



# MUNICIPALITY OF ANCHORAGE

## Assembly Memorandum

No. AM 957-2023

Meeting Date: December 19, 2023

1 **FROM: MAYOR**

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3 **SUBJECT: EXECUTIVE APPOINTMENT – CONFIRMATION HEARING**

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5 Pursuant to the Municipality of Anchorage Charter in sections 5.02, 5.03 through  
6 5.05 and the Anchorage Municipal Code sections 2.30.095, 3.20.020, and 3.20.070,  
7 I ask the Assembly to confirm the following executive and department head that I  
8 have appointed:

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<u>Name</u>	<u>Position</u>
Sharon Lechner	OMB Director

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13 Resume submitted in accordance with Anchorage Municipal Code section 3.30.173,  
14 is attached for your information.

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16 **THE ADMINISTRATION RECOMMENDS APPROVAL.**

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18 Prepared by: David Samsa, Human Resources Executive Assistant  
19 Approved by: Tyler Andrews, Chief Human Resources Officer  
20 Concur: Kent Kohlhase, P.E. Municipal Manager  
21 Respectfully submitted: Dave Bronson, Mayor

Sharon Lechner, MBA / CPA

COMPETENCIES AND SKILLS

- Budgeting / modeling / cash management
- Issuing debt (bonds) under challenging circumstances
- M&A
- Real estate
- Taxation, including obtaining multi-year refunds, withstanding IRS audits, 1031 exchanges, etc.
- Laddering debt and investment portfolios
- Financial statement reporting to diverse groups
- Cooperatives
- Policy development

WORK EXPERIENCE

Calista Corporation – 2011 to Present. President, Ena Holding, LLC (incl. President of Ena’s real estate subsidiaries). Prior President, Bektuq Holding, LLC (incl. Prior President of Bektuq’s oil and gas subsidiaries). Prior CFO. *Alaska Native Corporation.*

2010 and Prior:

BBNC/Bristol Industries, LLC – BBNC Corporate Tax Director and Acting Controller. CFO Bristol Industries. *Alaska Native Corporation.*

Municipality of Anchorage – CFO, AWWU CFO, Controller. *Government.*

Alaska Commercial Fishing and Agriculture Bank – CFO. *Banking.*

Credit Union 1 – VP Finance and Investment Officer. *Banking.*

KPMG, LLP – Auditor, Senior Auditor, Manager, Senior Audit Manager. *Audit Firm.*

EDUCATION AND CERTIFICATIONS

M.B.A., University of Washington

B.A., Business, University of Washington

Certified Public Accountant - Alaska and Washington (licenses inactive status)

Leadership Institute University of North Carolina Water and Wastewater Institute

### COMMUNITY INVOLVEMENT AND LEADERSHIP

#### Current

Director, Quintillion Networks (provider of broadband network to Arctic communities)

Member, ICSC (International Council of Shopping Centers real estate organization)

#### Prior

Past Director: Delta Constructors, Boys & Girls Club of Alaska, Municipality of Anchorage 457 Deferred Compensation Committee, Alaska Municipal League Investment Pool, Anchorage Community Development Authority, Anchorage Water and Wastewater Utility (Board Chair), Cooperative Services Authority, Trailside Discovery Camp (Treasurer), MOA Police and Fire Retiree Prefunding Investment Program, MADD (Treasurer), Junior Achievement of Alaska (Treasurer), Alaska Center for the Environment (Treasurer), West High School PTSA (Treasurer), and Arctic Orienteering Club (Treasurer).



MUNICIPALITY OF ANCHORAGE  
MAYOR DAVE BRONSON

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November 13, 2023

Sharon Lechner  
[REDACTED]

Dear Sharon,

I am pleased you have accepted the executive position of OMB Director with Office of Management and Budget. Your executive appointment begins November 13, 2023.

Your salary will be based on an annual salary of \$148,408.00 (\$71.35 per hour) and is paid on a bi-weekly basis. This is a salaried executive position and as such is exempt from the minimum wage and overtime provisions of the Federal Fair Labor Standards Act. You will serve in an appointed position capacity at the pleasure of the Mayor.

Upon hire, you will receive 80 hours of non-cashable leave (NCL Awarded) in accordance with Anchorage Municipal Code (3.30.174.J) that will expire on December 31<sup>st</sup>, 2023. On an annual basis thereafter, you will receive 120 hours of non-cashable leave (NCL Awarded) each January for use within that current year. These hours are not eligible to carry over and will expire December 31<sup>st</sup> of each year.

As OMB Director, you will have an assigned parking spot in the lot south of and adjacent to City Hall. As OMB Director, you will be a regular full-time employee eligible for health benefits. Per AMC 2.30.095.C, you will serve in an acting capacity until confirmed by the Assembly. Contingent upon Assembly approval, the Administration may request an extension to voting on your confirmation for an additional 60 days. Per discussion with your supervisor, your requested leave from November 16- November 27 is approved in advance.

In accordance with Anchorage Municipal Code (3.30.173), executive employees shall submit a resume prior to hire or appointment. Under Municipal policy, your resume will be submitted to the Assembly and become part of the public record. In addition, your appointment is subject to confirmation by the Municipal Assembly.

The Office of Management and Budget and I look forward to working with you.

Sincerely,

Dave Bronson  
Mayor