</sup> Ave., Suite 870, by no later than **June 1, 2011**.

Please find with this letter the list of projects in your community council area, a form to add/delete projects, and Frequently Asked Questions about the CIP development process.

All documents discussed above are available on the Municipality's website at the following address: <http://www.muni.org/omb/ombhomepage.cfm>. Should you have any questions regarding this process, please contact Christine Chesnut at OMB by calling 343-4494.

Thank you for your contributions to help to improve the quality of life in Anchorage.

Sincerely,

A handwritten signature in blue ink that reads "Dan Sullivan".

Dan Sullivan  
Mayor