

Authority—Anchorage Municipal Code 3.40, 21.80.270.

**21.81.007 - Address changes.**

- A. An assigned address may be changed by the department of public works if unusual circumstances warrant such a change. Situations which may contribute toward the determination that a change is needed include:
  - 1. Assigned number is in conflict with standard grid system (i.e., number(s) out of sequence, odd or even numbers on wrong side of street, etc.).
  - 2. Street designation has been changed.
  - 3. Duplicate street names exist.
  - 4. Street alignment has been changed.
  - 5. Principal entrance does not face the street named in the address.
- B. Notification of any address change shall be made, by letter, to the property owner, with copies to the post office, utilities and public safety agencies servicing that property.

(AR No. 81-284; AR No. 84-280)

Authority—Anchorage Municipal Code 3.40, 21.80.270.

**21.81.008 - Methods of assigning new street addresses.**

- A. Preliminary addresses shall be assigned by the department of public works to all parcels within the municipality not later than December 31, 1983. These addresses will be systematically assigned in accordance with these regulations in the following phased sequence: (1) Anchorage Bowl area; (2) Eagle River-Chugiak-Eklutna; (3) Turnagain Arm. Preliminary addresses are primarily for internal municipal use, may be changed when permanent addresses are assigned, and should not be used on official documents. Preliminary addresses will not be assigned upon request and will not be made public until each geographical phase is totally completed.
- B. Permanent street addresses shall be assigned in writing by the department of public works only to officially subdivided parcels, which access dedicated rights-of-way. Assignment of addresses shall be made in the following situations and timeframes:
  - 1. At the department of public works' discretion, after the recording of a final plat, with written notification of assigned addresses to be sent to the property owner as soon as possible.
  - 2. Residential street addresses shall normally be assigned, and written notification postmarked, within two working days of a request by the property owner.
  - 3. Addresses for a subdivision containing ten or more lots, and addresses for condominiums, townhouses, apartment buildings, and planned unit developments shall be assigned and written notification postmarked within five working days of the owner's request and receipt of an as-built survey of the property.
  - 4. All business addresses shall be assigned, and written notification postmarked within five working days of receipt by the department of public works of the as-built survey of the property.

(AR No. 81-284; AR No. 84-280)

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**21.81.009 - Enforcement.**

Any violation of this regulation may be remedied in the manner provided by Anchorage Municipal Code 21.25.030 and other provisions of law.

# HOW TO CHOOSE A NEW, UNIQUE STREET NAME

The process to rename a street is outlined in *Anchorage Municipal Code 21.03.185*. All owners of property that front the subject street are invited to comment on the proposed action. Rather than pick the proposed new street name ourselves, we are inviting affected property owners to submit suggestions for the new name.

## What is a street name?

<u>Pre-direction</u>	<u>Primary Name</u>	<u>Street Suffix (street type)</u>
	Elmore	Road
N	Cordova	Street
E	1 <sup>st</sup>	Avenue

The Primary Name of a street name is what makes the name unique. Since the pre-direction, (i.e. E, W & N) and street suffix (street type) are defined by Anchorage Municipal Code of Regulations, 21.80.001 they do not count as part of a street name. Also, directional words such as north, south, east, or west are no longer allowed as part of a street name (for example, Southside).

**Duplicate street names** became unacceptable in 1972 when a City of Anchorage Ordinance (Ord 112-72A) was passed that added wording to Chapter 21;

“Street Names: Street names shall not duplicate any existing street name in the Borough, in spelling or pronunciation, except where a new street is a continuation of an existing street.”

A street name is considered a duplicate if an existing street shares the same street name. Names that are the same or pronounced the same (homonyms) as an existing street are not accepted. Number of words, spaces, spelling differences and street types do not make the street name unique.

