
Project Management and Engineering Department

Anchorage: Performance. Value. Results.

Mission

Provide project management services aimed at delivering public capital improvement projects in a timely, cost-effective manner for residents, businesses and visitors within the Municipality who rely on public facilities for safe transportation and recreation.

Core Services

- Manage the capital improvement program that assesses project needs and prioritizes projects (roadways, drainage systems, and non-motorized facilities) and presents funding needed for design, right-of-way, utilities, and construction phases within a 6-year capital improvement program.
- Manage the design and construction of capital projects, to provide the greatest public benefit for the least private detriment.
- Follow a context-sensitive process that informs and collects input from the public and stakeholders on design alternatives and other project related activities; and refers to adopted plans to inform the design development process.
- Manage the construction of those capital projects, to ensure the greatest cost-effectiveness with the least disruption to residents, businesses, and the traveling public.

Accomplishment Goals

- Design capital improvement projects that are cost-effective, maintenance-friendly, and clearly communicate design intent to construction contractor within the contract documents.

Performance Measures

Progress in achieving goals shall be measured by:

Measure #1: 75% of construction contract change orders are less than 10% of the original contract prices, including elective change orders.
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Type

Efficiency

Accomplishment Goal Supported

By managing the design and construction of capital projects using a context-sensitive approach, facilitating a thorough review process, and administering the construction contract using the Municipality of Anchorage Standard Specifications (MASS), any required change order should be minimal compared to the contract award amount.

Definition

This measure reports the percentage of construction change orders.

Data Collection Method

The data will be collected and maintained by the Project Management Director.

Frequency

Monthly

Measured By

The data will be collected and maintained by the Project Management Director in an Excel spreadsheet table. The table will calculate the percentage of construction change orders including elective change orders and will track the number of contracts that exceeded 10 percent of the original contract amounts. The calculation is the total number of construction contracts having change orders 10 percent or less divided by the total number of construction contracts issued during the period multiplied by 100 to equal a percentage.

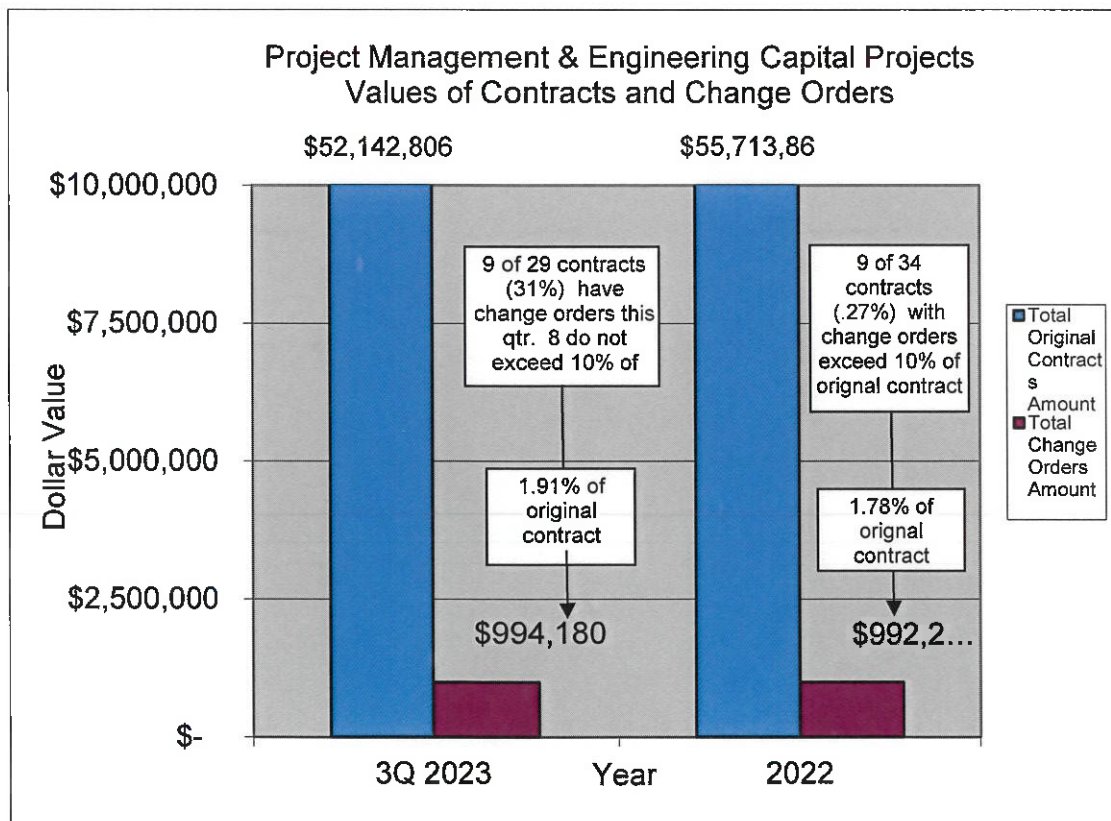
Reporting

The data collected in the Excel spreadsheet table by the Project Management Director will display the information both numerically and graphically. A status report will be generated monthly.

Used By

The information will help the Project Management Director assess the adequacy of the design development process to ensure quality control measures were implemented to ensure that design disciplines are employing the standard level of care for the design profession and to ensure that projects are being administered effectively.

Measure #1: Goal is to achieve or exceed 75% of construction contract change orders are less than 10% of the original contract prices, including elective change order



PVR Measure WC: Managing Workers' Compensation Claims

Reducing job-related injuries is a priority for the Administration by ensuring safe work conditions and safe practices. By instilling safe work practices, we ensure not only the safety of our employees but reduce the potential for injuries and property damage to the public. The Municipality is self-insured and every injury poses a financial burden on the public and the injured worker's family. It just makes good sense to WORK SAFE.

Results are tracked by monitoring monthly reports issued by the Risk Management Division.

