



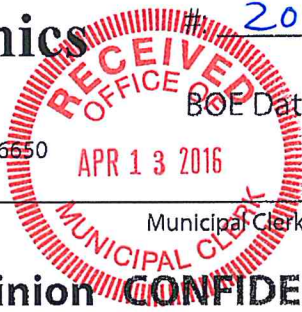
# Municipal Board of Ethics

632 West 6th Ave. Ste. 250 Anchorage, Alaska 99501

Mailing Address: P.O. Box 196650 Anchorage, AK 99519-6650

# 2016 - 5

BOE Date: 4/18/16



Municipal Clerk: Barbara A. Jones

Phone: 343-4311 Fax: 343-4313

## CONFIDENTIAL Request for Advisory Opinion CONFIDENTIAL

Anchorage Municipal Code: Chapter 1.15 **CODE OF ETHICS**, AMC 1.15.080 *Advisory Opinions*

(A) A current or former employee, current or former appointed member of any municipal authority, current or former elected official, or current candidate for municipal office or employment may request written advice regarding the applicability and interpretation of this chapter in a particular situation involving the inquirer.

1. In any later proceeding involving the inquirer, the inquirer is entitled to rely on the advice of the board, and may not be sanctioned for acting in compliance with the board's advice, so long as the facts remain substantially unchanged from those represented to the board in the inquiry.
2. **A request for advice under 1.15.080A is confidential, unless confidentiality is waived by the person requesting an advisory opinion.**

(B) The board may also accept a request for an advisory opinion on a matter referred to the board by the municipal clerk, the municipal ombudsman, or the municipal attorney.

<input checked="" type="radio"/> Current Employee	<input type="radio"/> Former Employee
<input type="radio"/> Current Appointed Member of Authority	<input type="radio"/> Former Appointed Member of Authority
<input type="radio"/> Current Elected Official	<input type="radio"/> Former Elected Official
<input type="radio"/> Municipal Clerk	<input type="radio"/> Municipal Attorney
	<input type="radio"/> Municipal Ombudsman

In accordance with AMC 1.15, I am requesting interpretation and applicability of the following **section of the Municipal Code of Ethics**:

The situation is: Please See Attached

I affirm to the best of my knowledge that my statement is true, correct, and complete. I understand Board of Ethics Advisory Opinions are required to be posted on the Municipal website (AMC 1.15.080C.)

<input checked="" type="radio"/> Waive Confidentiality	<input type="radio"/> I Request Confidentiality
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Print Name: Lieutenant Jason Schmidt (APD)

Phone Number: (907) 727-1134

e-mail Address: jschmidt@muni.org

Mailing Address: 4501 Elmwood APD  
Anchorage AK 99507

Signature of Requestor: [Signature]

Date: 4-13-16

## **DFD / APD agreement 2016**

### **Lieutenant Jason Schmidt**

Dollars for dogs is a 501Cs non-profit organization that has been operating and supporting the APD Canine Unit for over 30 years. The board is comprised of citizens within the municipality and hold fund raisers for dogs and equipment that the APD Canine Unit requires. The organization holds regular meetings and is actively engaged in fund raising.

Some of the costs are significant as each dog can cost between \$9000 and \$12,000 each plus the travel to select the dogs. Additionally, the training cost and specialized equipment for the vehicles is also significant.

Chief Tolley has asked that we review the practices of accepting the donations from DFD and ensure that there is no appearance of impropriety, gifts, conflicts of interest, or any other ethical dilemmas that may present themselves.

Below is a very brief summary of what DFD pays for and how the items are paid for. I will make a presentation on Monday and be available for any questions or concerns you may have.

1. DFD is responsible for
  - a. Raising money for the sole purpose of supporting The APD Canine Unit which includes
  - b. Purchasing dogs
  - c. Equipment
  - d. Some training
  - e. Dog Buying trips
  - f. In the past per-diem
  
2. The checks and balances for the purchases have been good in the past.
  - a. All requests submitted through the chain of command.
  - b. Purchases approved through DFD
  - c. All purchases and changes documented through email in communication with DFD
  - d. All documentation retained in Canine Office and originals given to DFD
    - i. In recent years electronic copies were sent back and forth for signatures.
  
3. Dog buying trips
  - a. Airline travel arranged through a travel agent
  - b. Everything except per-diem checks and Shallow creek kennel was paid for by credit card -- those were paid by checks
    - i. DFD did not secure on correct dates

- ii. Handler(s) forgot to add the dog on one trip
  - iii. Easiest to let third party handle
4. Once trip was over all original receipts contained in a buying trip report
- a. Original receipts assembled in a binder
  - b. Copies are retained in canine office

Lieutenant Jason Schmidt will present the board examples of equipment requests as well as a buying trip report so the board can evaluate and discuss the process. DFD has been providing funding to the APD Canine Unit for over 30 years. The above documented system has been in place for approximately 15 years.

Thank you for your time in this matter and I look forward to meet with you all on Monday.

Lieutenant Jason Schmidt  
Mid Shift / Canine Unit Commander  
727-1134

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