

Municipality of Anchorage

Filing for Mayor 2012



Office of the Municipal Clerk
632 West 6th Avenue, #250, Anchorage
PO Box 196650, Anchorage, Alaska 99519-6650
Telephone: 343-4311
Fax: 343-4313

This packet contains a Declarations of Candidacy for
the office of Mayor.

Mayor Term ends 2015

MUNICIPALITY OF ANCHORAGE

OFFICE OF THE CLERK

Filing Instructions for Mayoral Candidates

ATTENTION: NEW PROCEDURE FOR FILING FORMS WITH APOC

The following forms must be filed with the Municipal Clerks Office at City Hall, 632 W. 6th Avenue, Room 250, Anchorage, Alaska.

Filing Opens January 27th, 2012 at 8:00 a.m.

Closes February 10th, 2012 at 5:00 p.m.

- **Declaration of Candidacy** This form must be notarized. Notaries are available at the Municipal Clerk's Office. For any questions on this form call the Clerk's Office at 343-4311.
- **Public Official Financial Disclosure Form (POFD)** **ALL APOC FILES MUST BE SUBMITTED ONLINE** Mayoral Candidates must file this form online, print out the provided copy, sign and submit with declaration of candidacy to the Municipal Clerk's Office. Failure to comply with Alaska Public Office Commission (APOC) requirements may result in your name not appearing on the ballot, a fine, or both. There are no exemptions. You will be required to set up a myAlaska account if you have not already done so (*same user name and password used when filing Permanent Fund Check*)
Electronic Filing Instructions: <http://doa.alaska.gov/apoc/ElectronicFiling.html>
Any questions regarding the completion of your POFD are to be directed to APOC at 276-4176. Filing online is now available.
- **Withdrawal form** Candidates withdrawing must submit (notarized) to the Municipal Clerks Office, no later than 5:00 p.m. Tuesday, **February 14th, 2012.**

The following documents have been included for you information:

- Declaration of Candidacy
- Candidacy Withdrawal Form
- Anchorage Charter and Municipal Election Code Index
- Election Calendar 2012

Municipality of Anchorage Declaration of Candidacy

Anchorage Mayor
Term ends 2015

I hereby declare my candidacy for the office of Mayor of the Municipality of Anchorage, and agree to serve, if elected, for a 3-year term, expiring upon certification of the April 2015 Election. I do hereby swear (affirm) that:

- (1) I am a resident of the Municipality of Anchorage.
- (2) That I have been an Anchorage resident for at least two years preceding this Election.
- (3) That I am a qualified voter of the Municipality of Anchorage and the State of Alaska.
- (4) I meet all qualifications as set forth in Charter Section 5.01.

It is further understood that I may withdraw my declaration of candidacy no later than 5:00 p.m. on February 14, 2012, by submitting a written notice of withdrawal to the Municipal Clerk in accordance with AMC 28.30.030D. The following information will also appear on the Municipal election website.

Candidate Name

Name as it should appear on ballot

Residence Address, Street, City, ST, ZIP

Home Telephone Number

Mailing Address, City, ST, ZIP

Office & FAX Telephone Numbers

Email Address

Website address

I hereby swear (affirm) that the above declaration and all statements contained therein are true and correct.

_____ DATED THIS ____ day of _____, 2012

Signature of Candidate

State of Alaska)
)SS
Third Judicial District)

THIS IS TO CERTIFY that on this ____ day of _____, 2012, before me the undersigned, a Notary Public in and for the State of Alaska, personally appeared _____ known to me and known to be the individual named in and who executed the foregoing instrument and he/she acknowledged to me that he/she signed the same freely and voluntarily for the uses and purposes therein stated.

WITNESS my hand and official seal the day and year last written above.

Notary Public in and for Alaska
My Commission expires: _____

Municipality of Anchorage

Candidate Withdrawal Request



I _____, hereby withdraw my candidacy

for _____ from the Municipality of

Anchorage April 3, 2012 Regular Election ballot.

Candidate Signature

State of Alaska)
)SS
Third Judicial District)

This certifies that on the _____ day of FEBRUARY, 2012, before me, the undersigned Notary Public in and for the State of Alaska, duly sworn and commissioned as such, personally appeared _____ known to me and known to be the individual who executed the foregoing instrument, and he/she acknowledged to me that he/she signed the same freely and voluntarily for the uses and purposes therein contained.

Witness my hand and official seal the date and year first above written.