Example: Sun Ray Lane  
Sun Ray Drive (duplicate)  
Sun Rae Lane (phonetic duplicate)  
Sunrae Lane (duplicate despite number of words)  
Son Rae Lane (phonetic duplicate)

## New street names must be unique

The new street name must not already be in use (or even recorded on a plat but not yet built) anywhere else in the entire Municipality Of Anchorage. So, from Eklutna to Portage, if a street name exists already, it cannot be approved for your street. This is because the entire area is serviced by one 9-1-1 dispatch center. Our ultimate goal is to reduce any potential confusion for 9-1-1 dispatchers and police, fire and medical responders.

All existing street names can be found on our website: <http://streetnamesmasterlist.muni.org/>

*Technical Notes: Names of parks will not be approved as new street names. Public Street names must not be longer than 10 characters (sign size requirement by MOA Traffic department), this includes spaces.*

### **Street “suffix” already defined**

The street suffix – ie. Lane, Circle, Road, Way, etc. -- is determined by Anchorage Municipal Code Regulation 21.80, which defines street suffixes by the street length and primary direction.

### **Uniqueness determined without regard to suffix (street type)**

A suggested street name is considered unique if the street name WITHOUT the suffix is unique. Since *Tudor Road* already exists, *Tudor Way* cannot be approved. Nor can *Tudor Lane*, *Tudor Circle*, nor any other *Tudor* with a suffix next to it. (*Tudor Hill Lane* could be okay – see below.)

9-1-1 dispatchers receive many calls from folks who either get the suffix wrong, or leave it off altogether, so the dispatchers ask us to determine uniqueness without regard to the suffix.

### **A few extra guidelines**

Names cannot begin with articles (a, an, the, or, of). (i.e. The Lakes Drive would NOT be acceptable)

Street names will not be abbreviated. No curse or derogatory terms shall be used.

Streets in new subdivisions must continue the names of existing streets on adjoining plats. Street names shall continue across intersections; it is only acceptable for a street to change names if it crosses a major arterial or highway.

Avoid duplication with other local street names, including duplicating only part of an existing name (i.e. existing Reed Terrace and new Reed Buck Common).

Approval of a street name may be denied based on overuse of a name component

Avoid street names that are difficult to spell

Street names cannot contain special characters (hyphen, symbols, apostrophe, etc). Only alphabetical symbols A through Z can be used in street names.

### **How to submit**

Submit your suggestion(s) for a new, unique street name in writing by the deadline, by email to [addressing@muni.org](mailto:addressing@muni.org)

or in person to our office located at 4700 Elmore Road, or by postal mail to:

Municipal Addressing  
PO Box 196650  
Anchorage AK 99519-6650

*We look forward to hearing from you!*



- b. The director may promulgate regulations establishing a uniform street designation terminology. All street names shall conform to the terminology so established.
- c. Street names may be modified using the procedure set forth in subsection 21.03.185.

**9. Street Addresses**

- a. The director shall assign all official street address numbers within the municipality. A permanent address shall be assigned to occupiable buildings, and to other locations at the discretion of the director. Buildings with more than one unit shall be assigned sub-addresses. Addresses shall be displayed as required in section 21.07.010C.
- b. The director may promulgate regulations establishing uniform street address numbering technology and procedures. All street addresses shall conform to the numbering technology and procedures adopted by regulation, unless unusual or exceptional circumstances warrant utilization of alternate technology or procedures.

**G. Block Arrangement**

- 1. Blocks shall have sufficient width to provide for two tiers of lots of depth meeting the minimum requirements of this title, except where lots back onto a collector or greater street, natural feature, or subdivision boundary, or where lots face an approved loop road or cul-de-sac.
- 2. Residential blocks in class A improvement areas (as defined in 21.08.050B) shall not be less than 300 feet nor more than 500 feet long. Residential blocks in class B improvement areas shall not be less than 300 feet nor more than 1,320 feet long. The platting authority may approve a longer block length when necessary to accommodate natural features such as steep slopes, or when the longer block is divided by an improved pedestrian easement that provides connectivity and traffic circulation is not impaired.

**H. Subdivisions on Slopes**

**1. Applicability**

This section applies to parcels to be subdivided that are five acres or more, and

- a. Have an average slope of 20 percent or greater over the entire property; or
- b. 30 percent of the entire property to be subdivided has slopes of 30 percent or greater.

