



**ANCHORAGE ANIMAL CARE AND CONTROL
ANIMAL RESCUE LICENSE APPLICATION**

4711 Elmore Road, Anchorage, AK 99507
P: (907) 343-8128 F: (907) 343-8134

Please check one:	
NEW APPLICATION	_____
RENEWAL	_____

Date: _____

Circle one (see definitions on page 2): **Animal Rescue** or **Animal Rescue Shelter**

NAME OF RESCUE FACILITY: _____

OWNER OF RESCUE FACILITY: _____

PHYSICAL ADDRESS OF RESCUE FACILITY: _____

MAILING ADDRESS:(If different) _____

HOME PHONE: _____ CELL PHONE: _____ WORK PHONE: _____

EMAIL ADDRESS _____

EMERGENCY CONTACT: _____

HOURS OF OPERATION: _____

All Special Purpose Licensing fees are nonrefundable and must be paid at the time the application is submitted. Also, Special Purpose Licenses will ONLY be issued if applicant/owner is in compliance and remains in compliance with zoning requirements, humane animal keeping, business license requirements, and all other laws under Title 17 as applicable.

The following MUST be attached with the application in order to begin the licensing process. Failure to provide any of the following may result in a denial of application for license.

- **Current diagram** to scale, of the premises (showing peripheral boundaries, location and dimensions of premises where animals will be kept, and location and use of any structures on adjacent lots).
- **Proof of current rabies vaccines** must be made available at time of inspection for each animal over the age of four months, where species is required to have a rabies vaccination (cats, dogs, ferrets).
- **Statement from applicant** verifying that they have read the existing subdivision covenants, if any, for the premises where the animals are to be kept, and that (to the best of their knowledge) the facility is in compliance with the covenants.
- **Licensing fee** The Animal Rescue License fee is **\$150.00 annually**.

NUMBER OF ANIMALS KEPT ON THE PREMESIS (EXCLUDING FOSTER NETWORK):

DOGS _____ CATS _____ RABBITS _____ FERRETS _____ HORSES _____ OTHER _____ NONE _____

SPECIES/BREEDS: _____

Renewal applications shall be made at least 30 days prior to the expiration of the current license and may rely upon materials submitted with a prior application provided it portrays the current condition of the facility or location, EXCEPT current rabies vaccination proof for each animal over the age of four months where species is required to have a rabies vaccination.

Animal Rescue: means any person or organization who accepts animals for the purpose of finding a permanent adoptive home for the animals and does not maintain a central facility for keeping animals, but rather uses a system of fostering in private homes, or boarding or keeping in licensed commercial facilities.

Animal Rescue Shelter: means a facility used to house four or more stray, homeless, abandoned or unwanted animals and that is owned, operated or maintained by an animal welfare organization, organization for the prevention of cruelty to animals, or other nonprofit organization, or by a person or persons devoted to the welfare, protection or humane treatment of animals, for the purpose of finding a permanent adoptive home.

Animal Rescue License: Animal Rescues and Animal Rescue Shelters shall be required to obtain an animal rescue license. *A veterinary clinic is not a rescue organization.*

- **\$150.00 annually**

Anchorage Animal Care and Control may conduct an on-site inspection of the facility prior to issuing a new or renewed license. The purpose of the inspection is to determine whether or not the facility meets the standards for operating a facility. As specified in 17.10.050, an owner or operator of facility shall:

1. Provide adequate and appropriate shelter to ensure animal health, safety, and welfare. Each animal shall be provided with adequate floor space to allow it, according to its species, breed, and size to stand and turn freely and exercise normal postural movements, as well as allow adequate room for bedding and food and water bowls.
2. Maintain the facility in a sanitary condition. Primary enclosures shall be cleaned daily so the animal avoids contact with excrement.
3. Provide timely veterinary care as necessary, so the animal does not suffer due to lack of or delay of veterinary care.
4. Provide for the humane care and feeding of animals and ensure the availability of adequate food and fresh water.
5. Ensure no animals prohibited by federal, state and municipal laws are kept.
6. Provide lighting, whether natural or artificial or a combination of both, at a sufficient level for inspection of the animals, routine cleaning, and proper animal care.
7. Ensure all animals are confined or in control on any premises where the animals are kept.
8. Keep only the number of animals in the facility or on premises which allows for appropriate space, safe keeping, humane care and sanitary environment consistent with the animal's breed, size, age, and species for all animals kept.
9. Comply with the provisions of this title, municipal regulations, and the terms, conditions and limitations of any license issued under chapter 17.15.
10. Comply with the provisions of Title 21 (Land Use Planning) of this Code.

An owner or operator of an Animal Rescue or Animal Rescue Shelter shall maintain:

1. Medical records for each animal under its care. All medical records shall be made available to the new owner.
2. A current listing of foster homes within their network to be made available for review upon request by Anchorage Animal Care and Control and kept confidential.
3. Except for the rescue organization facility address on the license application, all other foster homes in the network shall obtain a multi-animal facility license as required per 17.15.060A.2

