

Submitted by: Chair Dunbar and Vice-Chair Croft
Prepared by: Assembly Counsel and
Municipal Clerk
Reviewed by: Municipal Attorney
For reading: June 12, 2018

ANCHORAGE, ALASKA
AR No. 2018-_____

1 **A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY DETERMINING**
2 **THAT A VACANCY EXISTS ON THE ASSEMBLY, INITIATING THE PROCESS TO**
3 **FILL THE VACANCY, AND CALLING FOR A SPECIAL ELECTION BY MAIL WITHIN**
4 **60 DAYS IN THE AFFECTED ASSEMBLY DISTRICT.**
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6
7 **WHEREAS**, Assembly Member Tim Steele has tendered his resignation of Seat E for
8 Assembly District 3;

9
10 **WHEREAS**, Anchorage Municipal Charter § 7.01(a) provides: “An elective office
11 becomes vacant if the incumbent: ... (2) Resigns;”
12

13 **WHEREAS**, Anchorage Municipal Charter § 7.02(b) sets out the process for the
14 Assembly when a vacancy occurs, stating “the remaining members *may* appoint a
15 qualified person to fill the vacancy within 30 days. The person appointed shall serve until
16 the next regular or special election, at which time a successor shall be elected to serve
17 the balance of the term.” (*emphasis added*);
18

19 **WHEREAS**, Anchorage Municipal Charter § 7.02(b) further requires the Assembly to
20 provide for a special election to fill the vacancy not more than 60 days after the vacancy
21 occurs, “[i]f the vacancy occurs more than six months before the next regular election”;
22

23 **WHEREAS**, the next regular Municipal election is in April 2019, more than six months
24 away; and
25

26 **WHEREAS**, Anchorage Municipal Code section 28.20.010 allows the Assembly to call a
27 special election for purposes of electing candidates to fill offices upon at least 45 days’
28 notice; now, therefore,
29

30 **THE ANCHORAGE ASSEMBLY RESOLVES:**
31

32 **Section 1.** The Assembly acknowledges and recognizes the resignation of Assembly
33 Member Tim Steele effective as of June 12, 2018. The Assembly hereby determines a
34 vacancy occurred for Seat E in Assembly District 3 on that date.
35

36 **Section 2.** The Assembly hereby calls a special election by mail to fill the vacancy on
37 the Assembly, in accordance with AMC Title 28 and chapter 28.110. Although by its terms
38 Chapter 28.110 governs special elections by mail, the Municipal Clerk is authorized to
39 follow provisions of other chapters of Title 28 for vote by mail elections. Filing for office for
40 this Assembly seat shall open at **8:00 a.m. on June 26, 2018**, and close at **5:00 p.m. on**
41 **July 3, 2018**. The Special Election Day is **August 7, 2018**. All ballots must be voted and

1 attested on or before this date. The Municipal Clerk may designate secure drop box
2 locations and accessible vote centers where voters may cast their ballots. Accordingly, the
3 Assembly declares the following:

- 4
5 1. The Municipal Clerk shall publish a notice of election on or before **July 15,**
6 **2018.**
- 7
8 2. The Municipal Clerk will mail ballot packages to the registered voters qualified
9 for this election on or before **July 17, 2018.**
- 10
11 3. The last date upon which the Municipal Clerk shall mail any ballot packages
12 or accept applications from registered voters residing within the affected area
13 is **July 31, 2018.**
- 14
15 4. The last date upon which individuals who may not have received a ballot
16 package from the Municipality can file an application for a ballot package to
17 be mailed is **July 31, 2018.** The application must be received by the
18 Municipal Clerk by this date.
- 19
20 5. All mail-in ballots must be voted on or before Special Election Day, **August**
21 **7, 2018** and either (a) received by the Municipal Clerk at an Accessible Vote
22 Center or in a Secure Ballot Drop Box **by 8:00 p.m.**; or (b) postmarked on or
23 before Special Election Day and received before the Public Session of
24 Canvass on August 24, 2018, in order to qualify for inclusion in the election
25 tabulation.
- 26
27 6. The Municipal Clerk shall publish all required notices in accordance with
28 AMC chapter 28.20.
- 29
30 7. The Municipal Clerk shall produce a Special Election Calendar detailing
31 these dates. (A proposed calendar with Code references is attached.)