Notary Public for the State of Alaska

My Commission expires: _____

Municipal Code Chapter 28.30 QUALIFICATIONS*

*Charter references: Candidates for mayor, § 5.01; candidates for assembly, § 4.02; candidates for school board, § 6.02.

[28.30.010 Voter qualifications.](#)

[28.30.020 Qualifications of candidates for service area board of supervisors.](#)

[28.30.030 Declaration of candidacy.](#)

[28.30.040 Review of candidate qualifications.](#)

[28.30.050 Prohibitions.](#)

28.30.010 Voter qualifications.

A. To vote in any municipal election, a person must be:

1. A qualified voter of the state;
2. A resident of the municipality for 30 days immediately preceding the election; and
3. Registered to vote in state elections at a residence address within the municipality at least 30 days before the municipal election at which the person seeks to vote. In order to cast a valid vote for a candidate or a ballot measure relating to a specific local election district or service area, the voter shall be registered 30 days before the municipal election at a residence address within the boundaries of that district or service area.

(GAAB 7.05.030; CAC 2.68.100; AO No. 80-101; AO No. 85-75; AO No. 90-69; AO No. 2004-176, § 2, 6-1-05) **State law references:** Qualifications of electors, AS 29.26.050.

28.30.030 Declaration of candidacy.

A. *Nomination of candidates.* A candidate for municipal office is nominated by executing a declaration of candidacy under oath and filing it with the municipal clerk in accordance with this section.

B. *Form and contents.* A declaration of candidacy shall be in a form provided by the municipal clerk and shall state the following:

1. The full name of the candidate, and the manner in which he wishes his name to appear on the ballot.
2. The full residence and mailing addresses of the candidate.
3. The office for which the candidate declares.
4. That the candidate is qualified for the office as provided by law.
5. Any other information that the municipal clerk reasonably requires to determine whether the candidate is qualified for the office as provided by law.

C. *Time of filing.* Declarations of candidacy shall be filed with the municipal clerk no earlier than 67 days and no later than 53 days before a regular election, and no earlier than 35 days and no later than 28 days before a special election.

D. *Withdrawal.* A candidate may withdraw his declaration of candidacy no later than 46 days before a regular election and 28 days before a special election, by filing with the municipal clerk a statement under oath containing the name of the candidate, the office for which the candidate declared, and that the candidate is withdrawing his candidacy for that office.

E. *Notification of deficiency.* No later than four days after a declaration of candidacy has been filed, the municipal clerk shall notify the candidate that the declaration is in proper form, or return the declaration to the candidate with a statement why it is deficient. A declaration found to be deficient may be refiled, with or without corrections, within the time for filing declarations of candidacy. (GAAB Ord. No. 75-82; AO No. 80-101; AO No. 85-75; AO No. 89-80; AO No. 91-50)

28.30.040 Review of candidate qualifications.

The municipal clerk shall determine whether each candidate for municipal office is qualified as provided by law. At any time before the election the municipal clerk may disqualify any candidate whom the municipal clerk finds is not qualified. A candidate who is disqualified may request a hearing before the municipal clerk under [Chapter 3.60](#). The hearing shall be held no later than five days after the request unless the candidate agrees in writing to a later date.

(GAAB Ord. No. 75-82; AO No. 80-101; AO No. 85-75)

28.30.050 Prohibitions.

A. A person may not serve simultaneously as mayor and as a member of the assembly, as mayor and a member of the school board, or as a member of the assembly and member of the school board.

B. No elected official of the municipality may hold any other compensated municipal office or municipal employment, or elected position in the state or federal government, while in office.

C. A candidate for office in an election may not act as an election official in that election.

(GAAB Ord. No. 75-82; AO No. 80-101; AO No. 85-75)

Section 5.01. The office of the mayor.

(a) The executive and administrative power of Anchorage is vested in the mayor. The mayor is elected at-large for a three-year term.

(b) A candidate for the office of mayor:

(1) Shall be a qualified voter of Anchorage; and

(2) Shall be a resident of Anchorage for at least two years immediately preceding his election.

(c) The mayor shall remain a resident of Anchorage while in office.

(d) A person who has served as mayor for two consecutive terms may not be re-elected to that office until one full term has intervened.

(e) The compensation of the mayor shall be fixed by the commission on salaries and emoluments, and may not be reduced during his term of office without his consent.

Section 5.02. Powers of the mayor.

