



DISCLOSURE OF ECONOMIC INTEREST IN A MUNICIPAL CONTRACT OR BUSINESS BY A PUBLIC SERVANT

Public servant includes all municipal employees, board members, and elected officials. AMC 1.15.030D.

For new employment, appointment, or election, **this form must be filed with the Municipal Clerk within 30 days of commencement of service.** AMC 1.15.100A. For newly acquired economic interest, **this form must be filed with the Municipal Clerk upon acquisition.** AMC 1.15.100B.

1. **Name:** _____ **Date:** _____

Email: _____

2. **I am making this disclosure as a(n) ...**

Employee _____ upon employment, _____ **or** _____ upon acquisition of interest in municipal business
(Date of Hire)

of the Municipality of Anchorage, _____
(Department) (Position)

of a corporate authority owned by the MOA, _____
(Authority)

or of the Anchorage School District _____
(School) (Position)

Board Member _____ upon appointment, _____ **or** _____ upon acquisition of interest in municipal business
(Date of Appointment)

of a municipal authority, _____
(Authority)

of a municipal board or commission, _____
(Board or Commission)

or of a LRSA _____
(Limited Road Service Area)

Elected Official _____ upon election, _____ **or** _____ upon acquisition of interest in municipal business
(Date of Election)

Mayor, _____ Assembly Member, _____ School Board Member, **or**

Board Member of a GSA _____
(General Service Area)

3. **Please check one of the following:**

Neither I, nor any member of my immediate family or household have any personal or financial interest in a Municipal contract or in an entity engaging in business with the Municipality.

I, or a member of my immediate family or household have a personal or financial interest in a Municipal contract or in an entity engaging in business with the Municipality. ***Please provide the information requested on the back of this form and a description of the economic interest. (Attach separate sheets as necessary.)***

4. **All filers must affirm the following statement:** I understand that I am required under AMC 1.15.100 to disclose any economic interest in a Municipal contract or in an entity engaging in business with the Municipality, held by myself or a member of my immediate family or household. *Economic Interest* means a benefit, financial interest, special privilege, or contractual relationship. **I hereby file this disclosure with the Municipal Clerk's Office to reflect all Municipal economic interest(s) as required. Further, I will use this form to supplement this disclosure with the Municipal Clerk as new economic interests are acquired. I affirm that this disclosure is true and correct to the best of my knowledge.**

Signature

Date

(If disclosing a Municipal economic interest, please continue to the back of this form to provide the requested information.)

I am disclosing the following economic interest in a Municipal contract or in an entity engaging in business with the Municipality held by myself or a member of my immediate family or household:

Identify the Municipal Contract: *(Attach separate sheets as necessary.)*

Contract Name: _____ Date Acquired: _____

Name of the person with the economic interest: _____

Amount of interest held: _____ self or family-household member

Could the performance of your official duties in any way affect the contract? _____

(If yes, the public servant may request additional review by the Board of Ethics. AMC 1.15.100B.2.)

If yes, describe the potential for conflict:

If yes, describe the preventive measures that shall be taken to manage any potential for conflict:

and/or ...

Identify the Entity engaging in business with the Municipality: *(Attach separate sheets as necessary.)*

Entity Name: _____ Date Acquired: _____

Name of the person with the economic interest: _____

Title of position held: _____ self or family-household member

Describe the responsibilities of the position held:

Could the performance of your official duties in any way affect the entity's business with the Municipality? _____

(If yes, the public servant may request additional review by the Board of Ethics. AMC 1.15.100B.2.)

If yes, describe the potential for conflict:

If yes, describe the preventive measures that shall be taken to manage any potential for conflict:

This page of this form must be signed by both the public servant's supervisor and an ethics officer before filing is complete.
I have reviewed this disclosure and either no potential for conflict exists or it has been managed by taking the preventive steps described.

Supervisor's Signature Date

Ethics Officer's Signature Date

For Municipal Clerk's Office Use

Date Received: _____

Date Reviewed by Board of Ethics: _____