**2. Additional Submittal Requirements**

In addition to the submittal requirements in section 21.03.200, applications for applicable subdivisions shall include a geotechnical engineering report that contains the following information:

- a. Geology of the site: description of the geology of the site, including the nature, strength, and stability of the soils, the character and depth of any imported material; depth to groundwater and to bedrock; any avalanche and mass wasting areas; fractures; and any other significant geologic features.
- b. Slope stability analysis: conclusions concerning the effects of material addition and/or removal, grading, presence of water (both on and offsite), seismic activity, and erosion, on slope stability.
- c. Conclusions regarding the adequacy of the site for development, and specific recommendations for procedures for cut and fill slope stability, seepage and

# MUNICIPALITY OF ANCHORAGE



Development Services Division  
Addressing  
Addressing email: [Addressing@muni.org](mailto:Addressing@muni.org)

Phone: 907 343-8466  
Fax: 907 249-7868

*Mayor Ethan Berkowitz*

April 5, 2017

«OWNER\_NAME»  
«OWNER\_ADDR»  
«CITY» «STATE», «ZIP\_CODE»- ZIP\_BLOCK

**RE: Street name alteration**

Dear «OWNER\_NAME»:

**Identified problems exist with the street name XXX.** Emergency dispatchers identified this duplicate street as having caused confusion during an emergency, when every second counts. That is the reason Anchorage Municipal Code requires street names to be unique in spelling and sound (AMC 21.08.030.8.a). Without the change, your family, friends and your safety may be at risk. Let's work together to solve this.

Municipal property records indicate you own property that fronts this street. Your property is legally described as «LEGAL\_1», «LEGAL\_2». The new name will have to be unique in sound and spelling, and the street type for the entire street will change to "STREET TYPE" Street types are defined by Anchorage Municipal Code of Regulations, 21.80.001.

We are requesting street name suggestions for the new, unique street name. Please refer to the attached document on the requirements for suggesting a new street name. Please let us know if you have a new, unique street name to suggest. All owners of property that front the affected street are invited to suggest new street names.

*Continued next page...*

Please send your suggestions in writing, either by e-mail to [addressing@muni.org](mailto:addressing@muni.org),

**Note: This process involves two phases, the suggestion phase, and the voting phase. This is the suggestion phase for new names only. Any comments or suggestions received at this time will not count as an official vote. The suggested names will be published and you will be invited to vote.**

**Participation in the process within established timelines is each property owner's responsibility. Detailed instructions are provided below.**

***The street renaming process-voting for new street name:***

- There will be a 21 calendar day period, beginning with the date of the letter, to submit new street name suggestions.
- Once the 21 day suggestion period is over, an official vote letter will be sent with approved new street name suggestions to property owners to vote for their preferred new street name. There will be an additional 21 calendar day period for submitting votes, beginning the date of the letter. Votes must be received from each property owner to count officially.
- Following the 21 days, voting period votes will be tallied. The street name that receives the most votes will be proposed to the Mayor through an executive order as the new street name.
- Once the Mayor signs the executive order, the Clerk's Office will send property owners letters stating they have a 30-day appeal period to appeal the street name on the executive order. If no appeal is received the proposed street name will become the new name for the street in the discussion. The appeal is against the name on the executive order only, not against the process of renaming the street.

