Development Services Department

Anchorage: Performance. Value. Results.

Purpose

Development Services works to facilitate development in accordance with municipal codes, municipal design criteria, and municipal construction standards. We protect public health through regulation of on-site water and wastewater systems. We respond to our customers seeking building, right-of-way, and land use permits or inspections or code enforcement information with open, friendly, cost efficient and effective service.

Core Services

- Enable property development through building and land use permitting;
- Ensure new construction meets municipal standards for protecting safety, public health, and environmental quality; and
- Enforce municipal codes to protect public assets such as rights-of-way and to promote clean and attractive neighborhoods.

Building Safety Division Development Services Department

Anchorage: Performance. Value. Results.

Purpose

Building Safety Section accepts applications for building, land use, and private development permits; performs plan reviews for compliance with code, municipal design criteria, and municipal construction standards; issues permits; performs inspections to assure safe development; and protects public health and environmental quality through regulation of on-site water and wastewater systems.

Direct Services

- Process permit applications, provide cashier services, and issue permits;
- Verify that plans meet minimum code requirements through plan review;
- Inspect construction for compliance with plans and adopted building codes;
- Administer subdivision, improvement to public place, and development agreements in accordance with code;
- Process applications and issue permits for water and wastewater systems serving single family homes in accordance with Anchorage Municipal Code 15.55 (Water) and 15.65 (Wastewater); and
- Process certificates of on-site systems approval (COSA) for existing single-family water and wastewater systems.

Accomplishment Goals

- Continue to provide excellent customer service by providing prompt and efficient permit processing, timely plan reviews, and same-day as requested construction inspection services;
- Manage the private development process effectively and efficiently;
- Ensure development-related infrastructure is designed and constructed according to municipal design criteria, standards, codes, and practices; and
- Provide prompt and efficient permit processing, timely plan reviews, and same-day as requested construction inspection services.
- Provide on-site water and wastewater permitting, certification, training, and enforcement consistent with goals of protecting public health and environmental quality.

Performance Measures

Progress in achieving goals will be measured by:

Measure #1: Average number of minutes for first customer contact (Permitting Mgt. Unit)

Average Number of Minutes for 1st Customer Contact				
Q1 2021	Q2 2021	Q3 2021	Q4 2021	
COVID drop-off only svc	Switched from drop-off to in-person svc 5/24/21 4.47 minutes	minutes	minutes	
Drop off service/ COVID	877 customers (# from 5/24/21 – 6/30/21)	customers	customers	
4.5 employees	6 employees	employees	employees	
Q1 2020	Q2 2020	Q3 2020	Q4 2020	
13.01 minutes	COVID drop-off only svc	COVID drop-off only svc	COVID drop-off only svc	
2,824 customers	Drop off service/ COVID	Drop off service/ COVID	Drop off service/ COVID	
4 employees	3.5 employees	3.5 employees	5 employees	
2019 Qtr Avg	2018 Qtr Avg	2017 Qtr Avg	2016 Qtr Avg	
18.38 minutes	15.15 minutes	15.74 minutes	14.22 minutes	
3,804 customers	3,857 customers	3,790 customers	3,955 customers	
4.5 employees	4.75 employees	4.1 employees	4.3 employees	
2015 Qtr Avg	2014 Qtr Avg	2013 Qtr Avg	2012 Qtr Avg	
14.25 minutes	19.20 minutes	22.34 minutes	19.15 minutes	
4,201 customers	4,488 customers	4,049 customers	3,536 customers	
5 employees	4 employees	4 employees	3 employees	

Measure #2: Percent of first-time residential plan reviews completed within 4 business days (Plan Review Unit).

Percent of 1 st -Time Residential Reviews Completed within 4 Business Days				
Q1 2021	Q2 2021	% in 4 days	% in 4 days	
47% in 4 days	78% in 4 days	% in 10 days	% in 10 days	
77% in 10 days	93% in 10 days	Reviews	Reviews	
189 Reviews	720 Reviews	reviews	Reviews	
Q1 2020	Q2 2020	Q3 2020	Q4 2020	
80% in 4 days	72% in 4 days	71% in 4 days	66% in 4 days	
97% in 10 days	92% in 10 days	91% in 10 days	86% in 10 days	
229 Reviews	638 reviews	611 reviews	284 Reviews	
2019	2018	2017	2016	
85% in 4 days	89% in 4 days ¹	87% in 4 days	88% in 4 days	
95% in 10 days	96.5% in 10 days ²	98% in 10 days	99% in 10 days	
1,871 reviews/yr.	1,749 reviews/yr ^{.3}	No Grand Total (no data for 1 quarter)	No Grand Total (no data for 1 quarter)	
2015	2014	2013	2012	
87% in 4 days	86% in 4 days	77% in 4 days	73% in 4 days	
98% in 10 days	98% in 10 days	94% in 10 days		
No Grand Total (no data for 1 quarter)	No Grand Total (no data for 1 quarter)	1544 reviews		