32
33 **Section 3.** The Assembly hereby decides not to fill the vacancy by appointment, which
34 is at its discretion per Charter § 7.02(b).

35
36 **Section 4.** This resolution shall be effective immediately upon passage and approval
37 by the Assembly.

38
39 PASSED AND APPROVED by the Anchorage Assembly this 12th day of June,
40 2018.

41
42
43
44 _____
Chair

45 ATTEST:

46
47
48 _____
49 Municipal Clerk



Municipality of Anchorage

August 7, 2018

Special Election Calendar

907-243-VOTE (8683)

www.muni.org/elections

elections@muni.org

Date	Action	Code Reference as of May 24, 2018
June 12, 2018 (Tuesday)	Assembly Determines Vacancy	Anchorage Municipal Charter 7.01 & 7.02
June 13, 2018 (Wednesday)	Clerk's Office begins accepting applications for Ballots to be mailed to Temporary Addresses (Absentee Applications)	
June 26, 2018 (Tuesday)	Notice of Vacancy Published	AMC 28.20.030 (at least 42 days)
June 26, 2018 (Tuesday)	Filing For Office Opens 8:00 a.m.	AMC 28.30.030C. (not earlier than 42 days)
July 3, 2018 (Tuesday)	Filing for Office Closes at 5:00 p.m.	AMC 28.30.030C. (not later than 35 days)
July 3, 2018 (Tuesday)	Last Day for Candidates to Withdraw from ballot	AMC 28.30.030D. (not later than 35 days)
July 8, 2018 (Sunday)	Last Day to Register to Vote in August 7, 2018 Special Election	AMC 28.30.010A.3. (at least 30 days)
July 17, 2018 (Tuesday)	Ballot Packages Mailed to all Voters Qualified to Vote in this Special Election	AMC 28.40.020C. (at least 21 days)
July 18, 2018 (Wednesday)	Notice of Election Published	AMC 28.20.040A.1. (at least 20 days)
July 18, 2018 (Wednesday)	Secure Drop Boxes are Opened	AMC 28.50.030B.
July 18, 2018 (Wednesday)	Ballot Envelope Review May Begin	AMC 28.70.010 (Upon Receipt)
July 27, 2018 (Friday)	Notice of Accessible Vote Centers Published	AMC 28.20.050A. (at least 10 days)
July 31, 2018 (Tuesday)	Accessible Vote Centers Open (Loussac Library & MOA Election Center)	AMC 28.50.030C. (At least 7 days)
July 31, 2018 (Tuesday)	Last Day for Clerk's Office to accept applications for Ballots to be mailed to Temporary Addresses (Absentee Applications)	AMC 28.60.050B. (no later than 7 days)
August 6, 2018 (Monday)	Notice of Election and Notice of Accessible Vote Centers Published	AMC 28.20.040B. and AMC 28.20.050B. (not later than 1 day before);
August 7, 2018 (Tuesday)	Special Municipal Election - All Ballot Envelopes Must be Postmarked on or Before Election Day or returned to a Secure Drop Box or Accessible Vote Center by 8:00 p.m.	AMC 28.20.010B. (at least 45 days) and AMC 28.50.030 & Anchorage Municipal Charter 7.02 (within 60 days)
August 24, 2018 (Friday)	Last day ballot envelopes will be received ; Election Commission Meeting and Public Canvass: Adoption of Report and Unofficial Election Results Published	AMC 28.85.010A. (on or before 3 rd Friday after Election Day)
August 28, 2018 (Tuesday)	Certification of Special Municipal Election	AMC 28.85.040