

Submitted by: Chair of the Assembly at the
Request of the Mayor
Prepared by: Dept. of Health and Human
Services
For reading: October 22, 2013

ANCHORAGE, ALASKA
AR No. 2013-273

1 A RESOLUTION ADOPTING THE 2014 HOUSING AND COMMUNITY
2 DEVELOPMENT ANNUAL ACTION PLAN (HCDA), WHICH CONSTITUTES THE
3 APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN
4 DEVELOPMENT (HUD) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT
5 (CDBG), THE HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME), AND
6 THE EMERGENCY SOLUTIONS GRANT (ESG). THIS RESOLUTION
7 APPROPRIATES THE ANNUAL ENTITLEMENT GRANTS FROM HUD, IN THE
8 AMOUNT OF ONE MILLION SEVEN HUNDRED SEVENTY-TWO THOUSAND
9 THREE HUNDRED NINETY-THREE DOLLARS (\$1,772,393) IN CDBG
10 ENTITLEMENT, AND FIVE HUNDRED NINETY-ONE THOUSAND NINE HUNDRED
11 ELEVEN DOLLARS (\$591,911) IN HOME ENTITLEMENT, AND ONE HUNDRED
12 TWENTY-FOUR THOUSAND NINE HUNDRED SIXTEEN DOLLARS (\$124,916) OF
13 ESG ENTITLEMENT TO THE DEPARTMENT OF HEALTH AND HUMAN
14 SERVICES, ALL TO FEDERAL GRANT FUND (241).

15
16 **WHEREAS**, extensive research and analysis was used to complete the 2013-2017
17 Municipality of Anchorage Housing and Community Development Consolidated Plan
18 (HUD Consolidated Plan), which is the basis for a comprehensive approach to
19 address the housing and community development needs of low-income residents and
20 neighborhoods; and
21

22 **WHEREAS**, the Municipality of Anchorage (MOA) will submit its annual application
23 and Housing and Community Development 2014 Annual Action Plan (2014 HCDA
24 Action Plan) of the Consolidated Plan to the U.S. Department of Housing and Urban
25 Development (HUD), outlining the program of activities to be undertaken with CDBG,
26 HOME, and ESG funds; and
27

28 **WHEREAS**, throughout the development of said application and the 2014 HCDA
29 Action Plan, the MOA actively sought participation of residents and representatives
30 of low-income Anchorage neighborhoods, including community councils; and
31

32 **WHEREAS**, consistent with federal regulations, a public notice published on August
33 9, 2013 in the Anchorage Daily News announced the 2014 HCDA Action Plan
34 process, public hearings and comment periods. A discussion with public comments
35 on the draft 2014 Action Plan was held at the regularly scheduled HAND Commission

Oversight Subcommittee on Homelessness (HCOSH) meeting on August 14, 2013;
and

WHEREAS, a second display ad was placed in the newspaper on August 27, 2013
to announce the availability of the draft 2014 Action Plan. A second public hearing
and comment period was held at the September 4, 2013 HAND Commission
meeting; and

WHEREAS, a third public hearing was held on September 11, 2013 at the HCOSH
meeting and copies were made available at the same location; and

WHEREAS, comments on the draft 2014 Action Plan were accepted from August 27,
2013 through 9:00AM on September 26, 2013. Comments and public testimony on
said draft Action Plan were heard and accepted before the HAND Commission on
September 4, 2013 and before the HCOSH Committee on September 11, 2013.
Copies of the draft plan were available at the Municipal Department of Health and
Human Services (DHHS), Public Health Initiatives and Partnerships Division,
Community Safety and Development (CSD) at 825 L Street, Room 506 and through
the DHHS PHIP/CSD web site. Other locations where publications could be found
were at the Loussac Library, Alaska Housing Finance Corporation, Cook Inlet
Housing Authority and NeighborWorks Anchorage. Comments, questions, responses
and summaries can be located in the final draft of the 2014 Action Plan; and