Percent completed in 4 days for 2018 through 2012 is an average of the percentages reported for the first, second, and third quarters of each year. Hansen system does not timely report a 4th qtr percentage for each year. ²Ditto, percent reported for reviews within 10 days is an average of the percentages reported for 1st, 2nd, 3rd quarters for 2018-2012.

³Total number of reviews completed equals grand total number of reviews completed for the year.

<u>Measure #3:</u> Percent of construction inspections completed same day as requested (Building Inspection Unit).

Percent of Construction Inspections Completed Same Day as Requested					
Q1 2021	Q2 2021	Q3 2021	Q4 2021		
99.9%	99.9%	%	%		
4,162 regular insp. (104 business license/ vacant/abandoned)	5,901 regular insp.	regular insp.	regular insp.		
15 inspectors	15 inspectors	15 inspectors	15 inspectors		
Q1 2020	Q2 2020	Q3 2020	Q4 2020		
99.8%	99.9%	99.9%	99.8%		
3,827 regular insp.	4,423 regular insp.	5,406 regular insp.	4,793 regular insp. (104 business license/ vacant/abandoned)		
15 inspectors	15 inspectors	15 inspectors	15 inspectors		
immediately l	ackenzie earthquake o began damage assessi and 10 hours on Satur 19.	ment inspections, wor	king extra 2 hours		
2019 Qtr Avg	2018 Qtr Avg	2017 Qtr Avg	2016 Qtr Avg		
99.85%	99.65%	96.6%	96.3%		
5,307 inspections plus 660 earthquake insp.	6,158 inspections plus 790 earthquake insp.	5,382 inspections	5,470 inspections		
15 inspectors	15.5 inspectors	14 inspectors	14.3 inspectors		
2015 Qtr Avg	2014 Qtr Avg	2013 Qtr Avg	2012 Qtr Avg		
94%	92.8%	96.4 %	96.5%		
6,274 inspections	6,402 inspections	6,091 inspections	6,215 inspections		
15 inspectors	14 + 2 shared use inspectors	14 + 3 shared use inspectors	15 + 3 shared used inspectors		

<u>Measure #4:</u> Code Abatement Service Requests: new requests, number resolved, remaining open cases (Code Abatement Unit)

2021 DATA								
2021 SERVICE REQUEST TYPES	Q1 New Requests	Q1 New Requests Resolved	Q2 New Requests	Q2 New Requests Resolved	Q3 New Requests	Q3 New Requests Resolved	Q4 New Requests	Q4 New Requests Resolved
Abatement General Intake	2	2	9	9				
Abandoned Buildings	87	43	139	63				
Building Open to Casual Access	2	2	1	1				
Dangerous Building	5	5	3	2				
Fire Damaged Building	15	9	16	16				
Water Damaged Building	5	4	7	6				
Illegal Fill/Excavation	0	0	1	1				
Notice of License Requirement	16	10	7	5				
Notice of Permit Requirement	39	20	44	10				
Business License Inspection	49	45	123	2				
Code Compliance Inspection	41	34	20	1				
Misc. Service Requests	25	15	44	34				
TOTAL New Service Requests								
New Service Requests Resolved	<u>286</u>		<u>414</u>					
<u>Prior Service Requests</u> Resolved	<u>189</u>		<u>150</u>					
TOTAL <u>Resolved</u> this Quarter	<u>351</u>		<u>544</u>					
TOTAL <u>OPEN</u> Service Requests Remaining at End of this Qtr	<u>372</u>		<u>419</u>					

