

AMC 1.15.035 K – Supplemental disclosure requirements:

- K. An elected official shall supplement the APOC disclosure . . . to fully disclose any economic interest in a contract with the municipality, or in an organization or enterprise engaging in business with the municipality, held by the elected official or a member of the elected official’s household. Supplemental disclosure shall be on the form prescribed by the municipal clerk and include:
1. Identification of the municipal contract; the date the elected official acquired the interest; the amount of the economic interest held in the contract by the elected official, or a member of the elected official’s immediate family. The disclosure shall include a description of the duties and activities to be performed by the elected official or household member under the contract; any opportunity for official action the elected official may have regarding the municipal contract; and the preventive measures that shall be taken to manage any potential for conflict.
 2. The name of each organization, or enterprise engaging in business with the municipality, both for profit and not-for-profit, in which the elected official or household member has an economic interest or is a director, officer or employee and the title of the position held. The disclosure shall identify the compensation, duties and activities of the elected official or household member for each organization and the preventive measures that shall be taken to manage any potential for conflict with the municipal duties of the elected official.
 3. Holding an ownership interest in policies of insurance, annuity contracts, property or funds on deposit in regulated financial institutions, or securities maintained by a brokerage firm is not having a financial interest that requires disclosure when the entity engages in business with the municipality.
 4. If the elected official’s APOC disclosure includes all disclosure required by this chapter, a supplemental disclosure is not required.

1.15.040 B –February 15 filing date for supplemental disclosure forms:

B. *When to file.* Within thirty days after coming within the scope of this chapter, and by February 15 of each year thereafter, the notification forms for economic interest in municipal business shall be filed by persons having these interests as described in this chapter.

Please return to: Municipal Clerk’s Office Room 250 City Hall
 Municipality of Anchorage
 PO Box 196650
 Anchorage, AK 99519