WHEREAS, the Assembly adopted and appropriated funding for the 2013 Action
Plan (AR 2013-194/AM 423-2013) and the 2013 Action Plan identified and
appropriated \$265,858 for CDBG Public Services Projects; and

WHEREAS, the HAND Commission served as the review committee; and a public
hearing was held on September 4, 2013 and comments and public testimony was
heard and comments were accepted through 9:00AM, September 26, 2013; and

WHEREAS, the HAND Commission is in support of the following 2013 CDBG Public
Service Project awards on the continuation of services to low and moderate income
persons, and homeless and near homeless families and individuals. The following
2013 grant awards to organizations are included in the 2014 Action Plan; and

Alaska Legal Services	\$91,165
Catholic Social Services-Brother Francis Shelter Overflow	\$30,000
Anchorage Community Mental Health Services-Pathways	\$69,693
RurAL Cap-Housing First	\$75,000

WHEREAS, the Assembly adopted and appropriated funding for the 2012 Action
Plan (AR 2011-263/AM 546-2011 and ESG Supplement Grant, AR 2012-179/AM

427-2012) and the 2012 Action Plan identified and appropriated for ESG Emergency Shelter Operations of \$30,000; and

WHEREAS, the HAND Commission served as the review committee; and a public hearing was held on September 4, 2013 and comments and public testimony was heard and comments were accepted through 9:00AM, September 26, 2013; and

WHEREAS, the HAND Commission is in support of the following 2012 ESG Shelter Operations grant awards on the continuation of services to assist with homeless shelter utility costs based on 2011's homeless operational needs. The following grant awards are included in the 2014 Action Plan.

Abused Women's Aid in Crisis (Awaic)	\$6,000
Catholic Social Services-Brother Francis Shelter	\$6,000
Covenant House Alaska-Crisis Center for Young People	\$6,000
RurAL Cap-Homeward Bound	\$6,000
The Salvation Army -McKinnell House	\$6,000

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. The Assembly adopts the 2014 HCDA Action Plan of the Consolidated Plan as the general basis for a comprehensive approach to address the housing and community development needs of lower-income residents and neighborhoods and the application for CDBG, HOME, and ESG federal grants.

Section 2. The sum of ONE MILLION SEVEN HUNDRED SEVENTY-TWO THOUSAND THREE HUNDRED NINETY-THREE DOLLARS (\$1,772,393) in CDBG entitlement, is hereby appropriated as funding anticipated from HUD in March of 2014, to the Department of Health and Human Services, Federal Grant Fund (241).

Section 3 The sum of FIVE HUNDRED NINETY-ONE THOUSAND NINE HUNDRED ELEVEN DOLLARS (\$591,911) in HOME entitlement in HOME appropriated as funding anticipated from HUD in March of 2014, to the Department of Health and Human Services, Federal Grant Fund (241).

Section 4. The sum of ONE HUNDRED TWENTY-FOUR THOUSAND NINE HUNDRED SIXTEEN DOLLARS (\$124,916) in ESG entitlement is hereby appropriated as funding anticipated from HUD in March of 2014, to the Department of Health and Human Services, Federal Grant Fund (241).

Section 5. That the allocation of 2014 said grant funds will be based on the activities outlined in the attached Assembly Memorandum, and in the 2014 HCDA Action Plan of the Consolidated Plan. Accounting information is outlined in the attached Assembly Memorandum, Attachment A.

Section 6. This resolution shall take effect immediately upon passage and approval
by the Anchorage Assembly.

PASSED AND APPROVED by the Anchorage Assembly this ____ day of
_____, 201__.