2020 DATA								
2019 SERVICE REQUEST TYPES	Q1 New Requests	Q1 New Requests Resolved	Q2 New Requests	Q2 New Requests Resolved	Q3 New Requests	Q3 New Requests Resolved	Q4 New Requests	Q4 New Requests Resolved
Abatement General Intake	6	5	5	5	6	5	4	3
Abandoned Buildings	89	48	68	17	46	4	63	23
Building Open to Casual Access	4	3	6	2	3	2	6	3
Dangerous Building	15	6	17	11	13	8	13	11
Fire Damaged Building	26	24	20	19	17	15	15	13
Water Damaged Building	9	1	5	3	1	1	1	0
Illegal Fill/Excavation	0	0	8	2	7	5	3	3
Notice of License Requirement	4	3	14	8	8	5	14	8
Notice of Permit Requirement	30	16	68	35	73	58	41	22
Business License Inspection	147	94	50	48	71	71	101	85
Code Compliance Inspection	24	21	16	12	32	28	34	28
Misc. Service Requests	32	24	40	28	45	21	41	27
TOTAL New Service Requests	<u>386</u>		<u>317</u>		<u>322</u>		<u>336</u>	
New Service Requests Resolved	<u>245</u>		<u>190</u>		<u>223</u>		<u>226</u>	
<u>Prior</u> Service Requests Resolved	<u>443</u>		<u>260</u>		<u>218</u>		<u>170</u>	
TOTAL <u>Resolved</u> this Quarter	<u>688</u>		<u>450</u>		<u>441</u>		<u>396</u>	
TOTAL <u>OPEN</u> Service Requests Remaining at End of this Qtr	<u>494</u>		<u>487</u>		432		<u>380</u>	

Quarterly Averages for:	2019*	2018		
New Service Requests Received	306	248		
No. New Service Requests Resolved	199	153		
No. Prior Service Requests Resolved	149	74		
Total No. Resolved (New & Prior)	348	228		
No. Requests Remaining Open at Qtr End 471 421				
*Code Abatement inspectors also performed 243 earthquake dama	ige inspections	during Q1 2019		

Measure #5: Percent of all required MOA development plan review responses provided to a customer within 15 business days of submittal (Private Development Section)

Percent of Development Review Responses Provided Within Fifteen Business Days							
Q1 2021	Q1 2021						
79% ¹	94%²	%	%				
Q1 2020	Q2 2%2020	Q3 2020	Q4 2020				
70%²	80%³	100%	100%				
2019 Qtr Avg	2018 Qtr Avg	2017 Qtr Avg	2016 Qtr Avg				
71.1%	71.4%	89.3%	78.3%				
2015 Qtr Avg	2014 Qtr Avg	2013 Qtr Avg	2012 Qtr Avg				
89.3%	80%	100%	95%				

¹Fourteen reviews in Q1 2021; three were 1 to 2 days late due to late comment submittals from other reviewing agencies.

Measure #6: Percent of certificate of on-site approval (COSA) applications for existing wastewater (septic) systems reviewed within 3 business days (On-Site Water & Wastewater Section)

Percent of Certificate of On-Site Acceptance Applications Reviewed w/ 3 Business Days				
Q1 2021	Q2 2021	Q3 2021	Q4 2021	
82%	56%	%	%	
3 staff	3 staff	3 staff	3 staff	
145 applications	220 applications	applications	applications	
Q1 2020	Q2 2020	Q3 2020	Q4 2020	
95%	87%	41 %	67 %	
3 staff	3 staff	3* staff	3 staff	
129 applications	163 applications	242 applications	166 applications	
2019	2018	2017	2016	
76%	93.8%	90.3%	82.3%	
3 staff	3 staff	3 staff	2.7 staff	
608 applications/yr.	650 applications/yr.	577 applications/yr.	614 applications/yr.	

²Eighteen reviews in Q2 2021; 17 were sent out on time. One was due on a Friday and went out the following Monday due to late comment submittals.

2015	2014	2013	2012	
61%	71% qtr avg	67% qtr avg	64% qtr avg	
3 staff	3 staff	3 staff	3 staff	
684 applications/yr. 665 applications/yr. 658 applications/yr. 582 applications/yr.				
*One of three staff out for medical leave for part of Q3 2020.				

