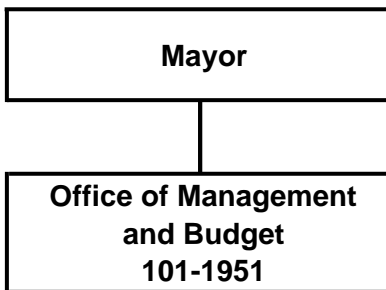


Management and Budget



Management and Budget

Cheryl Frasca, Director

343-4496

Department Mission

Responsible for development, implementation, and administration of sound budget and management policies for the Municipality

Strategies: How the department meets its mission

- Prepare budget that meets the Mayor's policy goals
- Ensure proposed spending is in balance with expected revenues
- Track and report current year spending to ensure sound fiscal management
- Coordinate State and Federal grant assistance
- Secure capital project funding

Divisions

The Office of Management and Budget does not have any divisions

Management and Budget

Resource Plan

Divisions	2008 Actuals	2009 Revised	2010 Proposed	FY 10 v 09 % Chg
Expenditures				
Management and Budget	\$ 1,016,669	\$ 908,652	\$ 938,269	3.3%
Total Direct Cost	\$ 1,016,669	\$ 908,652	\$ 938,269	3.3%
Revenues				
Management and Budget	\$ (39,886)	-	-	
Total Revenue	\$ (39,886)	\$ -	\$ -	
Cost of Services Provided:				
By Other Departments	\$ 261,133	\$ 85,027	\$ 73,651	-13.4%
To Other Departments	(337,084)	(993,679)	(1,011,920)	1.8%
Total Cost	\$ (75,951)	\$ (908,652)	\$ (938,269)	3.3%
Net Cost	\$ 900,832	\$ -	\$ -	

Expenditure by Category	2008 Actuals	2009 Revised	2010 Proposed	FY 10 v 09 % Chg
Salaries and Benefits	\$ 833,678	\$ 840,243	\$ 875,295	4.2%
Supplies	1,895	3,740	2,805	-25.0%
Travel	1,650	4,000	-	-100.0%
Contractual/Other Services	163,034	60,169	60,169	0.0%
Equipment, Furnishings	16,412	500	-	-100.0%
Debt Service/Depreciation				
Total Direct Cost	\$ 1,016,669	\$ 908,652	\$ 938,269	3.3%

Positions	2008 Revised	2009 Revised	2010 Proposed
Full-Time	7	7	7
Part-Time	1		
Temporary/Seasonal			
Total Positions	8	7	7

Management and Budget

Reconciliation from 2009 Revised Budget to 2010 Proposed Budget

	Direct Costs	Positions		
		FT	PT	T
2009 Revised Budget	\$ 908,652	7		
2009 One-Time Requirements				
- None				
Transfers (to)/from Other Agencies				
- None				
Debt Service Changes				
Changes in Existing Programs/Funding for 2010				
- Salary and benefits adjustments	29,586			
2010 Continuation Level	<u>\$ 938,238</u>	<u>7</u>	<u>-</u>	<u>-</u>
Transfers (to)/from Other Agencies				
- None				
Debt Service Changes				
2010 Budget Changes				
- Salary and benefits adjustments	5,466			
- Reduced Office Supplies	(935)			
- Eliminated Travel	(4,000)			
- Eliminated Capital Outlay	(500)			
2010 Proposed Budget	<u><u>\$ 938,269</u></u>	<u><u>7</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

Management and Budget

Administration Division

Division Expenditures by Category	2008 Actuals	2009 Revised	2010 Proposed	FY 10 v 09 % Chg
Salaries and Benefits	\$ 833,678	\$ 840,244	\$ 875,295	4.2%
Supplies	1,895	3,740	2,805	-25.0%
Travel	1,650	4,000	-	-100.0%
Contractual/Other Services	163,034	60,169	60,169	0.0%
Equipment, Furnishings	16,412	500	-	-100.0%
Debt Service/Depreciation				
Total Direct Cost	\$ 1,016,669	\$ 908,652	\$ 938,269	3.3%

Division Personnel Summary	2008 Revised			200 Revised			2010 Proposed		
	FT	PT	T	FT	PT	T	FT	PT	T
Administration	8			7			7		
Total Personnel	8			7			7		