Chair of the Assembly

ATTEST:

Municipal Clerk

Department of Appropriation:

Department of Health and Human Services: \$2,489,220

MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 599-2013

Meeting Date: October 22, 2013

1 **From: MAYOR**

2
3 **Subject: A RESOLUTION ADOPTING THE 2014 HOUSING AND COMMUNITY**
4 **DEVELOPMENT ANNUAL ACTION PLAN (HCDA), WHICH**
5 **CONSTITUTES THE APPLICATION TO THE U.S. DEPARTMENT OF**
6 **HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE COMMUNITY**
7 **DEVELOPMENT BLOCK GRANT (CDBG), THE HOME INVESTMENT**
8 **PARTNERSHIPS PROGRAM (HOME), AND THE EMERGENCY**
9 **SOLUTIONS GRANT (ESG). THIS RESOLUTION APPROPRIATES THE**
10 **ANNUAL ENTITLEMENT GRANTS FROM HUD, IN THE AMOUNT OF ONE**
11 **MILLION SEVEN HUNDRED SEVENTY-TWO THOUSAND THREE**
12 **HUNDRED NINETY-THREE DOLLARS (\$1,772,393) IN CDBG**
13 **ENTITLEMENT, AND FIVE HUNDRED NINETY-ONE THOUSAND NINE**
14 **HUNDRED ELEVEN DOLLARS (\$591,911) IN HOME ENTITLEMENT, AND**
15 **ONE HUNDRED TWENTY-FOUR THOUSAND NINE HUNDRED SIXTEEN**
16 **DOLLARS (\$124,916) OF ESG ENTITLEMENT TO THE DEPARTMENT OF**
17 **HEALTH AND ALL TO FEDERAL GRANT FUND (241).**
18

19 The purpose of the attached resolution is to adopt the 2014 HCDA Action Plan and
20 Fiscal Year (FY) 2014 entitlement funds. The 2014 HCDA Action Plan constitutes the
21 Municipality of Anchorage's (MOA) application to HUD for entitlement funds for CDBG,
22 HOME, and ESG. The 2014 HCDA Action Plan is the second of five annual action
23 plans as part of the 2013-2017 Housing and Community Development Consolidated
24 Plan.
25

26 The 2014 fiscal year begins on January 1, 2014. The 2014 HCDA Action Plan will be
27 submitted to HUD by November 15th after approval by the Assembly, and HUD may
28 review the 2014 HCDA Action Plan for 45 days. FY 2014 entitlement funds identified
29 in this document are based on grant awards from HUD. Entitlement award amounts
30 will be announced during February 2014.
31

32 The 2014 HCDA Action Plan outlines an agenda of activities to be undertaken during
33 the program year to address the needs of the Municipality's lower-income residents
34 and identifies potential resources available in the community to undertake these
35 activities. The 2014 HCDA Action Plan was developed by the Department of Health
36 and Human Services (DHHS), the Housing and Neighborhood Development (HAND)
37 Commission, other organizations and private citizens. CDBG, HOME and ESG grants
38 are managed by DHHS.
39

40 Consistent with federal regulations, a public notice published on August 9, 2013 in the
41 Anchorage Daily News announced the 2014 HCDA Action Plan process, public
42 hearings and comment periods. A discussion with public comments on the draft 2014
43 Action Plan was held at the regularly scheduled HAND Commission Oversight

Subcommittee on Homelessness (HCOSH) meeting on August 14, 2013. A second display ad was placed in the newspaper on August 27, 2013 to announce the availability of the draft 2014 Action Plan. A second public hearing and comment period was held at the September 4, 2013 HAND Commission meeting. A third public hearing was held on September 11, 2013 at the HCOSH meeting comments and public testimony were heard and accepted from 3:00 PM to 4:00 PM and copies were made available at the same location. Comments on the draft 2014 Action Plan were accepted from August 27, 2013 through 9:00AM, September 26, 2013 of which written comments were also accepted by fax, email, mail or delivery to the MOA. Copies of the draft plan were available at the Municipal Department of Health and Human Services (DHHS), Public Health Initiatives and Partnerships Division, Community Safety and Development (CSD) at 825 L Street, Room 506 and through the CSD web site. Other locations where publications could be found were at the Loussac Library, Alaska Housing Finance Corporation, Cook Inlet Housing Authority and NeighborWorks

The availability of the draft 2014 HCDA Action Plan for public comment was noticed through the Anchorage Daily News, through an electronic mailing and was posted on the MOA Web. All comments, questions and responses are included and considered in the final draft of the 2014 HCDA Action Plan.