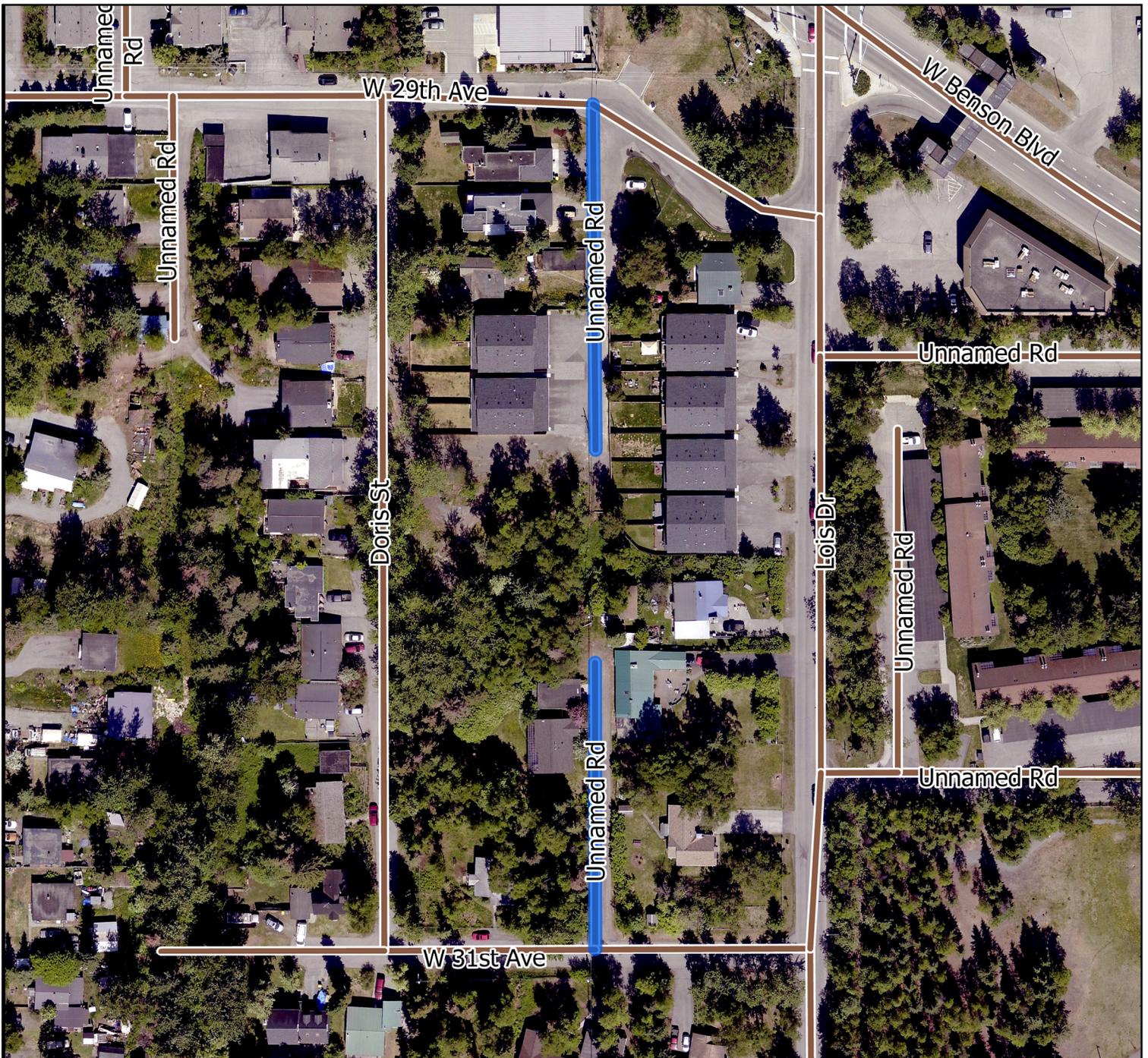
The Addressing office will allow one month, after the executive order becomes effective, to prepare for the change. This will allow time for the Traffic Department to prepare new street signs as well as allow time for property owners to prepare for their address change.

If you have any questions regarding this process, please contact our office at the telephone numbers or email listed above.

Sincerely,

Todd Burns  
Municipal Addressing  
907-343-8244

Enclosed: Map of affected area and street naming guidelines.



