



GIFT DISCLOSURE BY APPOINTED MUNICIPAL OFFICIAL

Name: _____ Appointed position: _____

In accordance with AMC 1.15.030(K), I disclose allowable* unsolicited gift(s) as follows:

- Monetary gift or award, presented in recognition of meritorious, civic, or voluntary service, with value in excess of \$150. *AMC 1.15.035 (O)(3)(c). Must be filed with Municipal Clerk within 10 working days of receipt of the gift or award.*
- A perishable gift for immediate consumption or display, from member(s) of the public expressing general appreciation or holiday cheer when shared among members of the appointed body, or donated to charity. The Chair of the appointed body shall disclose a gift with a value in excess of \$150.00 within 10 working days of receipt.

Description of Gift: _____ Estimated Value: \$ _____

This gift was received from _____ on _____ Date

Action on a matter affecting the donor is pending before me in my capacity as an elected official of the Municipality. Yes No (Attach detail as needed.)

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is a violation of AMC 1.15.

Signature

Date

*** Under AMC 1.15.020, no person within the scope of the Ethics Code shall:**

- Accept a gift from an individual or an entity with interests that may be substantially affected by the performance of the person's official municipal duties under circumstances where the timing and nature of the gift would cause a reasonable person to question the person's judgment in exercising official municipal duties on a matter affecting the donor.
- Accept gifts from persons on a basis so frequent as to raise an appearance of the use of the person's public position for private gain.

An item is a "gift" if it is: 1) money, an item of value, service, loan, travel or hospitality accommodation, entertainment, or employment; and 2) provided to an elected official, or to another person or entity designated by the elected official, for less than full value.

Gifts that are unrelated to the member's public service and gifts without monetary value are outside the scope of the Ethics Code and no disclosure is required.