Measure #7: Percent of private engineers' inspection reports submitted to the MOA that are reviewed and completed within 3 business days after date of submittal. (On-Site Water and Wastewater Section)

Percent of Inspection Report Reviews Completed within 3 Business Days				
Q1 2021	Q2 2021	Q3 2021	Q4 2021	
63% in 3 days	77% in 3 days	% in 3 days	% in 3 days	
3 staff	3 staff	3* staff	3 staff	
70 reviews	35 reviews	reviews	reviews	
Q1 2020	Q2 2020	Q3 2020	Q4 2020	
48% in 3 days	89% in 3 days	42% in 3 days	49% in 3 days	
3 staff	3 staff	3* staff	3 staff	
69 reviews	38 reviews	55 reviews	80 reviews	
2019	2018	2017	2016	
49% in 3 days Qtr Avg	74.3% in 3 days Qtr Avg	63.5% in 3 days Qtr Avg	11.5% in 3 days Qtr Avg	
3 staff	3 staff	3 staff	2.7 staff	
237 reviews/yr.	292 reviews/yr.	141 reviews/yr.	125 reviews/yr.	
2015	2014	2013	2012	
21% in 3 days Qtr Avg	29% in 3 days Qtr Avg	27% in 3 days Qtr Avg	30% in 3 days Qtr Avg	
2.7 staff	3 staff	3 staff	3 staff	
97 reviews/yr.	130 reviews/yr.	126 reviews/yr.	109 reviews/yr.	
*One of three staff out for medical leave for part of Q3 2020.				

<u>Measure #8:</u> Percent of on-site well and septic permit application reviews completed within 3 business days (On-Site Water and Wastewater Section)

Percent of On-Site Permit Application Reviews Completed within 3 Business Days					
Q1 2021	Q2 2021	Q3 2021	Q4 2021		
78% in 3 days	48% in 3 days	% in 3 days	% in 3 days		
3 staff	3 staff	3*staff	3 staff		
91 permits	157 permits	permits	permits		
Q1 2020	Q2 2020	Q3 2020	Q4 2020		
92% in 3 days	76% in 3 days	33% in 3 days	42% in 3 days		
3 staff	3 staff	3*staff	3 staff		
52 permits	160 permits	192 permits	96 permits		

2019	2018	2017	2016	
63.5% in 3 days	87.5% in 3 days	72% in 3 days	43.5% in 3 days	
3 staff	3 staff	3 staff	2.7 staff	
527 permits	439 permits	376 permits	359 permits	
2015	2014	2013	2012	
43% in 3 days	47% in 3 days Qtr Avg	54% in 3 days Qtr Avg	41% in 3 days Qtr Avg	
3 staff	3 staff	3 staff	3 staff	
381 permits	394 permits	353 permits	299 permits	
*One of three staff out for medical leave for part of Q3 2020.				

Land Use Permitting & Enforcement Division Development Services Department

Anchorage: Performance. Value. Results.

Purpose

Protect the public health, safety, welfare, and economic vitality by:

Protecting the traveling public and improving the quality, useful life, and safety of public infrastructure within the rights-of-way of the Municipality of Anchorage;

Improving quality of life and property values through effective application and enforcement of Anchorage Municipal Code Title 15 (Environmental Protection), 21 (Land Use Planning), 24 (Streets and Rights of Way), and six other codes;

Providing technical expertise and assistance to the public and development community through review of development proposals, land use and building permits and facility licenses; and

Maintaining unique addressing and street names to ensure 911 public safety and conformance with Anchorage's land use regulations.

Direct Services

Right of Way Permitting & Enforcement

- Interpret, apply, and enforce Anchorage Municipal Code Title 24, Streets & Rights of Way and eight other municipal codes;
- Investigate and resolve complaints of unsafe or illegal usage of rights-of-way;
- Inspect construction projects within municipal rights-of-way;
- Review construction plans and issue right-of-way permits on a timely basis; and
- Provide critical support for community events such as Fur Rendezvous and Iditarod.

Land Use Enforcement

- Interpret, apply, and enforce Anchorage Municipal Code Title 15 (Environmental Protection), Title 21 (Land Use Planning), and seven other municipal codes; and
- Review and inspect marijuana businesses, day care centers, animal facilities, & businesses selling alcoholic beverages for compliance with municipal land use regulations when those businesses seek new licenses or renewals.

Addressing

- Maintain the Master Street Address Guide (MSAG);
- Provide critical support to maintain the 911 address data layer to support the Anchorage Police and Fire Departments; and
- Assign addresses to new construction and work to eliminate duplicate street names.