(a) The mayor shall appoint all heads of municipal departments, subject to confirmation by the assembly, on the basis of professional qualifications. Persons appointed by the mayor serve at the pleasure of the mayor.

(b) The mayor may participate in all assembly meetings to the same extent as an assemblyman, but may not vote.

(c) The mayor has the veto power. The mayor also has line item veto power. The mayor may, by veto, strike or reduce items in a budget or appropriation measure. The veto must be exercised and submitted to the assembly with a written explanation within seven days of passage of the ordinance affected. The assembly, by two-thirds majority vote of the total membership, may override a veto any time within 21 days after its exercise.

(d) In case of emergency, the mayor has the power of a peace officer and may exercise that power as chief executive officer to prevent disorder and to preserve the public health. The assembly by resolution may declare that the emergency no longer exists.

(AO No. 90-82(S), prop. 6, 10-2-90) Municipality of Anchorage Charter

Anchorage Charter

| Section | Title |
|----------------|--|
| Charter | Municipality of Anchorage |
| 4.02 | Assembly Qualifications |
| 5.01 | Office of the Mayor |
| 6.02 | School Board Qualifications |
| 11.02 | Elections |
| 12.03 | AMATS Policy Committee Members, Proposition 1, 1998 election |
| 17.03 | Conflict of Interest |
| 17.04 | Prohibitions |
| 17.05 | Public Meetings |

Anchorage Municipal Code

| Section | Title |
|----------------|--|
| 1.15 | Conflict of Interest |
| 1.25 | Public Meetings |
| 9.14.080 | Unauthorized Signs etc. |
| 21.45.160 | Signs |
| 25.70.010 | Local Amendments to Uniform Sign Code |
| 28 | Posting Signs or Advertising Matter, Elections AO 99-113 |
| 28.20.010 | Time for Elections |
| 28.40.010 | Form |
| 28.60.050 | Voting By-Mail |
| 28.80.040 | Ballot Review Standards |

A complete copy of the Anchorage Charter and Anchorage Municipal Code (AMC) may be reviewed in the Municipal Clerk's Office or online at www.muni.org.



MUNICIPALITY OF ANCHORAGE
APRIL 3, 2012
REGULAR ELECTION CALENDAR

907-243-VOTE (8683)
www.muni.org/elections
elections@muni.org

| Date | Action | Code Reference |
|-------------------|---|----------------------------------|
| January 2, 2012 | Last Day to Submit Petition Signatures | Charter 3.02 B |
| January 17, 2012 | Introduction of Ordinances for the April Ballot to Allow for Public Hearing (Assembly Meeting) | AMC 28.20.015 |
| January 27, 2012 | Notice of Vacancy Posted | AMC 28.20.030 (at least 67 days) |
| January 27, 2012 | Filing For Office Opens 8AM | AMC 28.30.030 C |
| January 31, 2012 | Final Public Hearing/Action on Ballot Propositions (Assembly Meeting) | AMC 28.20.015 (63 Days) |
| February 10, 2012 | Filing for Office Closes | AMC 28.30.030 C (53 Days) |
| February 14, 2012 | Last day Candidates can Withdraw | AMC 28.30.030 D (49 Days) |
| February 18, 2012 | Notice of Election Posted | AMC 28.20.040 A 1 (45 Days) |
| March 4, 2012 | Notice of Bonded Indebtedness Posted | AMC 28.30.060 A (30 days) |
| March 4, 2012 | Last Day to Register to Vote for April | AMC 28.30.010 |
| March 14, 2012 | Notice of Polling Places Posted | AMC 28.20.050 A (20 Days) |
| March 19, 2012 | Absentee Voting begins at City Hall & Loussac Library | AMC 28.40.020 A |
| March 26, 2012 | Absentee Voting begins at Chugiak Senior Center | AMC 28.40.020 A |
| March 27, 2012 | Last Day to Request Ballot by Mail/Fax | AMC 28.60.050 B |
| March 27, 2012 | Election Commission begins Ballot Review | AMC 28.80.010 |
| April 2, 2012 | Notice of Election, Polling Places and Bonded Indebtedness Posted | AMC 28.20.040 B (1 Day) |
| April 3, 2012 | Polling Places Open 7AM-8PM | AMC 28.20.040 B |
| April 13, 2012 | Election Commission Public Canvass and Meeting-Adoption of Report and Final Count of Ballots | AMC 28.80.030 A |
| April 17, 2012 | Certification of Regular Election (Assembly Meeting) | AMC 28.80.060 |