The Administration requests approval of the attached resolution to approve the 2014 HCDA Action Plan, appropriate CDBG, HOME, and ESG entitlement funds and award contracts for projects identified in the 2014 Action Plan, 2013 CDBG public services not previously identified as subrecipients (AR 2013-194/AM 423-2013), and 2012 ESG Emergency Shelter Operations not previously awarded by project subrecipients (AR 2012-179/AM 427-2012) in the 2013 or 2012 Action Plans respectively. Details on the sources and uses for each of these grants are included in the table below. Additional descriptions of each activity are included in the 2014 HCDA Action Plan, and AP-38 Projects.

2014 Project Summary Anticipated HUD Awards:

Project Name	Target Area	Goals Supported	Needs Addressed	Funding
Administration, Planning, and Grant Management	City-Wide	NA	Housing & Community Development Needs	\$354,478
Rental Development	City-Wide	10 Rental units constructed	Affordable Housing	\$1,684,777
HOME Administration, Planning, and Grant Management	City-Wide	NA	Affordable Housing	\$59,191

Public Service RFP/TBD	City-Wide	4 Organizations	Public Services	\$265,858
ESG - Homeless Prevention-MOA	City-Wide	Homeless Prevention	Homeless-Special Needs Subpopulations	\$52,464
ESG - Rapid Re-Housing-Catholic Social Services	City-Wide	Rapid Re-Housing	Homeless-Special Needs Subpopulations	\$63,084
ESG - Admin	City-Wide	Homeless Prevention	Homeless-Special Needs Subpopulations	\$9,368

Total \$2,489,220

HUD CDBG Funded Public Services by subrecipients awarded during the 2014 Action Plan from 2013 Action Plan appropriations:

Project Name	Target Area	Goals Supported	Needs Addressed	Funding
Alaska Legal Services	City-Wide	Direct assistance to homeless and near homeless families with children	Public Services	\$91,165
Catholic Social Services-Brother Francis Shelter Overflow	City-Wide	Temporary, emergency shelter for men and women	Public Services	\$30,000
Anchorage Community Mental Health Services-Pathway to Recovery	City-Wide	Outreach, intervention, case management, and housing services to homeless persons	Public Services	\$69,693
RurAI Cap-Housing First	City-Wide	Permanent Shelter for chronic street alcoholics and substance abusers	Public Services	\$75,000

Total \$265,858

**HUD ESG Funded Emergency Shelter-Shelter Operations awarded during
2014 Action Plan from 2012 Action Plan appropriations.**

Project Name	Target Area	Goals Supported	Needs Addressed	Funding
Abused Women's Aid in Crisis, Inc., (AWAIC)	City-Wide	Emergency Shelter Operations	Shelter Operations	\$6,000
Catholic Social Services-Brother Francis Shelter	City-Wide	Emergency Shelter Operations	Shelter Operations	\$6,000
Covenant House Alaska-Crisis Center	City-Wide	Emergency Operations	Shelter Operations	\$6,000
RurAl Cap-Homeward Bound	City-Wide	Emergency Operations	Shelter Operations	\$6,000
The Salvation Army-McKinnell House	City-Wide	Emergency Operations	Shelter Operations	\$6,000

Total \$30,000

Based on approval of this resolution the DHHS, PHIP-CSD intends to make the following grant awards and contracts upon the approval of awards and contracts from the Anchorage Municipal Assembly.

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Gina M. Riggs-Kaiser, DHHS, PHIP-CSD
Approved by: Janet S. Vietmeier, Director, DHHS
Concur: Marilyn Banzhaf, Deputy Director, OMB
Fund Certification: Lucinda Mahoney, CFO
241-152314G-9331-BP2014 \$1,772,393
(CDBG Entitlement)
241-152414G-9331-BP2014 \$591,911
(HOME Entitlement)
241-233414G-9331-BP2014 \$124,916
(ESG Entitlement)
Concur: George J. Vakalis, Municipal Manager
Respectfully submitted: Daniel A. Sullivan, Mayor