# Street Name Alteration

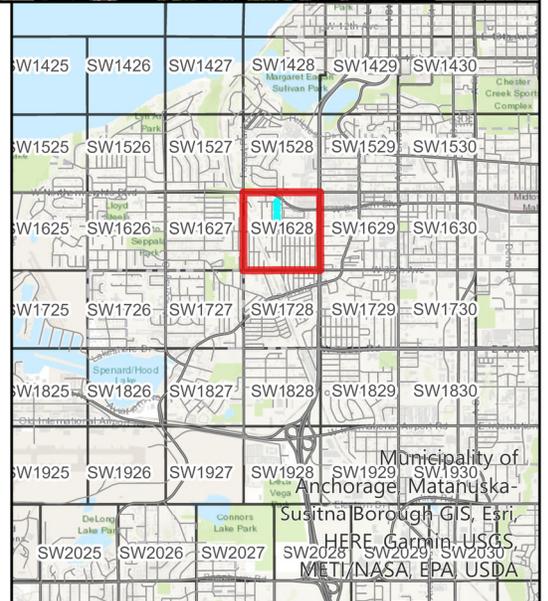
A proposal has been made to name the unnamed alley between Doris Street & Lois Drive, south of W 29th Avenue & north of W 31st Avenue, so proper addresses can be assigned to homes that have primary and direct access from the alley. This will aid emergency response to these homes.

The proposed name is EDITH PLACE.

Please send comments in writing by February 2, 2024 to:

Addressing/MOA  
 4700 Elmore Rd  
 Anchorage, AK 99507

or email to [addressing@muni.org](mailto:addressing@muni.org)



# MUNICIPALITY OF ANCHORAGE



Development Services Division  
Addressing  
Addressing email: [Addressing@muni.org](mailto:Addressing@muni.org)

Phone: 907 343-8466  
Fax: 907 249-7868

*Mayor Dave Bronson*

JANUARY 10, 2024

ROYS JERRY & MARIANNE  
PO BOX 90688  
ANCHORAGE, AK 99509

## **RE: Resolution to name an unnamed alley**

Dear ROYS JERRY & MARIANNE:

Identified access problems exist with addresses assigned to *DORIS STREET* between W 29<sup>TH</sup> Avenue & W 31<sup>ST</sup> Avenue.

Municipal property records indicate you own property legally described as WOODLAND PARK LT 3K (Parcel 01002411000). It has been identified that access for the property does not face Doris Street and is instead accessed from the unnamed alley between Doris Street & Lois Drive. This could cause confusion during an emergency, when every second counts. For this reason, Anchorage Municipal Code requires addresses to be assigned from the street that provides access. To resolve this the unnamed alley that provides access to your property will be named, and a relevant new address will be assigned. Without the change, your family, friends, and your safety may be at risk. Let's work together to solve this.

The new street name will have to be unique in both sound and spelling (Anchorage Municipal Code 21.08.030). Additionally, per Municipal Code of Regulations (21.80.001) the street type assigned will be "Place."

We are requesting street name suggestions for the new street name. Please refer to the attached document on the requirements for suggesting a new street name. Please let us know if you have a new, unique street name to suggest. All owners of property that front the affected street are invited to suggest new street names.

Please send your suggestions in writing, either by e-mail to [addressing@muni.org](mailto:addressing@muni.org), or by postal mail to:

Municipality Of Anchorage  
Attn: Addressing Section  
PO Box 196650  
Anchorage, AK 99519

Suggestions must be postmarked or emailed by **FEBRUARY 02, 2024**. If we receive no suggestions, we will propose to change the name of the unnamed alley to: **EDITH PLACE**.

or by postal mail to:

Municipality Of Anchorage  
Attn: Addressing Section  
PO Box 196650  
Anchorage, AK 99519-6650

Suggestions must be postmarked or emailed **by April 26, 2017**, to be considered. If we receive no suggestions, we will propose to change the name of your street to **Nikolai Drive**.

**Note: This process involves two phases, the suggestion phase, and the voting phase. This is the suggestion phase for new names only. Any comments or suggestions received at this time will not count as an official vote. The suggested names will be published and you will be invited to vote.**

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Sincerely,

Karleen Wilson  
Addressing Official  
Enclosed: map of affected area and street naming guidelines