

2.30.095 - Confirming the appointment of principal executives, department heads, and members of boards and commissions.

- A. A confirmation hearing for an appointment submitted to the assembly is scheduled pursuant to this section when:
1. The municipal clerk's office receives an assembly memorandum submitted to the assembly agenda from the mayor or designee with the subject "Executive appointment - confirmation hearing," or
 2. The assembly requests it.
- B. *Confirmation hearing procedure.* When this Code requires it, the following process shall be used to schedule assembly confirmation hearings of appointments:
1. The municipal clerk shall set an appointment on a regular meeting agenda for action occurring more than ten days after the proposed assembly memorandum for the appointment is received.
 2. The municipal clerk shall set a confirmation hearing for the proposed appointee at a work session scheduled prior to the meeting for assembly action. The municipal clerk shall provide the proposed assembly memorandum to all assembly members at or before the confirmation hearing.
 3. At the assembly meeting for action to confirm the appointment, the assembly may proceed even if no confirmation hearing was held.

(AO No. 2019-109(S), § 2, 12-3-19)