Attachment A
FY14 Funds Appropriation

The Administration recommends appropriation of the FY2014 Community Development Block Grant Program (CDBG) and the HOME Investment Partnerships Programs (HOME) and the Emergency Solutions Grant (ESG) to the Department of Health and Human Services. The budget detail is presented below.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FY14 CDBG REVENUE

REVENUE	ACCOUNT NAME	AMOUNT
241-152314G-9331-BP2014	Federal Grant Revenue - Direct	<u>\$1,772,393</u>
Total Revenue		\$1,772,393

FY14 CDBG GRANT MANAGEMENT & TECHNICAL ASSISTANCE

EXPENDITURES	ACCOUNT NAME	AMOUNT
241-152314G-1101-BP2014	Straight Time Labor	\$170,000
241-152314G-1201-BP2014	Overtime	12,100
241-152314G-1301-BP2014	Leave/Holiday Accruals	17,082
241-152314G-1401-BP2014	Benefits	70,700
241-152314G-1501-BP2014	Allow Differential/Premium	1,500
241-152314G-2101-BP2014	Office Supplies	2,600
241-152314G-2208-BP2014	Gasoline	900
241-152314G-3201-BP2014	Communications	800
241-152314G-3202-BP2014	Postage	20
241-152314G-3312-BP2014	Van Pool	120
241-152314G-3702-BP2014	Fleet Equipment Rental	12,288
241-152314G-3802-BP2014	Advertising	5,580
241-152314G-3803-BP2014	Printing and Binding	600
241-152314G-3815-BP2014	Contract to Outside Org	1,417,915
241-152314G-6085-BP2014	Reprographics	200
241-152314G-6145-BP2014	General Liability	104
241-152314G-6147-BP2014	Worker's Compensation	8,625
241-152314G-6923-BP2014	Central Services IGC's Ops Grant	<u>51,259</u>
Total Expenditures		\$1,772,393

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

FY14 HOME REVENUE

REVENUE	ACCOUNT NAME	AMOUNT
241-152414G-9331-BP2014	Federal Grant Revenue-Direct	<u>\$591,911</u>
Total Revenue		\$591,911

FY14 HOME GRANT MANAGEMENT & TECHNICAL ASSISTANCE

EXPENDITURES	ACCOUNT NAME	AMOUNT
241-152414G-1101-BP2014	Straight Time Labor	\$28,000
241-152414G-1301-BP2014	Leave/Holiday Accruals	2,300
241-152414G-1401-BP2014	Benefits	13,584
241-152414G-3815-BP2014	Contract to Outside Org	532,720
241-152414G-6145-BP2014	General Liability	16
241-152414G-6147-BP2014	Workers Compensation	650
241-152414G-6923-BP2014	Central Services IGC's Ops Grant	<u>14,641</u>
Total Expenditures		\$591,911

EMERGENCY SOLUTIONS GRANT (ESG)

FY14 ESG REVENUE

REVENUE	ACCOUNT NAME	AMOUNT
241-233414G-9331-BP2014	Federal Grant Revenue-Direct	<u>\$124,916</u>
Total Revenue		\$124,916

FY14 ESG GRANT

EXPENDITURES	ACCOUNT NAME	AMOUNT
241-233414G-1101-BP2014	Straight Time Labor	\$3,000
241-233414G-1301-BP2014	Leave/Holiday	300
241-233414G-1401-BP2014	Benefits	1,698
241-233414G-2101-BP2014	Office Supplies	204
241-233414G-3201-BP2014	Communications	144
241-233414G-3501-BP2014	Public Utility Services	7,500
241-233414G-3701-BP2014	Rentals	44,964
241-233414G-3802-BP2014	Advertising	1,046
241-233414G-3815-BP2014	Contract to Outside Organizations	63,084
241-233414G-6145-BP2014	General Liability	32
241-233414G-6147-BP2014	Worker's Compensation	132
241-233414G-6923-BP2014	Central Services IGC's Ops Grant	<u>2,812</u>
Total Expenditures		\$124,916