Accomplishment Goals

- Continue to make progress eliminating duplicate street names to ensure the uniqueness of each address, thereby improving E911 response times.
- Protect the traveling public and the municipal rights-of-way, the largest single asset of the Municipality of Anchorage at +\$10 billion;
- Respond to land use code complaints within established timeframes.
- Complete final zoning inspections same day as requested; and
- Provide timely and accurate services for:
 - Business facility reviews and inspections
 - o Assignment of new addresses, and
 - Maintenance of GIS map data layers for roads and addresses

Performance Measures

Progress in achieving goals will be measured by:

Performance Measures Definitions and Terminology

Example: Measure #11: Percent of land use enforcement *complaints* with **investigation** initiated within one *working day* of receipt. (*Land Use Enforcement*)

Complaint(s) is defined as a request for assistance or an allegation of a use or activity not permitted by applicable Anchorage Municipal Code (AMC).

Investigated or Investigation is defined as the formal examination or action by the assigned enforcement agency to resolve the request for assistance and/or determine whether a violation of municipal code has occurred.

Examples include but are not limited to: complaint review, contact of complainant or alleged violator, issuance of relevant correspondence, site visit and the like, and completion of the supporting data entry and documentation of evidence and results.

Working day is defined as a scheduled shift a code enforcement officer is working who is responsible for the type of complaint and area the complaint is filed in.

"Working day" **does not** include scheduled days off such as weekends or holidays. However, "working day" **includes** scheduled vacation days as management has the responsibility to provide area coverage during those times.

<u>Measure #9:</u> Inspections of permitted construction completed to ensure installation compliance w/ MOA standards & specifications (ROW Enforcement Section)

Right of Way Construction Inspections Completed											
Month/Year	# of ROW Officers	Accomplished	YTD								
Jan 21	7	592	592								
Feb 21	7	299	891								
Mar 21	7	167	1058								
Apr 21	7	189	1247								
May 21	7	345	1592								
Jun 21	6	583	2175								
Jul 21											
Aug 21											
Sep 21											
Oct 21											
Nov 21											
Dec 21											
Jan 20	7	1186	1186								
Feb 20	7	1704	2890								
Mar 20	7	1827	4717								
Apr 20	7	196	4913								
May 20	7	275	5188								
Jun 20	7	644	5832								
Jul 20	7	678	6510								
Aug 20	7	632	7142								
Sep 20	7	636	7778								
Oct 20	7	1070	8848								
Nov 20	7	258	9106								
Dec 20	7	282	9388								
	Annual Totals - F	Prior Years									
2019	7	6562									
2018	6.6	5,157									
2017	7	4,941									
2016	7	5,649									
2015	7	7,874									
2014	6.6	14,751									
2013	6	6,720									
2012	7	6,512									
2011	7	3,189									

Examples of inspection types are: initial, progress (there could be 4-6 or more progress inspections), final, and warranty.

<u>Measure #10:</u> Percent of all complaints of illegal uses within the rights-of-way with investigation initiated within one working day of receipt. (*Right-of-Way Enforcement Section*).

Percent of Illegal ROW Usage Complaints with Investigations initiated within One Working Day

	Investigations initiated within One Working Day												
Month & Year	# of ROW Officers	Number of Complaints	Number Investigated within 1 Working Day	Percent Investigated within 1 Working Day	# Found to be no Violation	Cases w Violations Closed this Quarter (new cases)	Cases w Violations Closed this Qtr (pre-existing cases)						
Jan 21	7	85	85	100%	5	, , , , , , ,	,						
Feb 21	7	82	82	100%	6	367	19						
Mar 21	7	209	209	100%	25	007	10						
Apr 21	7	71	71	100%	2								
May 21	7	69	69	100%	15	224	9						
Jun 21	6	91	91	100%	16								
Jul 21		.	.	10070									
Aug 21													
Sep 21													
Oct 21													
Nov 21													
Dec 21													
Jan 20	7	152	152	100%	9								
Feb 20	7	224	224	100%	24	495	14						
Mar 20	7	130	130	100%	21								
Apr 20	7	77	77	100%	1								
May 20	7	73	73	100%	5	196	31						
Jun 20	7	64	64	100%	1								
Jul 20	7	69	69	100%	4								
Aug 20	7	70	70	100%	9	187	6						
Sep 20	7	76	76	100%	5								
Oct 20	7	98	98	100%	30								
Nov 20	7	213	213	100%	50	645	33						
Dec 20	7	306	306	100%	61								
Annual ⁻	Гotals – Pri	or Year		T									
2019	7	1,061	1,061	100%	88	732	523						
2018	7	1,654	1,654	100%	75	1,598	103						
2017	7	1,723	1,723	100%	129	1803	146						
2016	7	928	928	100%	57	821	93						
2015	7	887	887	100%	46	765	117						
2014	6.6	1,310	1,310	100%	119	1,491	226						
2013	6	1,848	1,864	101%*	189	1,738	279						
2012	7	2,478	2,457	99.2%	230	2,420	125						
2011 (3 qtrs)	7	1,523	1,493	98%	134	1,425	161						

^{*}Greater than 100% because officers observed & investigated other violations in addition to investigating complaints received same day.

