



Municipality of Anchorage
Child Care Licensing Program

Office Use Only

VEHICLE SAFETY CHECKLIST

Facility Name: _____

Facility Type: Home Center

The following checklist is a basic list to review prior to transporting children of any age, either directly through use of a facility-owned or leased vehicle, or indirectly by use of private vehicles of staff or volunteers in a child care facility. This checklist must be completed and submitted to the department prior to transporting children. The checklist shall be updated annually and kept on file at the facility.

I self-certify I will check the following items prior to transporting children in a vehicle to ensure:

- 1. The vehicle is in good repair, safe, and free of hazards which might hurt children, such as:
 - torn upholstery that allows children to remove the interior padding;
 - broken windows; or
 - holes in the floor or roof.

- 2. If the vehicle is used to transport children in snow, ice, and other hazardous weather conditions, it is equipped with:
 - snow tires;
 - chains; or
 - other appropriate safety equipment (Specify: _____).

- 3. The vehicle used is a smoke-free vehicle.

When transporting children in a vehicle, I self-certify I will ensure the following requirements are met:

- 4. Children are properly restrained either with an individual seatbelt, or appropriate child restraint device as required by AS 28.05.095.

- 5. Only one child occupies each seat belt or restraint device.

- 6. Children will not occupy the front seat if the vehicle is equipped with an operational airbag on the passenger side.

- 7. I will never leave a child unattended in the vehicle.

- 8. I will maintain ratios as required by AMC 16.55.230 and only transport the number of children and/or adults for which the vehicle is designated.

- 9. I will ensure a well-stocked first aid kit is in the vehicle.

- 10. Emergency contact information and any medications needed for each child in the vehicle is taken.

I certify that I, _____, the driver of the vehicle, will comply with all child care licensing regulations each time I transport children for the above named child care facility and:

1. I am at least 18 years old, have a current driver's license, and do not have an adverse driving record that could put children at risk;
2. The vehicle I am driving is registered
3. The vehicle I am driving is insured for transporting children; and
4. I am insured for driving the vehicle used to transport child care children.

Driver's Name Driver's Signature Date Signed

Administrator's Name Administrator's Signature Date Signed

Vehicle Make Model Year License Number