



Municipal Board of Ethics

#: _____ - _____

632 West 6th Avenue, Suite 250 Anchorage, Alaska 99501

Meeting Date: _____

Mailing Address: P.O. Box 196650 Anchorage, AK 99519-6650

Phone: 343-4311

Municipal Clerk: Jamie Heinz

CONFIDENTIAL Ethics Complaint for Potential Violation **CONFIDENTIAL**

Anchorage Municipal Code: Chapter 1.15 CODE OF ETHICS *AMC 1.15.160 Ethics Complaint for Potential Violation*

*** **

a. The fact that a complaint has been filed and the content of the complaint are confidential. Material breach of confidentiality by the complainant is a violation of this code. *[Complainant is the person filing the complaint.]*

b. If the board finds that confidentiality has been breached, the board may dismiss the complaint.

*** **

E. Until the board completes a report for distribution as a public record, the board's review of a potential violation is confidential unless confidentiality is waived by the respondent. The board shall protect the confidentiality of complainants or witnesses coming before the board except insofar as may be necessary to enable the board to carry out its duties. *[Respondent is the person against whom the complaint is filed.]*

View [Board Policy Memo](#) for more information regarding Board of Ethics policy on Ethics Complaint for Potential Violation.

1. You must provide all of the following information:

The Board of Ethics will receive ONLY ethics complaints for potential violation of the Municipal Code of Ethics for which the Board has jurisdiction.

In accordance with AMC 1.15.160, I am requesting the Board's determination regarding a possible violation of the Municipal Code of Ethics.

Subsection: AMC 1.15. _____

Regarding: _____

2. You must identify the respondent(s). Please list the name(s) of the person(s) that you believe has committed a potential violation.

Respondent(s): _____

3. You must provide a written explanation of why you believe a violation of the Code of Ethics has occurred including any documentary and testimonial evidence supporting the allegation. Failure to provide the information specified may result in the Board's discretion to decline to accept the complaint. Please use the space below and attach as many pages as needed to thoroughly support your claim, including supplementing your case with documentary and testimonial evidence.

4. I affirm to the best of my knowledge that my statement is true, correct, and complete. I understand that the submission of a false statement is an attempt to deceive the Board. (Unsworn falsification in the second degree. "A person commits the crime of unsworn falsification in the second degree if, with the intent to mislead a public servant in the performance of a duty, the person submits a false written or recorded statement that the person does not believe to be true ... on a form bearing notice, authorized by law, that false statements made in it are punishable. Unsworn falsification in the second degree is a class A misdemeanor. A.S. 11.56.210(2) and (2)(b).)

Signature of Complainant: _____ Date: _____

Print Name: _____ Phone Number: () - _____

Mailing Address: _____ City: _____ Zip: _____

E-mail Address: _____