<u>Measure #11:</u> Percent of land use enforcement complaints with investigation initiated within one working day of receipt. (Land Use Enforcement Section)

Percent of land use enforcement complaints with investigations initiated within one working day of receipt. (Land Use Enforcement Section)												
	within	one working o	day of receipt	. (Land Use E	niorceme	Cases w						
Month/	# of LUE Officers including 1 Lead	Number of	Number Investigated within 1	Percent Investigated within 1 Working	# Found to be no	Violations Closed this	Cases w Violations Closed this Qtr					
Year	Officer	Complaints	Working Day	Day	Violation	Quarter (new cases)	(pre-existing					
Jan 21	6	107	107	100%	29	(Hew cases)	cases)					
Feb 21	6	62	62	100%	22	214	83					
Mar 21	6	92	92	100%	44							
Apr 21	6	155	155	100%	32							
May 21	6	225	225	100%	34	217	40					
Jun 21	6	191	191	100%	27							
Jul 21												
Aug 21												
Sep 21												
Oct 21												
Nov 21												
Dec 21												
Jan 20	6	79	79	100%	4							
Feb 20	6	56	56	100%	2	211	76					
Mar 20	6 6	160 164	160 164	100% 100%	4 8							
Apr 20 May 20	6	178	178	100%	10	360	106					
Jun 20	6	183	183	100%	10	300	100					
Jul 20	6	130	130	100%	17							
Aug 20	6	135	135	100%	31	264	16					
Sep 20	6	131	131	100%	28	-	-					
Oct 20	6	186	186	100%	67							
Nov 20	6	163	163	100%	40	647	179					
Dec 20	6	230	230	100%	139							
Annual ⁻	Totals – Prid	or Years										
2019	6.1	1,394	1,394	100%	84	1,190	390					
2018	7	1,231	1,231	100%	74	1,077	346					
2017	7.5	1,360	1,360	100%	64	1,265	187					
2016	7.4	1,320	1,320	100%	86	1,493	408					
2015	7	1,241	1,241	100%	71	935	302					
2014	6.2	1,310	1,310	1005	119	1,396	276					
2013	5	1,538	1,529	99%	118	1,118	416					
2012	6	1,826	1,749	96%	119	1,775	330					
2011 (3 qtrs)	6	1,194	1,031	86%	182	940	512					

Measure #12: Percent of final zoning inspections completed same day as requested (Land Use Enforcement Section).

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Inspections												
Requested	26	32	16	16	31	85						
Completed												
Same Day	26	32	16	16	31	85						
% Completed												
Same Day	100%	100%	100%	100%	100%	100%						
# of Staff (includes 1												
lead officer)	6	6	6	6	6	6						
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Inspections												
Requested	24	38	30	27	38	47	80	75	54	40	24	33
Completed												
Same Day	24	38	30	27	38	47	80	75	54	40	24	33
% Completed												
Same Day	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
# of Staff (includes 1	_	•			•			•	•	•	•	
lead officer)	6	6	6	6	6	6	6	6	6	6	6	6

Yearly	2019	2018	2017	2016	2015	2014	2013	2012
Inspections Requested	599	595	601	673	1165	531	773	428
Completed Same Day	598	595	601	673	1164	526	772	426
% Completed Same Day	99.7%	100%	100%	100%	100%	99.1%	99.9%	99.5%
# of Staff	6.1	7	7.5	7.4	6.5	6.2	5	7

PVR Measure WC: Managing Workers' Compensation Claims

Reducing job-related injuries is a priority for the Administration by ensuring safe work conditions and safe practices. By instilling safe work practices, we ensure not only the safety of our employees but reduce the potential for injuries and property damage to the public. The Municipality is self-insured and every injury poses a financial burden on the public and the injured worker's family. It just makes good sense to WORK SAFE.

Results are tracked by monitoring monthly reports issued by the Risk Management Division.

