



**DISCLOSURE BY AN ELECTED OFFICIAL OF A GIFT IN EXCESS OF \$500
RECEIVED FOR AN EVENT RELATED TO OFFICIAL GOVERNMENT
BUSINESS, EDUCATION, OR INFORMATION GATHERING**

This form must be filed with the Municipal Clerk for publication on the Municipal Website at least 3 days prior to the event. AMC 1.15.050E.2.

Name of Elected Official: _____

Official Elected Position: _____

For Municipal Clerk's Office Use

Date Received: _____

Date Published: _____

In accordance with AMC 1.15.050E.2., I disclose a gift of registration fees, travel expenses, accommodations, and/or meals **estimated to be in excess of \$500** for an event related to official government business, education, or information gathering, as follows:

Name/Date of Event: _____

Name of Gift Sponsor: _____

Gift Sponsor's Relationship with the Event: _____

Purpose of Attending the Event: _____

Description of the Gift: _____

☐ **Registration Fees** in the amount of _____

☐ **Travel Expenses** in the amount of _____

Dates of Travel _____

Destination _____

☐ **Accommodations** in the amount of _____

☐ **Meals** in the amount of _____

☐ **Other** in the amount of _____

\$ _____ **Estimated Value**

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is a violation of AMC 1.15., Code of Ethics.

Signature

Date

AMC 1.15.050E.2. An elected official may receive sponsor provided registration fees, travel expenses, accommodations, and meals for an event related to official government business, education, or information gathering. If the value of these received items exceeds \$500 in total, an elected official must file a disclosure to the municipal clerk in the form prescribed by the board of ethics and posted on the municipal website at least 3 days prior to the event. – *Code of Ethics as of 05/10/2017*

Form Revised 05/15/2017